

Johnson County Community College  
12345 College Boulevard  
Overland Park, Kansas

Meeting – Board of Trustees  
Hugh Speer Board Room, GEB 137  
July 17, 2025 – 5:00 p.m.

Agenda

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|---|-----------------------|
| I. Call to Order  | Trustee Rayl          |
| II. Pledge of Allegiance  | Trustee Rayl          |
| III. Roll Call  | Trustee Rayl          |
| IV. Awards and Recognitions   | Trustee Rayl          |
| V. Open Forum   | Trustee Rayl          |
| VI. Board Reports   |                       |
| A. College Lobbyist   | Dick Carter           |
| B. Shared Governance  | Kaitlin Krumsick      |
| C. Faculty Association  | Dr. Irene Olivares    |
| D. Johnson County Education Research Triangle                       | Trustee Smith-Everett |
| E. Kansas Association of Community Colleges                         | Trustee Cross         |
| F. Foundation   | Trustee Rattan        |
| VII. Committee Reports and Recommendations                          |                       |
| A. Management and Finance Committee (pp 1-4)                        | Trustee Mitchell      |
| <u>Recommendation:</u> Yardley Hall Stage Lift Replacement (pp 2-3) |                       |
| <u>Recommendation:</u> On-Call Civil Engineering Services (p 3)     |                       |
| VIII. President's Recommendation for Action                         |                       |
| A. Treasurer's Report (pp 5-14)                                     | Trustee Hamill        |
| B. Monthly Report to the Board                                      | Dr. Tony Miksa        |

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|---|---------------------|
| <b>IX. New Business</b>   | <b>Trustee Rayl</b> |
| <b>X. Old Business</b>  | <b>Trustee Rayl</b> |
| <b>XI. Consent Agenda</b>   | <b>Trustee Rayl</b> |
| <b>A. Regular Monthly Reports and Recommendations</b>   |                     |
| <b>1. Minutes of Previous Meetings</b>  |                     |
| <b>2. Affiliation, Articulation and Reverse Transfer,<br/>            Cooperative and Other Agreements (pp 15-18)</b> |                     |
| <b>3. Cash Disbursement Report (pp 19-20)</b>   |                     |
| <b>4. Grants, Contracts, and Awards (pp 21-22)</b>  |                     |
| <b>B. Human Resources (pp 23-24)</b>  |                     |
| <b>1. Separations</b>   |                     |
| <b>2. Retirements</b>   |                     |
| <b>C. Human Resources Addendum</b>  |                     |
| <b>XII. Executive Session</b>   | <b>Trustee Rayl</b> |
| <b>XIII. Adjournment</b>  | <b>Trustee Rayl</b> |

Management and Finance Committee  
Minutes  
July 2, 2025

The Management and Finance Committee met at 8:30 AM on Wednesday, July 2, 2025, in the Hugh Speer Board Room. Those present were Trustees Greg Mitchell, Dawn Rattan, and Lee Cross; staff: Rob Caffey, Don Campbell, Megan Casey, Adam Caylor, Jim Feikert, Tom Hall, Matt Holmes, Rachel Lierz, Mickey McCloud, Tony Miksa, JoAnne Northrup, and Linda Nelson, recorder.

Institutional Advancement – Nerman Museum of Contemporary Art Update

JoAnne Northrup, Executive Director of the Nerman Museum, presented an informational update on recent activities. The presentation covered art acquisitions and loans, as well as off-site storage changes. Additionally, information was provided on the Leo Villareal Microcosm restoration, the Match Made in Heaven Gala held in May, the re-launch of the membership program, and financial data including museum's endowment funds and annual operating expenses.

Other Agreements

Rachel Lierz, Executive Vice President for Finance and Administrative Services presented two agreements. The first was with RailPros, a contract training client within the Workforce Development and Continuing Education division. The second is an amendment to the educational operating contract with BNSF.

Details can be found in the consent agenda portion of the July 17, 2025, board packet.

Information Services Quarterly Report

Rob Caffey, Vice President, Information Services/CIO along with Don Campbell, Director, Project Management Office; Matt Holmes, Director Network and Data Center Operations, and Adam Caylor, Deputy CIO/Executive Director, Academic Technology Services, provided the quarterly Information Services report. The report provided updates on information security, projects, and infrastructure.

## Capital Acquisitions and Improvements: Progress Report

Tom Hall, Associate Vice President, Campus Services and Facilities Planning, gave an update on facilities projects from the capital acquisitions and improvements matrix report. The matrix summarizes and monitors budget and actual expenses for Campus Services projects and includes payments through June 30, 2025.

## Procurement Reports and Recommendations

Jim Feikert, Executive Director, Procurement Services presented recommendations for one Bid and Award, and one Renewal.

### **Bids & Awards: \$150,000+**

#### **July 2025 Management & Finance Committee**

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<b>Bid:</b>	<b>25-200 Yardley Hall Stage Lift Replacement</b>
Fund:	7111 Capital Outlay
Vendors Notified:	239
Total Contract Period:	Project Completion
Award Justification:	Most responsive, responsible bidder according to the RFP criteria
Description:	Request for Proposal (RFP) for the design and replacement of the stage lift for Yardley Hall. The current stage lift is 34 years old and was installed when Yardley Hall was built in 1991. Work includes all materials, labor to demolish the existing stage lift, installation of a new stage lift, and repairs and updates to the supplemental control system and lift mechanism to meet safety standards.

Due to the overall complicated nature of this project, including obtaining the necessary parts and equipment, installation into the existing space, the ability to hire qualified and licensed electrical subcontractors, and the necessity to complete the project within the College's required timeframe, Minnesota Elevator was the only firm who was deemed capable of providing this service.

### Evaluation Committee

1. Brett Edwards - Director, Campus Services and Energy Management
2. Tom Hall - Associate Vice President, Campus Services
3. Ryan Johnson - Supervisor, Maintenance
4. Sean Bergman - Operation Director, Midwest Trust Center
5. Larry Allen - Senior Buyer, Procurement Services
6. Jeremy Lancey - Buyer, Procurement Services

### Bid Amounts: First Year / Multiyear Total (if applicable)

1. **Minnesota Elevator: \$765,310**

**Management and Finance Committee Recommendation**

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the proposal from Minnesota Elevator in the amount of \$765,310 with an additional 10% contingency of \$76,531 to allow for possible unforeseen costs, for a total amount of \$841,841.

