

**JOHNSON COUNTY COMMUNITY COLLEGE
12345 College Boulevard
Overland Park, Kansas**

**Meeting – Board of Trustees
Hugh Speer Board Room, GEB 137
July 18, 2024 – 5:00 p.m.**

AGENDA

- | | |
|---|------------------------------|
| I. CALL TO ORDER | Trustee Rayl |
| II. PLEDGE OF ALLEGIANCE | Trustee Rayl |
| III. ROLL CALL | Trustee Rayl |
| IV. AWARDS AND RECOGNITIONS | Trustee Rayl |
| A. SBDC 2024 Emerging Business of the Year: Resettle Me | |
| B. SBDC 2024 Existing Business of the Year: Creative Displays | |
| C. SBDC 2024 Exporting Business of the Year: Bimini Pet Health | |
| D. SBDC 2024 APEX Business of the Year: KVF 70 | |
| V. OPEN FORUM | Trustee Rayl |
| VI. BOARD REPORTS | |
| A. College Lobbyist | Dick Carter |
| B. College Council | Jason Arnett |
| C. Faculty Association | Andrea Vieux |
| D. Johnson County Education Research Triangle | Trustee Smith-Everett |
| E. Kansas Association of Community Colleges | Trustee Cross |
| F. Foundation | Trustee Hamill |
| VII. COMMITTEE REPORTS AND RECOMMENDATIONS | |
| A. Management and Finance Committee (pp 1-7) | Trustee Mitchell |
| <u>Recommendation: Warehouse SaaS Solution (p 2)</u> | |
| <u>Recommendation: On-Call Electrical Services (p 3)</u> | |

Recommendation: On-Call Carpentry Services (p 4)

Recommendation: Herman Miller and Knoll Furniture (p 5)

Recommendation: Steelcase Furniture (p 5)

Recommendation: Payment Gateway System (p 6)

B. Student Success Committee

Trustee Rattan

VIII. PRESIDENT’S RECOMMENDATIONS FOR ACTION

A. Treasurer’s Report (pp 8-18)

Trustee Hamill

B. Monthly Report to the Board

Dr. Judy Korb

IX. NEW BUSINESS

Trustee Rayl

X. OLD BUSINESS

Trustee Rayl

XI. CONSENT AGENDA

Trustee Rayl

A. Regular Monthly Reports and Recommendations

1. Minutes of Previous Meetings

**2. Affiliation, Articulation and Reverse Transfer,
Cooperative and Other Agreements (pp 19-20)**

3. Cash Disbursement Report (pp 21-22)

4. Grants, Contracts and Awards (pp 23-24)

5. Retirement Tribute Fund (p 25)

B. Human Resources (p 26)

1. Deceased

2. Separations

C. Human Resources Addendum

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

MANAGEMENT AND FINANCE COMMITTEE

Minutes

July 3, 2024

The Management and Finance Committee met at 8:30 AM on Wednesday, July 3, 2024, via Zoom. Those present were Trustees Mark Hamill, Lee Cross, and Greg Mitchell; staff: Rob Caffey, Don Campbell, Tom Hall, Matt Holmes, Judy Korb, Rachel Lierz, Mickey McCloud, Janelle Vogler, and Linda Nelson, recorder.

Information Services Report

Rob Caffey, Vice President, Information Services/CIO along with Matt Holmes, Director of Network and Data Center Operations; and Don Campbell, Director Project Management Office provided the quarterly Information Services report. The report included a review of the IS leadership structure and updates on information security initiatives and infrastructure activities. In addition, updates on summer projects and the unified communications system replacement were given.

Capital Acquisitions and Improvements: Progress Report

Tom Hall, Associate Vice President, Campus Services and Facility Planning, provided the committee with an update of progress on the CDL Driving Range construction and the GEB 1st floor renovation. Information on facilities projects from the capital acquisitions and improvements matrix was provided in the Management and Finance Committee meeting materials.

Procurement Reports and Recommendations

Janelle Vogler, Vice President and Chief Financial Officer, reviewed six bid recommendations.

BIDS & AWARDS: \$150,000+

July 2024 MANAGEMENT & FINANCE COMMITTEE

Bid:	24-128 Warehouse SaaS Solution
Fund:	0201 General
Vendors Notified:	276
Total Contract Period:	7/8/24 - 7/7/29 (Base Year, 4 Renewal Options)
Award Justification:	Most responsive, responsible bidder according to the RFP criteria
Description:	For a SaaS (Software as a Service) warehouse software consisting of two solutions: Solution 1 - Package and PO (Purchase Order) receiving, delivery. Solution 2 - tracking and an asset/inventory management system. Bidders were allowed to bid on one or both solutions. Upon evaluation and demonstrations only Solution 1 is being awarded.

Evaluation Committee

1. Paul Knoettgen - Warehouse & Postal Services Manager
2. Brittan Wilson - Senior Project Manager
3. Fikru Aligaz - Custodial Support Services Manager
4. Julie Williamson - Senior Buyer, Procurement Services

Bid Amounts: First Year / Multiyear Total (if applicable)

1. **SCLogic, Inc:** **\$70,699 / \$209,403 (Solution 1 only)**
2. MASS Group: \$122,000 / \$432,684
3. RICEFW Technologies: \$131,000 / \$287,700
4. Shipcom Wireless: \$199,500 / \$404,498
5. Paralegal for Hire: Nonresponsive

Management and Finance Committee Recommendation

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the proposal from SCLogic for a base year of \$70,699 and a total estimated expenditure of \$209,403 throughout the renewal options.

Bid:	24-148 On-Call Electrical Services
Fund:	0201 General 7111 Capital Outlay
Vendors Notified:	140
Total Contract Period:	7/1/24 - 6/30/29 (Base Year, 4 Renewal Options)
Award Justification:	Most responsive, responsible bidders according to the RFP criteria
Description:	Request for Proposal (RFP) to establish new vendors and agreements for On-Call Electrical Services (these agreements replace C21-066-00, 01). Typical services may include furnishing of all labor, materials, tools, and equipment necessary to competently perform on-call electrical services (both emergency and non-emergency), upgrades, installations, and replacements. The scope and number of projects and tasks are unknown at the time of contract execution, and the contract will not guarantee a certain amount of hours or annual sum paid.

Evaluation Committee

1. Brett Edwards - Director, Campus Services and Energy Management
2. Tom Hall - Associate Vice President, Campus Services & Facility Planning
3. Michael Rea - Sustainability Project Manager
4. Ryan Johnson - Maintenance Supervisor
5. Larry Allen - Senior Buyer, Procurement Services

Bid Amounts: First Year / Multiyear Total (if applicable): **\$250,000 / \$1,250,000*** (divided among all vendors)

1. **Heritage Electric**
2. **Vazquez Commercial Contracting**
3. **Pro Circuit**
4. DG Electric
5. Alpha Energy and Electric
6. Staco Electric

*Estimate only - based on historical average spend and anticipated future spending.

