

Dawn Rattan



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Objective

My objective is to provide tangible contributions to the company's goals. I have experience in Manufacturing, Human Resources and Retail. After a successful career at Procter and Gamble, I assisted in the start-up our family business and started my own business in the health and wellness business. I enjoy giving back to the community, especially where children's futures are involved.

Experience

EverFit Gym

March 2015-present

- Independent owner of small fitness boutique. Created the brand and completed the buildout.
- Owns all facets of business: Marketing, strategy, hiring, scheduling, training, procurement, budgeting.
- Leads team of trainers, fitness classes, and personal training to inspire members to regularly workout

Village West Discount Liquors

October 2009-present

- Part of Startup of our family owned business, creating employee training process and social media profiles for company
- Ongoing management of Human Resources, benefits and pay system, and disciplinary process
- Marketing—Writes ad copy for radio and TV advertising, Presents live TV and recorded radio marketing segments

Procter and Gamble

June 1996-June 2007

- Human Resources Section Manager – Retail Pulse, Kansas City (2006-2007)
 - Supported managers across USA who managed merchandisers (pay, performance, staffing, training)
 - Assisted with multiple organizational redesigns and strategic planning to lower costs and increase efficiency with leadership team.
- Converting Department Manager – Kansas City Soap (Direct Reports - 3 Managers and 90+ Technicians), (2003-2006)
 - Managed budget to reduce overall product costs on 4 Soap Packing Lines
 - Implemented maintenance procedures to reduce breakdowns (Integrated Work Systems)
- Human Resources Manager- Ivorydale, Soap Plant Cincinnati (2001-2003)
 - Assisted in contract negotiations with Union
 - Led departments through organizational redesigns and diversity training sessions
 - Coached managers on discipline issues
- Process Engineer-Ivorydale Soap Plant, Cincinnati (1996-2001)
 - Made process improvements to soap processing systems to increase efficiency and reliability

Education

Florida A&M University, Tallahassee, FL

1991-1996

B.S. Chemical Engineering, GPA 3.49

Johnson County Charter Commission Vice Chair 2021
Shawnee Chamber of Commerce member, Board member 2021
Shawnee City Council Candidate 2019
Shawnee Tomorrow, 2019
sacred Gala Host 2013 -2017
AFAA Certified, Group Fitness

Sunflower House Gala Chair 2016
Braden's Hope sponsor 2015-16
Shadow Buddies Gala Chair 2015
Leadership 2000, Class 29
Middle School Mentor -Eisenhower Middle School
CPR & First Aid Certified