Johnson County Community College 12345 College Boulevard Overland Park, Kansas

Meeting – Board of Trustees Hugh Speer Board Room, GEB 137 January 16, 2025 – 5:00 p.m.

Agenda

I.	Call to Order	Trustee Rayl
II.	Pledge of Allegiance	Trustee Rayl
III.	Roll Call	Trustee Rayl
IV.	Awards and Recognitions	Trustee Rayl
v.	Open Forum	Trustee Rayl
VI.	Board Reports	
	A. Student Senate	Logan Grigsby
	B. College Lobbyist	Dick Carter
	C. College Council	Jason Arnett
	D. Faculty Association	Andrea Vieux
	E. Johnson County Education Research Triangle	Trustee Smith-Everett
	F. Kansas Association of Community Colleges	Trustee Cross
	G. Foundation	Trustee Rattan

VII. Committee Reports and Recommendations

A. Management and Finance Committee (pp 1-4)

Trustee Hamill

Recommendation: 2025 Working Agenda (pp 1-2)

Recommendation: Locomotive Training Simulators (p 3)
Recommendation: MMS (Multimedia Services) Audio Visual

Equipment (p 4)

B. Student Success Committee (pp 5-6)
Recommendation: 2025 Working Agenda (pp 5-6)

Trustee Rattan

VIII. President's Recommendation for Action

A. Treasurer's Report (pp 7-16)B. Monthly Report to the Board

Trustee Hamill

Dr. Judy Korb

IX. New Business

Trustee Rayl

X. Old Business

Trustee Rayl

XI. Consent Agenda

Trustee Rayl

- A. Regular Monthly Reports and Recommendations
 - 1. Minutes of a Previous Meeting
 - 2. Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements (pp 17-18)
 - 3. Cash Disbursement Report (pp 19-20)
 - 4. Curriculum (pp 21-24)
 - 5. Retirement Tribute Fund (p 25)
- B. Human Resources (pp 26-27)
 - 1. Separations
 - 2. Retirement
- C. Human Resources Addendum
- XII. Executive Session
- XIII. Adjournment

Management and Finance Committee Minutes January 8, 2025

The Management and Finance Committee met at 8:30 AM on Wednesday, January 8, 2025, in the Hugh Speer Board Room. Those present were Trustees Mark Hamill and Greg Mitchell; staff: Rob Caffey, Megan Casey, Adam Caylor, Jim Feikert, Tom Hall, Judy Korb, Rachel Lierz, Mickey McCloud, Philip Mein, and Linda Nelson, recorder.

Information Services Quarterly Report

Rob Caffey, Vice President, Information Services/CIO along with Adam Caylor, Deputy CIO/Executive Director, ATS, and Philip Mein, Executive Director, IT Security, provided the quarterly Information Services report. Rob Caffey highlighted various Information Services projects and initiatives and reviewed IS' strategic principles. Next, Adam Caylor reported on activities related to enterprise application support, network and data operations, and academic technology support. An information security update was provided by Philip Mein.

Financial Ratio Analysis for FY2023-2024

Megan Casey, Interim Vice President/CFO, reported on the College's fiscal health using financial ratios based on audited financial statements through the most recent fiscal year ended June 30, 2024. This information is compiled annually and monitors certain JCCC financial ratios over time and provides comparison to peer institutions.

Management and Finance Committee 2025 Working Agenda

Rachel Lierz, Executive Vice President for Finance and Administrative Services presented a draft of the calendar year 2025 Management and Finance Committee working agenda.

MANAGEMENT AND FINANCE COMMITTEE Working Agenda 2025

- MF-1 Review and Update Policies as Needed
- MF-2 Guide Budget Development
 - Management Budget Reallocations (February, August)
 - Management Budget Adoption (May)
 - Legal Budget Publications (August)

- Legal Budget Adoption (September)
- Proposed Budget Calendar (October)
- Preliminary Budget Guidelines (December)
- Budget Updates as Needed

MF-3 Stewardship of College Finances

Financial Ratio Analysis (January)

MF-4 Monitor Facilities

- Capital Infrastructure Inventory and Replacement Plan (August)
- Capital Acquisitions and Improvements: Monthly Progress Report
- Leases/Facilities Use Agreements
- Review and Recommend Financial Plans for Capital Improvements

MF-5 Monitor Procurement Services

• Procurement Reports and Recommendations

MF-6 Monitor Information Services

- Information Services Reports (January, April, July, October)
- MF-7 Mission Continuity and Risk Management (June, December)

MF-8 Other Items and Reports

- Compliance Program (September)
- Continuing Education and Workforce Development (November)
- Institutional Advancement (March, October)
- Management and Finance Committee Working Agenda (January)
- Monitor Inclusion and Belonging Strategic Measures and Initiatives
- Other Activities and Programs
- Other Agreements
- Sustainability Initiatives (May)

RECOMMENDATION

It is the recommendation of the Management and Finance Committee that the Board of Trustees approve the 2025 Management and Finance Committee working agenda.

Capital Acquisitions and Improvements: Progress Report

Tom Hall, Associate Vice President, Campus Services and Facility Planning, provided information on facilities projects from the capital acquisitions and improvements matrix.

Procurement Reports and Recommendations

Jim Feikert, Executive Director, Procurement Services presented one Bid recommendation and one Cooperative recommendation.

Bids & Awards: \$150,000+

January 2025 Management & Finance Committee

Bid: 25-014 Locomotive Training Simulators

Fund: 2590 Apprenticeship Act Aid

Vendors Notified: 203

Total Contract Period: 2/1/25 - 1/31/30 (Base Year, 4 Renewal Options for software)

Award Justification: Most responsive, responsible bidder according to the RFP criteria

Request for Proposal (RFP) for four (4) tabletop locomotive training

simulators and software. These simulators are immersive and realistic and utilize augmented reality (AR) or virtual reality (VR) to mirror real-world scenarios. The software provides a variety of programming, detailed user performance analytics, and can handle large numbers of trainees and data

to compare skill levels.

Evaluation Committee

- 1. Molly Salisbury Director, Business Solutions Workforce Development & Continuing Education
- 2. Sam Bocklage Administrative Assistant, Workforce Development & Continuing Education
- 3. Rachell McAlister Administrative Assistant, Workforce Development & Continuing Education
- 4. Jim Feikert Executive Director, Procurement Services
- 5. Cheradee Abejero Senior Buyer, Procurement Services
- 6. Sean Murphy Senior Buyer, Procurement Services

Bid Amounts: First Year / Multiyear Total (if applicable)

 1. Corys:
 \$202,340 / \$262,668

 2. PST:
 \$400,000 / \$560,000

 3. Transurb:
 \$749,683 / \$839,491

Management and Finance Committee Recommendation

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the proposal from Corys for a base year of \$202,340 and a total estimated expenditure of \$262,668, throughout the renewal options.

Cooperative Bids & Awards: \$150,000+ January 2025 Management & Finance Committee

Cooperative Bid: 25-109 MMS (Multimedia Services) Audio Visual Equipment

Fund: 0201 General

Vendors Notified: 3
Total Contract Period: N/A

Award Justification: State of Kansas #51781

Description: Multimedia Services (MMS) classroom equipment replacements and

maintenance, and extra equipment for backup and swap-outs.

Bid Amounts: First Year / Multiyear Total (if applicable)

1. AVI-SPL LLC: \$253,468

Management and Finance Committee Recommendation

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the cooperative purchase from AVI-SPL LLC for a total expenditure of \$253,468.

Informational Items

Informational reports of Contract Increases and Renewals were provided in the Management and Finance Committee meeting materials.

The next Management and Finance Committee meeting is scheduled for Wednesday, February 5, 2025, at 8:30 AM.

Student Success Committee Board Report January 8, 2025

The Student Success Committee met at 9:45 a.m. on Wednesday, January 8, 2025, in GEB 137. Those present were Trustees Dawn Rattan and Valerie Jennings; staff Judy Korb, Mickey McCloud, Rachel Lierz, Elisa Waldman, Shelia Mauppin, Shelli Allen, Thomas Wheeler, Barry Bailey, and Liz Loomis, recorder.

Curriculum Updates

Barry Bailey presented new courses, course modifications and deactivations, a new program, program modifications and deactivations, and general education designations effective for the 2025-2026 academic year.

Affiliation Agreements

Dr. Shelia Mauppin asked Dr. Thomas Wheeler, Dean Industrial Technology, to present the new affiliation with Toyota Motor Sales, USA. Dr. Mauppin then presented the remaining affiliation with Johnson County Developmental Supports. Dr. Mauppin invited Chad Sanner, Dean Healthcare, Public Safety & Wellness to speak to the connections with JCDS.

More information about curriculum and affiliation agreements can be found in the Board packet.

Working Agenda – 2025

Dr. Mickey McCloud presented the 2025 Student Success Committee working agenda, no changes were made.

STUDENT SUCCESS COMMITTEE Working Agenda 2025

- SS1 Review and update policies as needed
- SS2 Monitor student engagement processes
 - Academic and student success activities
 - Education planning and development initiatives
 - Updates on academic programs

Updates on Strategies and Initiatives

SS3 Monitor learning outcomes

- Program review and assessment practices
- Curriculum and program additions and modifications
- Affiliation, cooperation, articulation, reverse transfer and other agreements, policies, and procedures
- Updates on Strategies and Initiatives

SS4 Monitor faculty development

- Professional development programs
- Professor emeritus and senior scholar status
- Sabbatical appointments
- Updates on Strategies and Initiatives

SS5 Monitor student development

- Student life, leadership, and development activities
- Updates on Strategies and Initiatives

SS6 Monitor statewide educational issues

- Credit/non-credit JCCC partnerships
- Kansas Board of Regents/Post -Secondary Technical Education Authority actions
- KACCT
- SS7 Highlight technical support for learning activities
- SS8 Monitor non-credit educational activities
- SS9 Review accreditation/student success activities
- SS10 Monitor Inclusion and Belonging Strategic Measures and Initiatives

RECOMMENDATION

It is the recommendation of the Student Success Committee that the Board of Trustees approve the 2025 Student Success Committee working agenda.

January 6, 2025

Treasurer's Report

Report:

The following pages contain the Treasurer's Report for the month ended November 30, 2024.

Expenditures of the primary operating funds are within approved budgetary limits.

Recommendation:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of November 2024, subject to audit.

Megan Casey
Interim Vice President & Chief Financial Officer

Rachel Lierz
Executive Vice President, Finance & Administrative Services

Judy Korb
Interim President

Johnson County Community College Treasurer's Report November 30, 2024 41.7% of Fiscal Year Expired

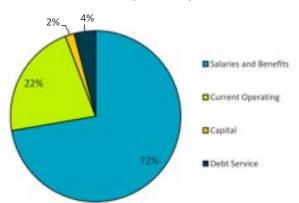
General/Post-Secondary Technical Education (PTE) Funds

	Adopted Budget 2024-2025	Activity This Month 2024-2025	Activity Year to Date 2024-2025	YTD as % of Budget	Prior Year Activity to Date
	2024-2023	2024-2023	2024-2023	buuget	to Date
General/PTE Funds					
Ad Valorem (Property Taxes)	\$ 128,894,722	\$ -	\$ 6,416,070	5%	\$ 6,450,847
Tuition and Fees	28,724,481	43,832	16,299,219	57%	14,965,173
State Aid	26,521,819	3,575	16,834,539	63%	15,028,284
Investment Income	2,000,000	544,276	3,098,938	155%	2,231,583
Other Income	4,005,426	279,777	1,682,330	42%	1,561,658
Total Revenue	\$ 190,146,448	\$ 871,461	\$ 44,331,096	23%	\$ 40,237,546
Salaries and Benefits	\$ 145,603,756	\$ 12,612,970	\$ 53,533,613	37%	\$ 50,207,370
Current Operating	35,413,654	2,595,129	16,238,064	46%	13,597,279
Capital	5,672,692	483,550	1,271,871	22%	1,131,538
Debt Service	3,687,988	750	3,014,549	82%	2,959,493
Total Expenses	\$ 190,378,089	\$ 15,692,399	\$ 74,058,097	39%	\$ 67,895,679
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 143,525,283		\$ 122,092,826
Revenues Over Expenses			(29,727,001)		(27,658,133)
Encumbrances & Other Activity			(6,842,609)		(6,911,967)
Ending Balance			\$ 106,955,673		\$ 87,522,726

Actual YTD Revenues by Source

4% Taxes) Tuition and Fees State Aid Investment Income

Actual YTD Expenses by Source



Two pie charts depict the sources of the actual year-to-date revenue and actual year-to-date expenses on the General Fund as a percentage of their respective totals. These charts are based on the Activity Year to Date 2024-2025 numbers.

The largest source of revenue this year to date is state aid (38%), followed by tuition and fees (37%), ad valorem (property taxes) (14%), investment income (7%) and other income (4%). The largest source of expenses this year to date is salary and benefits (72%), followed by current operating (22%), debt service (4%), and capital expenses (2%).



Johnson County Community College Treasurer's Report November 30, 2024

41.7% of Fiscal Year Expired

General/Post-Secondary Technical Education (PTE) Funds Expenditure Detail By Natural Classification

	Adjusted	Activity	Activity	YTD as	Prior Year	YTD Change
	Budget	This Month	Year to Date	% of	Activity	from
	2024-2025	2024-2025	2024-2025	Budget	to Date	Prior Year
Salaries	\$ 107,179,756	\$ 9,389,679	\$ 39,524,470	37%	\$ 36,804,105	7%
Benefits	38,424,000	3,223,291	14,009,143	36%	13,403,265	5%
Event Officials	88,527	720	52,614	59%	49,808	6%
Legal Services	150,000	-	19,340	13%	28,827	-33%
Lobbyist Services	35,000	-	-	0%	-	0%
Audit Services	95,000	22,300	62,300	66%	54,045	15%
Collection Costs	63,000	4,148	9,977	16%	6,705	49%
Insurance, Property/Casualty & Rel	1,466,625	48,997	1,386,161	95%	1,197,055	16%
Contracted Services	8,808,090	938,378	3,251,065	37%	2,661,950	22%
SB 155 Shared Funding Payments	450,000	365,068	365,068	81%	-	100%
Overnight Travel	1,101,680	67,360	273,651	25%	254,448	8%
Travel - Accreditation	25,000	603	603	2%	725	-17%
Staff Development Training & Travel	305,080	17,639	103,158	34%	88,473	17%
Faculty Continuing Ed Grants	19,000	2,763	10,578	56%	7,341	44%
Tuition Reimbursement	550,000	4,543	232,414	42%	210,426	10%
Same Day Travel	128,278	5,175	23,264	18%	26,528	-12%
Supplies and Materials	6,452,085	509,603	2,286,693	35%	2,012,764	14%
Computer Software & Licenses	6,017,023	119,450	4,094,590	68%	3,062,756	34%
Technical Training	134,360	3,007	22,288	17%	29,596	-25%
Applicant Travel	15,500	-	3,471	22%	3,180	9%
Recruiting Travel	46,000	1,666	15,951	35%	6,484	146%
Printing, Binding & Publications	99,850	-	17,547	18%	31,710	-45%
Advertising and Promotions	1,107,382	59,885	509,828	46%	380,965	34%
Memberships	457,501	30,625	258,718	57%	250,437	3%
Accreditation Expenses	54,106	4,550	36,239	67%	37,968	-5%
Bad Debt Expense	250,000	-	250,000	100%	65,000	285%
Electric	3,193,238	192,476	1,163,623	36%	1,187,406	-2%
Water	227,391	18,781	146,453	64%	136,847	7%
Natural Gas	87,344	4,146	13,140	15%	16,543	-21%
Unified Communications	503,000	5,529	354,140	70%	439,428	-19%
Gasoline	75,000	3,060	26,730	36%	23,101	16%
Subscriptions	510,500	24,639	262,256	51%	260,680	1%
Rentals and Leases	648,170	42,723	261,234	40%	229,749	14%
Repairs and Maintenance	837,734	31,429	204,388	24%	247,924	-18%
Freight	118,075	28,006	65,946	56%	32,330	104%
Special Events	614,240	28,226	156,634	26%	124,696	26%
Retirement Recognitions	7,500	450	2,805	37%	946	196%
Postage	220,000	7,326	84,416	38%	65,787	28%
Contingency	537,700	-	-	0%	164,085	-100%
Remodeling and Renovations	1,882,083	136,764	277,881	15%	35,385	685%
Library Books	85,000	9,366	38,735	46%	39,933	-3%
Furniture and Equipment	2,431,352	304,068	584,953	24%	1,021,823	-43%
Art Acquisitions	3,000	-	-	0%	-	0%
Building Improvements	380,563	33,352	370,302	97%	34,397	977%
Other Tax Assessments	-	-	-	0%	-	0%
Income Tax	2,500	-	-	0%	-	0%
Grants	617,339	1,010	159,178	26%	150,115	6%
Foster Care & Killed on Duty Grant	70,000	-	19,753	28%	18,950	4%
Federal SEOG Match	115,530	850	31,850	28%	31,500	1%
Principal Payments	2,290,000	-	2,290,000	100%	2,180,000	5%
Interest Payments	1,396,488	-	723,799	52%	778,743	-7%
Fee Payments	1,500	750	750	50%	750	0%
TOTAL EXPENSES	\$ 190,378,089	\$ 15,692,399	\$ 74,058,097	39%	\$ 67,895,679	9%
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Johnson County Community College Treasurer's Report November 30, 2024

41.7% of Fiscal Year Expired

Adult Supplementary Education & Student Activity Funds

		Adopted Budget 024-2025	Thi	s Month 24-2025	Activity Year to Date 2024-2025		YTD as % of Budget		rior Year Activity to Date
Adult Supplementary Education									
Fund									
Tuition and Fees	\$	4,298,300	\$	373,873	\$	2,833,879	66%	\$	1,652,312
Investment Income		40,000		9,332		44,668	112%		38,416
Other Income		1,619,500		152,774		615,727	38%		467,632
Total Revenue	\$	5,957,800	\$	535,978	\$	3,494,274	59%	\$	2,158,360
Salaries and Benefits	\$	2,400,299	\$	153,962	\$	773,487	32%	\$	886,057
Current Operating		4,631,079		229,328		1,356,299	29%		1,102,569
Capital		35,000		-		-	0%		-
Total Expenses	\$	7,066,378	\$	383,290	\$	2,129,786	30%	\$	1,988,627
Unencumbered Cash Rollforward:									
Beginning Balance					\$	837,395		\$	1,372,323
Revenues Over Expenses						1,364,489			169,733
Encumbrances & Other Activity						(1,445,709)			(951,358)
Ending Balance					\$	756,175		\$	590,698
Student Activity Fund									
Tuition and Fees	\$	1,961,498	\$	2,605	\$	1,185,527	60%	\$	1,141,542
Investment Income	•	36,000	•	3,841	•	28,949	80%	·	30,530
Other Income		8,500		732		2,272	27%		2,047
Total Revenue	\$	2,005,998	\$	7,178	\$	1,216,748	61%	\$	1,174,120
Salaries and Benefits	\$	409,516	\$	38,428	\$	164,949	40%	\$	113,021
Current Operating		1,198,469		161,093		442,060	37%		361,754
Grants/Scholarships		1,452,014		1,350		629,064	43%		590,356
Total Expenses	\$	3,059,999	\$	200,871	\$	1,236,074	40%	\$	1,065,132
Unencumbered Cash Rollforward:									
Beginning Balance					\$	896,163		\$	1,214,098
Revenues Over Expenses					•	(19,325)			108,988
Encumbrances & Other Activity						(300,676)			(161,466)
Ending Balance					\$	576,162		\$	1,161,620

Johnson County Community College Treasurer's Report November 30, 2024 41.7% of Fiscal Year Expired Other Funds

		Adopted		Activity		Activity	YTD as		rior Year
		Budget		s Month		ar to Date	% of		Activity
	2	024-2025	20	24-2025	20	024-2025	Budget		to Date
Motorcycle Driver Safety Fund									
Tuition and Fees	\$	180,000	\$	2,390	\$	88,180	49%	\$	61,213
Other Income		40,000		37,680		37,680	94%		39,360
Total Revenue	\$	220,000	\$	40,070	\$	125,860	57%	\$	100,573
Salaries and Benefits	\$	133,100	\$	7,998	\$	54,198	41%	\$	34,892
Current Operating		273,400		800		2,696	1%		4,075
Capital		36,000		-		-	0%		-
Total Expenses	\$	442,500	\$	8,798	\$	56,893	13%	\$	38,967
Unencumbered Cash Rollforward:									
Beginning Balance					\$	1,339,059		\$	1,242,904
Revenues Over Expenses						68,966			61,606
Encumbrances & Other Activity						1,495			995
Ending Balance					\$	1,409,520		\$	1,305,505
Truck Driver Training Course Fund Tuition and Fees	_ \$	1,830,000	\$	78,938	¢	516,800	28%	\$	514,232
Total Revenue	\$	1,830,000	\$	78,938	\$ \$	516,800	28%	\$	514,232
Total Neverlue	<u> </u>	1,830,000		78,938	<u>, </u>	310,800	2070	<u>, , </u>	314,232
Salaries and Benefits	\$	1,392,668	\$	93,304	\$	421,349	30%	\$	326,549
Current Operating		993,379		29,556		177,998	18%		131,965
Capital		-					0%		-
Total Expenses	\$	2,386,047	\$	122,860	\$	599,346	25%	\$	458,514
Unencumbered Cash Rollforward:									
Beginning Balance					\$	901,019		\$	1,354,084
Revenues Over Expenses						(82,547)			55,718
Encumbrances & Other Activity						(209,062)			(741,028
Ending Balance					\$	609,410		\$	668,774
Special Assessments Fund									
Ad Valorem (Property Taxes)	_ \$	- *	\$	-	\$	16,066 *	0%	\$	23,072
Interest Income	•	-	•	-	•	, -	100%	•	28,130
Total Revenue	\$	-	\$	-	\$	16,066	100%	\$	51,202
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Current Operating	\$	300,000	\$	18,693	\$	66,753	22%	\$	52,246
Total Expenses	\$	300,000	\$	18,693	\$	66,753	22%	\$	52,246
Unencumbered Cash Rollforward:									
Beginning Balance					\$	1,722,625		\$	1,547,334
Revenues Over Expenses						(50,687)			(1,044
Encumbrances & Other Activity						(68,247)			(92,754
Ending Balance					\$	1,603,691		\$	1,453,536



*JCCC discontinued the Special Assessment Levy beginning FY25.

Johnson County Community College Treasurer's Report November 30, 2024 41.7% of Fiscal Year Expired Auxiliary Enterrise Fund - Schedule 1

		Adopted	Α	ctivity	A	Activity		YTD as	Р	rior Year
		Budget	Thi	s Month	Yea	r to Date				Activity
	2	024-2025	202	24-2025	20	24-2025		Budget		to Date
Revenues										
Cosmetology	\$	-	\$	-	\$	-	†	0%	\$	5,787
Bookstore		6,238,900		30,458		2,860,413		46%		2,813,702
Dining Services		2,901,892		240,584		1,116,728		38%		1,302,746
HVAC Auxiliary & Auto Technology Project		2,000		-		-		0%		-
Dental Hygiene		3,000		2,457		2,521		84%		536
Hospitality Management & Pastry Program		57,500		4,143		12,907		22%		19,011
Campus Farm		16,500		19		4,668		28%		13,666
Investment Income		30,000		-		9,782		33%		15,883
Total Revenues	\$	9,249,792	\$	277,661	\$	4,007,020	=	43%	\$	4,171,331
Expenses										
Cosmetology	\$	-	\$	-	\$	-	†	0%	\$	3,551
Bookstore		6,157,550		124,637		2,459,214		40%		2,627,023
Dining Services		3,999,368		318,087		1,516,386		38%		1,360,783
HVAC Auxiliary & Auto Technology Project		2,000		-		-		0%		-
Dental Hygiene		3,000		-		567		19%		531
Hospitality Management & Pastry Program		65,000		3,332		14,075		22%		27,178
Campus Farm		16,500		23		6,276		38%		3,811
Subtotal	\$	10,243,418	\$	446,079	\$	3,996,518	_	39%	\$	4,022,877
Other Auxiliary Services Expenses										
Auxiliary Construction	\$	10,000	\$	-	\$	-		0%	\$	856
Director		347,315		24,526		122,631		35%		49,103
Total Expenses	\$	10,600,733	\$	470,606	\$	4,119,149	_	39%	\$	4,072,835
Unencumbered Cash Rollforward:										
Beginning Balance					\$	(112,897)			\$	298,431
Revenues Over Expenses					•	(112,129)			•	98,496
Encumbrances & Other Activity						(672,240)				(226,885)
Ending Balance					Ċ	(897,266)	_		\$	170,042

Auxiliary Enterprise Fund - Schedule 2

	_	24-2025 r to Date Net	023-2024 ear to Date Net	et Change from rior Year
Cosmetology Bookstore Dining Services HVAC Auxiliary & Auto Technology Project	\$	- + 401,199 (399,657)	\$ 2,236 186,680 (58,037)	\$ (2,236) 214,520 (341,620)
Dental Hygiene Hospitality Management & Pastry Program Campus Farm	\$	1,954 (1,168) (1,608) 10,502	\$ 5 (8,168) 9,855 132,571	\$ 1,949 6,999 (11,463) (122,069)



Johnson County Community College Treasurer's Report November 30, 2024 41.7% of Fiscal Year Expired Plant & Other Funds

		Adopted Budget 024-2025		Activity his Month 024-2025	Ye	Activity ar to Date 024-2025	YTD as % of Budget	rior Year Activity to Date
Revenue Bond Debt Service Fund Unencumbered Cash Rollforward: Balance Forward Total Revenue Total Expenses Encumbrances & Other Activity Ending Balance	\$	1,273,674 1,401,070 1,715,700	\$	1,861 318	\$	1,273,674 850,776 1,636,998 - 487,452	61% 95%	\$ 1,470,207 818,802 1,599,030 - 689,979
Industrial Training Center (ITC) Repair and Unencumbered Cash Rollforward:	Replacei	ment Reserve	Funds	3				
Balance Forward Total Revenue Total Expenses Encumbrances & Other Activity Ending Balance	\$	568,553 - 250,000	\$	12,498 -	\$	568,553 62,492 - - - 631,045	100% 0%	\$ 429,760 62,492 - (10,040 482,212
Capital Outlay Unencumbered Cash Rollforward: Balance Forward Total Revenue Total Expenses Encumbrances & Other Activity Ending Balance	\$	10,503,994 8,664,378 8,179,855	\$	50,798 207,827	\$	10,503,994 676,057 538,538 (2,713,164) 7,928,350	8% 7%	\$ 8,942,696 593,772 420,380 (4,395,683 4,720,406
Campus Development Fund Unencumbered Cash Rollforward: Balance Forward Total Revenue Total Expenses Encumbrances & Other Activity Ending Balance	\$	1,876,307 840,642 1,000,000	\$	1,116 7,524	\$	1,876,307 510,466 16,692 (155,286) 2,214,796	61% 2%	\$ 1,422,099 491,281 95,770 (117,536 1,700,074
Phase 3 Facilities Master Plan Unencumbered Cash Rollforward: Balance Forward Total Revenue Total Expenses Encumbrances & Other Activity Ending Balance	\$	475,100 - 982,036	\$	- 18,722	\$	475,100 - 281,452 80,180 273,828	0% 29%	\$ 2,505,055 - 1,853,268 990,614 1,642,401
All Other Funds Unencumbered Cash Rollforward: Balance Forward Total Revenue Total Expenses Encumbrances & Other Activity Ending Balance	\$	68,381 25,546,512 10,817,210	\$	2,208,088 1,243,437	\$	68,381 22,985,465 17,060,629 (646,957) 5,346,261	90% 158%	\$ 1,692,289 17,465,192 14,076,138 (5,123,303 (41,959
Grand Total All Funds Unencumbered Cash Rollforward: Balance Forward Total Revenue Total Expenses Encumbrances & Other Activity Ending Balance		163,874,656 245,862,641 237,178,546	\$	4,085,648 19,988,434	\$	163,874,656 78,793,120 109,785,160 (4,987,521) 127,895,095	32% 46%	\$ 145,584,107 67,838,903 100,370,524 (10,986,471 102,066,015

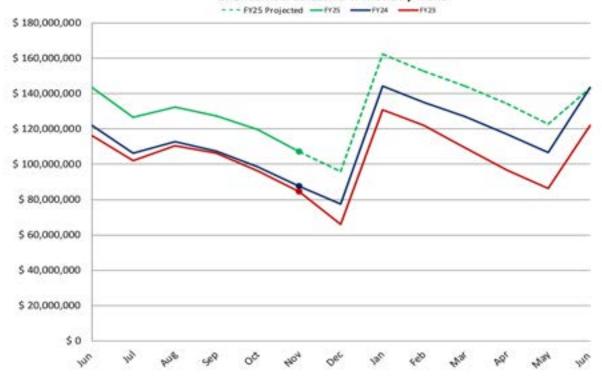
Johnson County Community College Treasurer's Report November 30, 2024 41.7% of Fiscal Year Expired Investments

