

Johnson County Community College
12345 College Boulevard
Overland Park, Kansas

Meeting – Board of Trustees
Hugh W. Speer Board Room, GEB 137
March 12, 2026 – 5:00 p.m.

Agenda

- | | |
|---|-----------------------|
| I. Call to Order | Trustee Smith-Everett |
| II. Pledge of Allegiance | Trustee Smith-Everett |
| III. Roll Call | Trustee Smith-Everett |
| IV. Awards, Recognitions, and Highlights | Trustee Smith-Everett |
| A. Student Spotlight: Charlie Bethay | |
| B. Campus Spotlight: Student Basic Needs Center - Robbie Miller | |
| V. Open Forum | Trustee Smith-Everett |
| VI. Board Reports | |
| A. Student Senate | Oliver Gonzales |
| B. College Lobbyist | Dick Carter |
| C. Shared Governance | Jamie Cunningham |
| D. Faculty Association | Irene Olivares |
| E. Johnson County Education Research Triangle | Trustee Rattan |
| F. Kansas Association of Community Colleges | Trustee Cross |
| G. Foundation | Trustee Jennings |
| VII. Committee Reports and Recommendations | |
| A. Management and Finance Committee (pp 1-15) | Trustee Cross |
| <u>Recommendation:</u> Capital Outlay Mill Levy Extension (pp 2-3) | |
| <u>Recommendation:</u> Tobacco and Smoke-Free Campus
Policy 428.01 (pp 4-5) | |
| <u>Recommendation:</u> Data Classification Policy 530.00 (pp 6-7) | |
| <u>Recommendation:</u> Parking and Personal Transportation
Policy 640.00 (pp 8-10) | |

Recommendation: Employee Benefits Consulting (pp 11-12)

Recommendation: HVAC Products, Installation, and Service (p 13)

Recommendation: On-Call Electrical Services (pp 13-14)

Recommendation: On-Call Plumbing Services (p 14)

B. Student Success Committee (pp 16-29)

Trustee Jennings

Recommendation: Transfer Credit Policy 314.02 (pp 17-18)

**Recommendation: Advanced Standing Credit Policy
314.03 (pp 19-20)**

Recommendation: Honors Policy 314.05 (pp 21-22)

Recommendation: Academic Standing Policy 314.06 (pp 23-25)

**Recommendation: Continuing Education Units Policy
314.09 (p 26)**

VIII. President's Recommendation for Action

A. Treasurer's Report (pp 30-40)

Trustee Smith-Everett

B. Monthly Report to the Board

Dr. Tony Miksa

IX. New Business

Trustee Smith-Everett

X. Old Business

Trustee Smith-Everett

XI. Consent Agenda

Trustee Smith-Everett

A. Regular Monthly Reports and Recommendations

1. Minutes of a Previous Meeting

**2. Affiliation, Articulation and Reverse Transfer,
Cooperative and Other Agreements (p 41)**

3. Cash Disbursement Report (pp 42-43)

4. Grants, Contracts, and Awards (pp 44-45)

5. Retirement Tribute Fund (p 46)

B. Human Resources (p 47)

1. Separations

C. Human Resources Addendum

XII. Executive Session

Trustee Smith-Everett

XIII. Adjournment

Trustee Smith-Everett

Management and Finance Committee
Minutes
March 4, 2026

The Management and Finance Committee met at 8:30 AM on Wednesday, March 4, 2026, in the Hugh Speer Board Room. Those present were Trustees Lee Cross, Greg Mitchell, and Geoff Holton; staff: Malinda Bryan-Smith, Rob Caffey, Megan Casey, Anthony Funari, Tom Hall, Rachel Lierz, Mickey McCloud, Tony Miksa, and Linda Nelson, recorder.

Grants Leadership and Development Activities

Malinda Bryan-Smith, Executive Director, Grants Leadership and Development, and Anthony Funari, Senior Grant Professional, reported on grant activities. Their presentation included financial results from the past five years, grant planning, preparation, and post-award services, and communication and compliance processes. They reviewed how grants support scholarships, student support services, community outreach, professional development, program and curriculum development, and equipment and facilities, and highlighted several specific awards recently received.

Budget Development

Megan Casey, Vice President/CFO presented a recommendation to renew the College's capital outlay tax levy. The Board of Trustees is authorized by KSA 71-501 to make an annual capital outlay tax levy for a period of not to exceed 5 years and not to exceed 2 mills for the purpose of "construction, reconstruction, repair, remodeling, additions to, furnishing and equipping of College buildings, architectural expenses incidental thereto, and the acquisition of real property for use as building sites or for educational programs".

The College's current capital outlay levy in the amount of one-half (1/2) mill is scheduled to expire on June 30, 2026. The administration recommends that the current tax levy should be renewed for a period of five years, beginning on July 1, 2026, to provide funds for deferred maintenance and capital projects.

Pursuant to KSA 71-501 the following steps are required after adoption of the resolution before such levy can be made:

EVENT	DATE
Board committee receives materials (draft resolution, timeline, capital project details) to consider extension of Capital Outlay resolution	March 4, 2026, Management & Finance Committee Meeting
Board of Trustees action on Capital Outlay resolution	March 12, 2026, Board of Trustees meeting
Publish resolution once each week for 3 consecutive weeks in newspaper of general circulation (The Legal Record)	Publication dates: Tuesday, March 17, 2026 Tuesday, March 24, 2026 Tuesday, March 31, 2026
Levy may be made unless, within 60 days following the last publication of the resolution, a petition in opposition to the levy, signed by not less than 5% of the voters of the district, is filed with the county election office	April 1 - May 30, 2026, protest period
June 30, 2026 current levy expires	New levy would be effective July 1, 2026 - June 30, 2031

Recommendation:

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration to adopt a resolution authorizing that the current capital outlay tax levy of one-half (1/2) mill shall be renewed for a period of five (5) years beginning on July 1, 2026, as found on the following pages.

Megan Casey
Vice President & Chief Financial Officer

Rachel Lierz
Executive Vice President, Finance & Administrative Services

Tony Miksa
President

CAPITAL OUTLAY RESOLUTION

WHEREAS, the Board of Trustees (the “Board”) of Johnson County Community College, Johnson County, Kansas (the “College”) is authorized by K.S.A. 71-501 *et seq.* (the “Act”) to make an annual tax levy for a period of not to exceed five (5) years and not to exceed two (2) mills upon all taxable tangible property in Johnson County, Kansas (the “College District”) for the purpose of construction, reconstruction, repair, remodeling, additions to, furnishing and equipping of College buildings, architectural expenses incidental thereto, and the acquisition of real property for use as building sites or for educational programs; and

WHEREAS, the Board has a current levy in effect for such purposes in the amount of one-half (½) mill, which is imposed pursuant to a Resolution of the Board duly adopted in accordance with the Act which is scheduled to expire on June 30, 2026; and

WHEREAS, the Board of the College does hereby determine that the current tax levy of one-half (½) mill, for the above stated purposes, shall be renewed for a period of five (5) years beginning on July 1, 2026.

NOW, THEREFORE, be it resolved by the Board that such monies be raised for the purposes as stated herein by levying an annual tax of one-half (½) mill each year for a period of five (5) years commencing with taxes to be levied beginning on and after July 1, 2026 on all taxable tangible property within the College District, all as provided by law; and

BE IT FURTHER RESOLVED, that the Board shall annually certify such mill levy with other levies to the County Clerk of Johnson County, Kansas, as provided by law; and

BE IT FURTHER RESOLVED, before such levy is made, this Resolution shall be published once a week for three consecutive weeks in a newspaper having general circulation in the College District. Such mill levy may be made unless a petition in opposition to same, signed by not less than five percent (5%) of the qualified electors of the College District, is filed with the County Election Officer of Johnson County, Kansas, within sixty (60) days following the last publication of this Resolution. In the event such petition is filed, such levy shall not be made without the question of levying the same having been submitted to and been approved by a majority of the qualified electors of the district voting at an election called for such purpose or at the next general election.

ADOPTED this 12th day of March, 2026.

**BOARD OF TRUSTEES
JOHNSON COUNTY COMMUNITY COLLEGE,
JOHNSON COUNTY, KANSAS**

Chair of the Board

Secretary of the Board

Review and Update Policies

Rachel Lierz, Executive Vice President, Finance and Administrative Services, reviewed the recommended modifications to the Tobacco and Smoke-Free Campus Policy 428-01, Data Classification Policy 530.00, and Parking and Personal Transportation Policy 640.00.

Policy	Recommended Action	Material Changes
Tobacco and Smoke-Free Campus Policy 428.01	Modify; Re-number	The recommended changes renumber the Policy to Tobacco and Smoke-Free Campus Policy 621.00 and add an applicability and purpose statement.
Data Classification Policy 530.00	Modify	The recommended changes add an applicability and purpose statement and clean up the language used in the Policy.
Parking and Personal Transportation Policy 640.00	Modify	The recommended changes clean up the language used in the Policy.

Report:

The Management and Finance Committee has reviewed the recommended changes to the Tobacco and Smoke-Free Campus Policy 428.01. The recommended changes renumber the Policy to Tobacco and Smoke-Free Campus Policy 621.00 and add an applicability and purpose statement.

Recommendation:

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the College administration to approve modification to the Tobacco and Smoke-Free Campus Policy 428.01, as shown subsequently in the Board packet.

Tobacco and Smoke-Free Campus Policy [621.00](#)~~428.01~~

Johnson County Community College
Series: 600 Safety and Security
Section: Campus Security and Control

Cross-Reference: [Tobacco and Smoke-Free Campus Operating Procedure 621.01](#)~~428.01~~

Applicability: This Policy applies to ~~at the Johnson County Community College (“JCCC” or the “College) campus community, including all~~ students, ~~personnel~~employees, and visitors with respect to use of Tobacco and Smoke Products.

Purpose: The purpose of this Policy is to limit the use of Tobacco and Smoke Products to designated areas.