**Renewals: \$150,000+**

**July 2025 Management & Finance Committee**

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<b>Renewal:</b>	<b>On-Call Civil Engineering Services (C21-064-00, 01, 02)</b>
Fund:	7111 Capital Outlay 7127 Campus Development
Total Contract Period:	7/1/21 - 6/30/26
Renewal Option:	4 of 4 (7/1/25 - 6/30/26)
Description:	Annual contract for on-call civil engineering services on an as-needed, if-needed basis, with an increase of \$200,000 due to a masonry and building envelope study for the campus, parking garage repairs, and extensive roadway work (BoT - July 2021).

Renewal Amount **\$400,000 (estimated)**

1. **Walter P Moore**
2. **SK Design Group**
3. **Kaw Valley Engineering**

**Management & Finance Committee Recommendation**

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the final renewal option year for Walter P Moore, SK Design Group, and Kaw Valley Engineering, for an additional \$200,000 above the original annual amount of \$200,000 for a total estimated amount of \$400,000 through June 30, 2026.

**Informational Items**

An informational report on Bids and Awards, Cooperative Awards, Renewals, and Single Source Justifications was provided in the Management and Finance Committee meeting materials.

The next Management and Finance Committee meeting is scheduled for Wednesday, August 6, 2025, at 8:30 AM.

**Management and Finance  
Working Agenda  
2025**

- MF-1            Review and Update Policies as Needed
- MF-2            Guide Budget Development
- Management Budget Reallocations (February, August)
  - Management Budget Adoption (May)
  - Legal Budget Publications (August)
  - Legal Budget Adoption (September)
  - Proposed Budget Calendar (October)
  - Preliminary Budget Guidelines (December)
  - Budget Updates as Needed
- MF-3            Stewardship of College Finances
- Financial Ratio Analysis (January)
- MF-4            Monitor Facilities
- Capital Infrastructure Inventory and Replacement Plan (August)
  - Capital Acquisitions and Improvements: Monthly Progress Report
  - Leases/Facilities Use Agreements
  - Review and Recommend Financial Plans for Capital Improvements
- MF-5            Monitor Procurement Services
- Procurement Reports and Recommendations
- MF-6            Monitor Information Services
- Information Services Reports (January, April, July, October)
- MF-7            Mission Continuity and Risk Management (June, December)
- MF-8            Other Items and Reports
- Compliance Program (September)
  - Continuing Education and Workforce Development (November)
  - Institutional Advancement (March, October)
  - Management and Finance Committee Working Agenda (January)
  - Monitor Inclusion and Belonging Strategic Measures and Initiatives
  - Other Activities and Programs
  - Other Agreements
  - Sustainability Initiatives (May)

Johnson County Community College  
Office of the President

July 3, 2025

Treasurer's Report

Report:

The following pages contain the Treasurer's Report for the month ended May 31, 2025.

During the month of May, the College made payments totaling \$77,550 on the Series 2012 and 2019 Revenue Bonds.

An ad valorem tax distribution of \$50.7 million was received from Johnson County in June and will be included in next month's report.

Expenditures of the primary operating funds are within approved budgetary limits.

Recommendation:

**It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of May 2025, subject to audit.**

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Megan Casey  
Vice President & Chief Financial Officer

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Rachel Lierz  
Executive Vice President, Finance &  
Administrative Services

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Tony Miksa  
President

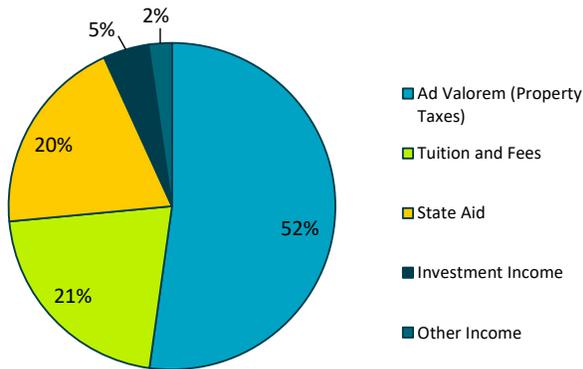
**Johnson County Community College**  
**Treasurer's Report**  
**May 31, 2025**  
**91.7% of Fiscal Year Expired**  
**General/Post-Secondary Technical Education (PTE) Funds**

	Adopted Budget 2024-2025	Activity This Month 2024-2025	Activity Year to Date 2024-2025	YTD as % of Budget	Prior Year Activity to Date
<b>General/PTE Funds</b>					
Ad Valorem (Property Taxes)	\$ 128,894,722	\$ -	\$ 77,658,566	60%	\$ 73,443,969
Tuition and Fees	28,724,481	3,534,516	31,745,262	111%	29,101,592
State Aid	26,521,819	3,304	29,246,199	110%	27,883,079
Investment Income	2,000,000	587,255	6,738,353	337%	5,501,359
Other Income	4,005,426	279,074	3,402,170	85%	3,314,835
<b>Total Revenue</b>	<b>\$ 190,146,448</b>	<b>\$ 4,404,150</b>	<b>\$ 148,790,551</b>	<b>78%</b>	<b>\$ 139,244,834</b>
Salaries and Benefits	\$ 145,603,756	\$ 12,415,854	\$ 126,043,218	87%	\$ 116,722,023
Current Operating	35,413,654	2,564,229	28,697,080	81%	25,530,754
Capital	5,672,692	146,388	2,522,762	44%	2,201,747
Debt Service	3,687,988	-	3,681,979	100%	3,678,846
<b>Total Expenses</b>	<b>\$ 190,378,089</b>	<b>\$ 15,126,471</b>	<b>\$ 160,945,039</b>	<b>85%</b>	<b>\$ 148,133,370</b>

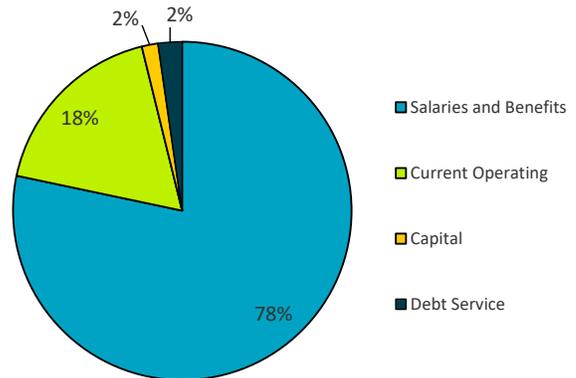
**Unencumbered Cash Rollforward:**

Beginning Balance		\$ 143,525,283	\$ 122,092,826
Revenues Over Expenses		(12,154,488)	(8,888,536)
Encumbrances & Other Activity		(7,541,876)	(6,611,764)
Ending Balance		<u>\$ 123,828,919</u>	<u>\$ 106,592,526</u>

**Actual YTD Revenues by Source**



**Actual YTD Expenses by Source**



Two pie charts depict the sources of the actual year-to-date revenue and actual year-to-date expenses on the General Fund as a percentage of their respective totals. These charts are based on the Activity Year to Date 2024-2025 numbers.