	Date	Date Of	Yield		Matured		Current
Description	Purchased	Call/Maturity	Rate		This Month		Investments
US Treasury Bills	10/03/24	11/07/24	4.43%	\$	2,000,000		
US Treasury Bills	10/10/24	11/12/24	4.50%	·	5,021,000		
JS Treasury Notes	01/22/24	11/15/24	4.76%		4,064,000		
JS Treasury Bills	11/12/24	11/21/24	4.23%		5,027,000		
JS Treasury Bills	11/15/24	11/21/24	4.23%		4,113,000		
JS Treasury Notes	06/15/23	11/30/24	4.75%		3,005,000		
JS Treasury Notes	01/22/24	11/30/24	4.75%		5,095,000		
JS Treasury Bills	10/03/24	12/12/24	4.25%		2,222,222	\$	7,000,00
JS Treasury Notes	01/22/24	12/15/24	4.71%			•	5,160,00
JS Treasury Notes	05/31/24	12/15/24	5.00%				4,365,00
JS Treasury Notes	01/22/24	01/31/25	4.62%				5,046,00
JS Treasury Notes	01/22/24	02/15/25	4.62%				5,132,00
JS Treasury Notes	01/22/24	02/28/25	4.56%				5,169,00
JS Treasury Notes	01/22/24	03/15/25	4.56%				5,128,00
JS Treasury Notes	01/22/24	03/31/25	4.53%				5,234,00
JS Treasury Notes	04/04/24	04/15/25	2.63%				3,061,00
JS Treasury Notes	07/17/23	04/30/25	2.88%				5,330,00
JS Treasury Notes	01/22/24	04/30/25	4.50%				5,068,00
JS Treasury Notes	01/22/24	05/15/25	4.46%				5,100,00
JS Treasury Bills	08/07/24	05/15/25	4.15%				5,585,00
JS Treasury Notes	06/15/23	06/15/25	4.44%				3,107,00
JS Treasury Notes	07/20/23	06/30/25	2.75%				5,250,00
JS Treasury Notes	09/22/23	07/31/25	2.88%				5,300,00
JS Treasury Notes	08/31/23	08/31/25	5.00%				5,200,00
JS Treasury Notes	01/31/24	08/31/25	4.23%				3,363,00
JS Treasury Notes	06/05/24	09/15/25	3.50%				4,945,00
JS Treasury Notes	08/07/24	09/15/25	3.50%				5,364,00
JS Treasury Bills	10/03/24	10/02/25	3.56%				4,775,00
JS Treasury Notes	06/05/24	10/15/25	4.25%				4,945,00
JS Treasury Notes	10/31/24	11/15/25	2.25%				1,512,00
JS Treasury Notes	06/05/24	11/15/25	2.25%				4,945,00
JS Treasury Notes	06/05/24	12/15/25	4.00%				4,945,00
JS Treasury Notes	06/05/24	01/15/26	3.88%				4,945,00
JS Treasury Notes	06/05/24	02/15/26	1.63%				4,945,00
JS Treasury Notes	06/05/24	03/15/26	4.63%				4,945,00
JS Treasury Notes	06/05/24	04/15/26	3.75%				4,945,00
JS Treasury Notes	06/05/24	05/15/26	3.63%				4,945,00
JS Treasury Notes	11/07/24	09/30/26	4.03%				2,012,00
	,,	55,55,=5					_,,-
	Total					_	146,766,00
Municipal Investment Pool: (MIP) Daily Rate	11/01/24	11/30/24	3.40%				465,44
	Grand Total					\$	147,231,44

Johnson County Community College Treasurer's Report November 30, 2024 41.7% of Fiscal Year Expired Cash & Pooled Investment Analysis

						Prior Year
	Book		Outstanding	Uı	nencumbered	Unencumbered
Fund	Balance	Commitments		Balance		Balance
General & PTE Funds	\$ 127,830,463	\$	20,874,790	\$	106,955,673	\$ 87,522,726
Adult Supplementary Education Fund	2,133,946		1,377,771		756,175	590,698
Student Activity Fund	878,297		302,135		576,162	1,161,620
Motorcycle Driver Safety Fund	1,409,520		-		1,409,520	1,305,505
Truck Driver Training Fund	872,003		262,593		609,410	668,774
Special Assessments Fund	1,690,631		86,940		1,603,691	1,453,536
Auxiliary Enterprise Funds	(413,478)		483,788		(897,266)	170,042
Revenue Bond Debt Service Fund	514,897		27,445		487,452	689,979
ITC Repair and Replacement Reserve Funds	631,045		-		631,045	482,212
Capital Outlay Funds	11,616,587		3,688,238		7,928,350	4,720,406
Campus Development Fund	2,408,388		193,592		2,214,796	1,700,074
Phase 3 Facilities Master Plan	653,191		379,363		273,828	1,642,401
All Other Funds	12,451,135		7,104,874		5,346,261	(41,959)
Total	\$ 162,676,625	\$	34,781,530	\$	127,895,095	\$ 102,066,015

General/Post-Secondary Technical Education (PTE) Funds Unencumbered Cash 3 Yr Monthly Trend



The line chart shows the unencumbered cash balances in the General Fund throughout the year for the last three years. For November, the ending balances were approximately \$107 million for 2025, \$87.5 million for 2024, and \$84.4 million for 2023. The estimated fiscal year 2025 ending balance is \$143.3 million.



Johnson County Community College Treasurer's Report November 30, 2024 41.7% of Fiscal Year Expired Foundation

		Activity	Р	rior Year		
	Υe	ear To Date		Activity		
	Nove	mber 30, 2024	•	To Date	\$ CHANGE	CHANGE 9
<u>Foundation</u>						
Contribution Income	\$	666,312	\$	817,264		
Event Revenue		511,187		511,177		
Investment Income		2,287,663		(735,547)		
Other Revenue		13,306		46,328		
Total Revenue	\$	3,478,468	\$	639,221	\$ 2,839,247	444.2 %
Student Assistance	\$	24,090	\$	11,432		
Program Support		26,606		85,307		
Project Support		1,073		1,226		
Campus Support		25,365		18,346		
Programming Expenses		94,734		261,859		
General & Administrative Expenses		312,441		208,495		
Total Expenses	\$	484,308	\$	586,664	\$ (102,356)	(17.4) %
Balance Forward	\$	51,904,214	\$	45,955,637		
Revenues Over Expenses		2,994,160		52,557		
Ending Balance	\$	54,898,375	\$	46,008,194	\$ 8,890,181	19.3 %

January 16, 2025

Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements

Report:

The following agreements are intended to establish contractual relationships between JCCC and other organizations but are not processed by the procurement department and/or do not involve a payment by JCCC. They are categorized below as either Affiliation Agreements, Articulation and Reverse Transfer Agreements, Cooperative Agreements, or Other Agreements.