Management and Finance Committee Recommendation

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposals from Heritage Electric, Vazquez Commercial Contracting, and Pro Circuit for On-Call Electrical Services on an as-needed basis for a base year estimated amount of \$250,000 and \$1,250,000 throughout the renewal options.

Bid:	24-149 On-Call Carpentry Services
Fund:	0201 General 7111 Capital Outlay
Vendors Notified:	103
Total Contract Period:	7/1/24 - 6/30/29 (Base Year, 4 Renewal Options)
Award Justification:	Most responsive, responsible respondents according to the RFP criteria
Description:	Request for Proposal (RFP) is to establish new vendors and agreements for On-Call Carpentry Services (these agreements replace C21-063-00, 01, 02). Typical services may include furnishing of all labor, materials, tools, and equipment necessary to competently perform on-call carpentry services (both emergency and non-emergency), upgrades, installations, and replacements. The scope and number of projects and tasks are unknown at the time of contract execution, and the contract will not guarantee a certain amount of hours or annual sum paid.

Evaluation Committee

1. Brett Edwards - Director, Campus Services and Energy Management
2. Tom Hall - Associate Vice President, Campus Services
3. Kevin Siems - Maintenance Mechanic
4. Richard Hill - Maintenance Supervisor
5. Larry Allen - Senior Buyer, Procurement Services

Bid Amounts: First Year / Multiyear Total (if applicable): **\$500,000 / \$2,500,000*** (divided among all vendors)

1. **The Wilson Group**
2. **Haren Companies**
3. **Vazquez Commercial Contracting**
4. B.A. Green Construction
5. Image Environmental

*Estimate only - based on historical average spend and anticipated future spending.

Management and Finance Committee Recommendation

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposals from The Wilson Group, Haren Companies, and Vazquez Commercial Contracting for On-Call Carpentry Services on an as-needed basis for a base year estimated amount of \$500,000 and \$2,500,000 throughout the renewal options.

COOPERATIVE BIDS & AWARDS: \$150,000+
July 2024 MANAGEMENT & FINANCE COMMITTEE

Cooperative Bid:	Herman Miller and Knoll Furniture
Fund:	0201 General
Vendors Notified:	N/A
Total Contract Period:	7/1/24 - 6/30/25
Award Justification:	State of Kansas - #55073
Description:	Herman Miller and Knoll furniture products for classrooms, offices, public lounge spaces, and miscellaneous campus purchases. The below is an estimate and purchases are as-needed if-needed.

Bid Amounts: First Year / Multiyear Total (if applicable)

1. **John A Marshall:** **\$150,000**

Management and Finance Committee Recommendation

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the cooperative purchase from John A Marshall for a total estimated expenditure of \$150,000 throughout FY25.

Cooperative Bid:	Steelcase Furniture
Fund:	0201 General
Vendors Notified:	N/A
Total Contract Period:	7/1/24 - 6/30/25
Award Justification:	Kansas Board of Regents Affinity Agreement & E&I Agreement #EI00140
Description:	Steelcase furniture products for Active Learning Classrooms annually budgeted for as well as replacements for general classroom and public lounge spaces. The below is an estimate and purchases are as-needed if-needed.

Bid Amounts: First Year / Multiyear Total (if applicable)

1. **Scott Rice:** **\$200,000**

Management and Finance Committee Recommendation

It is the recommendation of the Management and Finance Committee that the Board of Trustees accept the recommendation of the college administration, to approve the cooperative purchase from Scott Rice for a total estimated expenditure of \$200,000 throughout FY25.

SINGLE SOURCE JUSTIFICATIONS: \$150,000+

JULY 2024 MANAGEMENT & FINANCE COMMITTEE

Single Source Justification:	Payment Gateway System (C20-062-00)
Fund:	0201 General
Vendors Notified:	N/A
Total Contract Period:	10/1/20 - 9/30/24 (<u>extension through 9/30/29</u>) Renewal Extension 1 of 5
215.04 Exception #:	2D. Compatibility with existing equipment, infrastructure, software, or systems
Description:	For the software maintenance and hosting services for ongoing operations and technical assistance concerning the College's payment gateway system (BoT - May 2020).

Contract Amount: First Year / Multiyear Total (if applicable)

1. **TouchNet:** **\$182,219 / \$986,956**

Management & Finance Committee Recommendation

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve renewal extension option year 1 for TouchNet for \$182,219 and for a total amount of \$986,956 throughout the renewal extension options.

Informational Items

Informational reports of Bids and Awards, Contract Increases, Cooperative Bids and Awards, Renewals, and Single Source purchases were provided in the Management and Finance Committee meeting materials.

The next Management and Finance Committee meeting is scheduled for Wednesday, August 7, 2024, at 8:30 AM.

MANAGEMENT AND FINANCE COMMITTEE
Working Agenda
2024

- MF-1 Review and Update Policies as Needed
- MF-2 Guide Budget Development
- Management Budget Reallocations (February, August)
 - Management Budget Adoption (May)
 - Legal Budget Publications (August)
 - Legal Budget Adoption (September)
 - Proposed Budget Calendar (October)
 - Preliminary Budget Guidelines (December)
 - Budget Updates as Needed
- MF-3 Stewardship of College Finances
- Financial Ratio Analysis (January)
- MF-4 Monitor Facilities
- Capital Infrastructure Inventory and One, Five and Ten-Year Replacement Plan (August)
 - Capital Acquisitions and Improvements: Monthly Progress Report
 - Leases/Facilities Use Agreements
 - Review and Recommend Financial Plans for Capital Improvements
- MF-5 Monitor Procurement Services
- Procurement Reports and Recommendations
- MF-6 Monitor Information Services
- Information Services Reports (January, April, July, October)
- MF-7 Mission Continuity and Risk Management (June, December)
- MF-8 Other Items and Reports
- Compliance Program (September)
 - Continuing Education and Workforce Development (November)
 - Institutional Advancement (March, October)
 - Management and Finance Committee Working Agenda (January)
 - Monitor Inclusion and Belonging Strategic Measures and Initiatives
 - Other Activities and Programs
 - Other Agreements
 - Sustainability Initiatives (May)

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

July 3, 2024

TREASURER'S REPORT

REPORT:

The following pages contain the Treasurer's Report for the month ended May 31, 2024.

An ad valorem tax distribution of \$48.8 million was received from Johnson County in June and will be included in next month's report.

Expenditures in the primary operating funds are within approved budgetary limits.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of May 2024, subject to audit.

Janelle Vogler
Vice President and Chief Financial Officer

Rachel Lierz
Executive Vice President, Finance &
Administrative Services

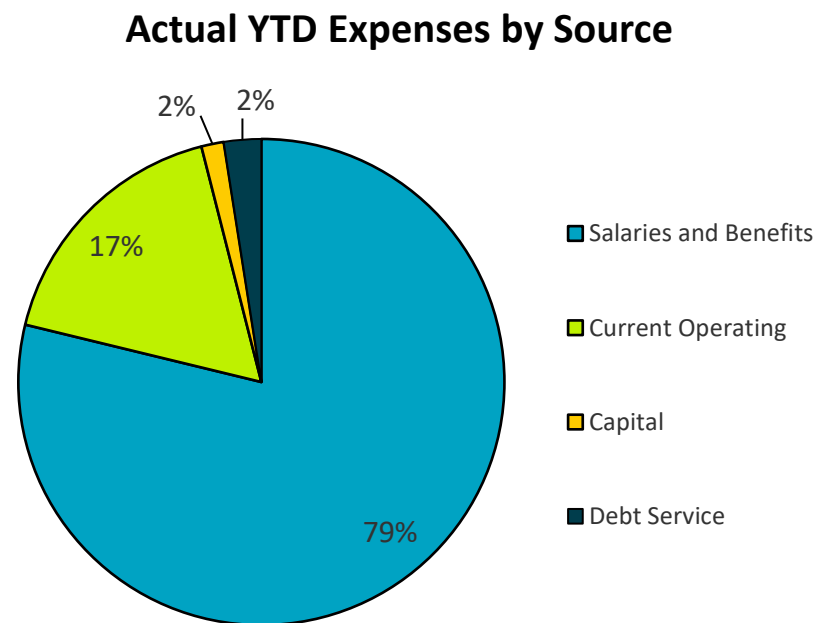
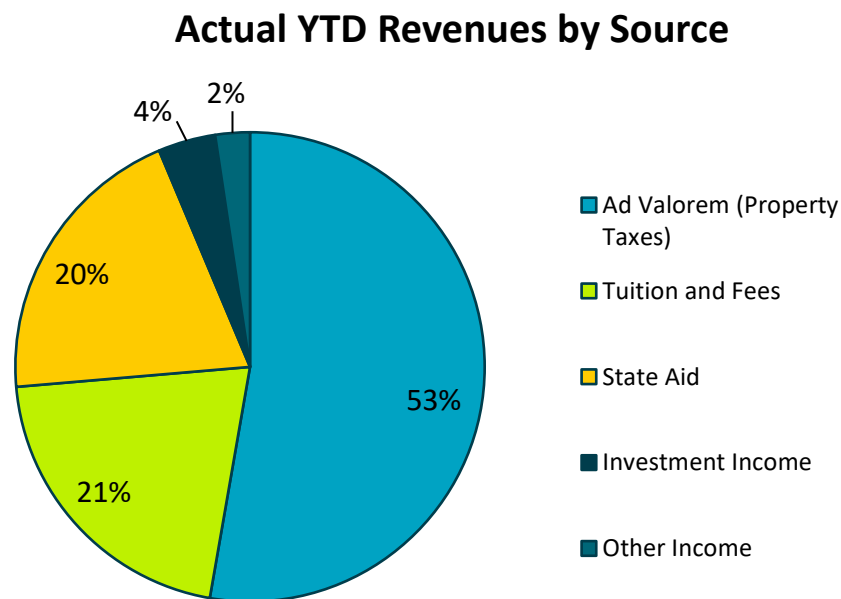
Judy Korb
Interim President

**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
MAY 31, 2024
91.7% OF FISCAL YEAR EXPIRED
GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS**

	ADOPTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
GENERAL/PTE FUNDS					
Ad Valorem (Property Taxes)	\$ 121,189,898	\$ -	\$ 73,443,969	61%	\$ 71,405,080
Tuition and Fees	26,663,775	3,154,687	29,101,592	109%	28,024,636
State Aid	26,448,697	2,886	27,883,079	105%	27,036,357
Investment Income	1,000,000	553,617	5,501,359	550%	2,001,036
Other Income	3,668,569	246,418	3,314,835	90%	2,243,130
TOTAL REVENUE	\$ 178,970,939	\$ 3,957,608	\$ 139,244,834	78%	\$ 130,710,239
Salaries and Benefits	\$ 138,400,933	\$ 11,294,546	\$ 116,722,023	84%	\$ 114,945,274
Current Operating	32,354,540	1,914,158	25,530,754	79%	24,096,920
Capital	4,281,145	46,583	2,201,747	51%	10,538,481
Debt Service	3,689,738	750	3,678,846	100%	3,684,218
TOTAL EXPENSES	\$ 178,726,356	\$ 13,256,037	\$ 148,133,370	83%	\$ 153,264,893

Unencumbered Cash Rollforward:

Beginning Balance	\$ 122,092,826	\$ 117,046,418
Revenues Over Expenses	(8,888,536)	(22,554,654)
Encumbrances & Other Activity	(6,611,764)	(7,975,563)
Ending Balance	<u>\$ 106,592,526</u>	<u>\$ 86,516,201</u>



Two pie charts depict the sources of the actual year-to-date revenue and actual year-to-date expenses on the General Fund as a percentage of their respective totals. These charts are based on the Activity Year to Date 2023-2024 numbers.

The largest source of revenue this year to date is ad valorem (property taxes) (53%), followed by state aid (21%), tuition and fees (20%), investment income (4%) and other income (2%). The largest source of expenses this year to date is salary and benefits (79%), followed by current operating (17%), debt service (2%), and capital expenses (2%).

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
MAY 31, 2024
91.7% OF FISCAL YEAR EXPIRED
GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS
EXPENDITURE DETAIL BY NATURAL CLASSIFICATION

	ADJUSTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE	YTD CHANGE FROM PRIOR YEAR
Salaries	\$ 98,876,977	\$ 8,130,644	\$ 85,484,225	86%	\$ 84,895,622	1%
Benefits	39,308,956	3,163,902	31,237,798	79%	30,049,652	4%
Event Officials	71,994	2,541	70,016	97%	64,023	9%
Legal Services	150,000	11,836	86,897	58%	35,015	148%
Lobbyist Services	30,000	-	13,542	45%	-	100%
Audit Services	93,745	-	62,045	66%	51,210	21%
Collection Costs	70,000	4,738	29,042	41%	37,223	-22%
Insurance, Property/Casualty & Rel	1,271,070	27,386	1,258,579	99%	1,009,511	25%
Contracted Services	8,116,032	417,234	5,647,639	70%	5,416,310	4%
SB 155 Shared Funding Payments	483,739	-	277,412	57%	375,220	-26%
Overnight Travel	982,676	57,903	667,727	68%	593,957	12%
Travel - Accreditation	10,000	316	7,428	74%	5,129	45%
Staff Development Training & Travel	376,129	12,631	212,469	56%	259,264	-18%
Faculty Continuing Ed Grants	26,000	2,820	27,914	107%	29,254	-5%
Tuition Reimbursement	550,000	20,174	414,835	75%	409,009	1%
Same Day Travel	104,820	7,061	53,717	51%	47,122	14%
Supplies and Materials	6,362,974	676,289	4,589,889	72%	4,675,535	-2%
Computer Software & Licenses	4,845,775	119,823	4,507,550	93%	4,131,462	9%
Technical Training	114,817	11,298	90,900	79%	61,820	47%
Applicant Travel	15,950	2,382	9,432	59%	15,830	-40%
Recruiting Travel	26,906	5,219	26,096	97%	12,936	102%
Printing, Binding & Publications	71,121	2,276	62,518	88%	159,042	-61%
Advertising and Promotions	1,103,980	115,174	851,688	77%	946,228	-10%
Memberships	390,697	14,199	324,191	83%	330,533	-2%
Accreditation Expenses	70,405	2,300	51,943	74%	37,032	40%
Bad Debt Expense	130,000	-	65,000	50%	130,000	-50%
Electric	2,921,000	183,979	2,502,590	86%	2,356,734	6%
Water	224,100	18,691	189,562	85%	163,113	16%
Natural Gas	82,400	4,767	62,242	76%	91,714	-32%
Unified Communications	511,500	4,385	490,162	96%	306,764	60%
Gasoline	66,150	-	47,665	72%	56,859	-16%
Subscriptions	528,095	53,840	477,671	90%	409,760	17%
Rentals and Leases	611,085	41,636	507,360	83%	512,648	-1%
Repairs and Maintenance	675,976	22,705	430,875	64%	479,389	-10%
Freight	98,500	1,464	58,584	59%	127,866	-54%
Special Events	408,051	36,152	282,127	69%	205,572	37%
Retirement Recognitions	7,500	402	3,331	44%	11,290	-70%
Postage	221,000	11,084	171,741	78%	184,335	-7%
Contingency	602,000	7,650	545,113	91%	3,000	18070%
Remodeling and Renovations	1,213,113	32,185	193,455	16%	151,702	28%
Library Books	85,000	6,278	78,522	92%	103,012	-24%
Furniture and Equipment	2,335,770	(2,017)	1,792,123	77%	1,368,223	31%
Art Acquisitions	3,000	-	-	0%	-	0%
Building Improvements	199,141	10,136	137,646	69%	8,915,544	-98%
Other Tax Assessments	-	-	-	0%	-	0%
Income Tax	2,500	-	-	0%	-	0%
Grants	415,080	7,739	227,628	55%	204,517	11%
Foster Care & Killed on Duty Grant	80,000	6,115	41,489	52%	47,101	-12%
Federal SEOG Match	90,894	(50)	84,150	93%	103,595	-19%
Principal Payments	2,180,000	-	2,180,000	100%	2,070,000	5%
Interest Payments	1,508,238	-	1,497,346	99%	1,612,639	-7%
Fee Payments	1,500	750	1,500	100%	1,579	-5%
TOTAL EXPENSES	\$ 178,726,356	\$ 13,256,037	\$ 148,133,370	83%	\$ 153,264,893	-3%

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
MAY 31, 2024
91.7% OF FISCAL YEAR EXPIRED
ADULT SUPPLEMENTARY EDUCATION & STUDENT ACTIVITY FUNDS

	ADOPTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
ADULT SUPPLEMENTARY EDUCATION FUND					
Tuition and Fees	\$ 3,905,580	\$ 409,976	\$ 3,773,452	97%	\$ 2,792,595
Investment Income	20,000	7,847	82,811	414%	31,425
Other Income	1,502,000	88,145	949,258	63%	939,114
TOTAL REVENUE	<u>\$ 5,427,580</u>	<u>\$ 505,967</u>	<u>\$ 4,805,521</u>	<u>89%</u>	<u>\$ 3,763,134</u>
Salaries and Benefits	\$ 3,388,475	\$ 184,948	\$ 1,879,921	55%	\$ 1,892,271
Current Operating	4,298,592	257,896	2,780,650	65%	2,353,912
Capital	160,391	60,794	60,794	38%	43,075
TOTAL EXPENSES	<u>\$ 7,847,458</u>	<u>\$ 503,637</u>	<u>\$ 4,721,365</u>	<u>60%</u>	<u>\$ 4,289,258</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,372,323		\$ 2,208,861
Revenues Over Expenses			84,155		(526,123)
Encumbrances & Other Activity			(380,943)		(483,368)
Ending Balance			<u>\$ 1,075,535</u>		<u>\$ 1,199,370</u>
STUDENT ACTIVITY FUND					
Tuition and Fees	\$ 1,904,000	\$ 240,140	\$ 2,216,946	116%	\$ 2,122,227
Investment Income	18,000	5,649	62,649	348%	24,791
Other Income	8,000	441	6,217	78%	7,664
TOTAL REVENUE	<u>\$ 1,930,000</u>	<u>\$ 246,231</u>	<u>\$ 2,285,812</u>	<u>118%</u>	<u>\$ 2,154,682</u>
Salaries and Benefits	\$ 445,273	\$ 38,038	\$ 296,697	67%	\$ 264,266
Current Operating	935,806	89,207	795,236	85%	730,621
Grants/Scholarships	1,446,692	36,198	1,204,239	83%	1,216,162
TOTAL EXPENSES	<u>\$ 2,827,771</u>	<u>\$ 163,443</u>	<u>\$ 2,296,172</u>	<u>81%</u>	<u>\$ 2,211,049</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,214,098		\$ 1,478,536
Revenues Over Expenses			(10,360)		(56,367)
Encumbrances & Other Activity			(38,761)		(79,400)
Ending Balance			<u>\$ 1,164,977</u>		<u>\$ 1,342,770</u>

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
MAY 31, 2024
91.7% OF FISCAL YEAR EXPIRED
OTHER FUNDS

	ADOPTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
MOTORCYCLE DRIVER SAFETY FUND					
Tuition and Fees	\$ 160,000	\$ 23,152	\$ 155,598	97%	\$ 137,930
Other Income	40,000	-	39,360	98%	41,410
TOTAL REVENUE	<u>\$ 200,000</u>	<u>\$ 23,152</u>	<u>\$ 194,958</u>	<u>97%</u>	<u>\$ 179,340</u>
Salaries and Benefits	\$ 115,500	\$ 12,350	\$ 75,170	65%	\$ 60,525
Current Operating	23,400	736	10,578	45%	11,623
Capital	21,000	-	-	0%	-
TOTAL EXPENSES	<u>\$ 159,900</u>	<u>\$ 13,086</u>	<u>\$ 85,748</u>	<u>54%</u>	<u>\$ 72,148</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,242,904		\$ 1,161,804
Revenues Over Expenses			109,210		107,193
Encumbrances & Other Activity			994		(4,002)
Ending Balance			<u>\$ 1,353,108</u>		<u>\$ 1,264,995</u>
TRUCK DRIVER TRAINING COURSE FUND					
Tuition and Fees	\$ 2,214,000	\$ 119,789	\$ 1,429,685	65%	\$ 778,051
TOTAL REVENUE	<u>\$ 2,214,000</u>	<u>\$ 119,789</u>	<u>\$ 1,429,685</u>	<u>65%</u>	<u>\$ 778,051</u>
Salaries and Benefits	\$ 1,032,567	\$ 85,373	\$ 717,390	69%	\$ 362,837
Current Operating	972,500	62,277	534,924	55%	175,164
Capital	538,502	-	-	0%	-
TOTAL EXPENSES	<u>\$ 2,543,569</u>	<u>\$ 147,650</u>	<u>\$ 1,252,314</u>	<u>49%</u>	<u>\$ 538,002</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,354,084		\$ 1,102,867
Revenues Over Expenses			177,371		240,050
Encumbrances & Other Activity			(580,104)		(13,287)
Ending Balance			<u>\$ 951,351</u>		<u>\$ 1,329,630</u>
SPECIAL ASSESSMENTS FUND					
Ad Valorem (Property Taxes)	\$ 317,491	\$ -	\$ 201,420	63%	\$ 190,540
Interest Income	-	7,601	68,029	100%	22,846
TOTAL REVENUE	<u>\$ 317,491</u>	<u>\$ 7,601</u>	<u>\$ 269,449</u>	<u>85%</u>	<u>\$ 213,386</u>
Current Operating	\$ 500,000	\$ 21,413	\$ 209,651	42%	\$ 349,035
TOTAL EXPENSES	<u>\$ 500,000</u>	<u>\$ 21,413</u>	<u>\$ 209,651</u>	<u>42%</u>	<u>\$ 349,035</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,547,334		\$ 1,584,726
Revenues Over Expenses			59,797		(135,649)
Encumbrances & Other Activity			(33,571)		(262,447)
Ending Balance			<u>\$ 1,573,560</u>		<u>\$ 1,186,630</u>

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
MAY 31, 2024
91.7% OF FISCAL YEAR EXPIRED
AUXILIARY ENTERPRISE FUND - SCHEDULE 1

	ADOPTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUES					
Cosmetology	\$ 9,000	\$ 1,059	\$ 7,973	89%	\$ 21,197
Bookstore	6,774,400	536,201	5,455,163	81%	5,324,330
Dining Services	2,599,528	237,372	2,474,944	95%	2,214,090
Hiersteiner Center	-	-	- †	0%	893,764
HVAC Auxiliary & Auto Technology Project	2,000	-	-	0%	-
Dental Hygiene	1,800	128	1,341	75%	2,443
Hospitality Management & Pastry Program	60,000	1,700	46,535	78%	54,368
Campus Farm	16,500	132	15,484	94%	15,120
Investment Income	15,000	1,588	25,589	171%	17,290
TOTAL REVENUES	\$ 9,478,228	\$ 778,180	\$ 8,027,029	85%	\$ 8,542,602
EXPENSES					
Cosmetology	\$ 9,500	\$ -	\$ 3,551	37%	\$ 14,766
Bookstore	6,440,275	(71,289)	4,425,804	69%	5,148,455
Dining Services	3,876,778	301,819	3,039,587	78%	3,374,721
Hiersteiner Center	-	-	- †	0%	1,584,537
HVAC Auxiliary & Auto Technology Project	2,000	-	-	0%	-
Dental Hygiene	1,800	-	1,098	61%	1,416
Hospitality Management & Pastry Program	65,000	9,997	52,922	81%	47,785
Campus Farm	16,500	541	8,514	52%	10,144
SUBTOTAL	\$ 10,411,853	\$ 241,068	\$ 7,531,476	72%	\$ 10,181,824
Other Auxiliary Services Expenses					
Auxiliary Construction	\$ 10,000	\$ -	\$ 1,736	17%	\$ 2,347
Director	170,084	24,163	223,303	131%	25,747
Budget Reallocation Pool	100,000	-	-	0%	-
TOTAL EXPENSES	\$ 10,691,937	\$ 265,232	\$ 7,756,515	73%	\$ 10,209,918
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 298,431		\$ 1,838,826
Revenues Over Expenses			270,514		(1,667,316)
Encumbrances & Other Activity			(541,523)		(75,257)
Ending Balance			\$ 27,422		\$ 96,253

† Activity has been combined into General Fund in FY24.

**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
MAY 31, 2024
91.7% OF FISCAL YEAR EXPIRED
AUXILIARY ENTERPRISE FUND - SCHEDULE 2**

	2023-2024 YEAR TO DATE NET	2022-2023 YEAR TO DATE NET	NET CHANGE FROM PRIOR YR
Cosmetology	\$ 4,422	\$ 6,431	\$ (2,009)
Bookstore	1,029,359	175,875	853,484
Dining Services	(564,643)	(1,160,631)	595,987
Hiersteiner Center	- †	(690,773)	690,773
HVAC Auxiliary & Auto Technology Project	-	-	-
Dental Hygiene	244	1,027	(783)
Hospitality Management & Pastry Program	(6,388)	6,582	(12,970)
Campus Farm	6,970	4,977	1,993
	<u>\$ 469,964</u>	<u>\$ (1,656,512)</u>	<u>\$ 2,126,476</u>

† Activity has been combined into General Fund in FY24.

