



SPEAKERS BUREAU REQUEST FORM

The Speakers Bureau of Johnson County Community College enhances the college's visibility and reputation by providing speakers on a variety of topics to community groups throughout Johnson County. Please email completed form to Valerie Reese at vreese2@jccc.edu.

Today's Date: _____

Contact Name: _____

Contact Phone Number: _____

Contact Email Address: _____

Group or Club Name: _____

Date of Speaker Event: _____

Start Time: _____

Length of presentation: _____

Location: _____

Estimated number of attendees: _____

Speaker & Topic you are requesting:

Please select 3 options in case your first choice cannot attend

Speaker Choice 1

Topic

Speaker Choice 2

Topic

Speaker Choice 3

Topic

Brief description of club/group function the speaker will be attending:

Will there be a computer & projector for the speaker to use?

Any comments or additional information: