

Educational Affairs Committee

Minutes

March 6th, 2024

3:00 pm

MTC 107 or Zoom

Voting Members Present: Matthew Schmeer (chair), Nick Mancini (vice chair), Barry Bailey, Sarah Boyle, Tonia Hughes, Sasha Gluhovsky, Haley Vellinga, Ashley Rader, Jacob Kier, Whitney Bandel, Maureen Fitzpatrick, Susan Brown, Charlie Randazzo, Steve Bennett, Casey Buchanan, Emily Ziegler, Kitzeln Siebert, Justin Dunham, and Doug Patterson

Absent Voting Members: Mary Berg, Nancy Thomas, and Michelle Clark

Resource Members: Gurbhushan Singh, Valerie Dorsey, Kris Perales, and Audrey Cooper

(1) Call to Order

Matthew Schmeer started the meeting at 3 PM.

(2) Roll Call

Nick Mancini collected attendance.

(3) Agenda Agreement (consent item)

The agenda was agreed on by consent.

(4) Meeting Minutes Draft from February 7th, 2024

Meeting minutes were agreed on by consent after two typos were noted for correction.

(5) Curriculum

Arts & Design, Humanities & Social Sciences

Animation

Jim Lane

Course Edit

- ANI 130: Motion Graphics and Effects

Jim Lane stated the course edit is an outstanding registration change left over from the Animation program updates made a few months ago.

Doug Patterson motioned to approve the course edit for ANI 130. Tonia Hughes seconded the motion. The motion passed.

Sciences

Biology

Heather Seitz

New Course

- BIOL 117: Introduction to Clinical Laboratory Sciences

Heather Seitz represented the new course which is meant to help students explore options in life sciences discipline and is meant to fulfill course exploration required through the guided pathways initiative. The course is also meant to be transferred to KU; KU offers the course.

Tonia motioned to approve BIOL 117, and Doug seconded the motion. The motion passed.

(6) Subcommittee and Liaison Assignments and Updates

- Cultural Diversity/General Education

Pending General Education Application

- ENGL 222: Advanced Composition: The Art of the Essay
AY 2024-25/SW General Education Alignment
 - Associate of Arts – Category: Arts and Humanities, English and Cavalier Credits
 - Associate of Fine Arts – Category: Arts and Humanities, English and Cavalier Credits
 - Associate of Science – Category: Arts and Humanities, English and Cavalier Credits
 - Associate of Applied Science – Category: Humanities, English and Cavalier Credits
 - Associate of General Studies – Category: Culture and Ethics, Cultural Perspective

Ashley Rader presented the recommendation from the subcommittee which aligns with the finalized state general education package.

Barry Bailey seconded the motion and the motion passed.

- Procedures

Doug Patterson reported the subcommittee continues to review bylaws, particularly the role of alternates on the committee and if alternates participate in subcommittees. The committee had a conversation about how individuals and divisions have utilized alternates in the past. The role of the alternate has been left to the discretion of the person missing and the division. Doug stated the subcommittee will continue to take feedback on this topic.

The subcommittee is finalizing the syllabus template updates and will be presenting the changes in the future. Doug thanks Sasha Gluhovsky for recommending Endnotes.

- ABC

Matthew reviewed highlights of the last ABC meeting which included shared governance updates, new Gainful Employment regulations for programs, and faculty learning communities.

- OLAC

Susan Brown provided an update that included Canvas reporting problems, a recent demo, learning outcomes, and quality online course delivery.

- Faculty Association
Justin Dunham provided an update from the Faculty Association. Topics included officer elections, a new KNEA administrator was hired, and the FA party looking for volunteers.

(7) Announcements and Updates

- Matthew noted an issue that Maureen Fitzpatrick brought to his attention after the last meeting where the committee voted to conclude the AI Ad Hoc committee. There was a discussion about the committee disbanding without committing time to organize resources and finalizing the project for hand-off to the Center for Teaching and Learning. Doug Patterson motioned to continue the Ad Hoc AI Committee until the end of the semester. Tonia Hughes seconded the motion and the motion passed.
- Curriculum Workflow Update
There is a new workflow step for all curriculum proposals after Ed Affairs and before the JCCC Board of Trustees. The Student Success Committee will preview the curriculum before moving forward to the consent agenda of the board of trustees.
- Call for Nominations
 - Due March 19th by 5 PM
 - Contact: Valerie Dorsey vdorsey@jccc.edu
- Doug Patterson invited faculty and staff to join him and his class on Wednesday, March 20th at 1:20 PM at Galileo's Garden to celebrate the spring equinox.

(8) Adjournment

Doug Patterson motioned to adjourn the meeting. Casey Buchanan seconded the motion. The meeting concluded at 3:57 PM.