JOHNSON COUNTY COMMUNITY COLLEGE
12345 College Boulevard
Overland Park, Kansas

Meeting--Board of Trustees

Hugh Speer Board Room, 137 General Education Building
June 20, 2019 –5:00 p.m.

AGENDA

I.	**CALL TO ORDER**	**Dr. Cook**
II.	**PLEDGE OF ALLEGIANCE**	**Dr. Cook**
III.	**ROLL CALL AND RECOGNITION OF VISITORS**	**Dr. Cook**
IV.	**AWARDS AND RECOGNITIONS**	**Dr. Sopcich**
V.	**OPEN FORUM**	**Dr. Cook**
VI.	**EXECUTIVE SESSION**	
VII.	**COMMITTEE REPORTS AND RECOMMENDATIONS**	

A. Human Resources (pp 1-3) — **Ms. Lawson**
Recommendation: **Pay Range Increase for Exempt and Non-Exempt Staff Positions (p 1)**

B. Learning Quality (pp 4-7) — **Mr. Snider**
Recommendation: **FY20 Learning Quality Working Agenda (pp 4, 6)**

C. Management (pp 7-31) — **Ms. Ingram**
Recommendation: **Official Newspapers (p 7)**
Recommendation: **Sponsorships FY19-20 (pp 7-8)**
Recommendation: **Bond Counsel Services (pp 8-11)**
Recommendation: **Financial Advisor Services (pp 12-14)**
Recommendation: **Reimbursement of Travel Expense Policy, 216,01 and Modifications to the Disposition Of Surplus Property Policy, 215.07 (pp 15-17)**
Recommendation: **Network Infrastructure Equipment Services (p 21)**
Recommendation: **Annual Financial Audit Services (p 22)**
Recommendation: **One Card Transaction System (p 23)**

Recommendation: **Industrial Training Center (ITC) Rooftop Solar PV Design & Installation (p 24)**

Recommendation: **Annual Contract to Print Continuing Education Catalogs, Mailing, and Mail List Management Services (p 25)**

Recommendation: **Pavement Improvements to the Fire Access Drive between Carlsen Center & Nerman Museum (p 26)**

Capital Acquisitions and Improvements (p 28)

Facilities Master Plan Project Matrix (p 29)

VIII. PRESIDENT'S RECOMMENDATIONS FOR ACTION

A. **Treasurer's Report (pp 32-43)** — **Mr. Musil**
B. **Advisory Committees 2019-2020 (p 44)** — **Dr. Sopcich**
C. **Monthly Report to the Board**

IX. OLD BUSINESS

X. NEW BUSINESS

VI. REPORTS FROM BOARD LIAISONS

A. **Faculty Association** — **Dr. Harvey**
B. **Johnson County Education Research Triangle** — **Mr. Cross**
C. **Kansas Association of Community College Trustees** — **Ms. Lawson**
D. **Foundation** — **Mr. Musil**

XII. CONSENT AGENDA — Dr. Cook

A. **Regular Monthly Reports and Recommendations**
   1. **Minutes of Previous Meeting**
   2. **Cash Disbursement Report (pp 45-47)**
   3. **Grants, Contracts and Awards (pp 48-51)**
   4. **Curriculum (p 52)**
   5. **Affiliation, Articulation and Reverse Transfer, Cooperation and other Agreements (pp 53-54)**
   6. **Transfer to JCCC Foundation Tribute Fund (p 55)**
   7. **Meeting Dates for 2019-2020 (p 56)**
B. **Human Resources (pp 57-84)**
   1. **Retirements**
   2. **Separations**
   3. **Reassignments**
   4. **Employment – Regular**
   5. **Employment – Temporary**

6. **Additions or Changes to the FY2018-2019 Staffing Authorization Table for Part-time Regular Staff**
7. **Unpaid Extraordinary Leave of Absence**

C. Human Resources Addendum

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

HUMAN RESOURCES COMMITTEE MINUTES
June 7, 2019

The Human Resources Committee met at 8:00 a.m. on Friday, June 7, 2019, in the Robert F. Lytle Conference Room. Those present were: Angeliina Lawson, Becky Centlivre, Chris Gray, Greg Musil, Jerry Zimmerman, Julie Vivas, Karen Martley, Kathy Wing, Mickey McCloud, Randy Weber, Tanya Wilson, Terri Schlicht, and Shari Dowdall, recorder.

Monitor Compensation Planning: Salary Study Update (HR-3)
Ms. Kathy Wing, Manager, HRIS/Compensation presented an overview of the 2018/2019 Salary Study for salaried positions and all IS position, conducted by Compdata. The analysis was to ensure JCCC compensation program is competitive with the external labor market and aligned with organizational objectives. These studies are repeated every three years.

A 2% increase in pay ranges for all exempt and non-exempt positions was recommended; this adjustment is to the pay ranges themselves, and is separate from the 3% raise authorized by the Board of Trustees.

RECOMMENDATION:
It is the recommendation of the college administration that the Board of Trustees authorize, effective July 1, 2019, a 2% increase to pay ranges for all exempt and non-exempt staff positions as of July 1, 2019.

Human Resources Technology Support Initiatives: Applicant Tracking System Update (HR-7) Ms. Wing, gave an update on the new applicant tracking system. PageUp was selected as the vendor at the May board meeting. Meetings with focus on overall project plan and timeline will occur soon, with process mapping soon to follow. Testing will occur during the fall and early winter months.

Monitor HR & Staff & Organizational Development Strategic Initiatives: Employee Engagement Survey (HR-4) – Karen Martley, Vice President, Continuing Education & Organizational Development gave an update on our third 2019 Employee Engagement Survey. The first and second survey were implemented in 2015 and 2017 as part of an AQIP action project led by a committee made up of faculty and staff. Listening sessions are scheduled in June, July and August during Professional Development Days. The feedback will be used to develop a plan to improve low scoring items on the survey and sustain high scoring items on the survey. The timeline:

- March 4th - Survey distributed
  March 17th – Survey closed
- April 2nd – Survey results
  April 8th-19th - Cabinet review & training
  April 24th- Survey results to Managers
  April 25th- Managers given access to view department results
  April 29th, 30th – Manager training
- May 1st, 2nd, 7th, 8th, 9th, 10th – Manager training
  May 15th - Survey results to Employees
- June 10th - Survey Follow-Up Session, RC 270, 10-11am
  June 26th – Survey Follow-Up Session, RC 270, 1-2pm
- July 11th - Survey Follow-Up Session, RC 101 C 10-11am
  July 23rd- Survey Follow-Up Session, RC 270, 1-2pm
- August - Survey Follow-Up Sessions during Professional Development Days
- Ongoing - Managers met with their teams

Review of Operational Issues: 1st Quarter Stay Interviews Report (HR-6)

Ms. Julie Vivas, Manager, Employee Relations, reviewed the results of the stay interviews for employees hired in the third quarter of 2018.

Monitor Employee Benefit Programs: Affordable Care Act Update (HR-2)

Mr. Jerry Zimmerman, Manager, Benefits, updated the Committee on the current state of the Affordable Care Act provisions as they continue to affect JCCC.

The next Human Resources Committee Meeting is scheduled for Friday, August 2, 2019 at 8:00 a.m. in the Lytle Conference Room.

Human Resources Committee
Working Agenda
2018-2019

Ongoing HR-1 Review and Update Personnel Policies (as needed)

HR-2 Monitor Employee Benefit Programs

- Group 1, 2 and 3 Benefit Plan options
- Review benefit program strategies
- Annual benefit plan non-discrimination testing
- Maintain benefit consulting arrangement
- Manage benefit costs/conduct RFP's as needed
- Implement, monitor and evaluate employee wellness initiative

Ongoing HR-3 Monitor Compensation Planning

- Maintain salary/title guidelines for consistent compensation procedures
- Monitor compensation/develop a strategy for maintaining competitive salaries
- Assess internal and external salary equity
- Salary Study for Exempt positions

Ongoing HR-4 Monitor HR and Staff & Organizational Development Strategic Initiatives

- Monitor mandatory supervisory and compliance training initiatives
- Support leadership and supervisory development
- Support diversity initiatives
- Support improvement strategies in customer service and culture of wellbeing
- Strategic planning for future staffing needs
- Implement action steps based on employee engagement survey

Ongoing HR-5 Monitor and Discuss Collective Bargaining Initiatives

- Monitor administration of faculty agreement
- Support administration in contract negotiations

Ongoing HR-6 Review of Operational Issues

- Quarterly Exit and Stay Interview Reports
- Personnel Recommendations
- Staffing Table and Organizational Changes
- Staff Evaluation Process Revision – continued implementation
- Employee relations/grievance issues

Ongoing HR-7 Human Resources Technology Support Initiatives

Learning Quality Committee
June 3, 2019, 8:30 a.m.
GEB 137
Meeting Minutes

Those present were: Trustee David Lindstrom, Trustee Paul Snider, Malinda Bryan-Smith, John Clayton, Anne Dotterweich (Recorder), Deb Elder, Shannon Ford, Melanie Harvey, James Hopper, Barbara Larson, Cathy Mahurin, Karen Martley, Mickey McCloud, Rick Moehring, Tom Pagano, Terri Schlicht, Gurbhushan Singh and Randy Weber.

LQ2 Monitor the Learning Engagement Process
Updates on academic programs

Pathways Update	Rick Moehring Pete Belk Brent Haverkamp

Rick Moehring, Pete Belk and Brent Haverkamp reviewed the potentially confusing experience some JCCC students have had while trying to navigate through their college experience. The goal of the Pathways program is for the Admissions team to connect with students during orientation and develop a meaningful counselor/advocate/student relationship. The Pathways program would be the central source for accurate information for resources at JCCC including: student life, access services, career development, counseling and the CLEAR program. The stronger relationship will potentially increase the likelihood of the student's academic success and retention. While no student will be required to participate, the program will be available to all students.

LQ1 Review and Update Polices as Needed

LQ Working Agenda for 2019-2020	L. Michael McCloud

L. Michael McCloud, Vice President of Academic Affairs/CAO, presented the working agenda for the 2019-2020 fiscal year. It was approved to move forward for full board approval.

RECOMMENDATION

It is the recommendation of the Learning Quality Committee that the Board of Trustees approve the 2019-2020 Learning Quality Committee working agenda as is show subsequently in the board packet.

LQ3 Monitor Learning Outcomes
Affiliation, Cooperation, Articulation, Reverse Transfer and Other Agreements, Policies, and Procedures

Affiliation Agreement — Cathy Almai-Mahurin

Cathy Almai-Mahurin presented an affiliation agreement with Saint Mary's University. USM will waive the application fee as well as provide JCCC graduates a $2,000, three-year renewable scholarship to the USM Leavenworth campus or a 15% tuition reduction to the Overland Park campus for JCCC students who transfer to USM within twelve months of associate degree completion and 10% thereafter.

The agreement was moved forward for Board approval.

Complete details can be found subsequently in the consent agenda portion of the June 20 board packet.

LQ3 Monitor Learning Outcomes
Curriculum and Program Additions and Modifications

Curriculum Year in Review AY 2018-2019 — James Hopper

James Hopper highlighted the past year's tasks completed by the Educational Affairs Committee. The priority initiative for 2020 will be the adoption of the new general education student learning outcomes (SLO). The proposal being discussed is for the eight current SLO to be consolidated into six.

The meeting adjourned at 8:54 a.m.

Learning Quality Committee
Working Agenda
2019-2020

LQ1 Review and Update Policies as needed LQ2

Monitor the Learning Engagement Process

- Marketing, recruiting, placement, counseling, retention, and support services activities
- Educational planning and development initiatives
- Updates on academic programs

LQ3 Monitor Learning Outcomes

- Program review and assessment practices
- Curriculum and program additions and modifications
- Advisory committee membership and cooperative agreements with other institutions
- Affiliation, cooperation, articulation, reverse transfer and other agreements, policies, and procedures

LQ4 Monitor Faculty Development

- Professional development programs
- Professor Emeritus and Senior Scholar status
- Sabbatical appointments

LQ5 Monitor Student Development

- Student life, leadership and development activities
- Student organization reports
- Student personnel actions

LQ6 Monitor Workforce Education

- Credit/non-credit JCCC partnerships
- Kansas Board of Regents/Post-Secondary Technical Education Authority actions

LQ7 Highlight Technical Support for Learning Activities

LQ8 Review Academic Data Analysis and Research

LQ9 Review Accreditation/the Academic Quality Improvement Program (AQIP) activities

MANAGEMENT COMMITTEE
Minutes
June 5, 2019

The Management Committee met at 8:00 a.m. on Wednesday, June 5, 2019 in the Hugh Speer Board Room, GEB 137. Those present were: Nancy Ingram, Chair; David Lindstrom, trustee; Paul Snider, trustee; Jeff Allen; Malinda Bryan-Smith; Becky Centlivre; John Clayton; Gary Cook; Dr. Leroy Cox; Jim Feikert; Shannon Ford; Bruce Hines; Paul Knoettgen; Dr. Barbara Larson; Jim Lane; Rachel Lierz; Karen Martley; Dr. Mickey McCloud; Justin McDaid; Philip Mein; Linda Nelson, recorder; Mary O'Sullivan; Tom Pagano; Susan Rider; Terri Schlicht; Ali Scott; Dr. Gurbushan Singh; Dr. Joe Sopcich; Janelle Vogler; Dr. Sandra Warner; Dr. Randy Weber; and Tanya Wilson.

MA-10 Monitor Community and Governmental Relations

Official Newspapers

Ms. Ali Scott, Account Planning Coordinator, stated that Kansas statute requires that when a school district – or community college – publishes a legal notice in a newspaper, the newspaper should be one that is published at least weekly 50 times a year in the school's – or college's – district (and at the very least, it should be published in Kansas). The only change noted from previous years is the discontinuation of the Shawnee Dispatch which closed in December 2018.

Therefore, The Legal Record and Tri-County News are recommended as the official newspapers of the College and board of trustees.

RECOMMENDATION:

It is the recommendation of the Management Committee that the board of trustees accepts the recommendation of the College administration to designate The Legal Record and Tri-County News as official newspapers of the College and that publication constitutes legal notice on behalf of the board of trustees.

Sponsorships FY19-20

Ms. Scott also reported that each year JCCC sponsors selected community events that help the College maintain strong community relations and take advantage of advertising opportunities.

	Amount	*Years of participation*
KC Stem Alliance	1,500.00	18
El Centro Anniversary Celebration	1,000.00	16-17, 17-18
STEMS-Arts & Recreation Foundation of OP	2,500.00	16-17, 17-18
Biz Fest	2,000.00	15-16, 16-17, 17-18
KC Tech Week	1,000.00	15-16, 16-17, 17-18
MOCSA Fall Forum	1,000.00	13-14, 14-15, 16-17, 17-18

Shepherd's Center Prime Time Champions	1,200.00	13-14 (Foundation) 14-15, 16-17, 17-18
OMC Community Foundation Holiday Gala	1,500.00	10-11, 12-13, 13-14, 14-15, 16-17, 17-18
Speaking of Women's Health, SM Medical Center	1,500.00	10-11, 11-12, 12-13, 13-14, 14-15, 16-17, 17-18
OP Chamber Convener Reception	300.00	10-11, 11-12, 12-13, 13-14, 14-15, 16-17, 17-18
Books and Boutiques, Saint Luke's South	2,500.00	10-11, 11-12, 12-13, 13-14, 14-15, 16-17, 17-18
Subtotal	16,000.00	
Contingency	2,000.00	
Total	18,000.00	

Recommendation

It is the recommendation of the Management Committee that the board accept the recommendation of the College administration to approve the above-listed sponsorships for the 2019 – 2020 fiscal year at a cost of $16,000, plus an additional $2,000 contingency, for a total cost of $18,000.

MA-2 Guide Budget Development: Monthly Budget Update

The monthly budget update was given by Rachel Lierz, Associate Vice President, Financial Services/CFO. She reported that the Board of Trustees approved the College's 2019-2020 management budget at their meeting on May 16, 2019. The approved budget has been loaded into the College's accounting system. At the July 2019 Board of Trustees meeting the Board votes to approve and publish a one-page portion of the 2019-20 Legal Budget, the Notice of Public Hearing. The public hearing is held in August and the board then votes to approve the 2019-20 Legal Budget. Legal Budget documents are subsequently filed with the State and County.

Trustee Lindstrom asked about proper procedure when making a recommendation that differs from the Administration's. This was in reference to last month's Mill Levy discussion. Administration confirmed that, in this instance, the Administration's budget recommendation was advanced to the full Board without a recommendation from the Management Committee, as noted in the May 1, 2019 Management Committee minutes.

MA-3 Stewardship of College Finances: Bond Counsel

Ms. Lierz reported that administrative staff conducted a Request for Proposal (RFP) for bond counsel services in order to seek detailed proposals in the best interest of the College. The College's bond counsel assists the administrative staff in the preparation and publication of resolutions, certificates, leases, agreements and other legal documents related to debt financing. Fees for serving as bond counsel are payable only upon the performance of services with no annual retainer.

Administrative staff in Procurement Services facilitated the RFP process. Fifteen firms were notified, and two firms responded with detailed proposals. An evaluation

committee reviewed the proposals based on criteria including qualifications and experience, project approach and staffing, and price.

AWARD OF BIDS/RFPs - MULTI-YEAR PURCHASE

$150,000+

June 2019 Management Committee

Bid Title **Source of Funds** **Firms Notified**	**Vendors** **Original Bid Amounts** **First Year / *Five Year Total***	**Current Year** ***Five Year Total***	**Justification** ***If other than Low Bid***
19-061 Bond Counsel Services Base year with 4 optional renewals Source of Funds: General Fund Firms Notified: 15	1. **Gilmore & Bell, P.C.** 2. Kutak Rock LLP **See attached Supplemental Rate Sheet*	Fees are incurred when services are rendered (no annual retainer).	Based on the service capabilities, previous similar experience, and proposed costs, it was determined that Gilmore & Bell, P.C's proposal would most effectively meet the College's requirements.

PURPOSE & DESCRIPTION

The purpose of this RFP was to solicit sealed proposals from qualified firms to establish a contract for Bond Counsel Services. The Bond Counsel (Bidder/Proposer) will assist the College's Administration and Board of Trustees by providing comprehensive bond counsel services including, but not limited to the following: developing and structuring debt financings, legal matters concerning compliance, preparing bond resolutions, preparing preliminary and final official statements, rendering customary written legal opinions as to the validity of the debt financing, preparing and disseminating pre-closing and closing documents, assessing the College's historical compliance with its Continuing Disclosure Obligations, and advising on arbitrage and/or rebate provisions. The Scope of Work is on as "as-needed" basis with no annual retainer intended.

EVALUATION COMMITTEE

- Rachel Lierz - Associate Vice President - Financial Services & Chief Financial Officer
- Jim Feikert - Director of Procurement Services
- Kelsey Nazar - Senior Legal Counsel

MANAGEMENT COMMITTEE RECOMMENDATION

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the proposal from Gilmore & Bell, P.C. for bond counsel services for a FY20 base year and four optional renewal years per the supplemental rates (*following page*).

Supplemental Rate Sheet 19-061 Bond Counsel Fees						
GilmoreBell				KutakRock		
Principal Amount	**Flat Fee**	**Other**		**Principal Amount**	**Flat Fee**	**Other**
Under $2.5M	$15,100			Under $2.5M	$12,000	
$2.5 to $5M	$15,100	+$3.32/$1,000 over $2.5M		$2.5 to $5M	$12,000	+4.75/1000 over $2.5M
$5M to $10M	$23,390	+$1.66/$1,000 over $5M		> $10M	$47,625	+1.50/1000 over $10M
$10M to $25M	$31,730	+$1.00/$1,000 over $10M				
> $25M	$46,730	+$0.85/$1,000 over $25M				
Example:				**Example:**		
$10M principal issue	$23,390 + $8,300 **$31,690**			$10M principal issue	$12,000 + $35,625 **$47,625**	

A-3 Stewardship of College Finances: Financial Advisor

Ms. Lierz stated that administrative staff conducted a Request for Proposal (RFP) for financial advisor services to seek detailed proposals in the best interest of the College. The College's financial advisor assists the administrative staff in reviewing and recommending financial plans for new capital needs, as well as provides monitoring of any outstanding transactions to determine if restructuring opportunities exist. They also assist the College in obtaining new or maintaining existing bond ratings, handling matters related to the public sale of new bond issues and assist in compiling information to meet applicable continuing disclosure requirements. Fees for serving as financial advisor are payable only upon the closing of financing transactions.

Administrative staff in Procurement Services facilitated the RFP process. Thirty-six firms were notified, and two firms responded with detailed proposals. An evaluation committee evaluated the proposals based on criteria including qualifications and experience, project approach and staffing, and price.

AWARD OF BIDS/RFPS - MULTI-YEAR PURCHASE:
$150,000+
June 2019 Management Committee

Bid Title **Source of Funds** **Firms Notified**	**Vendors** **Original Bid Amounts** **First Year / *Five Year Total***	**Current Year** ***Five Year Total***	**Justification** ***If other than Low Bid***
19-062 Financial Advisor Services Base year with 4 optional renewals Source of Funds: General Fund Firms Notified: 36	1. **Piper Jaffray Companies** 2. Baker Tilly Municipal Advisors, LLC **See attached Supplemental Rate Sheet*	Fees are incurred when services are rendered (no annual retainer).	Based on the qualifications and previous similar experience, project approach and staffing, and proposed price/costs, it was determined that Piper Jaffray's proposal would most effectively meet the College's needs.

PURPOSE & DESCRIPTION

The purpose of this RFP was to establish a contract for financial advisor services. The Financial Advisor will assist the College's Administration and Board of Trustees by providing comprehensive financial advisory services including the following: expert financial advice and assistance on financing techniques and options on matters pertaining to the issuance and sale of securities including general obligation bonds, certificates of participation, revenue bonds, refundings, and other municipal financing options available. Provide financing options by conducting studies and analyses to determine cost- effective financing methods, terms, security provisions and repayment structures. Assist with preparation of preliminary and final official statements to provide the market with timely and accurate information about bond issuances. Preparing materials for presentation to national credit rating service agencies regarding the College's financial condition and debt structures. Advise on arbitrage and/or rebate provisions. Compile reports that meet Continuing Disclosure requirements.

EVALUATION COMMITTEE

- Rachel Lierz - Associate Vice President - Financial Services & Chief Financial Officer
- Barbara A. Larson, Ed. D. - Executive Vice President, Finance and Administrative Services
- Jim Feikert - Director of Procurement Services

MANAGEMENT COMMITTEE RECOMMENDATION

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the proposal from Piper Jaffray Companies for financial advisor services for a FY20 base year and four optional renewal years per the supplemental rates (*following page*).

