



**STUDENT SUSTAINABILITY COMMITTEE  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE**

**BYLAWS**

**ARTICLE 1: MISSION AND OBJECTIVES**

**1.1: Mission**

The Student Sustainability Committee (SSC) of Johnson County Community College (JCCC) is charged with allocating the Sustainability Initiatives Fund for the advancement toward a more sustainable campus.

**1.2: Objectives**

SSC objectives will include, but are not limited to, the following:

1. Consider and vote on funding for proposals of new sustainability projects and initiatives on JCCC's campus.
2. Propose new sustainability projects and initiatives for JCCC's campus based on the interests of the study body, such as cutting edge advancements in renewable energies and the application thereof and interdisciplinary project-based educational opportunities.
3. Serve as advocates for a variety of sustainability topics on campus.

**ARTICLE 2: ALLOCATION OF FUNDS**

The Sustainability Initiatives Fund should be apportioned for projects proposed by the students, faculty or staff, but must be dispersed in a manner that upholds the mission of the SSC and its focus on furthering a sustainable campus. No SSC funds shall be allocated towards projects which do not directly involve or benefit the JCCC campus and/or the students, faculty and staff of JCCC.

**2.1: Project Proposals and Guidelines**

Proposals submitted for aid in the funding of projects must be judged on criteria deemed appropriate by the committee, but must address the following:

- Overall positive community and environmental impact
- Educational opportunities
- Cost benefit
- Projected budget

All proposals should be submitted to the Executive Director of the Center for Sustainability for review prior to consideration by the SCC. The SSC will approve

proposals based on a majority vote, but the final project may be subject to an administrative veto by the Executive Director.

## **2.2: Conflict of Interest**

The SSC will conduct business in a way that minimizes conflict of interest. No SSC member will have access to the funds for personal profit or endorsement of a business or organization not affiliated with JCCC. If a student is a member of a group that submits a proposal, he or she must abstain from voting on that proposal.

## **ARTICLE 3: SSC ORGANIZATION AND MEMBER SELECTION**

### **3.1: Organization**

13 members of the SSC will be chosen from the following groups:

- Student Senate: 2 members
- Honors/Phi Theta Kappa: 1 member
- Sustainable Agriculture Certificate: 1 member
- Student Environmental Alliance: 1 member
- Interior Design Student Association Sustainability Committee: 1 member
- Student Body At Large: 7 members

Delegate members from the aforementioned groups must be identified to the Center for Sustainability within the first four weeks of the fall semester or seats will be given to At Large applicants. At Large members will be selected through an application and interview process.

### **3.2: Committee Selection**

All members will be made aware of obligations to SSC as outlined in the Bylaws. Students must be enrolled in at least 6 credit hours to qualify for membership, and thus maintain a particular degree of involvement in and awareness of the campus. If a member falls below this credit hour requirement they may be asked to step down from the committee.

### **3.4: Selection of Chairpersons**

The chairpersons of the SSC are to be chosen in April of every year by the membership of the committee and are to be active by the following fall semester.

### **3.5: Membership Term and Resignation**

Members will serve at minimum a term of one academic year beginning in the fall semester. Terms will be limited to five consecutive semesters. If a member is unable to perform his or her duties, he or she must give notice of resignation.

### **3.6: Member Voting Privileges**

New members must attend at least two consecutive meetings before casting votes on project proposals. If a member is absent for two consecutive meetings they must

abstain from voting at the next meeting, so as to become familiar with proposals and discussions on the table.

#### **ARTICLE 4: MEETINGS AND ATTENDANCE**

##### **4.1: Meetings**

Regular meetings will be held every other week, beginning no later than the first week of October (at which time a full committee must be present) and ending no later than the first week of May. Special meetings may be called by the Center for Sustainability staff, by the chairpersons or by a majority vote of the committee.

##### **4.2: Attendance**

Members are expected to attend all meetings of the SSC and should give notice of any planned or necessary absences. If a member has two unexcused absences a warning will be issued, if no response is received the member may be removed at the discretion of the co-chairs and faculty/staff advisors.

##### **4.3: Quorum**

A quorum will be established by a majority of the members of the SSC to conduct business at all meetings.

#### **ARTICLE 5: SUBCOMMITTEES**

Subcommittees may be formed or disbanded with the approval of the committee as deemed necessary.

#### **ARTICLE 6: AMENDMENTS**

A majority vote by the committee can amend these bylaws at any time, unless doing so would adversely affect the mission of the SSC.