Definitions:

“Tobacco and Smoke Products” includes, but ~~is are~~ not limited to, cigarettes, cigars, chewing tobacco, snuff, electronic or “E” cigarettes, nicotine or chemical vaporizing devices, and other forms of chewing or smoking devices as defined by ~~state and~~ federal ~~and state~~ laws.

~~Statement: Tobacco and Smoke Free:~~

The College supports a tobacco-~~free~~ and smoke-free learning and working environment. Use of Tobacco and Smoke Products is prohibited in any College building or property except in the outdoor designated areas.

~~Although not encouraged, u~~Use of Tobacco and Smoke Products is permitted in ~~the an~~ individual’s automobile. However, cigarette butts, smokeless tobacco, nicotine cartridges, ~~and/~~or any other types of ~~waste from~~ Tobacco and Smoke Products ~~waste~~ must be disposed of inside the vehicle.

Any violation of this Policy ~~may can~~ be fined by the JCCC Police Department ~~or subject to discipline~~ as set forth in the ~~Tobacco and Smoke -Free Campus Operating Procedure 621.01-428.01.~~

Date of Adoption:

Revised: 04/19/2007, 04/21/2011, 11/20/~~2014~~, 03/12/2026 (renumbered from 428.01)

Report:

The Management and Finance Committee has reviewed the recommended changes to the Data Classification Policy 530.00. The recommended changes add an applicability and purpose statement and clean up the language used in the Policy.

Recommendation:

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the College administration to approve modification to the Data Classification Policy 530.00, as shown subsequently in the Board packet.

Data Classification and Security Policy 530.00

Johnson County Community College
Series: 500 Information Services
Section: Data Classification and Security

Cross-Reference: [Data Classification and Security Operating Procedure 530.01](#)

Applicability: This Policy applies to all Johnson County Community College ([“JCCC”](#) or the [“College”](#)) employees and third-party contractors creating, storing, [accessing](#), or maintaining College Data.

Purpose: [The purpose of this Policy is to authorize Information Services to establish procedures necessary to protect College Data.](#)

Definitions:

[“College Data”](#) includes all data owned or licensed by the College, which may include information created, collected, maintained, transmitted, or stored by or for the College.

Statement Policy:

College Data is a valuable asset of the College that must be protected to mitigate damage, loss and unauthorized use [or](#) disclosure, while remaining accessible by individuals as needed for the efficient operation of College business and in accordance with applicable laws.

Information Services ~~(IS)~~ is responsible for defining College Data classifications based on the level of sensitivity and the impact to the College should that data be disclosed, altered or destroyed without authorization.

College Data will be stored and secured in accordance with applicable laws and consistent with the roles, responsibilities, and procedures established by [Information Services](#) ~~IS~~.

Date of Adoption: 10/13/2016

Revised: 04/18/2019, [03/12/2026](#)

Report:

The Management and Finance Committee has reviewed the recommended changes to the Parking and Personal Transportation Policy 640.00. The recommended changes clean up the language used in the Policy.

Recommendation:

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the College administration to approve modification to the Parking and Personal Transportation Policy 640.00, as shown subsequently in the Board packet.

Parking and Personal Transportation Policy 640.00

Johnson County Community College
Series: 600 Safety and Security
Section: Campus Security and Control

Cross-Reference: [Parking and Personal Transportation Operating Procedure 640.01](#)

Applicability: This Policy applies to the Johnson County Community College (“JCCC” or “College”) campus community, including all students, personnel, and visitors.

Purpose: [The purpose of](#) this Policy is [intended](#) to govern the use of motor vehicles, bicycles, skateboards, and other methods of personal transportation on JCCC campuses.

Statement:

I. General and Specified Parking

The College provides free parking in designated areas on the JCCC main campus, the [Olathe Health Education Campus-~~OHEC~~ campus, the Commercial Driver’s License Range,](#) and at its other campus locations. [Certain](#) JCCC parking lots [or spaces](#) may be marked with signs [restricting their use to certain types of vehicles, such as designating areas for students, visitors, personnel, accessible parking,](#) motorcycles/motor scooters, electric vehicles, [or carpooling,](#) LEED Qualifying Low Emission certified vehicles, [or certain categories of drivers, such as students, visitors, carpoolers, holders of accessible parking permits, employees, or and](#) other specified personnel. JCCC parking lots are also marked with signs in locations where towing may occur for unauthorized parking of vehicles.

Overnight parking is not permitted unless authorized by parking control and/or [the JCCC Police Department](#).

Responsibility for finding a legal parking space rests with the motor vehicle operator. Individuals who do not comply with campus parking regulations will be cited for the violation (ticketed) and vehicles may be towed in accordance with the [Parking and Personal Transportation Operating Procedure 640.01](#).

JCCC ~~is cannot be~~ responsible for property damage [occurring in](#), or ~~stolen~~ property [stolen](#) from campus parking areas. Individuals are encouraged to take measures to secure their vehicles and all other property in the campus parking areas from theft, damage, or other loss.

II. [Non-Motorized, Non-Electric Bicycles](#)

[Non-motorized and non-electric bicycles](#) are permitted on JCCC campuses and do not need to be registered. [Such bicycles](#) must be placed in designated bicycle racks, and it is recommended that the owner secure the bike with a lock. Bikes may not be placed at rails, lamp posts, trees, or inside of buildings. Bicycles left on campus for a period of 30 days or longer will be considered abandoned and will be removed and disposed of in accordance with the JCCC Police Department procedures for lost and found property.

III. Skateboards, Roller Blades, Non-Motorized Scooters, and Electronic Personal Assistive Mobility Devices (EPAMDs, including Segways, hoverboards, and self-balancing electric scooters)

For the safety of the campus community, skateboards, roller blades, non-motorized scooters, and EPAMDs are prohibited on all JCCC campuses, [with the exception of assisted mobility devices allowed in accordance with the Americans with Disabilities Act and JCCC Access Services guidelines](#), ~~other than EPAMDs allowed in accordance with JCCC Access Services guidelines~~.

IV. Motorcycles, ~~and~~ Motor Scooters, [Electric Scooters](#), and [Electric Bicycles](#)

Motorcycles, ~~and~~ motor scooters, [electric scooters](#), and [electric bicycles](#) are considered motor vehicles and their operators are required to comply with all parking and traffic regulations. [Electric scooters and electric bicycles must be placed in designated bicycle racks](#).

V. Tickets, Fines & Towing

Individuals and/or vehicles found to be in violation of this Policy will be ticketed, fined, and/or towed as set forth in the [JCCC Parking and Personal Transportation Operating Procedure 640.01](#) and in accordance with any other applicable ~~municipal, state or~~ [state, or local](#) laws. Appeals will be permitted as set forth in the [JCCC Parking and Personal Transportation Operating Procedure 640.01](#).

Students with unpaid fines/fees related to parking and personal transportation violations will not be permitted to add/drop classes ~~or~~, enroll in future classes ~~or obtain a copy of their transcript~~ until such time as the fees/fines are paid in full. [Additionally, students may be referred to the Dean of Students for discipline under the Student Code of Conduct.](#)

~~Personnel Employees~~ with unpaid fines/fees related to parking and personal transportation violations will have a hold placed on their account [and may be subject to discipline up to and including termination of employment in accordance with the Suspension, Demotion and Termination Policy 415.08.](#) ~~Additionally, students may be referred to the Dean of Students for discipline under the Student Code of Conduct and personnel employees may be referred to Human Resources for discipline.~~

Date of Adoption:

Revised: 01/27/1992, 07/23/1992, 02/15/2001, 11/15/2001, 10/21/2004, 01/15/2009, 01/17/2013 ([material incorporated from Student Parking Policy 324.00, Regular Policy 324.01, Handicapped Policy 324.02, Bicycles Policy 324.03, Skateboards and Roller Blades Policy 324.04, and Parking Policy 419.12](#) ~~Previously versions: 324.00 – Student Parking; 324.01 – Regular; 324.02 – Handicapped; 324.03 – Bicycles; 324.04 – Skateboards and Roller Blades and 419.12~~), 04/21/2016 (~~renamed from Previous version: Parking Policy 640.00~~), 07/16/2020, [03/12/2026](#)

Other Agreements

Rachel Lierz, Executive Vice President for Finance and Administrative Services presented agreements with Workforce Partnership and ONE Gas Inc.

Details can be found in the consent agenda portion of the March 12th, 2026, board packet.

Capital Acquisitions and Improvements: Progress Report

Tom Hall, Associate Vice President, Campus Services and Facility Planning, provided the committee with information on facilities projects from the capital acquisitions and improvements matrix. The matrix summarizes and monitors budget and actual expenses for Campus Services projects and includes payments through February 28, 2026.

Procurement Reports and Recommendations

Megan Casey, Vice President/CFO, presented recommendations for one bid and award, one cooperative bid, and two contract spend increases.

Bids & Awards: \$150,000+

March 2026 Management & Finance Committee

Bid:	26-134 Employee Benefits Consulting
Fund:	0201 General
Vendors Notified:	108
Total Contract Period:	4/1/26 - 3/31/31 (Base Year, 4 Renewal Options)
Award Justification:	Most responsive, responsible bidder according to the RFP criteria
Description:	Request for Proposal (RFP) to establish a contract with a comprehensive employee benefits broker to provide strategic guidance, market expertise, and negotiation support to help optimize the College's employee benefits programs. The vendor will help to design and control long-term costs, manage carrier marketing, ensure regulatory compliance, and provide data analysis. Interviews were held with Holmes Murphy (incumbent), CBIZ, and Lockton. Upon conclusion, it was determined that Holmes Murphy best met the College's needs.

Evaluation Committee

1. Barbra Cooper - Director, Human Resources
2. Misty Miller - Manager, Benefits & Wellness, Human Resources
3. Megan Casey - Vice President & Chief Financial Officer

4. Anne Turney - Director, Student Life & Leadership
5. Peyton Reichert - Assistant Professor, Business Administration
6. Christina McGee - Vice President, Human Resources
7. Jim Feikert - Executive Director, Procurement Services

Fee Structures

The fee structures proposed by each firm are listed below, if provided. The below amount from Holmes Murphy (awarded vendor) is based on JCCC’s medical premium. Future year amounts will be reported as annual renewals.

