Johnson County Community College
Committee of the Whole
October 4, 2021
8:30 am
Zoom Webinar

8:30 Strategic Plan:

➢ Presentation of Proposed Plan – John Clayton, Executive Director, Institutional Effectiveness, Planning and Research

9:00 Legislative Principles Discussion – Greg Musil, Chair, JCCC Board of Trustees; Andy Bowne, President; Kate Allen, Vice President, College Advancement and Government Affairs; and Dick Carter, The Carter Group

9:30 Proposed Budget Calendar Fiscal Year 2022-2023 – Rachel Lierz, Associate Vice President, Financial Services/CFO

9:35 Procurement expedited approvals recommendation – Janelle Vogler, Associate Vice President, Business Services

9:45 Review monthly purchasing recommendations – Janelle Vogler, Associate Vice President, Business Services

➢ Recommendation: Sirius Computer Solutions
➢ Recommendation: Annual Contract for Prime Vendor for Food and Food Supplies
➢ Recommendation: New Walkability Sidewalks 2021
➢ Recommendation: Zoom Enhanced AV Classroom Equipment
➢ Recommendation: Scheduling & Integrated Workplace Management System (IWMS)

10:00 Informational Items

➢ Single Source Purchase Reports under $150,000
➢ Bid/RFP Summary Report
➢ Contract Renewals
➢ Other Agreements

Johnson County Community College
2021 – 2025 Strategic Plan

MISSION

JCCC inspires learning to transform lives and strengthen communities.

VISION

JCCC will be an innovative leader in equitable student access, learning and success.

VALUES

Student-Centered – We promote an environment that shows the deepest care and support for the learning and growth of our students.

Teaching and Learning -- We believe life-long learning is central to enriching the lives of our students, faculty, staff and community for success in a global society.

Community Engagement – We value our role as the community's college and commit ourselves to partnerships that respond to the changing needs of those we serve.

Innovation – We foster an environment of excellence by intentionally seeking new and creative ways to meet the needs of our students, colleagues and community.

Belonging – We value diversity, equity and inclusion, creating a collaborative and respectful environment where all are connected to our mission.

Integrity – We hold ourselves accountable for our decisions and actions.

Johnson County Community College
2021 – 2025 Strategic Plan

GOALS

Student Success – Support learners in achieving their educational goals.

➢ **Strategy:**
- o **S1:** Ensure our models of teaching and learning lead to student success
- o **S2:** Successfully transition students to JCCC
- o **S3:** Create effective systems and pathways for students.

➢ **Metrics:**
- o *Course Success*
  - ▪ Credit Course Success Rate (NCCBP)
  - ▪ Non-credit Course Success Rate
- o *Retention Rate*
  - ▪ Credit Fall-to-Spring (IPEDS)
  - ▪ Credit Fall-to-Fall (IPEDS)
  - ▪ Non-credit Retention (NCCBP)
- o *Success Rate*
  - ▪ Credit First-time, Full-time, Degree Seeking Success Rate (IPEDS) (150%)
  - ▪ Credit First-time, Part-time, Degree Seeking Success Rate (NCCBP) (150%)
  - ▪ Non-credit Completions (number of completers)
- o *Post-Graduation* *[New Metric]*
  - ▪ Employed in Related Field of Study

Community Partnerships – Advance diverse and strategic partnerships.

➢ **Strategy:**
- o **S1:** Identify and align with those who advance JCCC's mission, vision, and values.
- o **S2:** Promote the College as a partner of choice for strategic collaborations.
- o **S3:** Be a convener for issues that transform and strengthen our communities.

➢ **Metrics:**
- o *Partnership Assessment* *[New Metric]*
  - ▪ Number of Partnerships
  - ▪ Partnership Satisfaction
    - • Satisfaction of Partners vs JCCC
- o *Community Satisfaction* *[New Metric]*
  - ▪ Create an overall community satisfaction/ importance survey

Johnson County Community College
2021 – 2025 Strategic Plan

Diversity Equity Inclusion – Build an inclusive and equitable campus culture.

➢ **Strategy:**
- o **S1:** Cultivate and communicate institutional access, awareness, and accountability.
- o **S2:** Develop and support an inclusive environment that empowers all students, faculty, and staff to succeed.
- o **S3:** Implement, reinforce, and sustain institutional structures, practices, processes, and partnerships consistent with diversity, equity, and inclusion principles.

