JCCC RECYCLING GUIDELINES

Containers should be clean, labels and caps okay. Paper with staples, binding or labels okay.
Office Paper
Newspaper
Mail / Junk Mail
Advertisement Inserts
Cardboard (break down boxes, set behind blue recycling bin)

Magazines / Catalogs
Paperboard Boxes
Manila Folders
Telephone Books

Shredded Paper (bagged)
Aluminum Cans / Metal Beverage Cans
Steel (Tin) Food / Beverage Cans
Clean Pizza Boxes (or just clean lid)
#1-7 Rigid Plastic Containers

Plastic “Take-out” Containers
Plastic Cups
Yogurt / Margarine Tubs
Plastic Bottle Caps / Lids
Soda / Water Bottles

No - Non Recyclable Materials - Landfill
Laminated Paper
Carrier Paper for Labels
Carbon Paper
Thermal Paper / Fax, Receipts
Padded Mailers / Tyvek

Photographs
Styrofoam / Foam Peanuts
Metallic Gift Wrap / Tissue Paper
Metallic Paper / Boxes / Films

Foil Drink Pouches
Food Wrappers (chips / candy bars)
Pizza Boxes (greasy)
Food Soiled Paper / Plates
Styrofoam Cups / Dishes / Clamshells

Paper Coffee / Drink Cups
Plastic Utensils / Plastic Straws
Cartons - Milk / Soup
Plastic Bags / Plastic Films
Bubble Wrap / Shrink Wrap
(see exceptions under Plastic Bags)

Other Recyclable Items Separated Streams
Plastic Bags
*Take to Specialty Recycling Stations
Clean and dry bags only
Grocery / Shopping Bags / Bread bags
Dry Cleaning Bags / Clear Shipping Bags
Plastic Film on Toilet Paper / Paper Towels
Shrink Wrap / Sandwich Bags / Newspaper Bags
Bubble Wrap / Packing Pillows (deflated)

Glass
*Take to Specialty Recycling Stations
Food grade glass only
Drive-up Ripple Glass bin NW corner of campus

Clothes / Small Household
DAV Thrift bin located on NW corner of campus

Books (all types)
Recycle Outside of JCCC Bookstore in designated bin or ROSE Store at GEB 212
Large quantities email Recycle@jccc.edu for boxes and pickup

Electronic Waste
*Take to Specialty Recycling Stations
RC 247 e-waste cabinet collection point
Large items or quantities contact Sustainability at Recycle@jccc.edu
If it plugs in or has a battery
Batteries / Cell Phones / Phones
Electric Cables / Cords
CDs / DVDs and Cases / VHS tapes
Inkjet Cartridges
Keyboard / Mouse / Power Strips
Coffee Makers / Microwaves

Computers / Monitors / Printers
Contact help desk 913-469-8500, ext. 4357
helpdesk@jccc.edu.

Toner Cartridges
Contact Warehouse at
warehouse@jccc.edu

Styrofoam Peanuts
Contact Sustainability at Recycle@jccc.edu
Styrofoam peanuts if bagged for transport

Office Supplies
Take to ROSE Store at GEB 212
Common items you can find at ROSE Store
Binders, Hanging File Folders, Manila Folders
Desk organizers, File Holders, Greeting Cards

Banners
Contact Sustainability at Recycle@jccc.edu
Cloth or vinyl banners

Other Materials & Services
(on back of this sheet)
Furniture, Equipment, Surplus
Scrap Metal
Wood Waste
Pallets & Crates
Hazardous Waste

*Specialty Recycling Station Locations
In front of SC Bookstore, RC Newman Atrium, CC 2, CLB 2, COM 3, GEB 2, SCI, HCA, ITC, Library Entrance.

For questions about campus recycling contact the Center for Sustainability at Recycle@jccc.edu or visit www.jccc.edu/sustainability
For questions about recycling at home go to RecycleSpot.org
CC Dock (NW)
Wood Waste
Scrap Metal
Electronic Waste
Cardboard (comprator)
Single Stream (comprator)

SC Dock
Plastic Bags / Shrink Wrap
Foam Peanuts
Cardboard (comprator)
Single Stream (comprator)

CSB Dock
Wood Waste
Scrap Metal
Electronic Waste
Cardboard

LIB Dock (basement)
Plastic Bags / Shrink Wrap
Wood Waste
Scrap Metal
Electronic Waste
Cardboard

Warehouse
Plastic Bags / Shrink Wrap
Wood Waste
Scrap Metal
Electronic Waste
Cardboard

Shredding Locations
On Infoshare, search for “campus shredding locations”, Xcel list available or If you have any questions about Cintas, your service, or a large volume of shredding, please contact Bruce Hines at ext. 3290 or htruneh@jccc.edu with contact info, your location and number of boxes needed.

Easy Office Cleanout
Cleaning out your office or have a large amount of items to get rid of? Contact Recycle@jccc.edu for a cleanout bin (or several).
You fill it up, Sustainability Interns sort it out!
All Paper Products - Books - Office Supplies
Packaging Materials - Small Electronics - Office Decor
All Recyclables and anything you are unsure of that can be reused or donated to charity.

Moving Boxes
Fry Wagner Moving Boxes
Make service request

Other Materials that can be Recycled - Reused

Scrap Metal
All types of metal, some attached wood or plastic okay
Container located on south compound or contact Sustainability at Recycle@jccc.edu for pickup / disassembly

Pallets / Crates
Pallets stacked at south compound or
Contact Sustainability at Recycle@jccc.edu for pickup

Wood / Landscape Waste
Container located on south compound or contact Sustainability at Recycle@jccc.edu for pickup
Screws and nails okay, remove other metals
Lumber / Plywood / Particle Board (no plastic laminates)
Sheetrock (large quantities call x3550)
Paper / Cardboard / Sawdust
Brush, Leaves, Grass, Mulch (no plastic bags)
Wooden Furniture (broken down, some paint okay)

Furniture, Equipment, Surplus Items
Contact Warehouse at warehouse@jccc.edu
For surplus furniture, equipment and materials to be picked up.

Surplus items are available for campus reuse for 40 days and can be viewed through Tier One auction listings or in person at the warehouse. Find out how to register on Infoshare by searching for Warehouse Central Receiving.
Campus surplus that does not get reused is then put on public auction at Govdeals.com, and things that go unsold are donated to approved area charities.

If surplus items are broken beyond repair or use
If it has metal on it (beyond screws), please contact Recycle@jccc.edu for disassembly.
These often include chairs, desks with keyboard trays or racks etc.

Hazardous Waste (campus generated)
Contact gcook5@jccc.edu
Light Bulbs / Tires / Solvents / Fuel
Recovered Silver / Mercury
Motor Oil / Vegetable Oil / Paint

Broken furniture / equipment cannot go into trash compactors. Please take to South Compound Landfill dumpsters or make a service request on Infoshare to have it moved.

Don’t hesitate to contact Recycle@jccc.edu or x4929 with questions on item