- | | |
|--------------------------|--|
| 1. Holmes Murphy: | \$70,515; Base commission of .3% on medical premiums only |
| 2. Alliant: | Flat fee of \$50,000 annually plus commissions on voluntary benefits |
| 3. Arthur J. Gallagher: | Commissions on all benefits |
| 4. CBIZ: | Base commission of .3% on medical premiums plus commissions on other benefits |
| 5. HUB International: | Flat fee of \$150,000 annually in lieu of commissions |
| 6. IMA: | Agreed upon flat fee, or base commission on medical premiums, or commissions on all benefits |
| 7. Lockton: | Agreed upon flat fee, or base commission on medical premiums, or commissions on all benefits |

Recommendation

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from Holmes Murphy for a base year of \$70,515.

Cooperative Bids & Awards: \$150,000+
March 2026 Management & Finance Committee

Cooperative Bid:	HVAC Products, Installation, and Services
Fund:	7111 Capital Outlay
Vendors Notified:	N/A
Total Contract Period:	Project completion
Award Justification:	OMNIA Racine #3341
Description:	Variable Frequency Drive (VFD) upgrade for the chiller located in the Parking Garage at Galileo's Garden (PGGG).

Bid Amounts: First Year / Multiyear Total (if applicable)

1. **Trane:** **\$472,884**

Recommendation

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the cooperative purchase from Trane for a total expenditure of \$472,884 for FY26.

Contract Spend Increase: \$150,000+
March 2026 Management & Finance Committee

Contract Increase:	On-Call Electrical Services (C24-148-00, 01, 02)
Fund:	0201 General 7111 Capital Outlay
Total Contract Period:	7/1/24 - 6/30/29
Renewal Option:	1 of 4 (Project Increase)
Description:	For an additional \$150,000 to the original FY25 Board-approved amount of \$250,000, bringing the new FY26 total amount to \$400,000. This amount is competed among the On-Call contractors on a project-by-project basis for various campus electrical services projects (BoT: July 2024)

Project Increase Total

\$400,000 split among all vendors:

- 1. Heritage Electric LLC**
- 2. Vazquez Commercial Contracting, LLC**
- 3. Pro Circuit Inc**

Recommendation

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve an additional \$150,000 for a total FY26 amount of \$400,000.

Contract Spend Increase: \$150,000+
March 2026 Management & Finance Committee

Contract Increase:	On-Call Plumbing Services (C21-071-00, 01)
Fund:	0201 General 7111 Capital Outlay
Total Contract Period:	7/1/21 - 6/30/26
Renewal Option:	4 of 4 (Project Increase)
Description:	For an additional \$350,000 to the original FY22 Board-approved amount of \$50,000 (and the FY23 approved renewal increase of \$100,000 and FY25 increase of \$50,000 to a total of \$200,000) bringing the new FY26 total amount to \$550,000. This amount is competed among the On-Call contractors on a project-by-project basis for various campus plumbing services projects to include the upcoming water heater replacements and the finalization of the Regnier Center drain/vent line project (BoT: July 2021).

Project Increase Total

\$550,000 split among all vendors:

- 1. Rand Construction**
- 2. U. S. Engineering**

Recommendation

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve an additional \$350,000 for a total FY26 amount of \$550,000.

Informational Items

An informational report on Cooperative Bids and Awards, Renewals, and Single Source Justifications Report were provided in the Management and Finance Committee meeting materials.

The next Management and Finance Committee meeting is scheduled for Wednesday, April 1, 2026, at 8:30 AM.

MANAGEMENT AND FINANCE COMMITTEE
Working Agenda
2026

- MF-1 Review and Update Policies as Needed
- MF-2 Guide Budget Development
- Management Budget Reallocations (February, August)
 - Management Budget Adoption (May)
 - Legal Budget Publications (August)
 - Legal Budget Adoption (September)
 - Proposed Budget Calendar (October)
 - Preliminary Budget Guidelines (December)
 - Budget Updates as Needed
- MF-3 Stewardship of College Finances
- Financial Ratio Analysis (January)
- MF-4 Monitor Facilities
- Capital Infrastructure Inventory and Replacement Plan (August)
 - Capital Acquisitions and Improvements: Monthly Progress Report
 - Leases/Facilities Use Agreements
 - Review and Recommend Financial Plans for Capital Improvements
- MF-5 Monitor Procurement Services
- Procurement Reports and Recommendations
- MF-6 Monitor Information Services
- Information Services Reports (January, April, July, October)
- MF-7 Mission Continuity and Risk Management (June, December)
- MF-8 Other Items and Reports
- Compliance Program (September)
 - Institutional Advancement (March, June, August, October)
 - Management and Finance Committee Working Agenda (January)
 - Other Activities and Programs
 - Other Agreements
 - Sustainability Initiatives (May)
 - Workforce Development and Continuing Education (November)

Student Success Committee Meeting
Minutes
March 4, 2026

The Student Success Committee met at 9:45 a.m., March 4, 2026, in GEB 137. Those present were Trustees Valerie Jennings and Geoff Holton, staff; Tony Miksa, Mickey McCloud, Gurbhushan Singh, Shelli Allen, Elisa Waldman, Shelia Mauppin, Rachel Lierz and Liz Loomis as recorder.

Review 300 Series Policies

The Board Governance Committee discussed the following policies:

- Transfer Credit Policy 314.02
- Advanced Standing Credit Policy 314.03
- Honors Policy 314.05
- Academic Standing Policy 314.06
- Continuing Education Units Policy 314.09

Redline changes to the above policies can be found on the following pages.

Policy	Recommended Action	Material Changes
Transfer Credit Policy 314.02	Modify	The recommended changes add an applicability and purpose statement and clarify that credit from non-U.S. schools may be considered for elective credit on a case-by-case basis following evaluation by an approved evaluator.
Advanced Standing Credit Policy 314.03	Modify	The recommended changes explain how advanced standing credit may be earned.
Honors Policy 314.05	Modify	The recommended changes add an applicability and purpose statement and clarify requirements to graduate with honors for associates degree students and certificate students.
Academic Standing Policy 314.06	Modify	The recommended changes add an applicability and purpose statement, clarify when a student is in good academic standing, and further explain one-semester suspension, one-year suspension, and probation after suspension.
Continuing Education Units Policy 314.09	Modify	The recommended changes add an applicability and purpose statement and clarify that an applicable governing body may set requirements for how many contact hours equal one continuing education unit.

Report:

The Student Success Committee has reviewed the recommended changes to the Transfer Credit Policy 314.02. The recommended changes add an applicability and purpose statement and clarify that credit from non-U.S. schools may be considered for elective credit on a case-by-case basis following evaluation by an approved evaluator.

Recommendation

It is the recommendation of the Student Success Committee that the Board of Trustees accept the recommendation of the College administration to approve modification to the Transfer Credit Policy 314.02, as shown subsequently in the Board packet.

Transfer Credit Policy 314.02

Johnson County Community College

Series: 300 Students

Section: Academic Policies

Applicability: [This Policy applies to all Johnson County Community College \(“JCCC” or the “College”\) students.](#)

Purpose: [The purpose of this Policy is to establish standards and procedures for the evaluation and awarding of transfer credit.](#)

Statement:

In most instances, transfer credits will be accepted from colleges and universities that are accredited or hold candidacy status with the Higher Learning Commission, Middle States Commission on Higher Education, New England Association of Schools and Colleges, Northwest Commission on Colleges and Universities, Southern Association of Colleges and Schools, Western Association of Schools and Colleges or other [accrediting bodies institutions](#) as specifically approved by the President or [President’s](#) designee.

[Credit from non-U.S. schools will be considered for elective credit on a case-by-case basis. To receive consideration for such credits, the student must have the student’s transcript evaluated by a NACES-approved evaluator or InCred evaluation services at the student’s expense.](#)

All transfer credit will be equated to the semester hour system. All [transfer](#) credits earned with a D grade or higher will be articulated. [The associated quality points and grade points will be included in the and calculated in](#) student's cumulative grade point average ("GPA"), as defined in [the](#) Grading System Policy 314.04. ~~Quality points and grade points will be transferred from other colleges and universities and will be averaged into the cumulative GPA.~~

Date of Adoption:

Revised: 02/15/2001, 04/17/2014, 02/15/2018, 02/21/2019 (effective [04/01/2019](#)), [03/12/2026](#)

Report:

The Student Success Committee has reviewed the recommended changes to the Advanced Standing Credit Policy 314.03. The recommended changes explain how advanced standing credit may be earned.

Recommendation

It is the recommendation of the Student Success Committee that the Board of Trustees accept the recommendation of the College administration to approve modification to the Advanced Standing Credit Policy 314.03, as shown subsequently in the Board packet.

Advanced Standing Credit Policy 314.03

Johnson County Community College

Series: 300 Students

Section: Academic Policies

Applicability: This Policy applies to all Johnson County Community College (“JCCC” or the “College”) students.

Purpose: The purpose of this Policy is to [address governAa](#) advanced [Sstanding](#) [Ccredit](#) [and prior learning assessment at JCCC](#).