Supplemental Rate Sheet 19-062 Financial Advisor Fees						
Piper Jaffray Companies				**Baker Tilly**		
Category	**Rate**	**Other**		**Category**	**Rate**	**Other**
General Obligation Bonds	$.60/$1,000			General Obligation Bonds	$ 7,500 (Base Fee)	+ $5/$1,000 for the first $2.5M issued
Revenue Bonds	.$75/$1,000					+ $1/$1,000 for amounts over $2.5M issued
Certificates of Participation	$.85/$1,000			Non- ad valorem supported debt and advance refundings	Above x 1.25	
Minimum $7,500 for new money issues and $8,500 for issues with refundings				Debt obligations dependent of successful referenda	Above x 1.10	
Maximum $35,000 for General Obligation and Revenue Bonds and $42,000 for COP						
Example:				**Example:**		
$10M GO Bonds	$7,500 (minimum)			$10M GO Bonds	$7,500	Base fee
					+ $12,500	+ $5/$1,000 for the first $2.5M issued
					+ $7,500	+ $1/$1,000 for amounts over $2.5M issued
					$27,500	Total

MA-1 Review and Update Policies

Ms. Lierz reviewed changes to the Travel Expenses Policy and Ms. Janelle Vogler, Associate Vice President, Business Services reviewed the policy on Disposition of Surplus Property. The recommended changes are not substantive in nature, other than the Disposition of Surplus Property Policy revisions addressing: 1) the designation of the Executive Vice President of Finance and Administrative Services as responsible for overseeing disposition of surplus property, 2) clarification of the acceptable methods of disposition, and 3) raising the value of surplus property that must be reported to Management Committee from $25,000 to $50,000.

RECOMMENDATION

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the Reimbursement of Travel Expenses Policy 216.01 and the modifications to the Disposition of Surplus Property Policy 215.07, as shown subsequently in the Board packet.

Reimbursement of Travel Expenses Policy 216.01

Johnson County Community College
Series: 200: Administrative Services
Section: Travel and Reimbursement of Expenses

Cross-Reference:
Candidate Travel and Reimbursement Operating Procedure 216.04
Overnight Travel Operating Procedure 216.03
Same Day Travel Operating Procedure 216.02

Johnson County Community College will reimburse approved travel expenses incurred in the conduct of an employee's official duties or in the performance of approved activities for the College by a non-employee (i.e. Trustee or candidate for employment) in accordance with applicable laws and regulations. Reimbursable expenses may include transportation, lodging, meals and incidentals, ~~conference~~ registration fees and miscellaneous expenses. All reimbursement of expenses under this Policy and applicable Operating Procedures must be authorized and approved by the appropriate supervisor(s) and/or budget administrator(s) and are subject to the availability of funds.

The President shall establish Operating Procedures for administering reimbursement of expenses under this Policy.

Date of Adoption: 07/06/1982
Revised: 02/17/2005, 02/17/2011, 08/14/2014, 06/__/2019

Disposition of Surplus Property Policy 215.07

Johnson County Community College
Series: 200 Administrative Services
Section: Facilities and Property
Cross-Reference: Disposition of ~~Personal~~Surplus Property Operating Procedure 215.08

Disposition of ~~Personal~~ Property: When College assets/inventory such as equipment, furniture, supplies or other personal property of the College ~~is~~ are obsolete, damaged, worn out or no longer needed by any College department ~~of the College~~, the property shall be deemed ~~"~~surplus property~~,"~~ ("Surplus Property"), and the Executive Vice President ~~or his/her~~of Finance and Administrative Services ("EVP") or designee shall be authorized to dispose of ~~the property~~Surplus Property. Prior to designating property as ~~s~~Surplus Property, reasonable efforts shall be made to redistribute the property for use within the College. Disposition of ~~surplus property~~Surplus Property should focus on stewardship of public property, support the mission of the College, promote sustainability, fairness and transparency, and be conducted in compliance with all applicable laws and regulations.

~~Once a determination is made that a piece of personal property is surplus, it~~Surplus Property may be disposed of in any of the following manners:

1. Trade-in;
2. Advertised public sale (by fixed price, negotiated price, sealed bid or public auction);
3. Donation to ~~a~~educational institutions or non-profit ~~organization (with a preference given to~~ organizations ~~with educational missions);~~;
4. Recycling or salvage; and
5. Trash.

In determining the method of disposal, the ~~President~~EVP or ~~his/her~~ designee shall use best efforts to maximize the value and benefit to the College considering all circumstances, including anticipated proceeds as well as costs associated with each method of disposition.

If the estimated sale value of ~~the surplus personal property~~a piece or lot of Surplus Property exceeds $~~25~~50,000, the President or ~~his/her~~ designee shall report same to the Board Management Committee.

~~Disposition of Real~~For clarification purposes, Surplus Property~~: The disposition by sale, conveyance, or long-term lease of any~~ does not include real property ~~owned by the~~. Disposition of College real property shall be effective only when authorized by an affirmative vote of at least two-thirds of all members of the Board of Trustees.

Date of Adoption: 07/06/1982
Revised: 07/07/1994, 07/11/2007, 08/02/2007, 09/18/2008, 01/27/2011, 11/21/2013, 06/___/2019

MA-5 Monitor Business Services: Single-Source Purchase report

Ms. Vogler reviewed ten single-source purchases.

MA-5 Monitor Business Services: Bid/RFP review and recommendations

Ms. Vogler presented recommendations for the following contract renewals and bids/RFPs:

SUMMARY OF CONTRACT RENEWALS:
$50,000+

June 2019 Management Committee

Contract Contract Number	Vendors Original Bid Amounts	Current Year Renewal Amount	Current Year Renewal Option *Planned Re-bid Date*	Description of Services
Annual Renewal for Multi-Functional Devices & Managed Print Services Agreement JCCC-1286 Base year, 4 optional renewals	**1. SumnerOne, Inc (formerly Unisource Document Products): $103,982.28** 2. All Copy Product s, Inc.: $105,263.12 3. DataMax Kansas City: $122,736.42 4. imageQUEST, Inc: $95,109.60 5. Konica Minolta Business Solutions, Inc: No Bid 6. Mid America Peripheral Support: $167,695.08 7. Ricoh: $421,368.00 8. Xerox Corporation: $185,115.00	$125,000	4 of 4 *February 2020*	For the provision of Multi-Functional Devices (MFDs) and Managed Print Services. Contract Period: July 1, 2019 to June 30, 2020

SUMMARY OF AWARD OF BIDS/RFPS:
$50,000 - $150,000
June 2019 Management Committee

Bid Title **Source of Funds** **Firms Notified**	**Responses** **Original Bid Amounts** **First Year / *Five Year Totals (if applicable)***	**Current Year** ***Five Year Total***	**Justification**
19-071, Black Iron Painting One-time purchase Source of Funds: Capital Outlay Firms Notified: 10	1. **Muscat Painting & Decorating: $49,435.00** 2. Dayco Painting: $67,808.00 3. Impact Painting, LLC: $295,000.00	**$54,379.00** *(total with 10% contingency of $4,944)*	Low bid
19-073, Various Audio Video Equipment One-time purchase Source of Funds: General Firms Notified: 153	1. **SKC Communications: $117,931.55** 2. **Audio Visual Innovations, Inc (dba Sound Perfection, LTD): $29,463.67** 3. G&G Technologies 4. YandS Technologies 5. Adorama 6. Ford Audio 7. Stark Raving Solutions 8. Aves Audio Visual Systems 9. CounterTrade Products 10. Conference Technologies 11. Kansas City Audio-Visual 12. Kong Telecom	**$147,395.22** *(total between the 2 vendors)*	The majority of the 33-line items went to low bidder; however, to avoid multiple contract awards and administrative inefficiencies, some line items were awarded to second low bidder on certain contract items.
19-075, Light Pole Painting One-time purchase Source of Funds: Campus Development Firms Notified: 12	1. **Muscat Painting & Decorating: $978.00/per pole; 70 poles** 2. Dayco Painting: $1,496.00/per pole; 70 poles 3. Impact Painting, LLC: $4,500.00/per pole; 70 poles	**$75,306.00** *(total with 10% contingency of $6,846)*	Low bid

AWARD OF BIDS/RFPs - MULTI-YEAR PURCHASE:
$150,000+
June 2019 Management Committee

Bid Title Source of Funds Firms Notified	Vendors Original Bid Amounts First Year/ *Five Year Total*	Renewal Year 4 of 4 *Remaining Total*	Justification *If other than Low Bid*
15-022 Network Infrastructure Equipment and Services JCCC-1266 Base year with 4 optional renewals Source of Funds: General Fund Firms Notified: 14	1. **CDW Government: Not To Exceed $965,000** 2. Datalink Corp 3. Alexander Open Systems 4. DISYS Solutions	**$965,000** ***$0.00***	Various Network Infrastructure Products and Network Software Subscription License Maintenance Support. This "Not To Exceed" puts a cap limitation on the purchases for this last year of the contract.

PURPOSE & DESCRIPTION

The purpose of this RFP was to establish an annual contract for the purchase of network infrastructure equipment and services. On September 25, 2014, the Board of Trustees approved the establishment of an annual contract with Datalink Corporation. However, services that were provided under the contract with Datalink Corporation were not acceptable and the recommendation was made to award this RFP to the vendor that submitted the next best proposal in terms of pricing and vendor qualifications, which was CDW Government and contract JCCC-1266 was established. This contract was renewable for four additional years, in one-year increments, upon the approval of both parties. This will be the last remaining renewal term under this contract for the coverage period of July 1, 2019 to June 30, 2020.

EVALUATION COMMITTEE

- Mitch Borchers, associate vice president, Business Services
- Gary Cromer, senior buyer, Procurement Services
- Sandra Warner, deputy CIO/director, Administrative Computer Services
- Matthew Holmes, director network/data center operations, Administrative Computer Services
- Martin Huerter, network architect, Administrative Computer Services

MANAGEMENT COMMITTEE RECOMMENDATION

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the renewal of the contract JCCC-1266 with a total not to exceed $965,000.00 for the remaining renewal through June 30, 2020.

AWARD OF BIDS/RFPs - MULTI-YEAR PURCHASE:
$150,000+
June 2019 Management Committee

Bid Title Source of Funds Firms Notified	Vendors Original Bid Amounts First Year / *Five Year Total* JCCC and JCCC Foundation combined	Renewal Year 1 of 4 *Remaining Total*	Justification *If other than Low Bid*
18-042, Annual Financial Audit Services JCCC-1448 Base year with 4 optional renewals Source of Funds: General Firms Notified: 8	1. **RubinBrown LLP: $76,350.00 / *$405,410.00*** 2. Allen, Gibbs & Houlik, L.C: $82,014.00 / *$410,070.00* 3. BKD, LLP: $88,500.00 / *$442,500.00* 4. CliftonLarsonAllen LLP: $86,000.00 / *$430,000.00* 5. Grant Thornton LLP: No Bid 6. RSM US LP: $86,100.00 / *$430,500.00*	**$69,120.00** *$219,140.00* *The above numbers do not include the JCCC Foundation. An additional $5,000 is included annually as contingency for any required audits of additional major Federal programs.*	A thorough evaluation process occurred, included reviewing and ranking the written proposals according to the RFP evaluation criteria. Three proposers were interviewed by the review committee. It was determined that the proposal submitted by RubinBrown LLP would best meet the needs of the College.

