



The Associate of Arts degree (A.A.) at JCCC is a general transfer degree and partners well with the first two years of most bachelor degree programs. Students pursuing the A.A. may select courses that satisfy both the A.A. degree requirements and lower division requirements for a bachelor's degree at four-year institutions. The elective hours within the A.A. allow students to complete additional general education and lower division courses required for specific majors. The A.A. degree requires completion of 60 credit hours. Meeting with a JCCC counselor is strongly recommended for selection of appropriate courses.

Admission Requirements

- Apply for admission, including \$20 application fee (non-refundable). Complete the application on-line at washburn.edu/admissions.
- Send official transcripts of all previous college work to: Washburn University, Office of Admissions, 1700 SW College, Topeka, KS 66621 or submit them electronically at etranscripts@washburn.edu

Requirements for Bachelor's Degree

- Minimum of 120 semester hours of credit
- Minimum of 60 semester hours from Washburn or a four-year college or university; at least 30 hours must be completed through Washburn
- Minimum of 45 semester hours of credit from courses at the upper division level
- Minimum of 84 graded hours
- Grade of "C" or better in courses counting towards the university requirements, major, and minor
- At least 50 percent of the accounting, business, and economics hours used to meet requirements for the BBA degree must be earned at Washburn.

Requirements for Admissions to the School of Business

- Upon completion of 54 semester hours of college credit, [MA 141](#) Applied Calculus I, and the six required lower-division School of Business courses, students should apply for admission to the School of Business. Each course must be taken for a grade and a grade of "C" or better must be earned in each course.
- The following eight courses are required for admission and must be completed with a "C" or better: AC 224 Financial Accounting, AC 225 Managerial Accounting, BU 248 Foundations of Data Analysis, BU 250 Management Information Systems, EC 200 Principles of Microeconomics, EC 201 Principles of Macroeconomics, EC 211 Statistics for Business and Economics and MATH 141 Applied Calculus I.
- A minimum of 30 semester hours must be earned after being admitted to the School of Business.
- Admission to the School of Business is a requirement for enrolling in [BU 449](#) Strategic Management, the capstone course of the BBA degree as well as all 400-level accounting (AC) and business (BU) courses.
- As part of the application for admission to the School of Business and prior to each semester's advising, students are asked to process a degree audit and to confirm that all transfer credit is correctly posted.
- Students should file an application for admission with the Office of the Dean of the School of Business as soon as the student becomes eligible to apply.
- Students are limited to no more than 30 credit hours of accounting and business courses without being admitted to the School of Business. Upon admission students should process a degree audit to determine the remaining courses and to develop a plan to graduation.

Washburn General Education Requirements for the Bachelor of Business Administration (BBA)

Washburn courses	Hrs	JCCC courses
Core University Requirements (12 hours)		
EN 101 First Year Writing	3	ENGL 121 Composition I*
MA 116 College Algebra	3	MATH 171 College Algebra*
EN 300 Advanced College Writing	3	No Equivalent
WU 101 Washburn Experience (not required if you have 30 or more transfer hours)	3	No Equivalent
General Education Requirements (27 hours total)		
Humanities (9 hours)		
Art, Music, or Theatre course	3	Any ARTH, MUS or THEA course
CN 150 Public Speaking	3	COMS 121 Public Speaking
Writing – <i>Select one:</i> EN 208 OR ENG 209 OR EN 131 OR Comp II	3	<i>Select one:</i> ENGL 123 Technical Writing I* OR ENGL 223 Introduction to Creative Writing* OR ENGL 230 Introduction to Fiction* OR ENGL 122 Composition II*
Social Science (9 hours)		
<i>Select two:</i> AN 112 Cultural Anthropology OR PY 101 Principles of Psychology OR SO 101 Social Problems	3 3 3	<i>Select two:</i> ANTH 125 Cultural Anthropology OR PSYC 130 Introduction to Psychology OR SOC 125 Social Problems
Social Sciences, not Economics	3	3 hours from any ANTH, GEOS, HIST, POLS, PSYC, or SOC class
Natural Science (9 hours)		
MA 140 Statistics	3	MATH 181 Statistics*
MA 141 Applied Calculus I	3	MATH 231 Business and Applied Calculus I*
Natural Science, CM 101/105 recommended	3	CIS 124 Intro to Computer Concepts & Applications

Core Business Requirements (42 hours):

Washburn courses	Hrs	JCCC courses
AC 224 Financial Accounting	3	ACCT 122 Accounting II*
AC 225 Managerial Accounting	3	ACCT 222 Managerial Accounting*
EC 201 Principles of Macroeconomics	3	ECON 230 Principles of Macroeconomics
EC 200 Principles of Microeconomics	3	ECON 231 Principles of Microeconomics
EC 211 Statistics for Business & Economics	3	MATH 285 Statistics for Business*
Additional required courses will be taken at Washburn.		

* JCCC course has a prerequisite or corequisite.

It is the **STUDENT'S RESPONSIBILITY** to check for updates to all transfer information. This transfer guide is provided as a service and is updated as needed. Degree requirements at the four-year colleges are subject to change by those institutions. To ensure you have the most accurate up to date information about the program, it is imperative you meet with an advisor at the transfer institution.