# WHAT IS JOHNSON COUNTY COMMUNITY COLLEGE'S APPROVAL PROCESS FOR SUBMITTING GRANTS?

**Contact the Grants Leadership & Development Office**

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Initiate Development of the Grant Proposal

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Electronic Pre-Proposal Form is Created and Approved by College Representatives

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Grant Proposal and Application Packet are Prepared and Submitted to Funding Agency

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Electronic Approval Form is Completed and Approved by College Representatives

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College Administration Recommends Approval of Grant Submission to College Board of Trustees

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If/When Grant Application is Approved by the Funding Agency, an Electronic Grant Award Transmittal Form is Completed and Approved by College Representatives

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College Administration Recommends Approval of Grant Award to College Board of Trustees