PURPOSE & DESCRIPTION

The purpose of this RFP is to establish a contract for annual financial audit services for JCCC and the JCCC Foundation. Proposers were requested to respond with fee schedules and qualifications for performing professional services related to the College's general-purpose financial audit, compliance audit, Foundation financial audit, and tax reporting and compliance. The JCCC Foundation pays their respective audit fees separately. The initial contract was for the FY end June 30, 2018 audit. The contract is renewable for four additional years, in one-year increments, upon the approval of both parties.

ORIGINAL EVALUATION COMMITTEE

- Mitch Borchers: Associate Vice President, Business Services
- Jim Feikert: Director, Procurement Services
- Debbie Brewer: Financial Aid Supervisor - Accounting, Student Financial Aid
- Kailyn Hendrickson: Accountant, Financial Services
- Jo Ann Konecny: Foundation Accountant, Institutional Advancement
- Rachel Lierz: Associate Vice President, Financial Services/CFO
- Susan Rider: Director, Accounting Services & Grants, Financial Services
- Janelle Vogler: Associate Vice President Business Services
- Christal Williams: Director, Financial Aid, Student Financial Aid

MANAGEMENT COMMITTEE RECOMMENDATION

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve an annual contract for financial audit services with RubinBrown, LLP for the JCCC current year amount of $69,120.00 and $219,140.00 for the remaining three option years for a total estimated total expenditure of $288,260.00.

AWARD OF BIDS/RFPs - MULTI-YEAR CONTRACT:
$150,000+
June 2019 Management Committee

Bid Title Source of Funds Firms Notified	Vendors Original Bid Amounts First Year/ *Five Year Total*	Renewal Year 1 of 4 *Remaining Total*	Justification *If other than Low Bid*
18-054 One Card Transaction System JCCC-589 Base year with 4 optional renewals Source of Funds: General Fund Firms Notified: 33	1. **Blackboard: Not To Exceed $98,613.15 / $385,732.75** 2. TouchNet $189,798.63 / $948,993.15 3. The CBORD Group $139,423.00 /$697,115	**$71,779.90** ***$215,338.95***	Low Bid

PURPOSE & DESCRIPTION

The purpose of this RFP was to establish a full service one card transaction system to support cash/credit card purchases along with closed loop account purchases. By closed loop account purchases, we are referring to the functionality most card programs offer where funds can be deposited on a student card in various accounts to be used at specific locations on campus such as the Bookstore or Dining Services. The initial contract period was July 1, 2018 to June 30, 2019. This year is the first of four optional renewal periods.

EVALUATION COMMITTEE

- Jason Arnett, Manager Dining Services
- Louise Cooper, Senior Accounting Analyst for Dining Services
- Debbie Brewer, Financial Aid Supervisor
- Megan Casey, Assistant, Bursar Office
- Ashawnte Thompson, Manager Bookstore
- Jay Glatz, Director of Dining Services
- Laura Radke, Senor Project Manager Computer Services
- Jean Keating, Accounting Clerk for Dining Services
- Gayle Callahan, Director of Bursar Operations
- Gary Cromer, Senior Buyer of Procurement Services

MANAGEMENT COMMITTEE RECOMMENDATION

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the renewal of the contract JCCC-589 with a total not to exceed $71,779.90 for the renewal through June 30, 2020 and $215,338.95 for the remaining three option years for an estimated total expenditure of 287,118.85.

AWARD OF BIDS/RFPs - SINGLE PURCHASE:
$150,000+
June 2019 Management Committee

Bid Title Source of Funds Firms Notified	Vendors Original Bid Amounts	Single Purchase	Justification *If other than Low Bid*
19-046, Industrial Training Center (ITC) Rooftop Solar PV Design & Installation Source of Funds: Capital Outlay General Fund ITC Repair/Maintenance Firms Notified: 26	1. **Artisun Solar: $884,000.00** 2. Brightergy: $877,498.25 3. Cromwell Solar: $885,986.00 4. MC Power: $886,000.00 5. KCP&L Solar: $880,600.00 6. Altenergy: $885,792.00 7. Lifetime Solar: $885,000.00 8. Influent Energy: $886,000.00	$884,000.00	A thorough evaluation process was conducted, and vendor proposals and system designs were reviewed. The evaluation criteria included administrative and technical requirements, maximum efficiency and energy output from proposed systems, scope of work, and prior experience with similar installations. It was determined that the proposal submitted by Artisun Solar most effectively met the College's requirements.

PURPOSE & DESCRIPTION

The purpose of this Request for Proposal (RFP) is to establish a contract for the design and installation of a rooftop solar photovoltaic (PV) system to be installed on the roof of the Industrial Training Center (ITC) & Campus Services Building (CSB). The intent is to maximize the value via a design/build approach where the top-ranked firm will provide the design and engineering specifications based on the desire to maximize the budget of $886,000.00 and provide the best long-term value for PV production (without impeding the safety and maintenance of the roof and other systems on the roof).

ORIGINAL EVALUATION COMMITTEE

- Rex Hays: Associate Vice President, Campus Services/Facility Planning
- Jeff Allen: Director, Campus Services and Energy Management
- Michael Rea: Sustainability Project Manager, Campus Services
- Larry Allen: Senior Buyer, Procurement Services

MANAGEMENT COMMITTEE RECOMMENDATION

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the proposal from Artisun Solar for a total expenditure not to exceed $884,000.00 for the design and installation of a rooftop solar photovoltaic (PV) system to be installed on the roof of the Industrial Training Center (ITC) & Campus Services Building (CSB).

AWARD OF BIDS/RFPs - MULTI-YEAR PURCHASE:
$150,000+
June 2019 Management Committee

Bid Title **Source of Funds** **Firms Notified**	**Responses** **Original Bid Amounts** **First Year / *Five Year Total***	**Current Year** ***Five Year Total***	**Justification** ***If other than Low Bid***
19-079, Annual Contract to Print Continuing Education Catalogs, Mailing, and Mail List Management Services Base year with 4 optional renewals Source of Funds: General Firms Notified: 91	1. **Allen Press, Inc: $306,729.75 / *$1,533,648.75*** 2. Kingery Printing Company: $298,575.00 / *$1,492,875.00* 3. Mittera Group, Inc: $313,857.15 / *$1,569,285.75* 4. Walsworth Publishing Company: $328,028.34 / *$1,640,141.70*	**$306,729.75** ***$1,533,648.75***	Based on the service capabilities, higher education experience and proposed costs, it was determined that Allen Press, Inc.'s proposal would most effectively meet the College's requirements.

PURPOSE & DESCRIPTION

The purpose of this RFP is to establish the Annual Contract to Print Continuing Education Catalogs, Mailing and Mail List Management Services. This will include the annual printing and mailing of the JCCC Continuing Education catalog for Spring/Summer/Fall. This also includes providing mail list management/maintenance services. The initial term of the contract will be from July 1, 2019 through June 30, 2020 and is renewable for four additional years, in one-year increments, upon the approval of both parties.

ORIGINAL EVALUATION COMMITTEE

- Julie Neemeyer: Creative and Content Manager
- Staci Malone: Account Planning Coordinator, Continuing Education
- Tracey Nichols: Buyer
- Jake Akehurst: Program Director, Continuing Education

MANAGEMENT COMMITTEE RECOMMENDATION

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the proposal from Allen Press, Inc. for the Continuing Education catalog printing, mailing and mail list management services for a July 1, 2019 - June 30, 2020 base year of $306,729.75 and a total expenditure not to exceed $1,533,648.75 for the optional renewals through 2024.

AWARD OF BIDS/RFPs - SINGLE PURCHASE:
$150,000+
June 2019 Management Committee

Bid Title Source of Funds Firms Notified	Vendors Original Bid Amounts	Single Purchase	Justification *If other than Low Bid*
19-086 Pavement Improvements to the Fire Access Drive between Carlsen Center & Nerman Museum Source of Funds: 0201, General Fund Firms Notified: 9	1. **Gunter Construction: $169,025.80** 2. Carthage Stoneworks: non-responsive as their bid for Alternate #1 didn't include the concrete portion	**$169,025.80**	One responsive bid for both the base bid ($121,032.80) & alternate #1 ($47,993.00).

PURPOSE & DESCRIPTION

The purpose of this Request for Bid (RFB) is for pavement improvements to the Fire Access Drive between the Carlsen Center and Nerman Museum (as deemed necessary by the Overland Park Fire Department). This includes the demolition of the existing fire lane and the replacement pavement, sidewalk, curbs & gutters. Also included in this bid scope was Alternate #1 for the Carlsen Center entry paver repair that was significantly deteriorated.

ORIGINAL EVALUATION COMMITTEE

- Rex Hays: Associate Vice President, Campus Services/Facilities Planning
- Jeff Allen: Director, Campus Services & Energy Management
- Larry Allen: Senior Buyer, Procurement Services

MANAGEMENT COMMITTEE RECOMMENDATION

It is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the low bid from Gunter Construction in the amount of $169,025.80, with an additional 10% contingency of $16,903.00 to allow for possible unforeseen costs, for a total expenditure not to exceed of $185,928.80.

MA-4 Monitor Facilities: FY 2019 Capital Infrastructure Inventory and One, Five and Ten-year Replacement plan

In Mr. Hays absence, Mr. Jeff Allen, Director Campus Services and Energy Management, presented an overview of the capital infrastructure inventory and replacement plan. The detailed information is updated annually by Campus Services' staff and is the model that guides the decision-making process and allocation of resources for preventative maintenance and preservation of the building infrastructure. A copy of the report was made available on flash drive.

MA-4 Monitor Facilities: Capital Acquisitions and Improvements: Progress Report

Mr. Allen provided the committee with an update on facilities projects from the capital acquisitions and improvements matrix.

MA-4 Review financial plans for capital improvements

Barbara Larson, Executive Vice President Finance and Administrative Services presented a report summarizing the budgets and expenditures to date for the various projects associated with the Facilities Master Plan. Dr. Larson also reviewed progress on the various infrastructure projects currently under construction on campus.

