

# Bomb Threats

## Bomb Threat Checklist

Safety procedures for handling bomb threats, explosive devices and incendiary materials.

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Call taken by: \_\_\_\_\_

Exact wording of the threat:

\_\_\_\_\_

Phone number (if identified by caller ID).

\_\_\_\_\_

### Questions you should ask the caller:

Where is the bomb located? \_\_\_\_\_

What time will the bomb explode? \_\_\_\_\_

What does the bomb look like? \_\_\_\_\_

What kind of bomb is it? \_\_\_\_\_

What will cause the bomb to explode? \_\_\_\_\_

Did you place the bomb? \_\_\_\_\_

Why? \_\_\_\_\_

What is your name? \_\_\_\_\_

What is your address? \_\_\_\_\_

**Facts about the caller:** Male/Female \_\_\_\_\_ Age: \_\_\_\_\_

Unique voice characteristics (accent, ethnicity, etc.): \_\_\_\_\_

Describe the caller's voice: (calm, angry, excited, slow, rapid, soft, loud, laughing, crying, slurred, nasal, stuttering, lisping, raspy, deep, ragged, disguised, accent, etc.) \_\_\_\_\_

Telephone background noises: (street noises, other voices, music, motor, factory/machinery, etc.) \_\_\_\_\_

Caller's language: (well-spoken/educated, foul, irrational, incoherent, taped, message read from a script, etc.) \_\_\_\_\_

Caller reported threat to: \_\_\_\_\_

Make safety your first priority when it comes to campus safety. Our three main goals are:

1. Safety of the campus community
2. Safety of police personnel
3. Protection of property

Dial ext. 4111 or **913-469-2500** for campus emergencies

Dial 911 for off-campus locations