The largest source of revenue this year to date is ad valorem (property taxes) (52%), followed by tuition and fees (21%), state aid (20%), investment income (5%) and other income (2%). The largest source of expenses this year to date is salary and benefits (78%), followed by current operating (18%), debt service (2%), and capital expenses (2%).

**Johnson County Community College**  
**Treasurer's Report**  
**May 31, 2025**  
**91.7% of Fiscal Year Expired**  
**General/Post-Secondary Technical Education (PTE) Funds**  
**Expenditure Detail By Natural Classification**

	Adjusted Budget 2024-2025	Activity This Month 2024-2025	Activity Year to Date 2024-2025	YTD as % of Budget	Prior Year Activity to Date	YTD Change from Prior Year
Salaries	\$ 107,180,256	\$ 9,198,115	\$ 92,485,712	86%	\$ 85,484,225	8%
Benefits	38,424,000	3,217,738	33,557,506	87%	31,237,798	7%
Event Officials	77,477	-	67,008	86%	70,016	-4%
Legal Services	149,805	20,840	76,080	51%	86,897	-12%
Lobbyist Services	35,000	13,542	21,915	63%	13,542	62%
Audit Services	95,000	1,750	68,550	72%	62,045	10%
Collection Costs	50,545	5,841	46,050	91%	29,042	59%
Insurance, Property/Casualty & Rel	1,466,625	4,326	1,459,182	99%	1,258,579	16%
Contracted Services	8,883,451	952,173	6,712,337	76%	5,647,639	19%
SB 155 Shared Funding Payments	593,851	-	365,068	61%	277,412	32%
Overnight Travel	1,104,260	61,757	718,348	65%	667,727	8%
Travel - Accreditation	24,000	(2)	10,856	45%	7,428	46%
Staff Development Training & Travel	287,887	7,586	194,350	68%	212,469	-9%
Faculty Continuing Ed Grants	30,000	1,380	29,761	99%	27,914	7%
Tuition Reimbursement	550,000	11,386	436,668	79%	414,835	5%
Same Day Travel	112,187	7,023	55,399	49%	53,717	3%
Supplies and Materials	7,378,842	695,469	5,265,747	71%	4,589,889	15%
Computer Software & Licenses	6,032,018	150,282	5,536,260	92%	4,507,550	23%
Technical Training	122,653	2,791	59,197	48%	90,900	-35%
Applicant Travel	14,400	-	11,130	77%	9,432	18%
Recruiting Travel	51,637	3,129	34,994	68%	26,096	34%
Printing, Binding & Publications	32,850	3,138	26,523	81%	62,518	-58%
Advertising and Promotions	1,130,626	132,709	963,825	85%	851,688	13%
Memberships	434,924	12,685	336,629	77%	324,191	4%
Accreditation Expenses	56,948	6,299	47,308	83%	51,943	-9%
Bad Debt Expense	250,000	-	250,000	100%	65,000	285%
Electric	3,193,238	190,906	2,521,509	79%	2,502,590	1%
Water	227,391	15,190	201,143	88%	189,562	6%
Natural Gas	87,344	5,199	63,589	73%	62,242	2%
Unified Communications	450,000	7,423	439,342	98%	490,162	-10%
Gasoline	75,000	6,210	56,198	75%	47,665	18%
Subscriptions	523,249	54,820	466,222	89%	477,671	-2%
Rentals and Leases	668,228	36,242	560,601	84%	507,360	10%
Repairs and Maintenance	736,033	61,157	529,874	72%	430,875	23%
Freight	124,073	729	112,221	90%	58,584	92%
Special Events	585,673	21,319	342,835	59%	282,127	22%
Retirement Recognitions	7,500	475	3,893	52%	3,331	17%
Postage	233,300	8,011	187,154	80%	171,741	9%
Contingency	351,200	-	5,388	2%	545,113	-99%
Remodeling and Renovations	1,480,107	43,017	746,294	50%	193,455	286%
Library Books	95,000	5,077	90,044	95%	78,522	15%
Furniture and Equipment	2,021,692	15,547	1,232,831	61%	1,792,123	-31%
Art Acquisitions	3,000	-	-	0%	-	0%
Building Improvements	463,563	82,747	453,593	98%	137,646	230%
Other Tax Assessments	-	306	306	0%	-	100%
Income Tax	2,500	-	-	0%	-	0%
Grants	607,239	3,629	255,028	42%	227,628	12%
Foster Care & Killed on Duty Grant	70,000	7,309	52,892	76%	41,489	27%
Federal SEOG Match	115,530	51,200	105,700	91%	84,150	26%
Principal Payments	2,290,000	-	2,290,000	100%	2,180,000	5%
Interest Payments	1,396,488	-	1,390,479	100%	1,497,346	-7%
Fee Payments	1,500	-	1,500	100%	1,500	0%
<b>TOTAL EXPENSES</b>	<b>\$ 190,378,089</b>	<b>\$ 15,126,471</b>	<b>\$ 160,945,039</b>	<b>85%</b>	<b>\$ 148,133,370</b>	<b>9%</b>

**Johnson County Community College**  
**Treasurer's Report**  
**May 31, 2025**  
**91.7% of Fiscal Year Expired**  
**Adult Supplementary Education & Student Activity Funds**