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
MAY 31, 2024
91.7% OF FISCAL YEAR EXPIRED
PLANT & OTHER FUNDS

	ADOPTED BUDGET 2023-2024	ACTIVITY THIS MONTH 2023-2024	ACTIVITY YEAR TO DATE 2023-2024	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUE BOND DEBT SERVICE FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,470,207		\$ 1,470,207		\$ 1,730,697
TOTAL REVENUE	1,383,600	\$ 172,265	1,590,184	115%	1,522,025
TOTAL EXPENSES	1,706,650	-	1,705,498	100%	1,704,148
Encumbrances & Other Activity			-		-
Ending Balance			<u>\$ 1,354,894</u>		<u>\$ 1,548,574</u>
INDUSTRIAL TRAINING CENTER (ITC) REPAIR AND REPLACEMENT RESERVE FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 429,760		\$ 429,760		\$ 296,501
TOTAL REVENUE	-	\$ 12,498	137,482	100%	137,482
TOTAL EXPENSES	250,000	-	10,040	4%	2,582
Encumbrances & Other Activity			(1,147)		(14,139)
Ending Balance			<u>\$ 556,055</u>		<u>\$ 417,262</u>
CAPITAL OUTLAY					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 8,942,696		\$ 8,942,696		\$ 6,930,271
TOTAL REVENUE	7,987,798	\$ 56,570	5,309,725	66%	4,562,562
TOTAL EXPENSES	7,303,500	1,118,526	3,397,058	47%	1,153,217
Encumbrances & Other Activity			(2,878,607)		(4,018,425)
Ending Balance			<u>\$ 7,976,757</u>		<u>\$ 6,321,190</u>
CAMPUS DEVELOPMENT FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,422,099		\$ 1,422,099		\$ 1,541,591
TOTAL REVENUE	824,160	\$ 103,359	954,110	116%	913,321
TOTAL EXPENSES	750,000	11,550	229,647	31%	118,840
Encumbrances & Other Activity			(212,884)		(927,117)
Ending Balance			<u>\$ 1,933,679</u>		<u>\$ 1,408,955</u>
PHASE 3 FACILITIES MASTER PLAN					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 2,505,055		\$ 2,505,055		\$ 3,352,596
TOTAL REVENUE	-	\$ -	-	0%	172,433
TOTAL EXPENSES	6,322,092	47,978	4,750,271	75%	432,019
Encumbrances & Other Activity			2,905,567		(510,926)
Ending Balance			<u>\$ 660,351</u>		<u>\$ 2,582,084</u>
ALL OTHER FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,692,289		\$ 1,692,289		\$ 4,894,423
TOTAL REVENUE	19,175,858	\$ 1,345,142	32,786,675	171%	23,755,677
TOTAL EXPENSES	13,039,174	1,416,043	29,868,714	229%	24,205,552
Encumbrances & Other Activity			(5,434,189)		(2,751,589)
Ending Balance			<u>\$ (823,938)</u>		<u>\$ 1,692,958</u>
GRAND TOTAL ALL FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 145,584,107		\$ 145,584,107		\$ 145,168,117
TOTAL REVENUE	235,897,452	\$ 7,328,364	197,035,464	84%	177,390,796
TOTAL EXPENSES	240,082,004	18,575,204	221,396,908	92%	213,033,478
Encumbrances & Other Activity			3,173,615		(2,618,564)
Ending Balance			<u>\$ 124,396,278</u>		<u>\$ 106,906,871</u>



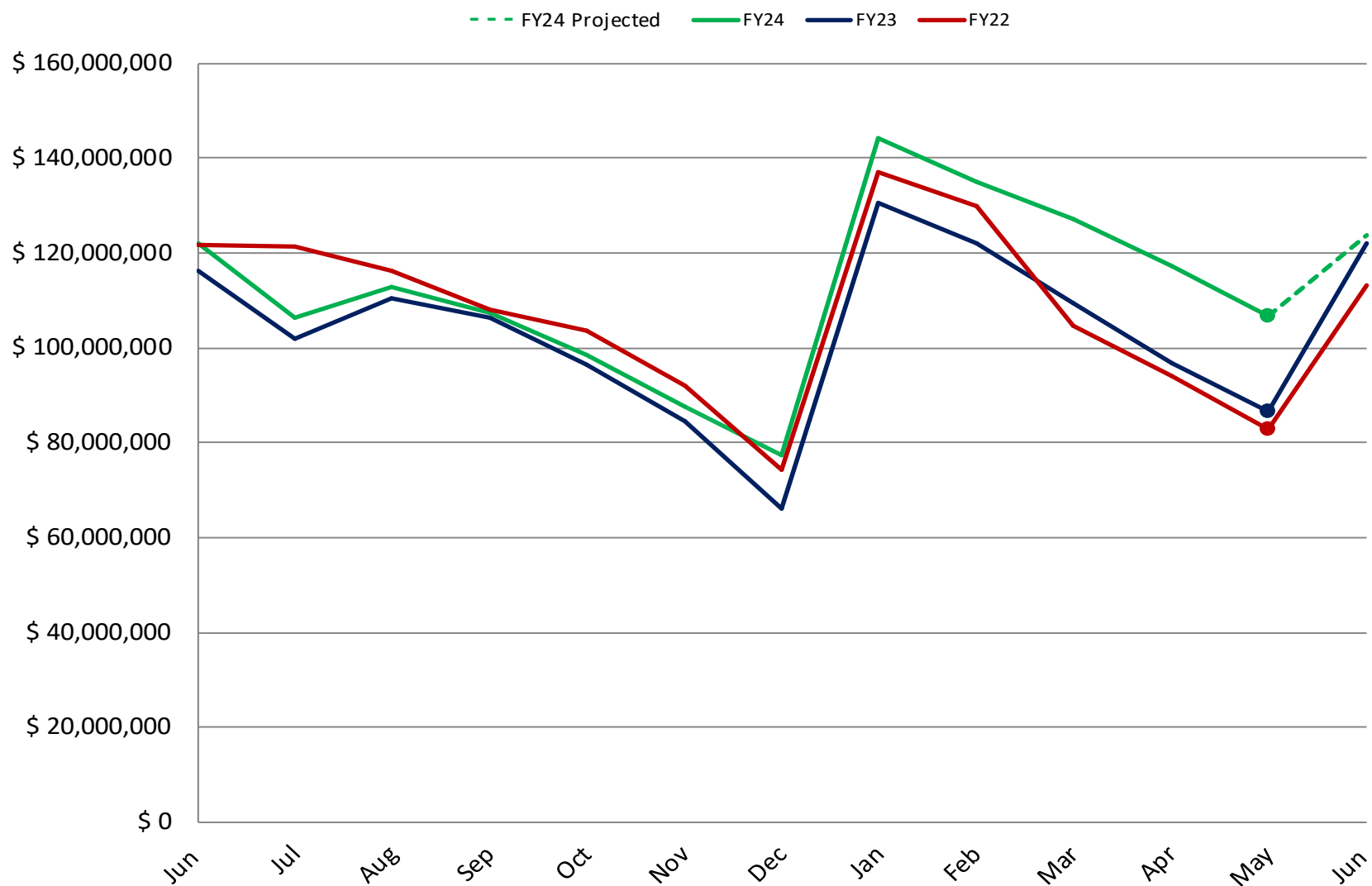
JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
MAY 31, 2024
91.7% OF FISCAL YEAR EXPIRED
INVESTMENTS