Johnson County Community College
As of June 1, 2019
(reflects payments issued through May 24, 2019)

Project Description	Professional Service Scope of Work	Consultant / Contractor	Date(s) Board Approval	Fund	Contract Amount	Change Orders or Contingency	Total Amount Committed	Contract Amount Paid	Reimb. Exp. Amount Paid	Amount Paid To Date	% Paid to Date	% Project Compl.	Estimated Completion Date
MAJOR PROJECTS INCLUDED IN 2018-2019 MANAGEMENT BUDGET (Approx. $100,000 & over)													
Active Learning Classrooms	A/E Services						0						
	Cons. Serv/Equip.	Lifeline Mobile/KBS		GF	394,025	29,935	394,025						8/19
	Total Contract Commitments/Payments to Date				394,025	29,935	**394,025**	0	0	**0**			
	Original Project Budget						**600,000**						
Carlsen Center	A/E Services	The Clark Enersen		GF	22,750		22,750	9,200		9,200	**40%**		
1st Floor Restrooms	Cons. Serv/Equip.	The Wilson Group		GF	142,960	14,296	157,256	6,650		6,650	**4%**		6/19
	Total Contract Commitments/Payments to Date				165,710	14,296	**180,006**	15,850	0	**15,850**			
	Original Project Budget						**175,000**						
Fire Alarm Device Upgrades	A/E Services						0						
Carlsen Center, CSB, GEB, GYM,	Cons. Serv/Equip.	Johnson Controls		CO	545,853		545,853	523,955		523,955	**96%**	96%	5/19
LIB & OCB	**Total Contract Commitments/Payments to Date**				545,853	0	**545,853**	523,955	0	**523,955**			
	Original Project Budget						**593,000**						
Lighting Upgrades -	A/E Services						0						
Interior/Exterior	Cons. Serv/Equip.	FSG/Graybar		CO	106,155		106,155						6/19
	Total Contract Commitments/Payments to Date				106,155	0	**106,155**	0	0	**0**			
	Original Project Budget						**104,000**						
Carlsen Center Parking Garage	A/E Services	Holllis & Miller		CD	9,500		9,500	2,822		2,822	**30%**		
Repairs	Cons. Serv/Equip.	John Rohrer		CD	212,000	21,200	212,000						6/19
	Total Contract Commitments/Payments to Date				221,500	21,200	**221,500**	2,822	0	**2,822**			
	Original Project Budget						**212,000**						
Roof Replacements	A/E Services	Roof Asset Mgmt.		CO/ITC	21,740		21,740	4,923		4,923	**23%**		
Warehouse Roofs A, GYM Roofs C & D,	Cons. Serv/Equip.	Premier Contracting		CO/ITC	616,884		616,884	126,739		126,739	**21%**	20%	7/19
ITC Roofs B, D & E	**Total Contract Commitments/Payments to Date**				638,624	0	**638,624**	131,662	0	**131,662**			
	Original Project Budget						**1,261,720**						
Grand Total Contract Commitments to date for Major 2018-2019 Improvement Projects							**1,540,310**						
Grand Total 2018-2019 Project Budget							**2,352,720**						

Johnson County Community College
Facilities Master Plan Projects
(reflects payments issued through 5/28/19)

			(A-B)				(B+E)	(D+F)
	A	B	C	D	E	F	G	H
Phase 1	**Estimated Project Budget May 2019**	**Approved Construction Guaranteed Maximum Price**	**Non-Construction Costs Project Budget**	**Total Construction Paid**	**Non-Construction Encumbered [1]**	**Non-Construction Paid**	**Total Encumbered**	**Total Paid-to-Date**
CTE Building	$ 27,342,690	$ 23,049,369	$ 4,293,321	$ 17,902,995	$ 3,858,662	$ 2,366,693	$ 26,908,031	$ 20,269,688
OHOW/Motorcycle Garage	564,800	-	-	-	14,410	-	14,410	-
Fine Arts & Design Studios	19,255,864	16,456,063	2,799,801	14,162,412	2,352,714	2,285,043	18,808,777	16,447,455
ATB Renovation	16,803,904	14,367,482	2,436,422	-	806,041	741,307	15,173,523	741,307
WLB Renovation	14,850,290	-	-	-	454,705	78,079	454,705	78,079
Chiller Plant Expansion [2]	2,030,946	1,850,520	180,426	1,277,926	129,087	121,671	1,979,607	1,399,597
Phase 1 Total	**$ 80,848,494**	**$ 55,723,434**	**$ 9,709,970**	**$ 33,343,333**	**$ 7,615,619**	**$ 5,592,794**	**$ 63,339,053**	**$ 38,936,127**

			(A-B)				(B+E)	(D+F)
	A	B	C	D	E	F	G	H
Phase 2	**Estimated Project Budget May 2019**	**Approved Construction Guaranteed Maximum Price**	**Non-Construction Costs Project Budget**	**Total Construction Paid**	**Non-Construction Encumbered [1]**	**Non-Construction Paid**	**Total Encumbered**	**Total Paid-to-Date**
Outdoor Site Work, Athletics	$ 12,857,459	$ 11,262,172	$ 1,595,287	$ 3,596,912	$ 1,112,961	$ 1,026,519	$ 12,375,133	$ 4,623,431
GYM Renovation	1,300,000	1,129,356	170,644	1,113,710	5,370	5,370	1,134,726	1,119,080
Resource Center Renovation	6,859,561	5,420,383	1,439,178	342,644	924,066	303,761	6,344,449	646,405
Student Center Renovation	8,806,915	6,996,091	1,810,824	2,848,520	1,382,418	849,177	8,378,509	3,697,697
Phase 2 Total	**$ 29,823,935**	**$ 24,808,002**	**$ 5,015,933**	**$ 7,901,786**	**$ 3,424,814**	**$ 2,184,827**	**$ 28,232,816**	**$ 10,086,613**

Total Facilities Master Plan	**$ 110,672,429**	**$ 80,531,436**	**$ 14,725,903**	**$ 41,245,119**	**$ 11,040,433**	**$ 7,777,620**	**$ 91,571,869**	**$ 49,022,739**

(1) The "Non-Construction Encumbered" column figures represent Purchase Order totals to date. Non-Construction costs include "soft costs" such as fees for architectural/engineering services, surveys, geotechnical testing, furniture, fixtures and equipment.

(2) Approximately $700,000 for Chiller Plant Expansion to be funded from 2016 Capital Bond issue related to HVAC upgrades.

MANAGEMENT COMMITTEE
Working Agenda
FY 2018-2019

MA-1 Review and Update Policies as needed

MA-2 Guide Budget Development

- FY 2018-2019 Legal budget publication (July)
- Assessed valuation: Update (July)
- FY 2018-2019 Budget adoption (August)
- Management Budget reallocations: Semi-annual review (August, January)
- Proposed Budget guidelines and calendar for FY 2019-2020 (October)
- Budget Projection Model: Review (November)
- Guidelines for FY 2019-2020 Budget adoption (December)
- Board of Trustees budget workshop: Update (April)
- Budget: Monthly update

MA-3 Stewardship of College Finances

- Banking Services (January)
- Kansas Municipal Investment Pool (KMIP) statement of assets: semi-annual review (November, May)
- Financial Ratio Analysis (January)
- Bonds: Bond Counsel; Financial Advisor (June)

MA-4 Monitor Facilities

- Capital acquisitions and improvements: monthly progress report
- FY 2019 Capital Infrastructure Inventory and One, Five and Ten-Year Replacement Plan: review (June)
- Leases – as needed
- Review and recommend financial plans for capital improvements to the Board of Trustees

MA-5 Monitor Business Services

- Sole-Source/Non-Competitive Purchases report: Review monthly purchasing report
- Bid/RFP review and recommendations
- Procurement Card Program summary (April)

MA-6 Monitor Information Services

- Information Technology Quarterly Report (July, October, January, April)

MA-7 Insurance Program: Report (July, January)

MA-8 Highlight various JCCC programs and activities

- Sustainability
- Cultural Offerings
- Grants Activities
- Continuing Education
- (Others may include Athletics, Auxiliaries, or other departments we wish to highlight)

MA-9 JCCC Foundation annual report (October)

MA-10 Monitor Community and Governmental Relations

- JCCC Official Newspapers (June)
- Sponsorships (June)
- College Lobbyist update (November)

MA-11 Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements as needed

MA-12 Management Committee Working Agenda (July)

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 6, 2019

TREASURER'S REPORT

The following pages contain the Treasurer's Report for the month ended April 30, 2019.

Expenditures in the primary operating funds are within approved budgetary limits.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of April 2019, subject to audit.

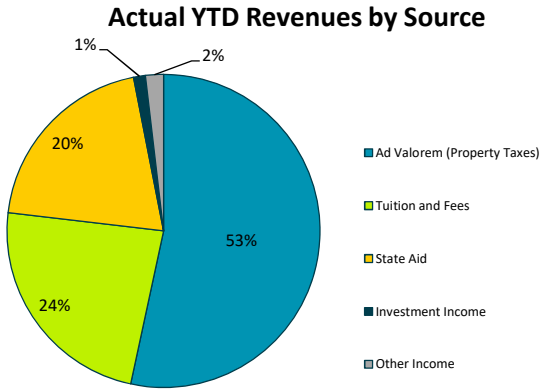
Rachel Lierz
Associate Vice President
Financial Services/CFO

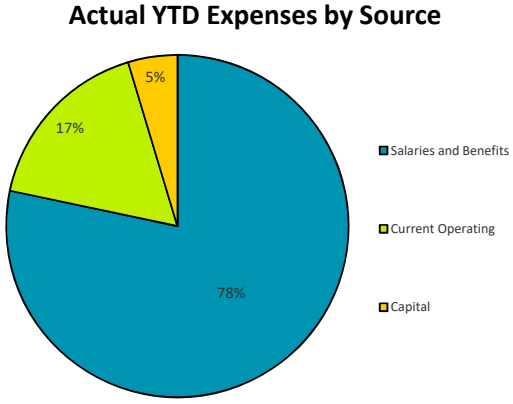
Barbara A. Larson
Executive Vice President
Finance and Administrative Services

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2019
83.3% OF YEAR EXPIRED
I. GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS

	ADOPTED BUDGET 2018-2019	ACTIVITY THIS MONTH 2018-2019	ACTIVITY YEAR TO DATE 2018-2019	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
GENERAL/PTE FUNDS					
Ad Valorem (Property Taxes)	$ 99,506,143	$ -	$ 60,368,126	61%	$ 59,327,540
Tuition and Fees	30,495,790	(16,165)	26,570,707	87%	27,472,279
State Aid	20,886,221	-	22,702,573	109%	21,872,076
Investment Income	500,000	157,673	1,394,325	279%	703,723
Other Income	2,500,767	191,942	2,086,096	83%	2,980,342
TOTAL REVENUE	$ 153,888,921	$ 333,450	$ 113,121,827	74%	$ 112,355,960
Salaries and Benefits	$ 113,246,968	$ 9,802,447	$ 90,502,834	80%	$ 86,827,491
Current Operating	29,382,470	1,944,964	19,671,480	67%	19,073,023
Capital	11,730,479	1,385,475	5,376,358	46%	2,316,086
Debt Service	3,452,535	750	3,373,103	98%	1,697,189
TOTAL EXPENSES	$ 157,812,452	$ 13,133,636	$ 118,923,775	75%	$ 109,913,789
Unencumbered Cash Rollforward:					
Beginning Balance			$ 93,365,942		$ 87,965,755
Revenues Over Expenses			(5,801,947)		2,442,171
Encumbrances & Other Activity			(8,053,325)		(5,921,794)
Ending Balance			$ 79,510,670		$ 84,486,132





JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2019
83.3% OF YEAR EXPIRED
I. GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS
EXPENDITURE DETAIL BY NATURAL CLASSIFICATION