	Adopted Budget 2024-2025	Activity This Month 2024-2025	Activity Year to Date 2024-2025	YTD as % of Budget	Prior Year Activity to Date
<b>Adult Supplementary Education Fund</b>					
Tuition and Fees	\$ 4,298,300	\$ 225,364	\$ 4,616,440	107%	\$ 3,773,452
Investment Income	40,000	8,602	94,055	235%	82,811
Other Income	1,619,500	78,774	1,006,870	62%	949,258
Total Revenue	<u>\$ 5,957,800</u>	<u>\$ 312,740</u>	<u>\$ 5,717,366</u>	<u>96%</u>	<u>\$ 4,805,521</u>
Salaries and Benefits	\$ 2,400,299	\$ 121,060	\$ 1,621,927	68%	\$ 1,879,921
Current Operating	4,631,079	214,864	3,221,445	70%	2,780,650
Capital	35,000	-	-	0%	60,794
Total Expenses	<u>\$ 7,066,378</u>	<u>\$ 335,923</u>	<u>\$ 4,843,372</u>	<u>69%</u>	<u>\$ 4,721,365</u>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 837,395		\$ 1,372,323
Revenues Over Expenses			873,994		84,155
Encumbrances & Other Activity			(287,475)		(380,943)
Ending Balance			<u>\$ 1,423,914</u>		<u>\$ 1,075,535</u>
<b>Student Activity Fund</b>					
Tuition and Fees	\$ 1,961,498	\$ 253,322	\$ 2,304,442	117%	\$ 2,216,946
Investment Income	36,000	2,814	48,711	135%	62,649
Other Income	8,500	576	5,577	66%	6,217
Total Revenue	<u>\$ 2,005,998</u>	<u>\$ 256,712</u>	<u>\$ 2,358,729</u>	<u>118%</u>	<u>\$ 2,285,812</u>
Salaries and Benefits	\$ 409,516	\$ 36,545	\$ 330,505	81%	\$ 296,697
Current Operating	1,198,469	77,918	1,000,382	83%	795,236
Grants/Scholarships	1,452,014	43,783	1,272,590	88%	1,204,239
Total Expenses	<u>\$ 3,059,999</u>	<u>\$ 158,246</u>	<u>\$ 2,603,478</u>	<u>85%</u>	<u>\$ 2,296,172</u>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 896,163		\$ 1,214,098
Revenues Over Expenses			(244,749)		(10,360)
Encumbrances & Other Activity			(129,904)		(38,761)
Ending Balance			<u>\$ 521,510</u>		<u>\$ 1,164,977</u>

**Johnson County Community College  
Treasurer's Report  
May 31, 2025  
91.7% of Fiscal Year Expired  
Other Funds**

	Adopted Budget 2024-2025	Activity This Month 2024-2025	Activity Year to Date 2024-2025	YTD as % of Budget	Prior Year Activity to Date
<b>Motorcycle Driver Safety Fund</b>					
Tuition and Fees	\$ 180,000	\$ 30,321	\$ 197,269	110%	\$ 155,598
Other Income	40,000	-	37,680	94%	39,360
Total Revenue	<u>\$ 220,000</u>	<u>\$ 30,321</u>	<u>\$ 234,949</u>	<u>107%</u>	<u>\$ 194,958</u>
Salaries and Benefits	\$ 133,100	\$ 15,373	\$ 94,560	71%	\$ 75,170
Current Operating	273,400	2,520	14,460	5%	10,578
Capital	36,000	-	6,422	18%	-
Total Expenses	<u>\$ 442,500</u>	<u>\$ 17,893</u>	<u>\$ 115,442</u>	<u>26%</u>	<u>\$ 85,748</u>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 1,339,059		\$ 1,242,904
Revenues Over Expenses			119,506		109,210
Encumbrances & Other Activity			(5,360)		994
Ending Balance			<u>\$ 1,453,205</u>		<u>\$ 1,353,108</u>
<b>Truck Driver Training Course Fund</b>					
Tuition and Fees	\$ 1,830,000	\$ 149,470	\$ 1,526,242	83%	\$ 1,429,685
Total Revenue	<u>\$ 1,830,000</u>	<u>\$ 149,470</u>	<u>\$ 1,526,242</u>	<u>83%</u>	<u>\$ 1,429,685</u>
Salaries and Benefits	\$ 1,392,668	\$ 111,592	\$ 947,008	68%	\$ 717,390
Current Operating	993,379	57,515	417,060	42%	534,924
Capital	-	30	30	0%	-
Total Expenses	<u>\$ 2,386,047</u>	<u>\$ 169,138</u>	<u>\$ 1,364,098</u>	<u>57%</u>	<u>\$ 1,252,314</u>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 901,019		\$ 1,354,084
Revenues Over Expenses			162,143		177,371
Encumbrances & Other Activity			(49,808)		(580,104)
Ending Balance			<u>\$ 1,013,354</u>		<u>\$ 951,351</u>
<b>Special Assessments Fund</b>					
Ad Valorem (Property Taxes)	\$ - *	\$ -	\$ 23,697 *	0%	\$ 201,420
Interest Income	-	-	-	100%	68,029
Total Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 23,697</u>	<u>100%</u>	<u>\$ 269,449</u>
Current Operating	\$ 300,000	\$ 12,097	\$ 220,419	73%	\$ 209,651
Total Expenses	<u>\$ 300,000</u>	<u>\$ 12,097</u>	<u>\$ 220,419</u>	<u>73%</u>	<u>\$ 209,651</u>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ 1,722,625		\$ 1,547,334
Revenues Over Expenses			(196,722)		59,797
Encumbrances & Other Activity			(15,153)		(33,571)
Ending Balance			<u>\$ 1,510,750</u>		<u>\$ 1,573,560</u>

\*JCCC discontinued the Special Assessment Levy beginning FY25.

**Johnson County Community College  
Treasurer's Report  
May 31, 2025  
91.7% of Fiscal Year Expired  
Auxiliary Enterprise Fund - Schedule 1**