DESCRIPTION	DATE PURCHASED	DATE OF CALL/MATURITY	YIELD RATE	MATURED THIS MONTH	CURRENT INVESTMENTS
US TREASURY BILLS	04/30/24	05/09/24	4.97%	\$ 3,923,000	
US TREASURY NOTES	06/06/22	05/15/24	2.53%	3,150,000	
US TREASURY BILLS	03/15/24	05/17/24	4.98%	2,402,000	
US TREASURY NOTES	06/06/22	05/31/24	2.55%	3,150,000	
US TREASURY NOTES	06/06/23	05/31/24	5.02%	6,145,000	
US TREASURY BILLS	01/16/24	06/06/24	4.85%		\$ 3,375,000
US TREASURY NOTES	08/15/22	06/30/24	3.05%		2,250,000
US TREASURY NOTES	06/06/23	06/30/24	4.98%		6,045,000
US TREASURY NOTES	06/06/23	07/15/24	4.93%		3,200,000
US TREASURY NOTES	06/15/23	07/15/24	4.95%		3,145,000
US TREASURY NOTES	08/15/23	08/08/24	4.80%		5,252,000
US TREASURY NOTES	08/31/23	08/08/24	4.93%		5,475,000
US TREASURY NOTES	11/30/23	09/15/24	5.08%		3,225,000
US TREASURY BILLS	05/31/24	09/17/24	4.95%		2,000,000
US TREASURY NOTES	12/15/23	09/30/24	2.13%		1,750,000
US TREASURY NOTES	01/02/24	09/30/24	4.75%		3,325,000
COMMERCE BANK	10/27/23	10/03/24	5.28%		5,123,038
US TREASURY BILLS	11/15/23	10/03/24	4.76%		2,825,000
US TREASURY BILLS	01/22/24	10/03/24	4.52%		5,165,000
US TREASURY NOTES	01/22/24	10/15/24	4.77%		5,142,000
US TREASURY NOTES	01/22/24	10/31/24	4.76%		5,070,000
US TREASURY BILLS	02/29/24	10/31/24	4.68%		1,467,000
US TREASURY NOTES	01/22/24	11/15/24	4.76%		4,064,000
US TREASURY NOTES	06/15/23	11/30/24	4.75%		3,005,000
US TREASURY NOTES	01/22/24	11/30/24	4.75%		5,095,000
US TREASURY NOTES	01/22/24	12/15/24	4.71%		5,160,000
US TREASURY NOTES	05/31/24	12/15/24	5.00%		4,365,000
US TREASURY NOTES	01/22/24	01/31/25	4.62%		5,046,000
US TREASURY NOTES	01/22/24	02/15/25	4.62%		5,132,000
US TREASURY NOTES	01/22/24	02/28/25	4.56%		5,169,000
US TREASURY NOTES	01/22/24	03/15/25	4.56%		5,128,000
US TREASURY NOTES	01/22/24	03/31/25	4.53%		5,234,000
US TREASURY NOTES	04/04/24	04/15/24	2.63%		3,061,000
US TREASURY NOTES	07/17/23	04/30/25	2.88%		5,330,000
US TREASURY NOTES	01/22/24	04/30/25	4.50%		5,068,000
US TREASURY NOTES	01/22/24	05/15/25	4.46%		5,100,000
US TREASURY NOTES	06/15/23	06/15/25	4.44%		3,107,000
US TREASURY NOTES	07/20/23	06/30/25	2.75%		5,250,000
US TREASURY NOTES	09/22/23	07/31/25	2.88%		5,300,000
US TREASURY NOTES	08/31/23	08/31/25	5.00%		5,200,000
US TREASURY NOTES	01/31/24	08/31/25	4.23%		3,363,000
TOTAL					152,011,038
Municipal Investment Pool: (MIP) Daily Rate	05/01/24	05/31/24	4.02%		2,216
GRAND TOTAL					<u>\$ 152,013,254</u>

**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
MAY 31, 2024
91.7% OF FISCAL YEAR EXPIRED
CASH AND POOLED INVESTMENT ANALYSIS**

FUND	BOOK BALANCE	OUTSTANDING COMMITMENTS	UNENCUMBERED BALANCE	PRIOR YEAR UNENCUMBERED BALANCE
General & PTE Funds	\$ 125,224,925	\$ 18,632,398	\$ 106,592,526	\$ 86,516,201
Adult Supplementary Education Fund	1,671,263	595,728	1,075,535	1,199,370
Student Activity Fund	1,203,285	38,307	1,164,977	1,342,770
Motorcycle Driver Safety Fund	1,353,108	-	1,353,108	1,264,995
Truck Driver Training Fund	1,539,062	587,710	951,351	1,329,630
Auxiliary Enterprise Funds	338,243	310,821	27,422	96,253
Revenue Bond Debt Service Fund	1,389,010	34,117	1,354,894	1,548,574
COM & ITC Repair and Replacement Reserve Funds	557,202	1,148	556,055	417,262
Capital Outlay Funds	12,049,022	4,072,265	7,976,757	6,321,190
Campus Development Fund	2,221,111	287,431	1,933,679	1,408,955
Phase 3 Facilities Master Plan	1,809,126	1,148,775	660,351	2,582,084
Special Assessments Fund	1,619,020	45,460	1,573,560	1,186,630
All Other Funds	8,675,758	9,499,697	(823,938)	1,692,958
TOTAL	\$ 159,650,135	\$ 35,253,858	\$ 124,396,278	\$ 106,906,871

**General/Post-Secondary Technical Education (PTE) Funds
Unencumbered Cash 3 Yr Monthly Trend**



The line chart shows the unencumbered cash balances in the General Fund throughout the year for the last three years. For May, the ending balances were approximately \$106.6 million for 2024, \$86.5 million for 2023, and \$82.7 million for 2022. The estimated fiscal year 2024 ending balance is \$122.3 million.

**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
MAY 31, 2024
91.7% OF FISCAL YEAR EXPIRED
FOUNDATION**

	ACTIVITY YEAR TO DATE MAY 31, 2024	PRIOR YEAR ACTIVITY TO DATE	\$	CHANGE	CHANGE	%
FOUNDATION						
Contribution Income	\$ 2,280,449	\$ 4,902,881				
Event Revenue	661,530	402,584				
Investment Income	4,444,692	2,382,690				
Other Revenue	86,367	52,345				
TOTAL REVENUE	<u>\$ 7,473,038</u>	<u>\$ 7,740,499</u>	\$	(267,461)	(3.5)	%
Student Assistance	\$ 765,895	\$ 777,153				
Program Support	391,630	620,721				
Project Support	547,175	3,018				
Campus Support	64,238	76,044				
Programming Expenses	516,979	690,936				
General & Administrative Expenses	455,609	364,858				
TOTAL EXPENSES	<u>\$ 2,741,526</u>	<u>\$ 2,532,729</u>	\$	208,797	8.2	%
Balance Forward	\$ 45,955,637	\$ 41,036,734				
Revenues Over Expenses	<u>4,731,512</u>	<u>5,207,770</u>				
Ending Balance	<u>\$ 50,687,149</u>	<u>\$ 46,244,504</u>	\$	4,442,645	9.6	%

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

July 18, 2024

**AFFILIATION, ARTICULATION AND REVERSE TRANSFER, COOPERATIVE AND OTHER
AGREEMENTS**

REPORT:

The following agreements are intended to establish contractual relationships between JCCC and other organizations, but are not processed by the procurement department and/or do not involve a payment by JCCC. They are categorized below as either Affiliation Agreements, Articulation and Reverse Transfer Agreements, Cooperative Agreements, or Other Agreements.

