



The Associate of Arts degree (A.A.) or the Associate of Science (A.S.) degree at JCCC is a general transfer degree and partners well with the first two years of most bachelor degree programs. Students pursuing the A.A. or A.S. may select courses that satisfy both the A.A. or A.S. degree requirements and lower division requirements for a bachelor's degree at four-year institutions. The elective hours within the A.A. or A.S. allow students to complete additional general education and lower division courses required for specific majors. The A.A. or A.S. degree requires completion of 60 credit hours; please see [JCCC A.A. degree requirements](#) or [JCCC A.S. degree requirements](#). Students can also complete the [HCIS Certificate](#) with the A.A. or A.S. degree. Meeting with a JCCC counselor is strongly recommended for selection of appropriate courses.

### **Admission Requirements for New Transfers**

To qualify for admission, a transfer student must have a minimum cumulative college grade point average of a 2.0 on a 4.0 scale. Students with less than 24 college credits will be required to submit additional information including a final high school transcript, General Education Diploma (GED) or high school equivalency diploma and ACT scores before they are considered for admission.

*If a student does not meet any of the requirements above, the admission application will be reviewed individually before an admission decision is made.*

### **New Transfer Student Application Procedure**

1. Complete the Undergraduate Application for Admission. Apply online at <http://www.pittstate.edu>.
2. Request that official transcripts from all previously attended institutions be sent directly to Pittsburg State University. Acknowledging your attendance at an institution is mandatory, regardless of your wishes to transfer the credit. Failure to disclose attendance at an institution may disqualify your admission application. Official transcripts received for evaluation of transfer credit will be considered to be a complete academic record from that institution up to and including the last completed semester as listed on the transcript. Subsequent official transcript/transcripts from the same institution showing additional previously completed work will not be accepted. Please note: for federal financial aid requirements, once your courses are assessed by our Registrar's Office, transferable hours totaling less than 60 requires that a final high school transcript or a copy of your current high school equivalency diploma be on file in the Office of Admission prior to any aid disbursement.
3. Apply for federal financial aid by completing the Free Application for Federal Student Aid (FAFSA) available at <http://www.fafsa.gov>. Pittsburg State University's Title IV code is 001926.
4. Complete the Pittsburg State University scholarship application at <https://www.pittstate.edu/admission/scholarships-financial-assistance.html> by February 1st for first consideration.
5. Submit the Proof of Immunization Compliance Form to the Bryant Student Health Center. To access the form and for more details on required immunizations, please visit <https://www.pittstate.edu/office/health-services/>.
6. Register to attend the program called Transfer & Adult Student Orientation. Information regarding this program is mailed to all newly admitted undergraduates. For more information visit <https://www.pittstate.edu/success/new-student-orientation-pitt-cares.html>.

The minimum requirements for graduation include: 120 credit hours; 60 credit hours must be from a four-year school. In addition, a minimum of 45 credit hours must be upper-division and a minimum of 30 hours must be in residence at Pitt State.

## General Education Requirement

- Effective Fall 2024: Students transferring to Pitt State, with an AA, AFA or AS degree from JCCC will be considered to have satisfied Pitt State's general education curriculum.
- Effective Fall 2024: Students who transfer to Pitt State, without completing AA, AFA or AS degree will have courses evaluated on a course-by-course basis toward meeting Pitt State's requirements. To learn more about courses that satisfy Pitt State's requirements visit: <https://www.pittstate.edu/registrar/catalog/archive/2024-2025/general-education.html>
- Pitt State General Education guide can be found [here](#).

PSU Requirement	Hrs	JCCC Equivalents	Hrs
ENGL 301 Technical/Professional Writing	3	ENGL 123 Technical Writing I*	3
BIOL 410 Biological and Medical Terminology	2	HC 130 Medical Terminology for Healthcare Professions	3
Electives	27	<b>HCIS Certificate Requirements</b>	27
		HCIS 225 Healthcare Data Analytics	2
		HCIS 235 Care Coordination and Interoperable Health IT Systems	2
		HCIS 245 Population Health	2
		HCIS 255 Technology Concepts and Cybersecurity in Healthcare	2
		HCIS 262 Customer Service in Health Environment	2
		HCIS 263 Working with Health Information Technology (HIT) Systems	2
		HCIS 264 Configuration and Implementation of Electronic Health Records	2
		HCIS 265 Installation and Maintenance of Health IT Systems	2
		HCIS 267 EHR Design, Functionality and Usability	3
		HCIS 270 Health Information Systems Internship* <b>OR</b>	2
		HCIS 271 The Culture of Healthcare	
		HCIS 272 Terminology in Health Care Settings	2
		HCIS 273 Quality Improvement in Healthcare	2
		HCIS 274 Healthcare Workflow Analysis and Redesign <b>OR</b>	2
		HCIS 277 Training and Instructional Design	

\* JCCC course has a prerequisite or corequisite.

**It is the STUDENT'S RESPONSIBILITY to check for updates to all transfer information. This transfer guide is provided as a service and is updated as needed. Degree requirements at the four-year colleges are subject to change by those institutions. To ensure you have the most accurate up to date information about the program, it is imperative you meet with an advisor at the transfer institution.**