	Adopted Budget 2024-2025	Activity This Month 2024-2025	Activity Year to Date 2024-2025	YTD as % of Budget	Prior Year Activity to Date
<b>Revenues</b>					
Cosmetology	\$ -	\$ -	\$ - †	0%	\$ 7,973
Bookstore	6,238,900	556,120	5,525,053	89%	5,455,163
Dining Services	2,901,892	168,594	2,460,235	85%	2,474,944
HVAC Auxiliary & Auto Technology Project	2,000	-	-	0%	-
Dental Hygiene	3,000	18	3,792	126%	1,341
Hospitality Management & Pastry Program	57,500	3,388	31,659	55%	46,535
Campus Farm	16,500	208	14,067	85%	15,484
Investment Income	30,000	-	11,894	40%	25,589
Total Revenues	<u>\$ 9,249,792</u>	<u>\$ 728,328</u>	<u>\$ 8,046,700</u>	<u>87%</u>	<u>\$ 8,027,029</u>
<b>Expenses</b>					
Cosmetology	\$ -	\$ -	\$ - †	0%	\$ 3,551
Bookstore	6,157,550	150,889	4,636,356	75%	4,425,804
Dining Services	3,999,368	306,005	3,330,313	83%	3,039,587
HVAC Auxiliary & Auto Technology Project	2,000	-	-	0%	-
Dental Hygiene	3,000	-	1,701	57%	1,098
Hospitality Management & Pastry Program	65,000	584	27,195	42%	52,922
Campus Farm	16,500	1,432	11,007	67%	8,514
Subtotal	<u>\$ 10,243,418</u>	<u>\$ 458,910</u>	<u>\$ 8,006,571</u>	<u>78%</u>	<u>\$ 7,531,476</u>
<b>Other Auxiliary Services Expenses</b>					
Auxiliary Construction	\$ 10,000	\$ -	\$ -	0%	\$ 1,736
Director	347,315	26,136	271,399	78%	223,303
Total Expenses	<u>\$ 10,600,733</u>	<u>\$ 485,046</u>	<u>\$ 8,277,970</u>	<u>78%</u>	<u>\$ 7,756,515</u>
<b>Unencumbered Cash Rollforward:</b>					
Beginning Balance			\$ (112,897)		\$ 298,431
Revenues Over Expenses			(231,270)		270,514
Encumbrances & Other Activity			(586,337)		(541,523)
Ending Balance			<u>\$ (930,504)</u>		<u>\$ 27,422</u>

**Auxiliary Enterprise Fund - Schedule 2**

	2024-2025 Year to Date Net	2023-2024 Year to Date Net	Net Change from Prior Year
Cosmetology	\$ - †	\$ 4,422	\$ (4,422)
Bookstore	888,697	1,029,359	(140,662)
Dining Services	(870,078)	(564,643)	(305,435)
HVAC Auxiliary & Auto Technology Project	-	-	-
Dental Hygiene	2,092	244	1,848
Hospitality Management & Pastry Program	4,464	(6,388)	10,851
Campus Farm	3,061	6,970	(3,910)
	<u>\$ 40,129</u>	<u>\$ 469,964</u>	<u>\$ (429,836)</u>

† Cosmetology program is included in the Adult Supplementary Education Fund in FY25.

**Johnson County Community College**  
**Treasurer's Report**  
**May 31, 2025**  
**91.7% of Fiscal Year Expired**  
**Plant & Other Funds**

	Adopted Budget 2024-2025	Activity This Month 2024-2025	Activity Year to Date 2024-2025	YTD as % of Budget	Prior Year Activity to Date
<b>Revenue Bond Debt Service Fund</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 1,273,674		\$ 1,273,674		\$ 1,470,207
Total Revenue	1,401,070	\$ 181,721	1,653,441	118%	1,590,184
Total Expenses	1,715,700	77,550	1,714,548	100%	1,705,498
Encumbrances & Other Activity			-		-
Ending Balance			<u>\$ 1,212,566</u>		<u>\$ 1,354,894</u>
<b>Industrial Training Center (ITC) Repair and Replacement Reserve Funds</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 568,553		\$ 568,553		\$ 429,760
Total Revenue	-	\$ 12,498	137,482	100%	137,482
Total Expenses	250,000	-	20,610	8%	10,040
Encumbrances & Other Activity			(28,144)		(1,147)
Ending Balance			<u>\$ 657,281</u>		<u>\$ 556,055</u>
<b>Capital Outlay</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 10,503,994		\$ 10,503,994		\$ 8,942,696
Total Revenue	8,664,378	\$ 59,425	5,689,895	66%	5,309,725
Total Expenses	8,179,855	357,733	2,813,099	34%	3,397,058
Encumbrances & Other Activity			(4,948,068)		(2,878,607)
Ending Balance			<u>\$ 8,432,723</u>		<u>\$ 7,976,757</u>
<b>Campus Development Fund</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 1,876,307		\$ 1,876,307		\$ 1,422,099
Total Revenue	840,642	\$ 109,033	992,065	118%	954,110
Total Expenses	1,000,000	20,483	200,271	20%	229,647
Encumbrances & Other Activity			(660,169)		(212,884)
Ending Balance			<u>\$ 2,007,931</u>		<u>\$ 1,933,679</u>
<b>Phase 3 Facilities Master Plan</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 475,100		\$ 475,100		\$ 2,505,055
Total Revenue	-	\$ -	-	0%	-
Total Expenses	982,036	109,389	471,828	48%	4,750,271
Encumbrances & Other Activity			(3,272)		2,905,567
Ending Balance			<u>\$ -</u>		<u>\$ 660,351</u>
<b>All Other Funds</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 68,381		\$ 68,381		\$ 1,692,289
Total Revenue	25,546,512	\$ 639,281	38,761,386	152%	32,786,675
Total Expenses	10,817,210	696,779	34,298,373	317%	29,868,714
Encumbrances & Other Activity			994,308		(5,434,189)
Ending Balance			<u>\$ 5,525,703</u>		<u>\$ (823,938)</u>
<b>Grand Total All Funds</b>					
<b>Unencumbered Cash Rollforward:</b>					
Balance Forward	\$ 163,874,656		\$ 163,874,656		\$ 145,584,107
Total Revenue	245,862,641	\$ 6,883,680	213,932,501	87%	197,035,464
Total Expenses	237,178,546	19,595,827	236,029,418	100%	221,396,908
Encumbrances & Other Activity			4,879,613		3,173,615
Ending Balance			<u>\$ 146,657,352</u>		<u>\$ 124,396,278</u>