	ADJUSTED BUDGET 2018-2019	ACTIVITY THIS MONTH 2018-2019	ACTIVITY YEAR TO DATE 2018-2019	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE	YTD CHANGE FROM PRIOR YEAR
Salaries	$ 85,703,183	$ 7,318,704	$ 67,218,522	78%	$ 64,857,989	4%
Benefits	27,544,485	2,483,743	23,284,311	85%	21,969,502	6%
Consultants	-	-	-	0%	110,422	-100%
Event Officials	60,720	107	57,883	95%	44,306	31%
Legal Services	175,000	981	23,788	14%	39,906	-40%
Lobbyist Services	27,840	-	-	0%	9,280	-100%
Audit Services	75,000	-	48,850	65%	60,330	-19%
Collection Costs	80,000	8,473	61,129	76%	63,235	-3%
Insurance, Property/Casualty & Rel	592,577	13,190	546,361	92%	520,336	5%
Other Contracted Services	8,510,948	316,861	5,605,349	66%	5,016,906	12%
SB 155 Shared Funding Payments	528,360	-	227,333	43%	168,136	35%
Overnight Travel	957,637	103,998	443,695	46%	454,283	-2%
Lobbyist Travel & Other	8,600	-	-	0%	-	0%
Travel - AQIP	16,800	3,670	5,356	32%	1,566	242%
Staff Development Travel	362,726	23,933	241,978	67%	215,332	12%
Faculty Continuing Ed Grants	23,999	2,264	13,093	55%	16,294	-20%
Tuition Reimbursement	570,001	814	390,031	68%	430,596	-9%
Same Day Travel	132,158	5,321	54,824	41%	85,332	-36%
Team Travel	-	-	205	0%	159	29%
Supplies and Materials	5,795,414	449,852	3,378,689	58%	3,666,463	-8%
Computer Software	369,980	20,438	271,585	73%	317,071	-14%
Computer Software Licenses	2,354,919	414,239	2,239,346	95%	1,872,314	20%
Technical Training Travel	47,039	(145)	(5,611)	-12%	24,280	-123%
Applicant Travel	25,000	2,224	6,177	25%	7,757	-20%
Recruiting Travel	24,632	3,426	14,817	60%	15,449	-4%
Printing, Binding & Publications	170,229	-	32,484	19%	96,846	-66%
Advertising and Promotions	899,095	67,699	537,514	60%	481,360	12%
Memberships	397,511	11,670	296,380	75%	283,247	5%
Accreditation Expenses	75,265	276	27,569	37%	32,976	-16%
Bad Debt Expense	500,000	-	500,000	100%	500,000	0%
Electric	3,030,000	195,781	2,376,426	78%	2,573,373	-8%
Water	170,000	3,790	104,359	61%	104,397	0%
Natural Gas	57,000	3,031	17,206	30%	14,999	15%
Telephone	238,722	10,559	209,114	88%	231,833	-10%
Gasoline	55,000	4,643	47,775	87%	46,006	4%
Subscriptions	403,625	28,129	332,524	82%	49,171	576%
Rentals and Leases	647,603	38,337	541,923	84%	698,180	-22%
Repairs and Maintenance	590,750	33,266	307,734	52%	205,637	50%
Freight	101,000	17,236	85,079	84%	65,767	29%
Special Events	439,328	70,669	236,357	54%	196,479	20%
Retirement Recognitions	5,000	461	4,070	81%	2,069	97%
Postage	338,507	89,872	230,978	68%	178,184	30%
Contingency	184,550	-	-	0%	5,252	0%
Remodeling and Renovations	1,013,098	14,490	242,167	24%	329,711	-27%
Library Books	184,750	9,462	175,036	95%	145,266	20%
Furniture and Equipment	3,290,235	195,745	2,324,793	71%	1,017,826	128%
Art Acquisitions	3,000	-	-	0%	-	100%
Building Improvements	7,344,301	1,165,778	2,634,362	36%	633,701	316%
Land Improvements	-	-	-	0%	189,581	-100%
Other Tax Assessments	-	-	-	0%	63	-100%
Income Tax	2,200	-	708	32%	-	0%
Grants	105,000	-	43,218	41%	51,527	-16%
Foster Care & Killed on Duty Grant	70,000	-	41,778	60%	56,591	-26%
Federal SEOG Match	57,130	-	73,409	128%	59,313	24%
Principal Payments	1,430,000	-	1,430,000	100%	595,000	140%
Interest Payments	2,017,535	-	1,940,353	96%	1,100,189	76%
Fee Payments	5,000	750	2,750	55%	2,000	38%
Mandatory Transfers	-	-	-	0%	-	100%
TOTAL EXPENSES	$ 157,812,452	$ 13,133,736	$ 118,923,775	75%	$ 109,913,789	8%

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
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83.3% OF YEAR EXPIRED
II. ADULT SUPPLEMENTARY EDUCATION & STUDENT ACTIVITY FUNDS

	ADOPTED BUDGET 2018-2019	ACTIVITY THIS MONTH 2018-2019	ACTIVITY YEAR TO DATE 2018-2019	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
ADULT SUPPLEMENTARY EDUCATION FUND					
Tuition and Fees	$ 4,162,174	$ 341,932	$ 3,502,746	84%	$ 3,509,608
Investment Income	12,000	3,216	28,501	238%	17,965
Other Income	1,755,600	69,045	1,286,941	73%	1,420,459
TOTAL REVENUE	$ 5,929,774	$ 414,193	$ 4,818,187	81%	$ 4,948,032
Salaries and Benefits	$ 3,059,444	$ 155,811	$ 1,847,440	60%	$ 1,843,687
Current Operating	4,586,208	292,887	2,387,579	52%	2,447,802
Capital Items	247,720	0	212,571	86%	89,715
TOTAL EXPENSES	$ 7,893,372	$ 448,699	$ 4,447,590	56%	$ 4,381,203
Unencumbered Cash Rollforward:					
Beginning Balance			$ 1,475,882		$ 1,044,963
Revenues Over Expenses			370,598		566,829
Encumbrances & Other Activity			(396,784)		(62,614)
Ending Balance			$ 1,449,696		$ 1,549,178
STUDENT ACTIVITY FUND					
Tuition and Fees	$ 2,240,000	$ (2,863)	$ 2,120,867	95%	$ 2,197,740
Investment Income	3,000	1,017	11,766	392%	6,286
Other Income	21,500	144	22,267	104%	26,175
TOTAL REVENUE	$ 2,264,500	$ (1,702)	$ 2,154,900	95%	$ 2,230,201
Salaries and Benefits	$ 447,619	$ 36,945	$ 319,055	71%	$ 459,525
Current Operating	698,222	85,935	439,081	63%	435,493
Capital Items	0	0	0	100%	0
Grants/Scholarships	1,383,920	12,747	1,156,724	84%	1,110,123
TOTAL EXPENSES	$ 2,529,761	$ 135,627	$ 1,914,861	76%	$ 2,005,140
Unencumbered Cash Rollforward:					
Beginning Balance			$ 315,230		$ 236,137
Revenues Over Expenses			240,039		225,061
Encumbrances & Other Activity			(116,842)		(92,908)
Ending Balance			$ 438,427		$ 368,290

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TREASURER'S REPORT
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83.3% OF YEAR EXPIRED
III. OTHER FUNDS

	ADOPTED BUDGET 2018-2019	ACTIVITY THIS MONTH 2018-2019	ACTIVITY YEAR TO DATE 2018-2019	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
MOTORCYCLE DRIVER SAFETY FUND					
Tuition and Fees	$ 179,000	$ 27,883	$ 130,513	73%	$ 118,763
Other Income	0	-	40,758	100%	41,020
TOTAL REVENUE	$ 179,000	$ 27,883	$ 171,271	96%	$ 159,783
Salaries and Benefits	$ 71,251	$ 8,288	$ 39,906	56%	$ 30,965
Current Operating	39,542	700	14,373	36%	10,106
Capital Items	0	-	-	100%	-
TOTAL EXPENSES	$ 110,793	$ 8,987	$ 54,279	49%	$ 41,071
Unencumbered Cash Rollforward:					
Beginning Balance			$ 694,915		$ 577,641
Revenues Over Expenses			116,992		118,711
Encumbrances & Other Activity			(5,214)		(3,744)
Ending Balance			$ 806,693		$ 692,608
TRUCK DRIVER TRAINING COURSE FUND					
Tuition and Fees	$ 350,000	$ 48,776	$ 365,503	104%	$ 206,730
TOTAL REVENUE	$ 350,000	$ 48,776	$ 365,503	104%	$ 206,730
Salaries and Benefits	$ 299,086	$ 11,803	$ 89,181	30%	$ 67,725
Current Operating	$ 585,316	6,584	62,717	11%	60,971
Capital	-	-	-	100%	-
TOTAL EXPENSES	$ 884,402	$ 18,387	$ 151,898	17%	$ 128,695
Unencumbered Cash Rollforward:					
Beginning Balance			$ 147,926		$ 66,529
Revenues Over Expenses			213,606		78,035
Encumbrances & Other Activity			(77,290)		(15,523)
Ending Balance			$ 284,242		$ 129,041
SPECIAL ASSESSMENTS FUND					
Ad Valorem (Property Taxes)	$ 387,320	$ -	$ 234,295	60%	$ 225,077
Interest Income	0	1,330	10,986	0%	5,550
TOTAL REVENUE	$ 387,320	$ 1,330	$ 245,281	63%	$ 230,627
Current Operating	$ 305,000	$ 919	$ 208,865	68%	$ 200,765
TOTAL EXPENSES	$ 305,000	$ 919	$ 208,865	68%	$ 200,765
Unencumbered Cash Rollforward:					
Beginning Balance			$ 785,243		$ 617,870
Revenues Over Expenses			36,416		29,862
Encumbrances & Other Activity			(1,609)		(5,838)
Ending Balance			$ 820,050		$ 641,894

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83.3% OF YEAR EXPIRED
IV. AUXILIARY ENTERPRISE FUND - SCHEDULE 1

	ADOPTED BUDGET 2018-2019	ACTIVITY THIS MONTH 2018-2019	ACTIVITY YEAR TO DATE 2018-2019	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUES					
Concessions	$ 10,000	$ -	$ 5,034	50%	$ 7,396
Cosmetology	30,000	2,740	25,611	85%	21,473
Bookstore	6,661,000	88,861	5,176,687	78%	5,870,211
Dining Services	2,290,000	265,390	1,813,418	79%	1,776,370
Coffee Bars	534,000	50,165	407,331	76%	412,615
Vending	401,000	6,865	241,937	60%	331,761
Hiersteiner Center	969,500	113,402	949,347	98%	918,486
HVAC Auxiliary & Auto Technology Project	4,000	-	1,177	29%	687
Printing	275,000	15,932	213,544	78%	238,804
Dental Hygiene	5,000	257	1,737	35%	1,210
Hospitality Management & Pastry Program	55,000	8,006	38,858	71%	34,776
Café Tempo	200,000	16,366	150,695	75%	145,767
Campus Farm	8,500	151	14,113	166%	10,161
TOTAL REVENUES	$ 11,443,000	$ 568,133	$ 9,039,487	79%	$ 9,769,719
EXPENSES					
Concessions	$ 8,500	$ 33	$ 4,719	56%	$ 4,452
Cosmetology	24,000	200	15,350	64%	19,034
Bookstore	5,941,354	165,342	4,440,037	75%	4,894,035
Dining Services	3,139,890	286,671	2,303,825	73%	2,171,200
Coffee Bars	640,773	57,256	469,547	73%	457,508
Vending	497,522	8,140	220,224	44%	354,423
Hiersteiner Center	1,684,125	125,695	1,196,550	71%	1,160,086
HVAC Auxiliary & Auto Technology Project	4,000	-	200	5%	441
Printing	250,000	11,135	94,934	38%	112,945
Dental Hygiene	5,000	-	1,125	22%	990
Hospitality Management & Pastry Program	55,000	2,629	17,125	31%	21,344
Café Tempo	330,284	30,312	257,672	78%	229,068
Campus Farm	8,500	1,125	5,735	67%	5,841
SUBTOTAL	$ 12,588,948	$ 688,538	$ 9,027,044	72%	$ 9,431,366
Other Auxiliary Services Expenses					
Student Center Renovations	$ 500,000	$ 87,957	$ 166,073	33%	$ -
Auxiliary Construction	35,000	-	17,422	50%	11,267
Director	55,850	-	(1,305)	-2%	79,170
Fine Art	-	-	-	0%	-
TOTAL EXPENSES	$ 13,179,798	$ 776,494	$ 9,209,234	70%	$ 9,521,803
Unencumbered Cash Rollforward:					
Beginning Balance			$ 3,564,332		$ 3,232,760
Revenues Over Expenses			(169,747)		247,915
Encumbrances & Other Activity			(903,265)		(269,224)
Ending Balance			$ 2,491,320		$ 3,211,451

JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
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83.3% OF YEAR EXPIRED
IV. AUXILIARY ENTERPRISE FUND - SCHEDULE 2

	2018-2019 YEAR TO DATE NET	2017-2018 YEAR TO DATE NET	NET CHANGE FROM PRIOR YR
Concessions	$ 315	$ 2,944	$ (2,629)
Cosmetology	10,261	2,440	7,821
Bookstore	736,649	976,176	(239,527)
Dining Service	(490,407)	(394,830)	(95,577)
Coffee Bars	(62,216)	(44,894)	(17,322)
Vending	21,712	(22,662)	44,374
Hiersteiner Center	(247,204)	(241,600)	(5,604)
HVAC Auxiliary & Auto Technology Project	977	246	730
Printing	118,611	125,860	(7,249)
Dental Hygiene	612	220	392
Hospitality Management & Pastry Program	21,733	13,433	8,300
Café Tempo	(106,978)	(83,301)	(23,677)
Campus Farm	8,378	4,320	4,058
	$ 12,443	$ 338,352	$ (325,909)

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V. PLANT & OTHER FUNDS

	ADOPTED BUDGET 2018-2019	ACTIVITY THIS MONTH 2018-2019	ACTIVITY YEAR TO DATE 2018-2019	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUE BOND DEBT SERVICE FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ 1,927,041		$ 1,927,041		$ 1,902,973
TOTAL REVENUE	1,643,046	$ 1,262	1,559,783	95%	1,619,235
TOTAL EXPENSES	1,713,260	0	1,488,785	87%	1,471,173
Encumbrances & Other Activity			(0)		(0)
Ending Balance			$ 1,998,039		$ 2,051,035
COMMONS (COM) & INDUSTRIAL TRAINING CENTER (ITC) REPAIR AND REPLACEMENT RESERVE FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 1,459,531		$ 1,459,531		$ 1,331,833
TOTAL REVENUE	150,000	$ 14,856	145,850	97%	137,840
TOTAL EXPENSES	530,000	79,695	141,265	27%	4,719
Encumbrances & Other Activity			(424,702)		(21,831)
Ending Balance			$ 1,039,414		$ 1,443,123
CAPITAL OUTLAY & SERIES 16 CAPITAL OUTLAY GENERAL OBLIGATION PRINCIPAL & INTEREST FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 9,493,605		$ 9,493,605		$ 7,846,579
TOTAL REVENUE	5,738,041	$ 17,372	3,588,764	63%	3,400,710
TOTAL EXPENSES	10,288,375	411,871	2,898,972	28%	2,313,255
Encumbrances & Other Activity			(6,129,738)		(1,098,544)
Ending Balance			$ 4,053,659		$ 7,835,490
CAMPUS DEVELOPMENT FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ 1,408,393		$ 1,408,393		$ 1,702,062
TOTAL REVENUE	966,030	$ (1,232)	916,366	95%	958,197
TOTAL EXPENSES	2,400,000	0	2,049,823	85%	1,204,996
Encumbrances & Other Activity			(339,878)		(108,973)
Ending Balance			$ (64,942)		$ 1,346,290
CAMPUS IMPROVEMENTS SERIES 16 CAPITAL OUTLAY GENERAL OBLIGATION BONDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 454,768		$ 454,768		$ 372,090
TOTAL REVENUE	0	$ 2,028	20,192	0%	23,468
TOTAL EXPENSES	454,768	0	20,587	5%	(15,574)
Encumbrances & Other Activity			(84,040)		23,230
Ending Balance			$ 370,333		$ 434,362

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V. PLANT & OTHER FUNDS (CONTINUED)

	ADOPTED BUDGET 2018-2019	ACTIVITY THIS MONTH 2018-2019	ACTIVITY YEAR TO DATE 2018-2019	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
ARTS BUILDING CONSTRUCTION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ 4,604,562		$ 4,604,562		$ -
TOTAL REVENUE	-	$ -	(4,550,000)	0%	21,448,888
TOTAL EXPENSES	14,762,431	1,799,241	11,158,610	76%	2,076,457
Encumbrances & Other Activity			10,606,459		(15,691,394)
Ending Balance			$ (497,589)		$ 3,681,037
CAREER AND TECHNICAL EDUCATION CONSTRUCTION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ 6,259,190		$ 6,259,190		$ -
TOTAL REVENUE	-	$ -	(897,508)	0%	29,241,875
TOTAL EXPENSES	21,095,790	825,598	12,476,374	59%	3,199,626
Encumbrances & Other Activity			10,656,021		(21,204,909)
Ending Balance			$ 3,541,330		$ 4,837,340
ATB RENOVATION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	$ 1,916,469		$ 1,916,469		$ -
TOTAL REVENUE	-	$ -	-	0%	1,920,723
TOTAL EXPENSES	19,510	18,169	163,829	840%	-
Encumbrances & Other Activity			(36,171)		-
Ending Balance			$ 1,716,469		$ 1,920,723
OUTDOOR SITE & ATHLETIC IMPROVEMENT					
Unencumbered Cash Rollforward:					
Balance Forward	$ -		$ -		$ -
TOTAL REVENUE	-	$ -	11,200,000	0%	-
TOTAL EXPENSES	14,633,713	1,213,116	3,227,520	22%	-
Encumbrances & Other Activity			(8,375,495)		-
Ending Balance			$ (403,014)		$ -
ALL OTHER FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	$ 1,796,839		$ 1,796,839		$ 2,130,763
TOTAL REVENUE	99,454,184	$ 1,036,320	21,663,308	22%	25,696,197
TOTAL EXPENSES	81,850,387	775,956	21,084,847	26%	23,453,518
Encumbrances & Other Activity			316,035		(2,153,283)
Ending Balance			$ 2,691,334		$ 2,220,159

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VI. INVESTMENTS

FUND	CD#	DATE OF ISSUE	DATE OF MATURITY	TERM	INTEREST RATE	MATURED THIS MONTH	INTEREST RECEIVED	CURRENT INVESTMENTS
Capitol Federal Savings	70174496	01/17/19	04/04/19	77 d	2.560	$ 7,000,000	$ 37,804	
US Bank	T-Bill 475027003	01/24/19	04/11/19	77 d	2.300	5,970,483	29,517	
US Bank	T-Bill 475027004	01/24/19	04/18/19	84 d	2.310	9,946,100	53,900	
US Bank	T-Bill 475027005	01/24/19	04/25/19	91 d	2.330	9,941,103	58,897	
UMB Bank	T-Bill 545242044	01/24/19	05/02/19	98 d	2.335			$ 9,936,436
UMB Bank	T-Bill 545242045	01/24/19	05/09/19	105 d	2.350			9,931,458
UMB Bank	T-Bill 545242046	01/24/19	05/16/19	112 d	2.355			9,926,733
US Bank	T-Bill 475027017	01/31/19	05/23/19	112 d	2.340			7,941,760
Capitol Federal Savings	70174825	02/07/19	05/30/19	112 d	2.560			7,000,000
UMB Bank	T-Bill 545245716	02/14/19	06/06/19	112 d	2.360			9,926,578
UMB Bank	T-Bill 545247073	02/21/19	06/13/19	112 d	2.360			9,926,578
Capitol Federal Savings	70177471	03/07/19	06/20/19	105 d	2.510			7,000,000
UMB Bank	T-Bill 545250490	03/14/19	05/30/19	77 d	2.360			2,984,857
UMB Bank	T-Bill 545250506	03/14/19	06/20/19	98 d	2.370			2,980,645
Capitol Federal Savings	70177864	03/21/19	06/27/19	98 d	2.430			6,000,000
Capitol Federal Savings	70178241	04/04/19	06/27/19	84 d	2.470			7,000,000
Capitol Federal Savings	70178399	04/11/19	07/11/19	91 d	2.430			6,000,000
US Bank	T-Bill 475027331	04/18/19	07/18/19	91 d	2.370			9,940,092
UMB Bank	T-Bill 545256793	04/25/19	07/25/19	91 d	2.365			9,940,213
	PREVIOUSLY REPORTED INTEREST						1,628,905	
	TOTAL						1,809,023	116,435,350
Municipal Investment Pool: (MIP) Daily Rate		04/01/19	48/30	30 d	2.000 *		12,540	3,347,945
	PREVIOUSLY REPORTED INTEREST						95,432	
	TOTAL						107,972	
	GRAND TOTAL						$ 1,916,995	$ 119,783,295

* Average daily rate earned for the month of April = 2.00
Rates varied from 2.00 to 2.00
Average 3 month T-Bill rate for the month of April = 2.364
Rates varied from 2.33 to 2.42

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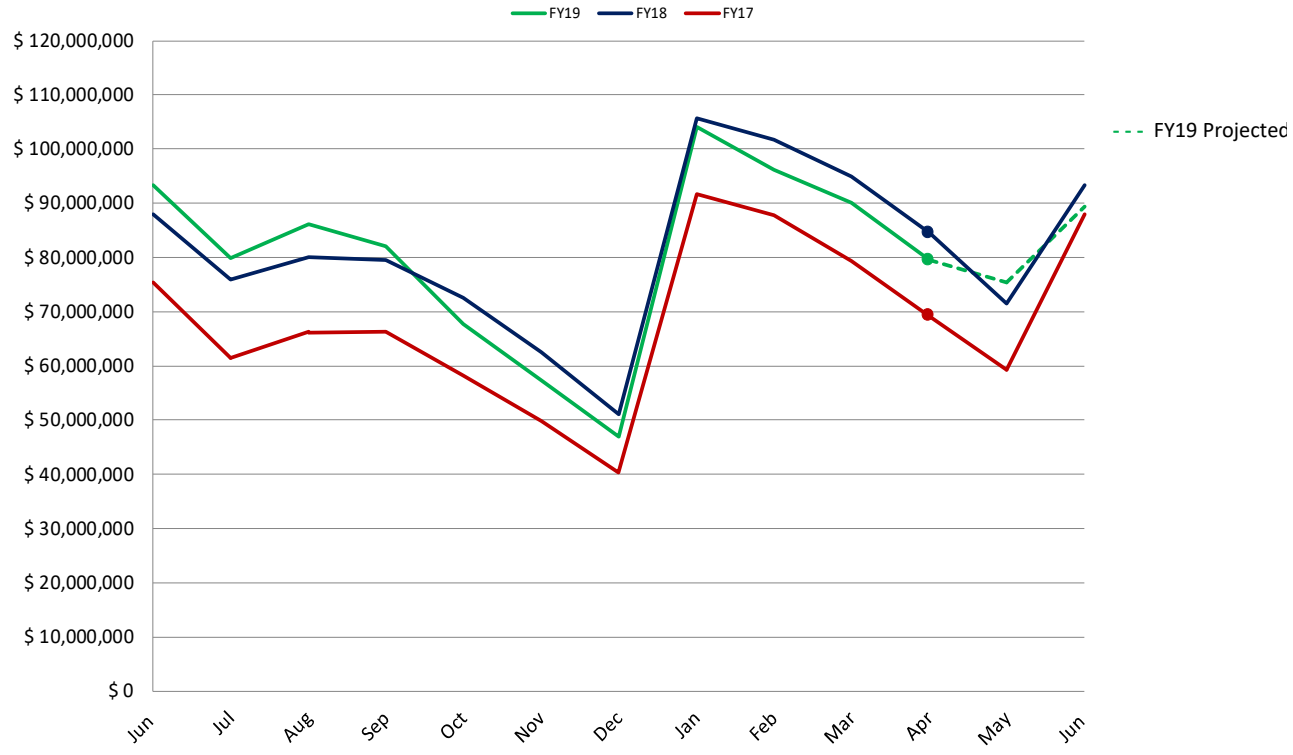
VII. CASH AND POOLED INVESTMENT ANALYSIS