Statement:

[Students may earn a A](#) maximum of thirty (30) credit hours [of may be earned through Aadvanced Sstanding Ccredit, which may be earned through prior learning assessment. Prior learning assessment refers to a program at JCCC that provides credit for knowledge acquired outside the traditional classroom, and includes portfolio evaluation, certificate evaluation, comprehensive departmental proficiency examinations, military training evaluation credit, articulated credit from high school courses, and national standardized examinations such as Advanced Placement \(“AP”\), the College Level Examination Program \(“CLEP”\), or International Baccalaureate \(“IB”\) examinations. A non-refundable fee is required for portfolio evaluations and comprehensive departmental proficiency exams tests and assessment of prior learning and career pathways.](#)

Advanced [sStanding](#) [cCredit](#) will not count toward satisfying the fifteen (15) credit hour residency requirement [for graduation](#). To apply for [aAdvanced sStanding cCredit](#), a student must be currently admitted or enrolled at JCCC. [Prior Learning Assessment is coordinated through the Records Office](#) [A non-refundable fee may be required to apply for Advanced](#)

~~Standing Credit evaluation~~. Exceptions to this Policy may be made for specific career programs. ~~Testing and Assessment Services will coordinate the assessment of prior learning.~~

Date of Adoption:

Revised: 07/23/1992, 06/18/1998, 04/17/2014, 04/18/2019, 05/13/2021, [03/12/2026](#)

Report:

The Student Success Committee has reviewed the recommended changes to the Honors Policy 314.05. The recommended changes add an applicability and purpose statement and clarify requirements to graduate with honors for associates degree students and certificate students.

Recommendation

It is the recommendation of the Student Success Committee that the Board of Trustees accept the recommendation of the College administration to approve modification to the Honors Policy 314.05, as shown subsequently in the Board packet.

Honors Policy 314.05

Johnson County Community College

Series: 300 Students

Section: Academic Policies

Applicability: [This Policy applies to all Johnson County Community College \(“JCCC” or the “College”\) students enrolled in credit courses.](#)

Purpose: [The purpose of this Policy is to set out eligibility criteria for honors designations.](#)

Statement:

1. Honor Roll

Each fall (~~including winter session courses~~) and spring semester, qualified students are recognized for their academic achievements by appearing on the Part-Time Honor Roll [List](#), Dean’s List, or President’s List. [Winter session course grades are included in the fall semester.](#) These designations are not awarded during the summer term.

~~Advanced standing credit and transfer credit cannot be used to meet the minimum credit hour requirements.~~ Students who complete ~~6 to 11~~ [a minimum of six](#) credit hours and earn ~~a an overall~~ grade point average (“GPA”) of 3.5 or higher [in a semester](#) will appear on the Part-Time Honor Roll [List](#). Students who complete a minimum of 12 credit hours and earn ~~a an overall~~ GPA of 3.5 to 3.99 [in a semester](#) will appear on the Dean's List. Students who complete a minimum of 12 credit hours and earn ~~a an overall~~ GPA of 4.0 [in a semester](#) will appear on the President's List. [Advanced standing credit and transfer credit cannot be used to meet these minimum credit hour requirements.](#)

II2. Graduation with Honors

A student who completes [an associate's degree, earns at least 30 credit hours at JCCC,](#) and [achieves a JCCC cumulative GPA of ~~has a~~ 3.5 or higher ~~JCCC cumulative GPA~~](#) in all JCCC coursework [meets the criteria to be eligible to ~~will be~~ graduated](#) with honors.

[A student who completes a certificate that is at least 24 credit hours at JCCC and achieves a JCCC cumulative GPA of 3.5 or higher in all JCCC coursework meets the criteria to be eligible to graduate with honors.](#)

Only JCCC hours will be calculated in GPA for honors designation.

III3. Honors Program

Students in the Honors Program are expected to maintain a GPA of 3.5 to remain part of the program. Specific academic standards will be determined by the Honors Committee.

Date of Adoption:

Revised: 06/16/1994, 02/15/2001, 04/17/2014, 09/17/2015, 02/21/2019, [03/12/2026](#)

Report:

The Student Success Committee has reviewed the recommended changes to the Academic Standing Policy 314.06. The recommended changes add an applicability and purpose statement, clarify when a student is in good academic standing, and further explain one-semester suspension, one-year suspension, and probation after suspension.

Recommendation

It is the recommendation of the Student Success Committee that the Board of Trustees accept the recommendation of the College administration to approve modification to the Academic Standing Policy 314.06, as shown subsequently in the Board packet.

Academic Standing Policy 314.06

Johnson County Community College

Series: 300 Students

Section: Academic Policies

Applicability: [This Policy applies to all Johnson County Community College \(“JCCC” or the “College”\) students enrolled in credit courses.](#)

Purpose: [The purpose of this Policy is to define how academic standing is determined at JCCC.](#)

Statement:

I. Academic Good Standing

[This Policy defines how academic standing at JCCC is determined. A student is in academic good standing when the student’s JCCC cumulative grade point average \(“GPA”\) is at least 2.0. The JCCC cumulative GPA includes only grades from coursework taken at JCCC.](#)

[Academic good standing is distinct from ~~For information on~~ “Satisfactory Academic Progress \(“SAP”\)”, which is required to maintain \[eligibility for federal\]\(#\) financial aid. ~~The SAP standards are described on the Financial Aid webpage, refer to the JCCC website.~~](#)

II. Academic Probation

~~References in this Policy to “cumulative credit hours” include courses taken at any institution that have become a part of the JCCC record. Students who have completed at least 12 cumulative credit hours may be placed on probation if the JCCC cumulative grade point average (GPA) falls below a 2.0. Cumulative credit hours include courses taken at any institution that have become part of the student’s JCCC record. The JCCC cumulative GPA includes only coursework taken at JCCC.~~

~~Academic probation means that the student is being warned of failure to make sufficient academic progress. Being placed on academic probation indicates the need for the student to improve academic performance and provides the student with access to targeted resources intended to assist the student in meeting established academic requirements. A student who is on academic probation must earn at least a 2.0 term GPA each subsequent spring/fall semester in order to continue enrollment. The student will remain on academic probation until the student’s JCCC cumulative GPA reaches returns to a 2.0 or higher. At that point, the student will return to academic good standing.~~

III. Academic Suspension

~~If a student on academic probation earns a term GPA below a 2.0 for the fall, spring, or summer semester, the student will be placed on one-semester academic suspension. The student will not be allowed to enroll at JCCC until after the next fall or spring semester. When the student returns, the student will be on probation after suspension for one major semester (fall or spring). If the student incurs a subsequent academic suspension, the student will not be allowed to enroll at JCCC for one calendar year.~~

~~The student will remain on probation after suspension until the student’s JCCC cumulative GPA reaches 2.0 or higher, which returns the student to academic good standing. If a student on probation after suspension earns a term GPA below 2.0, the student will be placed on one-year academic suspension and will not be allowed to enroll at JCCC for one calendar year. When the student returns, the student will be on probation after one-year suspension. After the suspension period has ended, the student may return to JCCC on academic probation and must maintain a term GPA of 2.0 each semester until achieving academic good standing.~~

~~A student on academic suspension may be allowed to enroll before the suspension period ends in accordance with procedures established by the Records Office. A student allowed to enroll during a suspension period will be on probation after suspension.~~

Date of Adoption:

Revised: 05/26/1993, 06/16/1994, 12/21/1995, 04/16/1998, 11/18/2004, 04/26/2006,
03/14/2013, 02/21/2019 (effective 06/01/2019), 08/15/2019, [03/12/2026](#)

Report:

The Student Success Committee has reviewed the recommended changes to the Continuing Education Units Policy 314.09. The recommended changes add an applicability and purpose statement and clarify that an applicable governing body may set requirements for how many contact hours equal one continuing education unit.

Recommendation

It is the recommendation of the Student Success Committee that the Board of Trustees accept the recommendation of the College administration to approve modification to the Continuing Education Units Policy 314.09, as shown subsequently in the Board packet.

Continuing Education Units Policy 314.09

Johnson County Community College

Series: 300 Students

Section: Academic Policies

Applicability: [This Policy applies to all Johnson County Community College \(“JCCC” or the “College”\) students registered in non-credit courses.](#)

Purpose: [The purpose of this Policy is to define continuing education units.](#)

Statement:

~~Continuing education units may be given to s~~Students completing [eligible](#) non-credit courses [may be granted continuing education units \(“CEU”\)](#). A ~~CEU continuing education unit~~ is defined as ten (10) contact hours of participation in an organized continuing educational experience under responsible sponsorship, capable direction, and qualified instruction, [unless the applicable governing body or organization specifies how many contact hours of participation constitute a CEU issued by that entity](#). Additionally, a student who successfully completes a continuing education course, workshop, or seminar may be granted a certificate or other documentation of completion.

Date of Adoption:

Revised: 04/17/2014, 04/18/2019, [03/12/2026](#)

Monitor Non-Credit Educational Activities

Elisa Waldman, VP Workforce Development and Continuing Education (WDCE) presented an annual update on the division. She started by explaining that WDCE is comprised of 12 unique program areas for workforce and community and serves individuals and businesses. Workforce training offers certification/licensure classes and Continuing Education Units in areas such as CDL, Healthcare, IT and Customized Training for businesses. WDCE has a great relationship with Great Jobs KC which has resulted in revenue over \$1 million dollars. The CDL-A training program received grant support for the Federal Motor Carrier Safety Administration for nine full-time scholarships. WDCE and the JCCC Foundation partnered with the JC Department of Corrections and NCircle to teach life skills and trade skills to individuals who are in corrections programs and will soon be integrated back into the community. The Kansas Small Business Development Center helps entrepreneurs start and grow a business through professional advising training and resources. Another area of WDCE is Johnson County Adult Education (JCAE) which has classes for the English Language Learner, Adult Basic Education and GED preparation, Accelerating Opportunities-Kansas and Integrated English Literacy Civics Education. In July 2026, Workforce Pell grants may be available for tuition assistance. The Business Solutions area creates customized training for businesses. Besides working with businesses, WDCE offers community classes in Life & Leisure that include cooking, creative workshops, and health and wellness workshops.