AFFILIATION AGREEMENTS
(Provide JCCC students with needed clinical or other career affiliated experiences)

Agency/	Program(s)	Credit/CE	New/Renewal	Financial
Organization			and Term	Impact/Additional
				Information
Toyota Motor	Automotive	Credit	New	Through the TECS Elite
Sales, USA, Inc.	Technology			Program, TMS will
(TMS)				provide the following to
				applicable instructors
				and students as per the
				agreements: Access to
				specific Toyota
				technician training
				materials/curricula;
				Access to Toyota
				eLearning; One-on-one
				training with a Toyota
				consultant at the school;
				Ongoing Virtual and in-
				person Field support.
				The following will be
				loaned to the school: (2)
				Toyota or Lexus vehicles;
				(2) Toyota laptop based
				"scan-tools" and

				miscellaneous tools/equipment to support the curriculum.
Johnson County Development Supports	Oral Health on Wheels/Dental Hygiene	Credit	Renewal for 2024-2025	JCDS and JCCC have updated the previous agreement. Students go to JCDS on the Oral Health on Wheels mobile dental unit to provide oral health preventative services to clients.

Recommendation:

It is the recommendation of the College administration that the Board of Trustees authorize the College to enter into agreements as set forth above.

Gurbhushan Singh
Vice President Academic Affairs/CAO

L. Michael McCloud
Executive Vice President/Provost

Judy Korb
Interim President

January 6, 2025

Cash Disbursements Summary

REPORT:

This Cash Disbursement Summary Report includes the weekly totals for accounts payable, tuition refunds, and financial aid disbursements. Supplement A to the January 16, 2025 board Packet includes the detailed individual disbursement information.

<u>Date</u>	Control Number		<u>Amount</u>
Accounts Payable Disbu	rsements		
11/26/2024	00723078 - 00723118	AP	359,717.83
11/26/2024	!0050886 - !0050901	ACH	114,063.38
11/29/2024	J0222843	P-Card ACH	102,958.17
12/06/2024	00723119 - 00723261	AP	1,269,171.61
12/06/2024	!0050902 - !50051022	ACH	548,125.26
12/06/2024	J0222921	P-Card ACH	102,591.80
12/10/2024	W0000272	WIRE	1,785,175.86
12/13/2024	00723262 - 00723372	AP	1,079,017.84
12/13/2024	!0051023 - !0051090	ACH	735,403.27
12/13/2024	J0222947	P-Card ACH	117,346.05
12/20/2024	00723373 - 00723525	AP	336,496.75
12/20/2024	!0051091 - !0051182	ACH	616,773.59
12/31/2024	J0222997	P-Card ACH	131,817.44
			\$7,298,658.85

Tuition Refunds and Financial Aid Disbursements

11/26/2024	10196465 - 10196476	7,197.00
12/06/2024	10196477 - 10196494	18,617.08
12/13/2024	10196495 - 10196539	12,976.89
12/20/2024	10196540 - 10196600	15,163.02
11/23-12/31/2024	Refund ACH	141,925.08
		\$195,879.07
Total Cash Disburseme	nts	\$7,494,537.92

Recommendation:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of \$7,494,537.92.

Megan Casey	
Interim Vice P	resident/Chief Financial Officer
Rachel Lierz	
	. Dunaidant
Executive Vice	
Finance & Adr	ninistrative Services
Judy Korb	
Interim Presid	ent

JOHNSON COUNTY COMMUNITY COLLEGE OFFICE OF THE PRESIDENT

January 16, 2025

CURRICULUM

REPORT:

Ne	ew Courses, Effective Acade	emic Year 2025-2026
•	AET 111	AC/DC Circuits
	& ELTE 111	
•	AET 270	Programmable Logic Controllers III
•	AET 280	Automation Engineer Technology Capstone Course
•	ART 140	Printmaking I
•	EMS 221	Paramedic I - Human Systems
•	EMS 226	Paramedic II - Patient Assessment and Pharmacology
•	EMS 231	Paramedic III – Cardiology
•	EMS 235	Paramedic IV - Medical Emergencies 1
•	EMS 240	Paramedic V - Medical Emergencies 2
•	EMS 245	Paramedic VI – Trauma
•	EMS 250	Paramedic VII - Clinicals 1
•	EMS 255	Paramedic VIII - Clinicals 2
•	EMS 260	Paramedic IX- Field Internship 1
•	EMS 272	Paramedic X - Field Internship 2
•	EVRN 275	Nature, Law, and Environmental Protection
•	FIRE 119	Fundamentals of Wildland Firefighting, Firefighter
	Type II Training	
•	FIRE 153	Fire Prevention
•	FIRE 165	Fundamentals of Wildland Urban Interface Fire
	Suppression	
•	FIRE 166	Fire Behavior and Combustion
•	FIRE 184	Fire Services - Firefighter Safety and Survival
•	FIRE 185	Occupational Safety and Health for Emergency
	Services	
•	GIST 290	Global Awareness Capstone
•	HVAC 166	A2L Refrigerant Management

Course Modifications, Effective Academic Year 2025-2026

• AET 110 Industrial Maintenance

AET 120 Industrial Fluid Power

AET 122 Industrial Code

AET 140 Actuator and Sensor Systems
 AET 160 Programmable Logic Controllers I

• AET 240 Industrial Robotics

AET 255 Motor Controls and Variable Frequency Drives

• BIOL 235 The Science of Human Nutrition

CHEM 220 Organic Chemistry I
 CHEM 221 Organic Chemistry II

• COMS 120 Interpersonal Communication

ELTE 125 Residential Wiring

EMS 129 Emergency Medical Responder
 EMS 132 Emergency Medical Technician

ENTR 131 Financial Management for Small Business

FIRE 126 Historical Foundations of Fire

Title change to: Emergency Services
 FIRE 162 Firefighting Tactics

Title change to: Firefighting Strategies and Tactics

• GIST 101 Study Abroad Reflections

Title change to: Global Topics in Focus:

HVAC 164 EPA 608 Refrigerant Management

o Title change to: EPA 608

Course Deactivations, Effective Academic Year 2025-2026

• ELTE 110 AC/DC Circuits

HVAC 165 410-A Refrigerant Management

New Program, Effective Academic Year 2025-2026

3320-CERT: Automation Engineer Technology Certificate

Program Modifications, Effective Academic Year 2025-2026

2050-AAS: Automation Engineer Technology

2260-AAS: Electrical Technology

237A-AAS: Respiratory Care

• 248A-AAS: Emergency Medical Science

3020-AAS: Heating, Ventilation, and Air Conditioning (HVAC) Technology

Title change to: Heating, Ventilation, and Air Conditioning (HVAC)