➢ **Metrics:**
- o ***Belonging Score***
    - ▪ ***NL SSI – Q1:*** Most students feel a sense of belonging here.
    - ▪ ***Employee:*** I feel a sense of belonging at JCCC. *[New Metric]*
- o ***Creation of College Scorecard/Dashboard*** *[New Metric]*

Employee Engagement – Strengthen employee engagement.

➢ **Strategy:**
- o **S1:** Encourage employee growth.
- o **S2:** Create and maintain an environment where employees are valued and belong.
- o **S3:** Develop a consistent culture of accountability, integrity and equity.

➢ **Metrics:**
- o ***Employee Engagement*** *[New Metric]*
    - ▪ Look at a tool to measure engagement?
- o ***Professional Development***
    - ▪ Percent of employees participating in at least one Professional Development Opportunity each year (ex., hosted seminars, educational reimbursements, conference travel authorizations, etc.).

Johnson County Community College
2021 – 2025 Strategic Plan

REPORT

The Strategic Plan 2021-2025 was developed through campus-wide listening and feedback sessions during Academic Year of 2020-21. The Strategic Plan includes four Institutional Goals, each with several strategies to implement:
- Student Success
- Community Partnerships
- Diversity, Equity, and Inclusion
- Employee Engagement

A draft of the strategic plan including Key Performance Indicators was presented to and reviewed by the Board of Trustees at the Committee of the Whole on Monday, October 4, 2021.

RECOMMENDATION

It is the recommendation of the college administration that the Board of Trustees adopt the Strategic Plan 2021-2025, as is shown in the Board Packet.

Committee of the Whole
October 4, 2021

JCCC 2022 STATEMENT OF PRINCIPLES

- Support the authority of the locally elected JCCC Trustees to determine policies and procedures in the best interest of the college and its stakeholders.

  - Oppose higher education policy provisions that undermine local control of funding thereby eroding an institution's connection between its stakeholders and the needs of the local community.

  - Oppose higher education policy provisions that undermine local control to make decisions related to the safety and protection of our campus community.

- Support strategic initiatives with entities such as the Kansas Board of Regents that strengthen college partnerships and community assets that improve equitable outcomes for students.

- Support sufficient state funding to meet the objectives of Senate Bill 345, which brought community colleges under the supervision and coordination of the Kansas Board of Regents effective July 1999.

- Support continued funding of career and technical education initiatives such as Senate Bill 155 enacted in May 2012 which authorizes JCCC to waive the cost of tuition for high school students who meet JCCC Kansas residency requirements for enrollment in any tiered career technical course.

- Support fiscally sound policies that strengthen and protect the Kansas Public Employees Retirement System to promote the recruitment and retention of employees.

- Support the continuation and enforcement of designated geographic community college service areas to meet the educational needs of the state in an efficient manner for taxpayers.

- Support initiatives focused on inclusion, access and mental health awareness to ensure all members of our community are prepared to meet the increasingly global demands of our economy.

JOHNSON COUNTY COMMUNITY COLLEGE
BUDGET CYCLE CALENDAR   FY 2022-2023

OCTOBER 2021	Budget Tasks
4	Committee of the Whole review of preliminary budget calendar
21	Board of Trustees review of preliminary budget calendar
TBD	Student Senate budget discussion
NOVEMBER 2021	**Budget Tasks**
2	President's Cabinet discussion of FY23 proposed budget guidelines
8	Distribute FY 2022-23 budget calendar to Budget Administrators
8	Budget Administrators receive Excel worksheet(s), *Proposed Budget Based on Actuals* , including 2 prior years' actual expenditures and current adopted budget to assist in developing a proposed budget and justifications
8	Strategic Plan sponsors receive template for submission of budget requests tied to Strategic Plan action items
8	Remodel Requests for renovation/remodeling and equipment installation can be input in Team Dynamix
8	Replacement Capital Equipment reports are distributed by Business Services
8	Self-Service Budget Development and the Capital Schedule (Sharepoint) are available for entry
19	Remodel Requests due in Team Dynamix. Approved requests will be costed out by Campus Services and further prioritized
29	Committee of the Whole review of proposed budget guidelines and five-year budget projection model
DECEMBER 2021	**Budget Tasks**
16	**Board of Trustees vote on FY 2022-23 budget guidelines**
17	Budget Administrators receive FY 2022-23 approved budget guidelines
30	Instructional program reviews and Administrative and Service Area reviews are finalized and submitted into Strategic Planning Online (SPOL) software
JANUARY 2022	**Budget Tasks**
13	Budget Kickoff Meeting with Budget Administrators
14	Information Technology Planning (ITP) reports are distributed by Information Services
14	Position Audit/Change Requests due to Human Resources
FEBRUARY 2022	**Budget Tasks**
7	Proposed budget spreadsheets due to supervisors for review
17	Final approved budget requests due in Self-Service Budget Development with justification of all line items
17	Information Technology Planning (ITP) requests due to Information Services
17	Approved capital equipment requests due in the Capital Schedule Sharepoint site
MARCH 2022	**Budget Tasks**
1	Budget review and prioritization by President's Cabinet
TBD	Budget review and prioritization by President's Cabinet
APRIL 2022	**Budget Tasks**
21	Annual Board of Trustees Budget Workshop, 4:00 p.m.
25	Committee of the Whole review of proposed FY 2022-23 Management Budget
MAY 2022	**Budget Tasks**
12	**Board of Trustees vote on FY 2022-23 Management Budget**