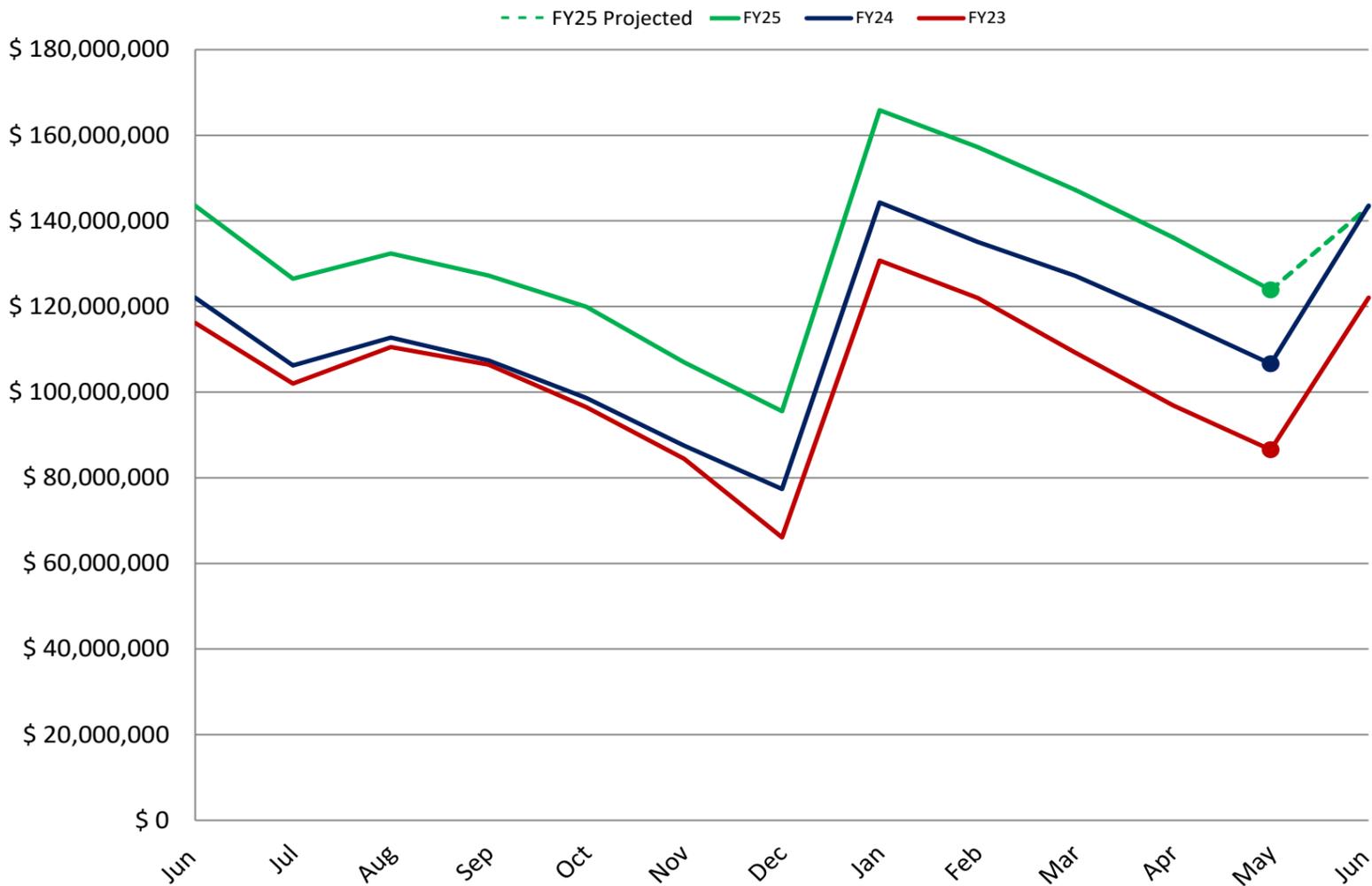
**Johnson County Community College**  
**Treasurer's Report**  
**May 31, 2025**  
**91.7% of Fiscal Year Expired**  
**Investments**

Description	Date Purchased	Date Of Call/Maturity	Yield Rate	Matured This Month	Current Investments
US Treasury Bills	04/30/25	05/13/25	4.05%	\$ 6,557,000	
US Treasury Notes	01/22/24	05/15/25	4.46%	5,100,000	
US Treasury Bills	08/07/24	05/15/25	4.15%	5,585,000	
US Treasury Bills	05/15/25	05/27/25	4.00%	6,113,000	
US Treasury Notes	06/15/23	06/15/25	4.44%		\$ 3,107,000
US Treasury Notes	07/20/23	06/30/25	2.75%		5,250,000
US Treasury Notes	09/22/23	07/31/25	2.88%		5,300,000
US Treasury Notes	08/31/23	08/31/25	5.00%		5,200,000
US Treasury Notes	01/31/24	08/31/25	4.23%		3,363,000
US Treasury Notes	01/17/25	08/31/25	4.07%		6,136,000
US Treasury Notes	06/05/24	09/15/25	3.50%		4,945,000
US Treasury Notes	08/07/24	09/15/25	3.50%		5,364,000
US Treasury Bills	10/03/24	10/02/25	3.56%		4,775,000
US Treasury Notes	06/05/24	10/15/25	4.25%		4,945,000
US Treasury Bills	11/25/24	10/30/25	3.98%		5,346,000
US Treasury Notes	01/17/25	10/31/25	4.02%		6,174,000
US Treasury Notes	10/31/24	11/15/25	2.25%		1,512,000
US Treasury Notes	06/05/24	11/15/25	2.25%		4,945,000
US Treasury Notes	01/17/25	11/15/25	4.03%		6,063,000
US Treasury Notes	04/30/25	11/30/25	3.93%		4,077,000
US Treasury Notes	01/17/25	11/30/25	4.02%		12,072,000
US Treasury Notes	06/05/24	12/15/25	4.00%		4,945,000
US Treasury Notes	01/17/25	12/15/25	3.97%		8,000,000
US Treasury Notes	12/17/24	12/31/25	4.04%		5,700,000
US Treasury Notes	06/05/24	01/15/26	3.88%		4,945,000
US Treasury Notes	06/05/24	02/15/26	1.63%		4,945,000
US Treasury Notes	01/17/25	02/28/26	4.01%		7,262,000
US Treasury Notes	06/05/24	03/15/26	4.63%		4,945,000
US Treasury Notes	04/22/25	03/31/26	3.73%		4,031,000
US Treasury Notes	01/17/25	03/31/26	4.02%		7,260,000
US Treasury Notes	06/05/24	04/15/26	3.75%		4,945,000
US Treasury Notes	02/18/25	04/15/26	4.16%		5,170,000
US Treasury Notes	01/17/25	04/30/26	4.02%		7,284,000
US Treasury Notes	06/05/24	05/15/26	3.63%		4,945,000
US Treasury Notes	01/17/25	05/31/26	4.02%		7,280,000
US Treasury Notes	11/07/24	09/30/26	4.03%		2,012,000
		Total			172,243,000
Municipal Investment Pool: (MIP) Daily Rate	05/01/25	05/31/25	3.02%		-
		Grand Total			\$ 172,243,000