Monitor Student Engagement Process – STEM Scholars Program

Beth Edmonds, Professor Mathematics and Suneetha Menon, Associate Professor/Director Science Resource Center provided information on the STEM Scholars program. They provided history on the project and noted JCCC was the first community college granted funds from the National Science Foundation for this type of project. The first Track was 2015-2021 with 38 students, 85% of the students ended the program with a 3.0 or higher GPA and 71% of students graduated from JCCC with an AS degree. Some unique & successful aspects of the JCCC Stem Scholars program include intentional recruitment of students, services scaffolding, mentor pairing, semester planning, and individual student research projects. The STEM scholar students are required to spend at least 54 hours in the tutoring centers, attend twice monthly cohort meetings, meet with a counselor to map out each semester. Track 2 of the grant is from 2022- 2028 and improvements implemented include individualized transfer-oriented activities, creation of a new course, (Introduction to Research Methods), Increased focus on student mental wellness and strengthening relationships with university partners; UMKC, KU, KSU. The professors acknowledged all the departments on campus that help make the STEM

Scholars program a success, especially the Grants Office. Three students, Jazmyn, Zoe and Becca shared their experience as scholars and their trip to S-STEM Scholars meeting in San Diego. The students thanked Professors Edmonds and Menon and Judy Ostrom for their support and guidance.

The next meeting of the Student Success Committee Meeting is Wednesday, April 1, 2026.

STUDENT SUCCESS COMMITTEE
Working Agenda
2026

- SS1 Review and update policies as needed
- SS2 Monitor student engagement processes
 - Academic and student success activities
 - Education planning and development initiatives
 - Updates on academic programs
 - Updates on Strategies and Initiatives
- SS3 Monitor learning outcomes
 - Program review and assessment practices
 - Curriculum and program additions and modifications
 - Affiliation, cooperation, articulation, reverse transfer and other agreements, policies, and procedures
 - Updates on Strategies and Initiatives
- SS4 Monitor faculty development
 - Professional development programs
 - Professor emeritus and senior scholar status
 - Sabbatical appointments
 - Updates on Strategies and Initiatives
- SS5 Monitor student development
 - Student life, leadership, and development activities
 - Updates on Strategies and Initiatives
- SS6 Monitor statewide educational issues
 - Credit/non-credit JCCC partnerships
 - Kansas Board of Regents/Post -Secondary Technical Education Authority actions
 - KACCT
- SS7 Highlight technical support for learning activities
- SS8 Monitor non-credit educational activities
- SS9 Review accreditation/student success activities

Johnson County Community College
Office of the President

March 2, 2026

Treasurer's Report

Report:

The following pages contain the Treasurer's Report for the month ended January 31, 2026.

An ad valorem tax distribution of \$ 70,467,830 was received from the county treasurer during January and was distributed as follows:

General Fund	\$ 65,982,940
Capital Outlay Fund	4,479,859
Special Assessment Fund	<u>5,031</u>
Total	<u>\$ 70,467,830</u>

Also during January, state aid payments of \$12,755,304 were received and recorded as follows:

General Fund	\$ 8,436,652
Postsecondary Technical Education Fund	<u>4,318,652</u>
Total	<u>\$ 12,755,304</u>

Expenditures in the primary operating funds are within approved budgetary limits.

Recommendation:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of January 2026, subject to audit.

Megan Casey
Vice President & Chief Financial Officer

Rachel Lierz
Executive Vice President, Finance &
Administrative Services

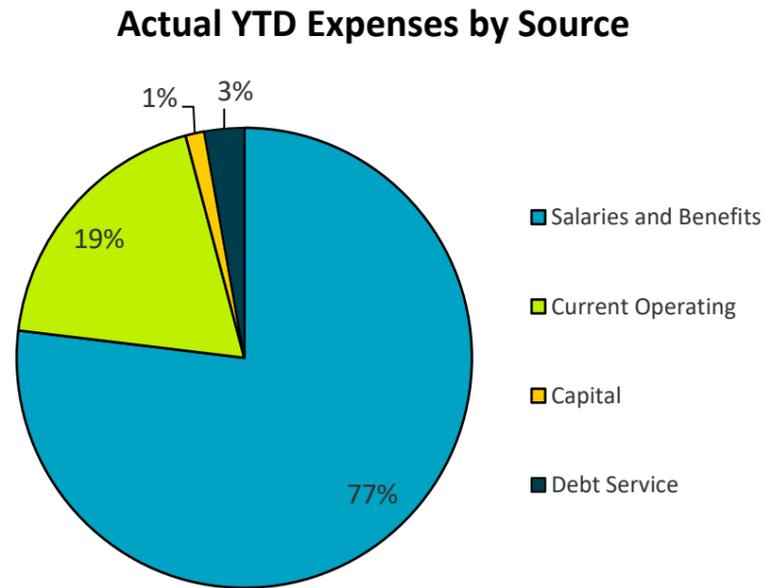
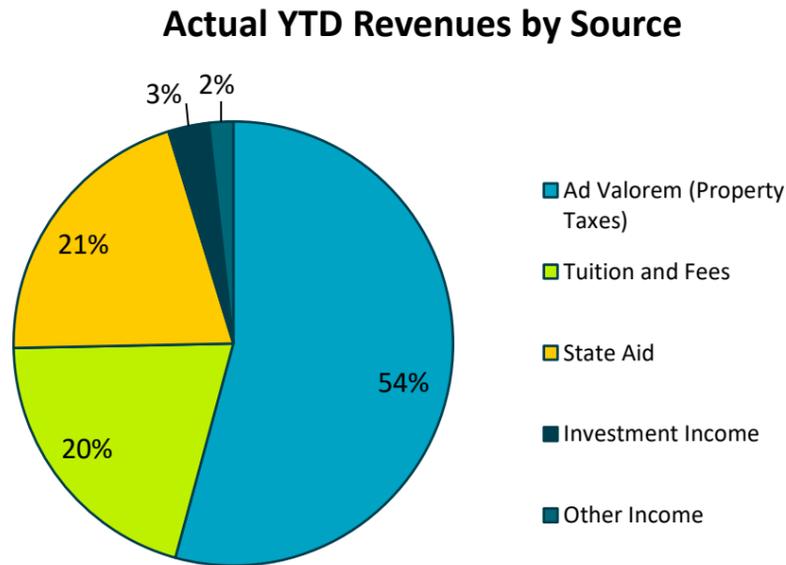
Tony Miksa
President

Johnson County Community College
Treasurer's Report
January 31, 2026
58.3% of Fiscal Year Expired
General/Post-Secondary Technical Education (PTE) Funds

	Adopted Budget 2025-2026	Activity This Month 2025-2026	Activity Year to Date 2025-2026	YTD as % of Budget	Prior Year Activity to Date
General/PTE Funds					
Ad Valorem (Property Taxes)	\$ 131,700,631	\$ 65,982,940	\$ 74,168,007	56%	\$ 73,914,742
Tuition and Fees	29,865,418	11,528,669	27,927,997	94%	27,762,389
State Aid	27,240,819	12,755,304	28,090,999	103%	27,235,110
Investment Income	5,500,000	558,127	4,088,109	74%	4,211,080
Other Income	4,058,730	311,031	2,435,120	60%	4,272,269
Total Revenue	\$ 198,365,598	\$ 91,136,071	\$ 136,710,232	69%	\$ 137,395,590
Salaries and Benefits	\$ 152,605,386	\$ 11,772,190	\$ 83,787,514	55%	\$ 76,247,132
Current Operating	41,873,958	2,918,993	20,638,945	49%	19,743,360
Capital	4,640,038	94,625	1,452,445	31%	1,637,428
Debt Service	3,690,488	-	3,079,378	83%	3,014,549
Total Expenses	\$ 202,809,869	\$ 14,785,809	\$ 108,958,281	54%	\$ 100,642,469

Unencumbered Cash Rollforward:

Beginning Balance		\$ 160,797,407	\$ 143,525,283
Revenues Over Expenses		27,751,951	36,753,121
Encumbrances & Other Activity		(16,525,985)	(14,416,831)
Ending Balance		\$ 172,023,373	\$ 165,861,573



Two pie charts depict the sources of the actual year-to-date revenue and actual year-to-date expenses on the General Fund as a percentage of their respective totals. These charts are based on the Activity Year to Date 2025-2026 numbers.

The largest source of revenue this year to date is ad valorem (property taxes) (54%), followed by state aid (21%), tuition and fees (20%), investment income (3%) and other income (2%). The largest source of expenses this year to date is salary and benefits (77%), followed by current operating (19%), debt service (3%), and capital expenses (1%).

Johnson County Community College
Treasurer's Report
January 31, 2026
58.3% of Fiscal Year Expired
General/Post-Secondary Technical Education (PTE) Funds
Expenditure Detail By Natural Classification