JUNE 2022	Budget Tasks
15	Receive Revenue Neutral Rate (RNR) from County Clerk
30	Load FY 2022-23 Management Budget into accounting system
JULY 2022	**Budget Tasks**
1	First day of Fiscal Year 2022-2023
20	Notify County Clerk of intent to exceed RNR (if applicable)
AUGUST 2022	**Budget Tasks**
TBD	Committee of the Whole review of required budget publications
TBD	**Board of Trustees vote on required budget publications**
20	Publish notice of intent to exceed RNR and RNR hearing at least 10 days in advance of the RNR hearing (if applicable)
20	Publish notice of budget hearing at least 10 days in advance of the budget hearing
SEPTEMBER 2022	**Budget Tasks**
TBD	Committee of the Whole review of proposed FY 2022-23 Legal Budget
TBD	Revenue Neutral Rate (RNR) hearing for FY 2022-23 Legal Budget
TBD	Annual public hearing for FY 2022-23 Legal Budget
TBD	**Board of Trustees vote on FY 2022-23 Legal Budget**
OCTOBER 2022	**Budget Tasks**
1	File Adopted Legal Budget with state and county offices

Procurement Expedited Approvals Recommendation

Committee of the Whole
October 4, 2021

Typical Bid / RFP Process

- Develop bid specifications, scope of work **2 - 4 weeks**
- Depending on size and complexity, competitive bidding process **5 - 8 weeks**
  - Post bid, evaluate proposals, vendor presentations, committee analysis and recommendation
- Due to COTW lead times, *after* bidding, lead time for awards > $150K can be **up to two months**

Need for Expedited Approval for Certain Contracts

- Materials cost volatility
- Supply chain considerations
- Urgent operational needs
- Project sequencing

Recommendation

- Certain items added to the board packet for approval consideration between COTW and Board meeting

SINGLE SOURCE PURCHASE REPORT: $150,000+
OCTOBER 2021 COMMITTEE OF THE WHOLE (*OCTOBER 4*)

Vendor	Description of Services / Policy 215.04 Exception #	Fund	Department	Amount
Sirius Computer Solutions	For additional network infrastructure upgrades to support classrooms and offices in hybrid or remote configurations, as well as offsite disaster recovery such as the following: VMware host server upgrades, wireless access point upgrades, wireless controller upgrade, Wichita State disaster recovery site equipment, and additional network switches. *#2c. Specific educational objectives* *#2d. Compatibility with existing equipment*	0201, General Fund 2568, KBOR Maintenance of Effort 2570, CARES Act III American Rescue Plan	6351, Network & Data Center Operations	$ 678,938.77
COMMITTEE OF THE WHOLE RECOMMENDATION				
It is the recommendation of the Committee of the Whole that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification to Sirius Computer Solutions for additional network infrastructure upgrades for an estimated expenditure of $678,938.77.				