AFFILIATION AGREEMENTS

(Provide JCCC students with needed clinical or other career affiliated experiences)

Agency/ Organization	Program(s)	Credit/CE	New/Renewal and Term	Financial Impact/Additional Information
Midwest Anesthesia Associates, P.A.	<u>Academic Programs:</u> ECG Technician Medical Coding Nursing Practical Nursing EMS Dietary Management Pharmacy Technician Phlebotomy Technician HCIS (Healthcare Information Systems)	Credit	Renewal/ The term of this Agreement shall commence on the Effective Date and shall end on the fifth anniversary of the Effective Date.	None/Academic Institution desires that individuals enrolled in its undergraduate and graduate program(s) obtain clinical training and experience at a hospital.

	Respiratory Care CRNA/Anesthesia			
--	--	--	--	--

Gurbhushan Singh
Vice President of
Academic Affairs/CAO

L. Michael McCloud
Executive Vice President/Provost

Judy Korb
Interim President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

July 3, 2024

CASH DISBURSEMENT SUMMARY

REPORT:

This Cash Disbursement Summary Report includes the weekly totals for accounts payable, tuition refunds, and financial aid disbursements. Supplement A to the July 18, 2024 board Packet includes the detailed individual disbursement information.

<u>Date</u>	<u>Control Number</u>		<u>Amount</u>
Accounts Payable Disbursements			
6/03/2024	W0000258	Wire	6,566.00
6/07/2024	00720484 - 00720655	AP	438,376.60
6/07/2024	!0049007 - !0049163	ACH	440,134.91
6/14/2024	00720656 - 00720656	AP	981,932.62
6/14/2024	!0049165 - !0049312	ACH	1,731,861.28
6/14/2024	J0221646	P-Card ACH	295,090.78
6/19/2024	W0000259	Wire	1,743,770.83
6/21/2024	00720822 - 00720877	AP	213,180.55
6/21/2024	!0049313 - !0049390	ACH	1,044,519.54
6/21/2024	J0221704	P-Card ACH	180,483.95
6/24/2024	W0000260	Wire	4,000.00
6/28/2024	00720878 - 00721003	AP	365,515.47
6/28/2024	!0049391 - !0049459	ACH	1,160,415.62
6/28/2024	J0221836	P-Card ACH	158,329.06
			<hr/>
			\$8,764,177.21

Tuition Refunds and Financial Aid Disbursements

6/07/2024	10194467 - 10194476	4,255.00
6/14/2024	10194477 - 10194539	22,592.53
6/21/2024	10194540 - 10194675	111,304.50
6/28/2024	10194687 - 10194687	11,595.00
06/03/2024-06/30	Refund ACH	681,439.51
		<hr/>
		\$831,186.54
		<hr/>
Total Cash Disbursements		<u><u>\$9,595,363.75</u></u>

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of \$9,595,363.75.

Janelle Vogler
Vice President and Chief Financial Officer

Rachel Lierz
Executive Vice President
Finance & Administrative Services

Judy Korb
Interim President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

July 18, 2024

GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grants, contracts and awards have been approved for funding.

1. Carl Perkins Program Improvement Grant FY25
Funding Agency: U.S. Department of Education / Kansas Board of Regents
Purpose: To develop more fully the academic, career and technical skills of students enrolled in career and technical education programs.
Duration: July 1, 2024 – June 30, 2025
Grant Administrator: Shelia Mauppin
Amount Funded: \$528,932
JCCC Match: - 0 -
Applicant: JCCC
2. Adult Education Workforce Innovation and Opportunity Act Grant FY25
Funding Agency: U.S. Department of Education / Kansas Board of Regents
Purpose: The grant funding supports services offered through Johnson County Adult Education (JCAE) / Continuing Education, including adult education, workplace and family literacy, English language acquisition, and workplace preparation.
Duration: July 1, 2024 – June 30, 2025
Grant Administrator: Leslie Dykstra
Amount Funded: \$872,293
JCCC Match: \$357,332
Applicant: JCCC

The following grants have been submitted on behalf of the college.

1. Community Oriented Policing Services Technology and Equipment Program
Funding Agency: U.S. Department of Justice
Purpose: To purchase training vehicles and supplies for the Johnson County Regional Police Academy at Johnson County Community College.
Duration: March 9, 2024 – March 8, 2026

Grant Administrator: Sonta Wilburn
Amount Requested: \$150,000
JCCC Match: - 0 -
Applicant: JCCC

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Katherine B. Allen
Vice President
College Advancement & Government Affairs

Judy Korb
Interim President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

July 18, 2024

TRANSFER TO JCCC FOUNDATION TRIBUTE FUND

REPORT:

Carol Gard is retiring from the college. She has requested that in lieu of a retirement gift, the \$150 designated for this gift be donated to the JCCC Foundation student scholarship fund. Ms. Gard's funds will go to the JCCC Foundation Scholarship fund.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees authorize the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Carol Gard.

Katherine B. Allen
Vice President
College Advancement & Government Affairs

Judy Korb
Interim President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

July 18, 2024

HUMAN RESOURCES

1. Deceased

The Board of Trustees is officially informed that STEPHANIE STEURY, Accounting Specialist II, died June 13, 2024. Ms. Steury joined the full-time college staff on September 25, 2013.

2. Separations

RICHARD WRIGHT, Director, Audit & Advisory Services, July 3, 2024.

SHAWN BIGGS, Professor EMS, Academic Affairs, June 30, 2024.

HANNAH HUNT, Custodian I, Finance & Administrative Services, June 28, 2024.

AMANDA DITTAMI, Assistant Professor Game Development, Academic Affairs, June 30, 2024

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

Christina McGee
Vice President, Human Resources

Judy Korb
Interim President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

July 20, 2024

HUMAN RESOURCES ADDENDUM

1. Separations

SANDRA JOHNSON, Business Development Partner, Workforce Development & Continuing Education, July 19, 2024.

CHRISTOPHER GRAESSLE, Technical Support Technician, Information Services, July 29, 2024.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

Christina McGee
Vice President, Human Resources

Judy Korb
Interim President