	Adjusted Budget 2025-2026	Activity This Month 2025-2026	Activity Year to Date 2025-2026	YTD as % of Budget	Prior Year Activity to Date	YTD Change from Prior Year
Salaries	\$ 110,715,886	\$ 8,261,084	\$ 61,291,346	55%	\$ 56,116,381	9%
Benefits	41,889,500	3,511,106	22,496,168	54%	20,130,750	12%
Event Officials	97,650	-	55,465	57%	54,328	2%
Legal Services	150,000	-	286	0%	46,719	-99%
Lobbyist Services	35,000	-	16,911	48%	8,374	102%
Audit Services	95,000	-	64,300	68%	66,800	-4%
Collection Costs	60,000	2,897	29,278	49%	16,228	80%
Insurance, Property/Casualty & Rel	1,470,000	(8,838)	1,340,042	91%	1,438,974	-7%
Contracted Services	11,140,669	1,099,989	4,490,629	40%	4,331,358	4%
SB 155 Shared Funding Payments	713,000	427,400	427,400	60%	365,068	17%
Overnight Travel	1,286,202	45,628	478,012	37%	390,724	22%
Travel - Accreditation	30,000	3,077	5,292	18%	603	778%
Staff Development Training & Travel	360,000	25,199	202,389	56%	150,426	35%
Faculty Continuing Ed Grants	35,000	2,111	18,030	52%	17,033	6%
Tuition Reimbursement	550,000	16,762	281,824	51%	262,643	7%
Same Day Travel	149,229	8,684	44,459	30%	32,706	36%
Supplies and Materials	7,017,566	449,987	3,406,588	49%	2,937,722	16%
Computer Software & Licenses	6,220,264	181,763	3,787,714	61%	4,404,304	-14%
Technical Training	189,698	8,770	38,187	20%	31,696	20%
Applicant Travel	15,000	-	3,261	22%	3,945	-17%
Recruiting Travel	49,320	1,611	21,785	44%	20,085	8%
Printing, Binding & Publications	78,319	3,220	5,657	7%	22,635	-75%
Advertising and Promotions	1,138,911	77,366	584,746	51%	659,675	-11%
Memberships	465,579	10,796	302,300	65%	287,527	5%
Accreditation Expenses	57,830	-	20,798	36%	36,239	-43%
Bad Debt Expense	370,000	-	370,000	100%	250,000	48%
Electric	3,253,022	239,475	1,697,429	52%	1,685,467	1%
Water	238,761	6,166	163,832	69%	159,112	3%
Natural Gas	108,307	9,067	27,506	25%	28,054	-2%
Unified Communications	1,037,315	11,910	1,021,831	99%	369,296	177%
Gasoline	75,000	6,098	35,693	48%	35,198	1%
Subscriptions	575,428	46,152	335,311	58%	299,818	12%
Rentals and Leases	689,867	38,737	300,802	44%	337,014	-11%
Repairs and Maintenance	884,367	61,941	266,105	30%	306,769	-13%
Freight	139,100	10,556	69,955	50%	101,342	-31%
Special Events	509,927	18,500	212,831	42%	186,927	14%
Retirement Recognitions	7,500	-	2,852	38%	3,268	-13%
Postage	220,000	78,191	221,181	101%	152,451	45%
Contingency	597,400	8,500	13,051	2%	3,263	300%
Remodeling and Renovations	2,010,212	86,294	161,178	8%	486,844	-67%
Library Books	90,000	3,965	20,964	23%	69,718	-70%
Furniture and Equipment	2,255,952	4,366	1,266,066	56%	710,564	78%
Art Acquisitions	3,000	-	-	0%	-	0%
Building Improvements	1,206,718	-	4,237	0%	370,302	-99%
Income Tax	2,500	-	-	0%	-	0%
Grants	646,338	-	177,849	28%	165,794	7%
Foster Care & Killed on Duty Grant	70,000	27,153	46,593	67%	41,922	11%
Federal SEOG Match	119,045	125	50,775	43%	31,850	59%
Principal Payments	2,410,000	-	2,410,000	100%	2,290,000	5%
Interest Payments	1,278,988	-	668,628	52%	723,799	-8%
Fee Payments	1,500	-	750	50%	750	0%
TOTAL EXPENSES	\$ 202,809,869	\$ 14,785,809	\$ 108,958,281	54%	\$ 100,642,469	8%

Johnson County Community College
Treasurer's Report
January 31, 2026
58.3% of Fiscal Year Expired
Adult Supplementary Education & Student Activity Funds

	Adopted Budget 2025-2026	Activity This Month 2025-2026	Activity Year to Date 2025-2026	YTD as % of Budget	Prior Year Activity to Date
Adult Supplementary Education Fund					
Tuition and Fees	\$ 4,522,160	\$ 265,478	\$ 1,940,931	43%	\$ 3,516,639
Investment Income	110,000	4,841	53,513	49%	60,682
Other Income	1,557,500	34,227	817,970	53%	707,533
Total Revenue	<u>\$ 6,189,660</u>	<u>\$ 304,546</u>	<u>\$ 2,812,414</u>	<u>45%</u>	<u>\$ 4,284,854</u>
Salaries and Benefits	\$ 2,692,866	\$ 152,012	\$ 1,122,167	42%	\$ 1,072,987
Current Operating	5,238,032	208,397	1,704,376	33%	1,934,352
Capital	139,325	-	20,416	15%	-
Total Expenses	<u>\$ 8,070,223</u>	<u>\$ 360,409</u>	<u>\$ 2,846,960</u>	<u>35%</u>	<u>\$ 3,007,339</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,434,429		\$ 837,395
Revenues Over Expenses			(34,546)		1,277,516
Encumbrances & Other Activity			(1,166,845)		(1,206,195)
Ending Balance			<u>\$ 233,038</u>		<u>\$ 908,716</u>
Student Activity Fund					
Tuition and Fees	\$ 2,039,961	\$ 834,868	\$ 2,023,638	99%	\$ 2,016,309
Investment Income	99,000	2,942	18,309	18%	37,310
Other Income	7,500	464	2,439	33%	3,612
Total Revenue	<u>\$ 2,146,461</u>	<u>\$ 838,275</u>	<u>\$ 2,044,387</u>	<u>95%</u>	<u>\$ 2,057,230</u>
Salaries and Benefits	\$ 450,647	\$ 15,045	\$ 198,888	44%	\$ 220,520
Current Operating	1,227,569	74,965	555,660	45%	620,739
Grants/Scholarships	1,467,295	4,663	639,272	44%	665,073
Total Expenses	<u>\$ 3,145,511</u>	<u>\$ 94,673</u>	<u>\$ 1,393,821</u>	<u>44%</u>	<u>\$ 1,506,331</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 314,081		\$ 896,163
Revenues Over Expenses			650,566		550,899
Encumbrances & Other Activity			(143,333)		(256,703)
Ending Balance			<u>\$ 821,314</u>		<u>\$ 1,190,359</u>

Johnson County Community College
Treasurer's Report
January 31, 2026
58.3% of Fiscal Year Expired
Motorcycle Driver Safety & Truck Driver Training Course Funds

	Adopted Budget 2025-2026	Activity This Month 2025-2026	Activity Year to Date 2025-2026	YTD as % of Budget	Prior Year Activity to Date
Motorcycle Driver Safety Fund					
Tuition and Fees	\$ 200,000	\$ 5,468	\$ 93,997	47%	\$ 96,746
Other Income	35,000	-	43,200	123%	37,680
Total Revenue	<u>\$ 235,000</u>	<u>\$ 5,468</u>	<u>\$ 137,197</u>	<u>58%</u>	<u>\$ 134,426</u>
Salaries and Benefits	\$ 149,175	\$ 66	\$ 51,967	35%	\$ 54,319
Current Operating	559,500	982	6,854	1%	2,696
Capital	-	-	-	100%	-
Total Expenses	<u>\$ 708,675</u>	<u>\$ 1,048</u>	<u>\$ 58,821</u>	<u>8%</u>	<u>\$ 57,014</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,431,160		\$ 1,339,059
Revenues Over Expenses			78,376		77,411
Encumbrances & Other Activity			(8,058)		684
Ending Balance			<u>\$ 1,501,478</u>		<u>\$ 1,417,154</u>
Truck Driver Training Course Fund					
Tuition and Fees	\$ 2,260,000	\$ 49,885	\$ 1,051,360	47%	\$ 749,066
Total Revenue	<u>\$ 2,260,000</u>	<u>\$ 49,885</u>	<u>\$ 1,051,360</u>	<u>47%</u>	<u>\$ 749,066</u>
Salaries and Benefits	\$ 1,243,805	\$ 83,633	\$ 719,136	58%	\$ 547,074
Current Operating	882,425	34,020	268,354	30%	256,995
Capital	-	-	-	0%	-
Total Expenses	<u>\$ 2,126,230</u>	<u>\$ 117,654</u>	<u>\$ 987,490</u>	<u>46%</u>	<u>\$ 804,069</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,188,316		\$ 901,019
Revenues Over Expenses			63,870		(55,003)
Encumbrances & Other Activity			(145,071)		(158,121)
Ending Balance			<u>\$ 1,107,115</u>		<u>\$ 687,895</u>

**Johnson County Community College
Treasurer's Report
January 31, 2026
58.3% of Fiscal Year Expired
Auxiliary Enterprise Fund - Schedule 1**

	Adopted Budget 2025-2026	Activity This Month 2025-2026	Activity Year to Date 2025-2026	YTD as % of Budget	Prior Year Activity to Date
Revenues					
Bookstore	5,814,100	1,875,422	4,879,975	84%	4,791,065
Dining Services	2,745,841	178,575	1,577,703	57%	1,431,972
Dental Hygiene	3,000	18	585	20%	2,603
Hospitality Management & Pastry Program	57,500	2,125	24,499	43%	15,230
Campus Farm	16,500	1,409	11,838	72%	12,654
Investment Income	-	4,679	4,679	0%	11,894
Total Revenues	\$ 8,636,941	\$ 2,062,228	\$ 6,499,279	75%	\$ 6,265,418
Expenses					
Bookstore	4,729,300	625,066	3,062,573	65%	3,286,770
Dining Services	1,578,157	68,403	717,758	45%	2,031,304
Dental Hygiene	3,000	-	360	12%	567
Hospitality Management & Pastry Program	65,000	339	9,236	14%	16,942
Campus Farm	16,500	854	6,010	36%	6,617
Subtotal	\$ 6,391,957	\$ 694,662	\$ 3,795,938	59%	\$ 5,342,200
Other Auxiliary Services Expenses					
Director	-	-	- [†]	0%	228,103
Total Expenses	\$ 6,391,957	\$ 694,662	\$ 3,795,938	59%	\$ 5,570,302
Unencumbered Cash Rollforward:					
Beginning Balance			\$ (1,218,220)		\$ (112,897)
Revenues Over Expenses			2,703,341		695,116
Encumbrances & Other Activity			(240,022)		(413,532)
Ending Balance			\$ 1,245,099		\$ 168,687

Auxiliary Enterprise Fund - Schedule 2

	2025-2026 Year to Date Net	2024-2025 Year to Date Net	Net Change from Prior Year
Bookstore	1,817,402	1,504,295	313,106
Dining Services	859,944	(599,332)	1,459,276
Dental Hygiene	225	2,037	(1,811)
Hospitality Management & Pastry Program	15,262	(1,712)	16,974
Campus Farm	5,828	6,037	(209)
	\$ 2,698,662	\$ 911,325	\$ 1,787,336

† Activity has been combined into General Fund in FY26.