RENEWALS SUMMARY WITH RECOMMENDATION:

$150,000+

OCTOBER 2021 COMMITTEE OF THE WHOLE (OCTOBER 4)

JCCC Contract Total Contract Period Fund Source / Renewal Option	Vendors Original Bid Amounts First Year / Multi-Year (if applicable)	Renewal Option Amount	Description of Services *Original BoT Approval*
Annual Contract for Prime Vendor for Food and Food Supplies (JCCC-1389) Original Term: Base Year, 4 Renewal Option Years 10/24/2016 - 10/23/2021 Fund Source: 1302, Auxiliary Enterprise Funds Renewal Option: 5 of 4* *Agreement being extended for one additional option year due to labor shortages and supply chain issues in the current food supply industry.*	1. **SYSCO Food Services of Kansas City, Inc.: 3.75%** 2. Ben E. Keith Oklahoma: 7.5% 3. Martin Brothers Distributing Co., Inc.: 6% - 9% 4. Reinhart Foodservices: 2% (*list prices for specific products was not as competitive as recommended vendor*) 5. U.S. Foods, Inc.: 3.9% - 11.4% *Above percentages based on markups over cost*	$300,000.00	Prime vendor for food and food supplies for the Bookstore, HCDC, Culinary & Dining Services. *September 2016*
COMMITTEE OF THE WHOLE RECOMMENDATION			
It is the recommendation of the Committee of the Whole that the Board of Trustees accept the recommendation of the college administration to approve a one-year contract extension to Sysco Food Services of Kansas City, for annual prime vendor food and food supplies, for the estimated amount of $300,000 through October 23, 2022.			

AWARD OF BIDS/RFPs - _SINGLE_ _PURCHASE_:

_$150,000+_

OCTOBER 2021 COMMITTEE OF THE WHOLE (_OCTOBER 4_)

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts	Single Purchase	Justification
22-026, New Walkability Sidewalks 2021 Base year/project completion Fund Source: 7143, Outdoor Site & Athletic Improvement, 7127, Campus Development Firms Notified: 153	1. **McConnell & Associates: $168,970.00** 2. R&R Concrete: $169,900.00 3. Gunter Construction: $171,417.00 4. SGI: $234,800.00 5. MegaKC: $244,900.00	**$168,970.00**	Low bid (base bid with alternates)

PURPOSE & DESCRIPTION

The purpose of this Request for Bid (RFB) is for new Walkability Sidewalks on the JCCC main campus. The Johnson County Community College Walkability Sidewalks 2021 project will involve the construction of new 5-foot wide sidewalks, ADA ramps, crosswalk striping, grading and associated ancillary works as needed to complete the construction of the new sidewalks.

EVALUATION COMMITTEE

- Jeff Allen: Director, Campus Services & Energy Management
- Tom Hall: Associate Vice President, Campus Services/Facilities Planning
- Larry Allen: Senior Buyer, Procurement Services

COMMITTEE OF THE WHOLE RECOMMENDATION

It is the recommendation of the Committee of the Whole that the Board of Trustees accept the recommendation of the college administration to approve the low bid with alternates from McConnell & Associates for New Walkability Sidewalks, in the amount of $168,970.00, with an additional 10% contingency of $16,897.00 to allow for possible unforeseen costs, for a total estimated expenditure of $185,867.00.

AWARD OF BIDS/RFPs - *SINGLE* *PURCHASE*:

$150,000+

OCTOBER 2021 COMMITTEE OF THE WHOLE (*OCTOBER 4*)

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts	Single Purchase	Justification
22-019, Zoom Enhanced AV Classroom Equipment Base year/project completion Fund Source: 0201, General, 2570, CARES Act III American Rescue Plan Firms Notified: 129	1. **Adorama: $5,254.70** 2. **Conference Technologies Inc: $162,542.03** 3. **Ford Audio: $126,536.00** 4. **Troxell Communications: $84,747.17** 5. Kansas City Audio Visual	**$379,079.90*** *A*mount may vary depending which camera models are chosen for various classrooms*	Low Bid per line item(s)

PURPOSE & DESCRIPTION
The purpose of this Request for Bid (RFB) is for Zoom Enhanced Classroom Audio/Visual Equipment.

EVALUATION COMMITTEE	
• John Kumar: Executive Director Client Support Services	• Tammi Holmes: Senior Project Manager
• Adrian Swan: Manager Multimedia Services	• Julie Lombard-Williamson: Senior Buyer, Procurement Services

COMMITTEE OF THE WHOLE RECOMMENDATION
It is the recommendation of the Committee of the Whole that the Board of Trustees accept the recommendation of the college administration to approve the low bids from Adorama, Conference Technologies, Inc., Ford Audio, and Troxell Communications for the various Audio-Visual Equipment needed for the Zoom Enhanced Classroom projects, for a total estimated expenditure of $379,079.90.