**Johnson County Community College**  
**Treasurer's Report**  
**May 31, 2025**  
**91.7% of Fiscal Year Expired**  
**Cash & Pooled Investment Analysis**

Fund	Book Balance	Outstanding Commitments	Unencumbered Balance	Prior Year Unencumbered Balance
General & PTE Funds	\$ 143,464,584	\$ 19,635,665	\$ 123,828,919	\$ 106,592,526
Adult Supplementary Education Fund	1,994,628	570,714	1,423,914	1,075,535
Student Activity Fund	652,522	131,013	521,510	1,164,977
Motorcycle Driver Safety Fund	1,460,060	6,855	1,453,205	1,353,108
Truck Driver Training Fund	1,097,540	84,186	1,013,354	951,351
Special Assessments Fund	1,526,544	15,794	1,510,750	1,573,560
Auxiliary Enterprise Funds	(701,485)	229,019	(930,504)	27,422
Revenue Bond Debt Service Fund	1,239,693	27,127	1,212,566	1,354,894
ITC Repair and Replacement Reserve Funds	685,425	28,144	657,281	556,055
Capital Outlay Funds	13,780,139	5,347,416	8,432,723	7,976,757
Campus Development Fund	2,706,406	698,475	2,007,931	1,933,679
Phase 3 Facilities Master Plan	445,336	445,335	-	660,351
All Other Funds	12,680,569	7,154,867	5,525,703	(823,938)
<b>Total</b>	<b>\$ 181,031,963</b>	<b>\$ 34,374,611</b>	<b>\$ 146,657,352</b>	<b>\$ 124,396,278</b>

**General/Post-Secondary Technical Education (PTE) Funds**  
**Unencumbered Cash 3 Yr Monthly Trend**



The line chart shows the unencumbered cash balances in the General Fund throughout the year for the last three years. For May, the ending balances were approximately \$123.8 million for 2025, \$106.6 million for 2024, and \$86.5 million for 2023. The estimated fiscal year 2025 ending balance is \$143.3 million.

**Johnson County Community College  
Treasurer's Report  
May 31, 2025  
91.7% of Fiscal Year Expired  
Foundation**

	Activity Year To Date May 31, 2025	Prior Year Activity To Date	\$	CHANGE	CHANGE	%
<b>Foundation</b>						
Contribution Income	\$ 2,223,678	\$ 2,280,449				
Event Revenue	868,612	661,530				
Investment Income	1,568,039	4,444,692				
Other Revenue	30,486	86,367				
Total Revenue	<u>\$ 4,690,815</u>	<u>\$ 7,473,038</u>	\$	(2,782,223)		(37.2) %
Student Assistance	\$ 882,819	\$ 765,895				
Program Support	114,497	391,630				
Project Support	2,002,997	547,175				
Campus Support	98,918	64,238				
Programming Expenses	687,874	516,979				
General & Administrative Expenses	526,584	455,609				
Total Expenses	<u>\$ 4,313,687</u>	<u>\$ 2,741,526</u>	\$	1,572,161		57.3 %
Balance Forward	\$ 51,904,214	\$ 45,955,637				
Revenues Over Expenses	<u>377,128</u>	<u>4,731,512</u>				
Ending Balance	<u>\$ 52,281,342</u>	<u>\$ 50,687,149</u>	\$	1,594,193		3.1 %

Johnson County Community College  
Office of the President

July 17, 2025

**Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements**

**REPORT:**

The following agreements are intended to establish contractual relationships between JCCC and other organizations, but are not processed by the procurement department and/or do not involve payment by JCCC. They are categorized below as either Affiliation Agreements, Articulation and Reverse Transfer Agreements, Cooperative Agreements, or Other Agreements.

*AFFILIATION AGREEMENTS*

<b>Agency/ Organization</b>	<b>Program(s)</b>	<b>Credit/ WDCE</b>	<b>New/Renewal and Term</b>	<b>Financial Impact/Additional Information</b>
HCA MidAmerica Division Inc	Registered Nurse; Practical Nursing; Emergency Medical Science; Respiratory Care; Neurodiagnost ic Technology	Credit	Renewal	This agreement replaces and renews the terms of existing individual agreements with Menorah Medical Center, Overland Park Regional Medical Center, and Research Medical Center. This combined agreement allows the listed JCCC programs to participate in clinical learning experiences at all HCA MidAmerica Division Inc hospital locations.  HCA MidAmerica Division Inc hospital

				<p>locations include Belton Regional Medical Center, Centerpoint Medical Center, Lafayette Regional Health Center, Lee's Summit Medical Center, Menorah Medical Center, Overland Park Regional Medical Center, Research Medical Center.</p> <p>No financial impact.</p>
Charleston Southern University	Registered Nurse	Credit	New	<p>Memorandum of Understanding, Graduate Student Practicum Experience.</p> <p>JCCC will host a student enrolled in Charleston Southern University's Master of Science in nursing, (education track) to provide opportunities for a practicum experience.</p> <p>No financial impact.</p>
American Dental Association	N/A	Credit	New	<p>This agreement grants JCCC permission to use review questions from American Dental Association's (ADA) Admission Test for Dental Hygiene (ADTH).</p>

				<p>The ATDH review questions will be used to develop a chemistry focused online study guide for JCCC students who are preparing to take the ATDH exam.</p> <p>No financial impact.</p>
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*Other Agreements*

*(Other contractual relationships that do not involve a payment and/or are not processed by the procurement department)*

<b>Organization/ Individual</b>	<b>Program(s)</b>	<b>Credit/WDCE</b>	<b>New/Renewal and Term</b>	<b>Financial Impact/Additional Information</b>
RailPros	Workforce Development and Continuing Education	WDCE	New	Master Services Agreement for NARS contract training client
BNSF			Fourth Amendment to Educational Operating Contracts, originally enacted in 1986; extends term to 7/31/2031 with one 5-year term remaining	Amendment to Educational Operating Contracts to update BNSF's payments to the College for their use of interior and exterior College spaces

**RECOMMENDATION:**

**It is the recommendation of the College administration that the Board of Trustees authorize the College to enter into agreements with the above entities as set forth above.**

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Gurbhushan Singh  
Vice President, Academic Affairs

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Rachel Lierz  
Executive Vice President, Finance and  
Administrative Services

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Tony Miksa  
President

Johnson County Community College  
Office of the President

July 3, 2025

Cash Disbursements Summary

Report:

This Cash Disbursement Summary Report includes the weekly totals for accounts payable, tuition refunds, and financial aid disbursements. Supplement A to the July 17, 2025 Board Packet includes the detailed individual disbursement information.