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Plant & Other Funds

	Adopted Budget 2025-2026	Activity This Month 2025-2026	Activity Year to Date 2025-2026	YTD as % of Budget	Prior Year Activity to Date
Revenue Bond Debt Service Fund					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,128,035		\$ 1,128,035		\$ 1,273,674
Total Revenue	1,457,116	\$ 598,895	1,451,662	100%	1,446,748
Total Expenses	1,707,500	-	1,658,398	97%	1,636,998
Encumbrances & Other Activity			-		-
Ending Balance			<u>\$ 921,299</u>		<u>\$ 1,083,423</u>
BNSF Repair and Replacement Reserve Fund					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 625,352		\$ 625,352		\$ 568,553
Total Revenue	-	\$ 15,645	106,369	100%	87,488
Total Expenses	250,000	18,135	28,365	11%	1,356
Encumbrances & Other Activity			(100,703)		(19,771)
Ending Balance			<u>\$ 602,653</u>		<u>\$ 634,914</u>
Capital Outlay					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 11,405,639		\$ 11,405,639		\$ 10,503,994
Total Revenue	9,473,408	\$ 4,528,846	5,404,367	57%	5,206,494
Total Expenses	10,949,000	1,143,190	2,153,164	20%	1,257,507
Encumbrances & Other Activity			(2,830,199)		(3,237,150)
Ending Balance			<u>\$ 11,826,642</u>		<u>\$ 11,215,832</u>
Special Assessments Fund					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,510,459		\$ 1,510,459		\$ 1,722,625
Total Revenue	-	\$ 5,032	16,329	100%	21,372
Total Expenses	300,000	11,572	177,955	59%	191,009
Encumbrances & Other Activity			(51,110)		(44,562)
Ending Balance			<u>\$ 1,297,722</u>		<u>\$ 1,508,425</u>
Campus Development Fund					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,991,133		\$ 1,991,133		\$ 1,876,307
Total Revenue	874,270	\$ 359,337	870,997	100%	868,049
Total Expenses	3,175,000	27,108	29,033	1%	156,237
Encumbrances & Other Activity			(113,315)		(31,741)
Ending Balance			<u>\$ 2,719,782</u>		<u>\$ 2,556,378</u>
All Other Funds					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 5,643,054		\$ 5,643,054		\$ 543,481
Total Revenue	27,269,016	\$ 680,173	15,192,356	56%	24,178,995
Total Expenses	11,210,125	433,303	15,990,497	143%	18,917,967
Encumbrances & Other Activity			269,527		(718,949)
Ending Balance			<u>\$ 5,114,439</u>		<u>\$ 5,085,559</u>
Grand Total All Funds					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 186,116,990		\$ 186,250,845		\$ 163,874,656
Total Revenue	256,907,470	\$ 100,584,402	172,296,948	67%	182,695,730
Total Expenses	250,844,089	19,377,238	149,998,012	60%	144,868,855
Encumbrances & Other Activity			(9,135,826)		(9,382,615)
Ending Balance			<u>\$ 199,413,955</u>		<u>\$ 192,318,916</u>

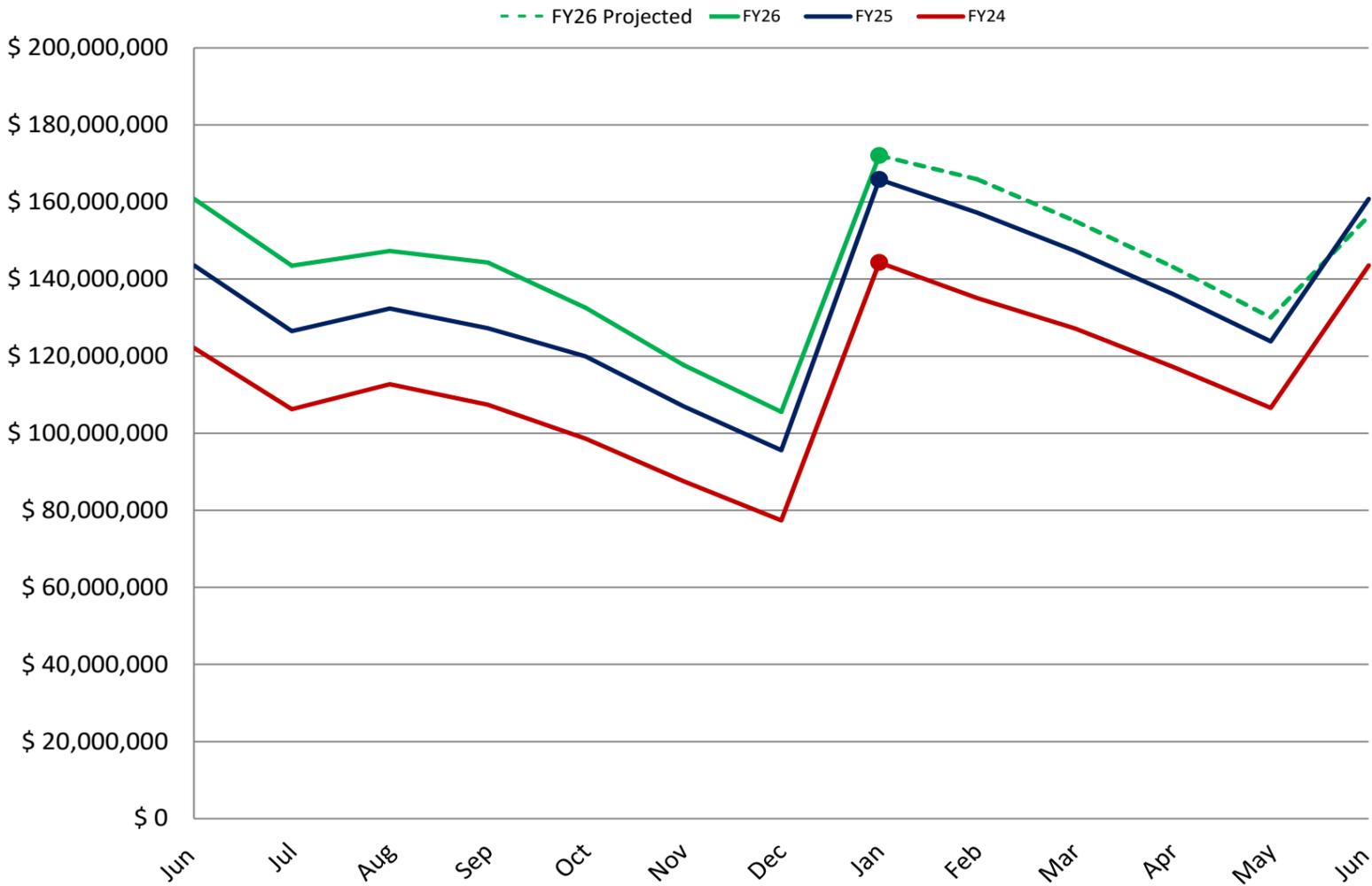
Johnson County Community College
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Investments

Description	Date Purchased	Date of Call/Maturity	Yield Rate	Matured This Month	Current Investments
US Treasury Notes	06/05/24	01/15/26	3.88%	\$ 4,945,000	
US Treasury Bills	01/15/26	01/29/26	3.34%	5,047,000	
US Treasury Notes	06/05/24	02/15/26	1.63%		\$ 4,945,000
US Treasury Notes	01/17/25	02/28/26	4.01%		7,262,000
Certificate of Deposit	06/05/25	03/12/26	3.90%		8,000,000
US Treasury Notes	06/05/24	03/15/26	4.63%		4,945,000
US Treasury Notes	04/22/25	03/31/26	3.73%		4,031,000
US Treasury Notes	01/17/25	03/31/26	4.02%		7,260,000
US Treasury Notes	06/05/24	04/15/26	3.75%		4,945,000
US Treasury Notes	02/18/25	04/15/26	4.16%		5,170,000
US Treasury Notes	01/17/25	04/30/26	4.02%		7,284,000
US Treasury Notes	06/05/24	05/15/26	3.63%		4,945,000
US Treasury Notes	01/17/25	05/31/26	4.02%		7,280,000
US Treasury Notes	10/15/25	06/30/26	3.50%		5,138,000
US Treasury Notes	06/05/25	07/15/26	4.50%		6,000,000
US Treasury Notes	01/20/26	08/15/26	3.40%		6,026,000
US Treasury Notes	01/20/26	08/31/26	3.41%		6,079,000
US Treasury Notes	06/05/25	08/31/26	3.75%		6,000,000
US Treasury Notes	11/07/24	09/30/26	4.03%		2,012,000
US Treasury Bills	12/01/25	10/29/26	3.29%		6,961,000
US Treasury Notes	06/05/25	10/31/26	1.13%		6,500,000
US Treasury Notes	06/05/25	11/15/26	2.00%		6,750,000
US Treasury Notes	12/01/25	11/15/26	3.43%		6,663,000
US Treasury Notes	09/02/25	11/30/26	4.25%		5,240,000
US Treasury Notes	12/15/25	12/15/26	3.35%		1,500,000
US Treasury Notes	12/31/25	12/15/26	3.30%		5,700,000
US Treasury Notes	01/20/26	12/15/26	3.35%		6,000,000
US Treasury Notes	01/20/26	02/15/27	3.34%		6,000,000
US Treasury Notes	01/20/26	02/28/27	3.35%		6,000,000
US Treasury Notes	01/05/26	03/15/27	3.28%		6,300,000
US Treasury Notes	01/05/26	03/31/27	3.28%		6,300,000
US Treasury Notes	01/20/26	04/15/27	3.35%		6,000,000
US Treasury Notes	09/15/25	04/30/27	3.75%		5,150,000
US Treasury Notes	01/20/26	05/15/27	3.35%		6,000,000
US Treasury Notes	09/15/25	05/31/27	3.88%		5,150,000
US Treasury Notes	01/20/26	06/30/27	3.34%		6,000,000
US Treasury Notes	01/20/26	07/15/27	3.35%		6,000,000
US Treasury Notes	01/20/26	07/31/27	3.34%		6,035,000
US Treasury Notes	09/29/25	09/15/27	3.38%		6,081,000
US Treasury Notes	10/02/25	09/30/27	3.45%		4,775,000
Grand Total					<u>\$ 218,427,000</u>