AWARD OF BIDS/RFPs - _MULTI-YEAR_ PURCHASE:

_$150,000+_

OCTOBER 2021 COMMITTEE OF THE WHOLE (_OCTOBER 4_)

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts First Year / Multi-Year Total (if applicable)	Current Year Amount _Multi-year Amount_	Justification
21-053, Scheduling & Integrated Workplace Management System (IWMS) Base Year, 4 Renewal Option Years 10/22/2021 - 10/21/2026 Base Year Fund Source: 2570, CARES Act III American Rescue Plan, 0201, General Firms Notified: 458	1. **Accruent: $186,373.88 / $567,828.81** 2. eCIFM: $460,820.00 / $778,000.28 3. Ad Astra with Applied Data Systems (for complete solution): $300,002.54 / $876,255.53 4. CollegeNet with Applied Data Systems (for complete solution): $422,752.54 / $967,287.40 5. Absolute Facility Solutions: $500,889.00 / $1,404,821.90	**$186,373.88** _$567,828.81_	A thorough evaluation process was conducted, which included reviewing and ranking the written proposals according to the evaluation criteria defined within the RFP. At the conclusion of the evaluation process, it was determined that the proposal submitted by Accruent best met the needs of the college.

PURPOSE & DESCRIPTION

The purpose of this RFP is to establish a contract for a Scheduling and Integrated Workplace Management System (IWMS). The system will allow JCCC to manage a growing need for event management while also supporting the need for enhanced facility management to manage the operation and utilization of campus facilities more efficiently. It is a goal of this procurement to obtain a scheduling and IWMS that is seamlessly integrated to allow effective efficiencies in a single system. The initial term of the contract will be from October 22, 2021 through October 21, 2022 and is renewable for four additional years, in one-year increments, upon the approval of both parties.

EVALUATION COMMITTEE

- Janelle Vogler: Associate Vice President Business Services
- Jeff Hoyer: Executive Director Space Management
- Liza Dunitz: Coordinator Academic Scheduling
- Tom Hall: Associate Vice President Campus Services/Facility Planning
- Don Campbell: Senior Project Manager
- Thomas Heard: Director Employee Engagement & Inclusion
- Daniel Epley: Enterprise Application Administrator
- Robyn Albano: Coordinator Interior Services / Space Planner
- Julie Lombard-Williamson: Senior Buyer, Procurement Services

COMMITTEE OF THE WHOLE RECOMMENDATION

It is the recommendation of the Committee of the Whole that the Board of Trustees accept the recommendation of the college administration to approve the proposal from Accruent, LLC, for a Scheduling & IWMS for a base year of $186,373.88 and a total estimated expenditure of $567,828.81 including the renewal options, through 2026.

Vendor	Description of Services / Policy 215.04 Exception #	Fund	Department	Amount
Living As A Leader	For Continuing Education to provide web-based leadership classes to students in FY22. JCCC receives as revenue, the difference between the cost of the class and the price charged to the student. *#2c. Specific educational objectives*	0601, Adult Supplementary Education Fund	1405, Professional Education	$ 120,000.00
Empowered Networks	License renewal subscription (11/18/21 - 11/17/2022): Infoblox Trinzic DDI Appliance is needed to continue license access and support services. Infoblox offers advanced security, reliability, and automation to the complex network environments of the College. *#2d. Compatibility with existing equipment*	0201, General Fund	6351, Network & Data Center Operations	$ 37,749.81
Zogo Technologies	License renewal subscription for (9/1/21 - 8/31/22): Enterprise Data Warehouse (EDW) provides general analytics, enrollment analytics, trend information, automation, and integration. This renewal also includes consulting hours for custom data development integration from applications such as Canvas, AccuCampus, and Astra into EDW. *#2d. Compatibility with existing equipment*	0201, General Fund	6403, Chief Information Officer	$ 111,432.13
BSN	3-month contract for athletic teams/staff custom uniforms and apparel needed in time for the following new sports seasons: Baseball, Men's Basketball and Soccer, Women's Basketball and Soccer and Volleyball. *CO-OP: Omnia Partners # R201101* *#12. Cooperative purchasing*	0201, General Fund	5207, Athletics Director	$ 64,099.37
Regents Flooring	Replacement flooring for HCDC, CSB 170, GEB 153. *CO-OP: E&I contract #s: EI00120 and CNR-01308* *#12. Cooperative purchasing*	2552, HHS-DCF-Child Care Sustainability Fund 0201, General Fund	9104, Child Development Center 7102, Director Campus Services	$ 75,222.00