• 3210-AAS: Fire Science

- 5110-CERT: Electrical Technology Certificate
- 534A-CERT: Paramedic Certificate
- 6230-CERT: Heating, Ventilation, and Air Conditioning (HVAC) Technology Certificate
 - o Title change to: Heating, Ventilation, and Air Conditioning (HVAC) Certificate

Program Deactivation, Effective Academic Year 2025-2026

3240-CERT: American Sign Language Studies Certificate

<u>Cultural Diversity Designation, Effective Academic Year 2025-2026</u>

FL 265 Intermediate Chinese I
 FL 266 Intermediate Chinese II

General Education Designation, Effective Academic Year 2025-2026

- GEOS 160 Introduction to Meteorology
 - Associate of Arts (AA), Natural and Physical Sciences, and Cavalier Credits
 - Associate of Fine Arts (AFA), Natural and Physical Sciences, and Cavalier Credits
 - Associate of Science (AS), Natural and Physical Sciences, and Cavalier Credits
 - Associate of Applied Science (AAS), Mathematics and Sciences, and Cavalier Credits
 - Associate of General Studies (AGS), Modes of Inquiry, Scientific
- ENGL 257 Generative AI and The Future of Writing
 - Associate of Arts (AA), Arts & Humanities, English(Writing), and Cavalier Credits
 - Associate of Fine Arts (AFA), Arts & Humanities, English (Writing), and Cavalier Credits
 - Associate of Science (AS), Arts & Humanities, English (Writing), and Cavalier
 Credits
 - Associate of Applied Science (AAS), Humanities, English (Writing), and Cavalier Credits
 - o Associate of General Studies (AGS), Culture & Ethics, Cultural Perspective
- EVRN 132 Environmental Science Laboratory
 - Associate of Arts (AA), Natural and Physical Sciences, and Cavalier Credits
 - Associate of Fine Arts (AFA), Natural and Physical Sciences, and Cavalier Credits
 - o Associate of Science (AS), Natural and Physical Sciences, and Cavalier Credits
 - Associate of Applied Science (AAS), Mathematics and Sciences, and Cavalier Credits

- Associate of General Studies (AGS), Modes of Inquiry, Scientific
- EVRN 250

Bioethics in Science

- Associate of Arts (AA), Cavalier Credits
- Associate of Fine Arts (AFA), Cavalier Credits
- Associate of Science (AS), Cavalier Credits
- Associate of Applied Science (AAS), Cavalier Credits
- Associate of General Studies (AGS), Modes of Inquiry, Scientific
- EVRN 275 Nature, Law, and Environmental Protection
 Associate of Arts (AA), Cavalier Credits
 - Associate of Fine Arts (AFA), Cavalier Credits
 - Associate of Science (AS), Cavalier Credits
 - Associate of Applied Science (AAS), Cavalier Credits
 - Associate of General Studies (AGS), Modes of Inquiry, Scientific
- MATH 151

Contemporary Mathematics

- o Associate of Arts (AA), Mathematics and Statistics, and Cavalier Credits
- Associate of Fine Arts (AFA), Mathematics and Statistics, and Cavalier Credits
- Associate of Science (AS), Mathematics and Statistics, and Cavalier Credits
- Associate of Applied Science (AAS), Mathematics and Sciences
- o Associate of General Studies (AGS), Mathematics
- MATH 161

Elementary Statistics

- o Associate of Arts (AA), Mathematics and Statistics, and Cavalier Credits
- Associate of Fine Arts (AFA), Mathematics and Statistics, and Cavalier Credits
- o Associate of Science (AS), Mathematics and Statistics, and Cavalier Credits
- Associate of Applied Science (AAS), Mathematics and Sciences
- Associate of General Studies (AGS), Mathematics

RECOMMENDATION:

The college administration recommends that the Board of Trustees approve the changes to the curriculum as indicated.

Gurbhushan Singh Vice President Academic Affairs/CAO
Judy Korb Interim President & CEO

January 16, 2025

Transfer to JCCC Foundation Tribute Fund

Report:

Ron Palcic is retiring from the college. He has requested that in lieu of a retirement gift, the \$150 designated for this gift be donated to the JCCC Foundation student scholarship fund.

Recommendation:

It is the recommendation of the college administration that the Board of Trustees authorize the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Ron Palcic.

Katherine B. Allen
Vice President
College Advancement & Government Affairs

Judy Korb
Interim President

January 16, 2025

Human Resources

1. Separations

Megan Kirby-Luster, Admissions Data Specialist, Student Success & Engagement, November 21, 2024.

Jon Weimer, Tutor 2, Academic Affairs, December 10, 2024.

Kevin Coker, Non-Credit Instructor, Workforce Development & Continuing Education, December 9, 2024.

David Wyatt, HVAC Building Automation Engineer, Finance & Administrative Services, January 3, 2025.

Mathews Cabral Henrique De Oliveira, Dining Services Assistant Cashier, Finance & Administrative Services, December 20, 2024.

Dick Rome, Instructor, Workforce Development & Continuing Education, January 2, 2025.

Halston Li, Student Development Specialist, Student Success & Engagement, December 20, 2024.

Recommendation

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

2. Retirements

Jim Brown, Director, ATS, Finance & Administrative Services, January 17, 2025.

Recommendation It is the recommendation of the college ad approve the above-listed retirement.	ministration that the Board of Trustees
	Christina McGee Vice-President, Human Resources

Judy Korb Interim President

January 16, 2025

Human Resources Addendum

 Separa 	TIANS
 Separa 	LIUIIS

Andy Taylor, Range Aid, Workforce Development & Continuing Ed, January 3, 2025.

Grant Summers, Range Aid, Workforce Development & Continuing Ed, January 3, 2025.

Timothy Fox, Instructor, Workforce Development & Continuing Ed, January 3, 2025.

Caterine Carpio, Financial Aid Assistant, Student Success & Engagement, February 7, 2025.

Recommendation

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

Christina McGee	
Vice-President, Human Resources	
,	
ludy Korb	