**Johnson County Community College
Treasurer's Report
January 31, 2026
58.3% of Fiscal Year Expired
Cash & Pooled Investment Analysis**

Fund	Book Balance	Outstanding Commitments	Unencumbered Balance	Prior Year Unencumbered Balance
General & PTE Funds	\$ 194,389,830	\$ 22,366,457	\$ 172,023,373	\$ 165,861,573
Adult Supplementary Education Fund	1,616,591	1,383,553	233,038	908,716
Student Activity Fund	982,377	161,062	821,314	1,190,359
Motorcycle Driver Safety Fund	1,512,180	10,702	1,501,478	1,417,154
Truck Driver Training Fund	1,286,734	179,619	1,107,115	687,895
Auxiliary Enterprise Funds	1,562,495	317,396	1,245,099	168,687
Revenue Bond Debt Service Fund	941,118	19,818	921,299	1,083,423
BNSF Repair and Replacement Reserve Fund	708,014	105,362	602,653	634,914
Capital Outlay Funds	16,358,348	4,531,706	11,826,642	11,215,832
Special Assessments Fund	1,348,890	51,168	1,297,722	1,508,425
Campus Development Fund	2,861,843	142,061	2,719,782	2,556,378
All Other Funds	11,793,017	6,678,577	5,114,439	5,085,559
Total	\$ 235,361,437	\$ 35,947,482	\$ 199,413,955	\$ 192,318,916

**General/Post-Secondary Technical Education (PTE) Funds
Unencumbered Cash Three-Year Monthly Trend**



The line chart shows the unencumbered cash balances in the General Fund throughout the year for the last three years. For January, the ending balances were approximately \$172 million for 2026, \$165.9 million for 2025, and \$144.3 million for 2024. The estimated fiscal year 2026 ending balance is \$156.4 million.

**Johnson County Community College
Treasurer's Report
January 31, 2026
58.3% of Fiscal Year Expired
Foundation**

	Activity Year to Date January 31, 2026	Prior Year Activity To Date	\$	Change	Change %
Foundation					
Contribution Income	\$ 1,557,333	\$ 1,420,325			
Event Revenue	539,451	547,984			
Investment Income	3,493,006	2,325,016			
Other Revenue	16,138	18,562			
Total Revenue	<u>\$ 5,605,928</u>	<u>\$ 4,311,886</u>	\$	1,294,042	30.0 %
Student Assistance	\$ 115,451	\$ 44,959			
Program Support	149,938	45,399			
Project Support	24,741	2,001,816			
Campus Support	37,124	42,488			
Programming Expenses	112,453	198,829			
General & Administrative Expenses	393,203	395,305			
Total Expenses	<u>\$ 832,910</u>	<u>\$ 2,728,796</u>	\$	(1,895,886)	(69.5) %
Balance Forward	\$ 53,720,481	\$ 51,904,214			
Revenues Over Expenses	<u>4,773,019</u>	<u>1,583,090</u>			
Ending Balance	<u>\$ 58,493,500</u>	<u>\$ 53,487,305</u>	\$	5,006,195	9.4 %

Affiliation, Articulation and Reverse Transfer,
Cooperative and Other Agreements

Report:

The following agreements are intended to establish contractual relationships between JCCC and other organizations but are not processed by the procurement department and/or do not involve a payment by JCCC. They are categorized below as either Affiliation Agreements, Articulation and Reverse Transfer Agreements, Cooperative Agreements, or Other Agreements.

Other Agreements

(Other contractual relationships that do not involve a payment and/or are not processed by the procurement department)

Organization/ Individual	Program(s)	Credit/WDCE	New/Renewal and Term	Financial Impact/Additional Information
Workforce Partnership	Johnson County Adult Education (JCAE)	WDCE	Renewal; 10/1/2025- 9/30/2027	Workforce Partnership will provide services and JCCC will provide spaces per a Memorandum of Understanding under the Workforce Innovation Opportunity Act, and an Agreement to Use Office Space
ONE Gas, Inc.	CDL	WDCE	New	Service Agreement for JCCC to provide CDL training to ONE Gas employees

Recommendation:

It is the recommendation of the College administration that the Board of Trustees authorize the College to enter into agreements as set forth above.

Rachel Lierz
Executive Vice President, Finance and
Administrative Services

Tony Miksa
President

Johnson County Community College
Office of the President

March 2, 2026

Cash Disbursements Summary

Report:

This Cash Disbursement Summary Report includes the weekly totals for accounts payable, tuition refunds, and financial aid disbursements. Supplement A to the March 12, 2026 Board Packet includes the detailed individual disbursement information.

<u>Date</u>	<u>Control Number</u>		<u>Amount</u>
Accounts Payable Disbursements			
2/6/2026	00728828 - 00728896	AP	208,489.98
2/6/2026	!0055403 - !0055482	ACH	1,070,359.21
2/6/2026	J0225914	P-Card ACH	117,407.62
2/9/2026	W0000311	Wire	1,957,074.18
2/13/2026	00728897 - 00728984	AP	431,999.44
2/13/2026	!0055483 - !0055575	ACH	1,359,248.20
2/13/2026	J0225965	P-Card ACH	142,477.58
2/20/2026	00728985 - 00729052	AP	204,951.64
2/20/2026	!0055576 - !0055640	ACH	426,892.86
2/20/2026	J0225998	P-Card ACH	153,796.23
			<hr/> <u>\$6,072,696.94</u>

Tuition Refunds and Financial Aid Disbursements

2/6/2026	10200473 - 10201207	916,518.49
2/13/2026	10201208 - 10201337	124,132.31
2/20/2026	10201338 - 10201392	51,707.01
2/1/26 - 2/22/26	Refund ACH	5,206,008.62

\$6,298,366.43

Total Cash Disbursements

\$12,371,063.37

Recommendation:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of \$12,371,063.37.

Megan Casey
Vice President/Chief Financial Officer

Rachel Lierz
Executive Vice President
Finance & Administrative Services

Tony Miksa
President

Johnson County Community College
Office of the President

March 12, 2026

Grants, Contracts and Awards

Report:

The following grants, contracts and awards have been approved for funding.

1. Adult Education Workforce Innovation and Opportunity Act Grant FY26 – *additional funding*
Funding Agency: U.S. Department of Labor / Kansas Board of Regents
Purpose: Additional state funding to support GED Ready assessments.
Duration: January 7, 2026 – June 30, 2026
Grant Administrator: Leslie Dykstra
Amount Funded: \$400
JCCC Match: - 0 -
Applicant: JCCC

The following grants have been submitted on behalf of the college.

1. Japanese-Language Learners Event Grant
Funding Agency: Japan Foundation, Los Angeles
Purpose: To support a film competition for secondary and post-secondary Japanese Language Learners, where student teams will submit short films to be judged and showcased on JCCC's campus on April 25, 2026.
Duration: April 1, 2026 – June 30, 2026
Grant Administrator: Yosei Sugawara
Amount Requested: \$1,000
JCCC Match: - 0 -
Applicant: JCCC
2. National Book Fund
Funding Agency: ProLiteracy
Purpose: To purchase materials to be used with adult learners and instructors as part of instruction in Johnson County Adult Education's college and career readiness programs.

Duration: 1 year
Grant Administrator: Emily Zdjelar
Amount Requested: \$2,000
JCCC Match: - 0 -
Applicant: JCCC

Recommendation:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Katherine B. Allen
Vice President
College Advancement & Government Affairs

Tony Miksa
President

Johnson County Community College
Office of the President

March 12, 2026

Transfer to JCCC Foundation Tribute Fund

Report:

Malinda Bryan-Smith and Dianne Smethers are retiring from the college. They have requested that in lieu of a retirement gift, the \$150 designated for this gift be donated to the JCCC Foundation student scholarship fund.

Recommendation:

It is the recommendation of the college administration that the Board of Trustees authorize the transfer of \$300 from the general fund to the JCCC Foundation student scholarship fund in honor of Malinda Bryan-Smith and Dianne Smethers.

Katherine B. Allen
Vice President
College Advancement & Government Affairs

Tony Miksa
President

Johnson County Community College
Office of the President

March 12, 2026

Human Resources

1. Separations

Jill Sigler, Transition Coach & Volunteer Coordinator, Workforce Development & Continuing Education, February 26, 2026.

Eskedar Njogholo, Administrative Assistant, Student Success & Engagement, March 4, 2026.

Cheradee Abejero, Senior Buyer, Finance & Administrative Services, February 28, 2026.

Zoe Allen, Senior Videographer/Editor, Academic Affairs, March 4, 2026.

Courtney Gibson, Administrative Assistant, Continuing Education, Workforce Development & Continuing Education, March 11, 2026.

Cas Kinnell, Museum Guard, College Advancement & Governmental Affairs, March 15, 2026.

Recommendation

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

Christina McGee
Vice-President, Human Resources

Tony Miksa
President

Johnson County Community College
Office of the President

March 12, 2026

Human Resources Addendum

1. Separations

Brenda Fuentez, Lead Teacher, Child Development Center, Finance & Administrative Services, March 3, 2026.

Jamie Webb, Success Coach, Student Success & Engagement, March 18, 2026.

Joanna Marin, Compensation Specialist, Human Resources, March 31, 2026.

Nehemiah Demisse, Custodian, Finance & Administrative Services, March 16, 2026.

Recommendation

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

2. Retirements

Habtamu Oda, Lead Custodian, Finance & Administrative Services, April 30, 2026.

Dianne Smethers, Program Director, Career & Technical Education Transitions, Academic Affairs, August 31, 2026.

Recommendation

It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirements.

Christina McGee
Vice-President, Human Resources

Tony Miksa
President