Vendor	Description of Services / Policy 215.04 Exception #	Fund	Department	Amount
The Wilson Group	Labor and materials for BNSF conference room remodel: $68,256.05. Approved amount includes 10% contingency of $6,826 (contingency not encumbered unless necessary). Total $75,082.05. *CO-OP: Sourcewell EZIQC #MO02C-071117-TWG* *#12. Cooperative purchasing*	2110, BNSF Projects Fund	7751, BNSF Remodeling Projects	$ 75,082.05
Lathrop GPM	Legal services for litigation. *#14. Purchase of services without soliciting formal, competitive proposals*	0201, General Fund	6108, General Counsel	$ 50,000.00

AWARD OF BIDS/RFPs SUMMARY:

$50,000 - $150,000

OCTOBER 2021 COMMITTEE OF THE WHOLE (*OCTOBER 4*)

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts First Year / Multi-Year Total (if applicable)	Current Year Amount *Multi-Year Total or* *Single Purchase*	Justification
21-054, Curriculum & Catalog Management System Base Year, 4 Renewal Option Years: 10/1/2021 - 9/30/2026 Base Year Fund Source: 0201, General Firms Notified: 436	1. **LeepFrog Technologies: $27,560 / $149,273.85** 2. Kuali: $43,500 / $260,245.47	**$27,560** *$149,273.85*	Based on the product technical capabilities, experience, reliability, and proposed costs, it was determined that LeepFrog's proposal would most effectively meet the college's requirements.
22-021, Miller Electric Dynasty 280 Multi Process Tig Runner Welding Unit One time purchase Fund Source: 0201, General Firms Notified: 34	1. **Airgas USA, LLC.: $134,602.86** 2. Matheson Tri-Gas: $135,873.11 3. Praxair/Linde: $149,115.50	**$134,602.86**	Low bid

RENEWALS SUMMARY:

$50,000+

OCTOBER 2021 COMMITTEE OF THE WHOLE (*OCTOBER 4*)

JCCC Contract Total Contract Period Fund Source / Renewal Option	Vendors Original Bid Amounts First Year / Multi-Year (if applicable)	Renewal Option Amount	Description of Services *Original BoT Approval*
Annual Contract for Athletic Team Charter Bus Services (C18-087-00) Original Term: Base Year, 4 Renewal Option Years 8/1/2018 - 7/31/2023 Fund Source: 0101, Student Activity Fund Renewal Option: 3 of 4	1. **Crossroad Tours: $126,475 / *$632,375*** 2. Windstar Lines, Inc.: $134,013 / *$670,065*	Regular Season $89,888* Postseason $79,564* Total $169,452*	Bus transportation service for all JCCC athletic teams to and from any team-related games and events. *Estimated; annual spend fluctuates depending on seasons where JCCC has more travel as a "Visitor Team" per sport and whether or not team(s) qualifies for postseason play. *July 2018*

AFFILIATION, ARTICULATION AND REVERSE TRANSFER, COOPERATIVE AND OTHER AGREEMENTS

REPORT:

The following agreements are intended to establish contractual relationships between JCCC and other organizations, but are not processed by the procurement department and/or do not involve a payment by JCCC. They are categorized below as either Affiliation Agreements, Articulation and Reverse Transfer Agreements, Cooperative Agreements, or Other Agreements.

OTHER AGREEMENTS

(Other contractual relationships that do not involve a payment and/or are not processed by the procurement department)

Organization/ Individual	Program(s)	Credit/CE	New/Renewal and Term	Financial Impact/Additional Information
Johnson County Mental Health Center	Student Services	n/a	New	$51,640.65/annually; Memorandum of Understanding to document collaboration between JCCC and Johnson County Mental Health Center to provide mental health and co-occurring substance abuse disorder counseling to students.
Sutton Trucking	CDL	CE	New	No cost to JCCC; Sutton Trucking will allow JCCC to use its facility to for CDL training.
Sutton Trucking	CDL	CD	New	JCCC will cover the cost of insuring CDL equipment while classes are in session;

				Sutton Trucking will rent certain CDL equipment to JCCC for use in JCCC's CDL training program.

RECOMMENDATION:
It is the recommendation of the Committee of the Whole that the Board of Trustees accept the recommendation of the college administration to authorize the College to enter into the above agreements, as set forth above.