

Staff Council Meeting Minutes

Date | Tuesday, May 23, 2023

Time | 2:30PM

Location | MTC 107

Attendance

Present:

Sean Bergman, Jerry Droge, AnnLouise Fitzgerald, Carol Gard, Jeff Hoyer, Karen Koller, Kaitlin Krumsick, Ed Lovitt, Austin Maxwell, Leslie Quinn, Dan Robles, Christina Seitzinger, Jill Sigler, Kim Steinmetz, Betsy Timm

Absent:

Jason Arnett, Angela Boyer

Guest:

Alicia Groenhagen, Administrative Assistant Financial Services

Approval of May 9 meeting minutes (5 minutes)

05/09/28 Meeting minutes approved as prepared and ready to post

Previous Topics/Old Business (10 minutes)

- Item #94 - Concern about the need for and the accuracy of information listing "Faculty and Staff Degree Information" on our JCCC website in the "about" section
 - Jeff responded to Heather E. two times. His [e-mail thread](#) is stored in the Staff Council Shared Documents folder.
- Review Spreadsheet of Topics
 - Nine (9) topics with a "Following" status
 - Eight (7) topics with an "In Progress" status
 - 5/23/23 – Update – Group looked at the spreadsheet as a reminder how to sort to view the items with specific status. Need to be more intentional on the items that are "Following" and "In Progress".

Committee Reports (30 minutes)

- All Staff Meeting (Austin Maxwell, Ed Lovitt, Jeff Hoyer, Kaitlin Krumsick)
 - 05/23/23 – Have met
 - PLD week – Tuesday is the All-Staff breakfast, President's address, and Keynote speaker
 - Feel this may not be the best time for an All-Staff meeting.
 - Wednesday am, will be an all-campus meeting, then the poster session followed by the All-Staff meeting

- Supervisor Training Task Force (Jason Arnett)
 - 05/23/23 – No update – Jason not present

- HR Subcommittee (Kaitlin Krumsick, Karen Koller, Kim Steinmetz)
 - 05/23/23 – No update, group has not met as no topics have been moved to the subcommittee

- Staff Development Awards and Recognition (Austin Maxwell, AnnLouise Fitzgerald)
 - 05/23/23 – No update

- Sabbatical Committee (Ed Lovitt and Kaitlin Krumsick)
 - 05/23/23 – No update

- Bylaw Revision Task Force (Ed Lovitt and Karen Koller)
 - 05/23/23 – Bylaws revisions are complete. Elections are in process.

- Inclusion and Engagement Committee (Betsy Timm and Austin Maxwell)
 - 05/23/23 – Staff Council has been asked to assist in identifying 9 additional staff to join the new DEI committee.

- College Council (Jason Arnett)
 - 05/23/23 – Jeff Hoyer provided the following update:
 - Academic Branch Council’s subcommittee on academic integrity is ongoing. Barry Bailey will continue as Chair and Jaime Cunningham as Vice-Chair
 - Faculty Association just finished elections. Andrea Vieux is President, Amanda Glass is Vice President, Lisa Parrot is Secretary, Dave Krug will continue as Treasurer, and Irene Olivares is UNISERVE representative.
 - Student Senate has all new Exec Board. Secretary is open, President Epuna Gonzalez, Vice-President Maruk, Treasurer Anthony Rima, Parliamentarian. Yassin Ali is graduating but will remain on the communication sub-committee
 - Cabinet update from Elisa Walsman. JCCC Leadership Institute is coming back – separate from “Living as a Leader” program. They are looking at Employee Engagement Survey results and Culpepper meetings are beginning.
 - Adjunct Council update from Kim Fuller, process of elections is starting. Adjunct faculty do not feel a sense of belonging. Some teach at other institutions as well. We believe we have some room to improve in this area. They had a “meet and greet” event with some success and are planning another event.
 - College Council – Jason Arnett will continue as Co-Chair with Dr. Bowne

- Space Advisory Group (Christina Seitzinger)
 - 05/23/23 – No update

New Topics/New Business (10 minutes)

- Item #96 - Request to allow events that happen in the past to stay visible in the InfoHub Calendar, even if just for a short while.
 - 05/23/23 – Christina Seitzinger will research to see what capability InfoHub has and report back to the group at the 06/13/23 Staff Council meeting.
- Item #97 - Request to reconsider the necessity of all employees to pay into a health benefit plan, at the minimum the "Healthier You" plan for \$86/month.
 - Jeff Hoyer spoke to his benefit specialist and put notes in the spreadsheet under this topic.
 - 05/23/23 – Jeff Hoyer will refer to Lisa Sullivan in HR and ask for an official response.
- Item #98 - Request to add separate sick leave and vacation time for Part-time employees
 - 05/23/23 – Referred to HR Subcommittee
- Culpepper Kick-off meetings
 - 05/23/23 – No update
- Staff Council Election
 - 5/23/23 – Update – Karen Koller sent emails to everyone and their manager, that was nominated for new Staff Council positions. Department elections will remain open from 05/31 – 06/07. Once elections close, winners and their managers will be notified of the results.
 - At large election for positions will be held following the results of the general elections.
 - All new Staff Council members will begin attending meetings beginning with the 07/11/23 meeting

Addendum

- 05/23/23 – No HR subcommittee meeting minutes included in these meeting minutes