<u>Date</u>	<u>Control Number</u>		<u>Amount</u>
Accounts Payable Disbursements			
5/23/2025	J0224039	P-Card ACH	132,982.48
5/30/2025	00725451 - 00725564	AP	346,952.02
5/30/2025	!0052619 - !0052677	ACH	748,834.46
5/30/2025	J0224077	P-Card ACH	110,586.05
6/02/2025	W0000289	WIRE	3,500.00
6/06/2025	00725565 - 00725711	AP	537,459.80
6/06/2025	!0052678 - !0052838	ACH	771,839.77
6/06/2025	J0224193	P-Card ACH	124,071.70
6/12/2025	W0000290	WIRE	1,866,284.27
6/13/2025	00725712 - 00725878	AP	467,290.66
6/13/2025	!0052839 - !0052981	ACH	567,797.95
6/20/2025	00725879 - 00725943	AP	323,251.66
6/20/2025	!0052982 - !0053046	ACH	1,003,178.91
6/20/2025	J0224374	P-Card ACH	235,262.11
6/23/2025	W0000291	WIRE	42,060.00
6/27/2025	00725944 - 00726059	AP	392,643.24
6/27/2025	!0053047 - !0053122	ACH	1,088,307.00
6/30/2025	J0224482	P-Card ACH	122,473.38
6/30/2025	W0000292	WIRE	977.05
			\$8,885,752.51

Tuition Refunds and Financial Aid Disbursements

5/30/2025	10198234 - 10198251	16,217.00
6/06/2025	10198252 - 10198270	10,658.78
6/13/2025	10198271 - 10198331	23,208.31
6/20/2025	10198332 - 10198526	136,849.11
6/27/2025	10198527 - 10198550	11,221.28
05/24-06/30/2025	Refund ACH	947,744.48
		<hr/>
		\$1,145,898.96
		<hr/>
Total Cash Disbursements		<u>\$10,031,651.47</u>

**Recommendation:**

**It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of \$10,031,651.47.**

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Megan Casey  
Vice President/Chief Financial Officer

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Rachel Lierz  
Executive Vice President  
Finance & Administrative Services

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Tony Miksa  
President

Johnson County Community College  
Office of the President

July 17, 2025

Grants, Contracts and Awards

Report:

The following grants, contracts and awards have been approved for funding.

1. Small Business Development Center 2025 – UPDATED  
Funding Agency: Kansas Department of Commerce  
Purpose: To provide small business consulting and training to existing and aspiring small business owners.  
Duration: January 1, 2025 – May 31, 2025  
Grant Administrator: Karl Kammerer  
Amount Funded: \$93,994 (JCCC subaward – CORRECTED amount)  
JCCC Match: - 0 -  
Applicant: Kansas Small Business Development Center Lead Center – Fort Hays State University
2. Kansas Nursing Initiative Grant FY26  
Funding Agency: Kansas Board of Regents  
Purpose: To support faculty professional development, purchase a medication dispenser simulator for the Healthcare Resource Center, and cover the registration fees for 72 nursing students to enroll in PassPoint, a test prep software.  
Duration: July 1, 2025 – June 30, 2026  
Grant Administrator: Lori Shank  
Amount Funded: \$74,652  
JCCC Match: \$74,652 (In-kind)  
Applicant: JCCC

The following grants have been submitted on behalf of the college.

1. Commercial Motor Vehicle (CMV) Operator Safety Training Grant  
Funding Agency: U.S. Department of Transportation, Federal Motor Carrier Safety Administration  
Purpose: To recruit and enroll in JCCC's CDL program 20 veterans, their spouses, and/or their children.  
Duration: August 31, 2025 – September 30, 2027

Grant Administrator: Nicholas Gonzalez  
Amount Requested: \$139,980  
JCCC Match: -0-  
Applicant: JCCC

2. EmployED Initiative

Funding Agency: General Motors / American Association of Community Colleges  
Purpose: To develop courses in advanced manufacturing and train up to 20 students over a one-year period, as well as participate in monthly cohort meetings with other community colleges to share best practices in recruiting and training students for careers in advanced manufacturing.

Duration: 1 year  
Grant Administrator: Jessica Johnson  
Amount Requested: \$60,000  
JCCC Match: - 0 -  
Applicant: JCCC

3. Carl Perkins Program Improvement Grant FY26

Funding Agency: U.S. Department of Education / Kansas Board of Regents  
Purpose: To develop more fully the academic, career and technical skills of students enrolled in career and technical education programs.

Duration: July 1, 2025 – June 30, 2026  
Grant Administrator: Shelia Mauppin  
Amount Requested: \$546,828  
JCCC Match: - 0 -  
Applicant: JCCC

**Recommendation:**

**It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.**

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Katherine B. Allen  
Vice President  
College Advancement & Government Affairs

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Tony Miksa  
President

Johnson County Community College  
Office of the President

July 17, 2025

Human Resources

1. Separations

Fernando Perez, Customer Service Specialist, Finance & Administrative Services, June 13, 2025.

Gina Bhatt, Admissions Assistant, Student Success & Engagement, June 23, 2025.

Zeb Sarvis, Custodian, Finance & Administrative Services, June 23, 2025.

Doug Sample, Welding Lab Coordinator, Academic Affairs, July 15, 2025.

Eric Fuentes, Lead Teacher, Finance & Administrative Services, July 25, 2025.

Dianna Rottinghaus, Professor, Reading, Academic Affairs, June 16, 2025.

Holly Gibson, CLEAR Instructor, Student Success & Engagement, July 1, 2025.

Brenda Keating, Administrative Assistant - Health & Wellness, Academic Affairs, July 11, 2025.

Suzanne Wiebke, Assistant Teacher - Child Development Center, Finance & Administrative Services, July 18, 2025.

**Recommendation**

**It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.**

## 2. Retirements

Greg Luthi, Professor, English, Academic Affairs, December 31, 2025.

Doug Partridge, Executive Sous Chef, Finance & Administrative Services, June 30, 2025.

### **Recommendation**

**It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirements.**

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Christina McGee  
Vice-President, Human Resources

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Tony Miksa  
President