FUND	BOOK BALANCE	OUTSTANDING COMMITMENTS	UNENCUMBERED BALANCE	PRIOR YEAR UNENCUMBERED BALANCE
General & PTE Funds	$ 103,969,039	$ 24,400,543	$ 79,510,670	$ 84,486,132
Adult Supplementary Education Fund	1,997,416	547,721	1,449,696	1,549,178
Student Activity Fund	631,787	193,360	438,427	368,290
Motorcycle Driver Safety Fund	811,992	5,299	806,693	692,608
Truck Driver Training Fund	373,280	89,038	284,242	129,041
Auxiliary Enterprise Funds	3,432,183	940,862	2,491,320	3,211,451
Revenue Bond Debt Service Fund	2,058,663	60,624	1,998,039	2,051,035
COM Repair and Replacement Reserve Fund	14,139	0	14,139	14,139
ITC Repair & Maintenance Reserve Fund	1,464,278	439,003	1,025,275	1,428,984
Capital Outlay & Series 16 GO P&I Funds	10,788,410	6,734,751	4,053,659	7,835,490
Campus Development Fund	305,341	370,282	(64,942)	1,346,290
Special Assessments Fund	826,024	5,975	820,050	641,894
All Other Funds	7,601,813	4,910,479	2,691,334	2,220,159
TOTAL	$ 134,274,364	$ 38,697,936	$ 95,518,602	$ 105,974,692
Series 16 GO Capital Outlay Bond Proceeds	$ 1,060,404	$ 690,070	$ 370,333	$ 434,362

General/Post-Secondary Technical Education (PTE) Funds
Unencumbered Cash 3 Yr Monthly Trend



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TREASURER'S REPORT
APRIL 30, 2019
83.3% OF YEAR EXPIRED
VIII. FOUNDATION

	ACTIVITY YEAR TO DATE APRIL 30, 2019	PRIOR YEAR ACTIVITY TO DATE	$ CHANGE	CHANGE %
FOUNDATION				
Contribution Income	$ 4,457,682	11,757,674		
Event Revenue	549,454	461,667		
Investment Income	820,979	1,538,820		
Other Revenue	53,372	59,778		
TOTAL REVENUE	$ 5,881,487	$ 13,817,939	$ (7,936,452)	(57.4) %
Student Assistance	$ 585,865	547,671		
Program Support	472,647	213,547		
Project Support	5,761,244	25,368		
Campus Support	72,336	70,723		
Programming Expenses	242,381	114,864		
General & Administrative Expenses	380,203	244,887		
TOTAL EXPENSES	$ 7,514,676	$ 1,217,060	$ 6,297,616	517.4 %
Balance Forward	$ 44,512,980	32,395,485		
Revenues Over Expenses	(1,633,189)	12,600,879		
Ending Balance	$ 42,879,791	$ 44,996,364	$ (2,116,573)	(4.7) %

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 20, 2019

ADVISORY COMMITTEES

REPORT:

Advisory committees are important to the educational and service processes at Johnson County Community College. The members of these committees lend their expertise and dedication to help plan relevant educational experiences for our students and to assist the college in articulating its programs with the community. The committees can also be integral to fundraising and job placement.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the advisory committees contained in Supplement B, from July 1, 2019 through June 30, 2020.

L. Michael McCloud
Vice President of Academic Affairs
Chief Academic Officer

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 20, 2019

CASH DISBURSEMENT SUMMARY

REPORT:

Supplement A to the June 20, 2019 Board Packet contains the accounts payable disbursements. The Cash Disbursement Summary includes accounts payable, tuition refunds, and financial aid disbursements.

Date	Control Number		Amount
Accounts Payable Disbursements			
05/02/19	00690740-00690758	AP	$ 108,043.20
05/02/19	!0036102-!0036127	ACH	1,222,526.76
05/03/19	00690759-00690781	AP	91,382.35
05/03/19	!0036128-!0036135	ACH	5,768.01
05/06/19	00690782-00690795	AP	35,791.08
05/06/19	!0036136-!0036153	ACH	8,458.55
05/07/19	00690796-00690818	AP	44,783.27
05/07/19	!0036154-!0036165	ACH	1,085,709.93
05/08/19	00690819-00690851	AP	35,055.14
05/08/19	!0036166-!0036180	ACH	12,256.90
05/09/19	00690852-00690875	AP	34,746.82
05/09/19	!0036181-!0036186	ACH	3,474.61
05/10/19	00690876-00690913	AP	99,330.40
05/10/19	!0036187-!0036197	ACH	72,357.40
05/13/19	00690914-00690943	AP	1,165,157.40
05/13/19	!0036198-!0036202	ACH	77,228.23
05/14/19	00690944-00690998	AP	94,718.74
05/14/19	!0036203-!0036210	ACH	9,752.06
05/15/19	!0036211	P-Card Wire	308,918.97
05/15/19	00690999-00691030	AP	123,256.38
05/15/19	!0036212-!0036215	ACH	5,756.99
05/16/19	00691031-00691067	AP	46,046.82
05/16/19	!0036216-!0036231	ACH	10,878.48
05/17/19	00691068-00691091	AP	198,093.04
05/17/19	!0036232-!0036241	ACH	28,088.85

05/20/19	00691092-00691120	AP	71,433.62
05/20/19	!0036242-!0036259	ACH	205,366.52
05/21/19	00691121-00691136	AP	72,331.73
05/21/19	!0036260-!0036269	ACH	46,458.60
05/22/19	00691137-00691158	AP	95,319.05
05/22/19	!0036270-!0036280	ACH	25,465.02
05/23/19	00691159-00691187	AP	32,331.67
05/23/19	!0036281-!0036290	ACH	48,419.96
05/23/19	!0036291	ACH	104,760.00
05/24/19	00691188-00691201	AP	59,346.47
05/24/19	!0036292-!0036297	ACH	50,040.56
05/28/19	00691202-00691224	AP	40,705.00
05/28/19	!0036298-!0036303	ACH	7,103.45
05/29/19	00691225-00691258	AP	316,269.72
05/29/19	!0036304-!0036319	ACH	222,478.65
05/30/19	00691259-00691322	AP	145,465.39
05/30/19	!0036320-!0036328	ACH	135,199.92
05/31/19	00691323-00691348	AP	139,327.05
05/31/19	!0036329-!0036338	ACH	22,325.78
05/31/19	W0000171	Wire	7,657.87
05/31/19	W0000172	Wire	432.00
05/31/19	W0000173	Wire	9,390.00
06/03/19	00691349-00691377	AP	424,178.52
06/03/19	!0036339-!0036356	ACH	1,586,237.61
06/03/19	00691378-00691395	AP	16,905.72
06/04/19	!0036357-!0036368	ACH	20,704.86
06/05/19	00691396-00691414	AP	61,091.53
06/05/19	!0036369-!0036375	ACH	14,317.94
			$ 8,908,644.59

Tuition Refunds and Financial Aid Disbursements

05/03/19	10171952-10171959	5,796.00
05/10/19	10171960-10171969	9,313.65
05/17/19	10171970-10171984	9,702.29
05/24/19	10171985-10172088	37,649.36
05/31/19	10172089-10172110	11,936.40
05/01/19-05/31/19	Refund ACH	151,703.75
		$ 226,101.45

Total Cash Disbursements $ 9,134,746.04

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of $ 9,134,746.04.

Rachel Lierz
Associate Vice President
Financial Services/CFO

Barbara A. Larson
Executive Vice President
Finance and Administrative Services

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 20, 2019

GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grants have been approved for funding.

1. USA Study Abroad Overseas Capacity Building Initiatives
   Funding Agency: U.S. Department of State / World Learning, Inc.
   Purpose: To develop and launch four new study abroad programs exploring sustainability initiatives across the globe. The project will involve sending JCCC faculty members from across disciplines on exploratory trips to Quebec, Canada; Guatemala City, Guatemala; Fort-de-France, Martinique; and Rabat, Morocco.
   Duration: July 1, 2019 – June 30, 2020
   Grant Administrator: Tom Patterson
   Amount Funded: $28,897.81
   JCCC Match: - 0 -
   Applicant: JCCC

2. Integrating Adult Education Grant FY20
   Funding Agency: U.S. Department of Education / Kansas Board of Regents
   Purpose: To integrate Adult Education and Career and Technical Education activities in two different programs: Computer Support Specialist and Metal Fabrication/Welding.
   Duration: June 3, 2019 – May 15, 2020
   Grant Administrator: Kayla Harrity
   Amount Funded: $10,891.50
   JCCC Match: - 0 -
   Applicant: JCCC

3. Technology Internship Grant - Crompton
   Funding Agency: Kansas Board of Regents
   Purpose: To gain practical experience within a shop environment to support launching the Machining certificate program.
   Duration: June 17, 2019 – August 16, 2019

Grant Administrator: Scott Crompton
Amount Funded: $6,000.00 (includes $3,000 in-kind from Walfab Machine Shop, Inc.)
JCCC Match: -0-
Applicant: JCCC

4. Procurement Technical Assistance Center 2019
   Funding Agency: U.S. Department of Defense, Defense Logistics Agency
   Purpose: To continue the Procurement Technical Assistance (PTA) services to work with local business owners to grow their businesses via sales to the government.
   Duration: February 1, 2019 – January 31, 2020
   Grant Administrator: Jessica Johnson
   Amount Funded: $82,252.00 (JCCC sub-award amount)
   JCCC Match: $105,653.00 (cash and in-kind)
   Applicant: Wichita State University

5. The Jedel Family Foundation Award
   Funding Agency: The Jedel Family Foundation
   Purpose: To support the three primary missions of the Nerman Museum – Educational Programming, Exhibition Programming and Art Acquisitions.
   Duration: One-time award
   Grant Administrator: Bruce Hartman
   Amount Funded: $125,000.00
   JCCC Match: - 0 -
   Applicant: JCCC Foundation

6. Dollar General Literacy Foundation Adult Literacy Grant
   Funding Agency: Dollar General Literacy Foundation
   Purpose: To provide digital literacy instruction to 120 students to increase their skills and confidence in using computers and computer-based information.
   Duration: April 10, 2019 – April 10, 2020
   Grant Administrator: Janice Blansit
   Amount Funded: $7,000.00
   JCCC Match: - 0 -
   Applicant: JCCC Foundation transfer to JCCC

7. Community Development Grants 2019
   Funding Agency: First National Bank Fund c/o the Nebraska Community Foundation
   Purpose: To support the SBDC GAME (Growth through Action, Measurement and Engagement), How to Buy or Sell a Business Conference, and Strategic Management Program.

Duration: July 1, 2019 – June 30, 2020
Grant Administrator: Elisa Waldman
Amount Funded: $10,000.00
JCCC Match: -0-
Applicant: JCCC Foundation transfer to JCCC

The following grants have been submitted on behalf of the college.

1. Carl Perkins Program Improvement Grant FY20
   Funding Agency: U.S. Department of Education / Kansas Board of Regents
   Purpose: To develop more fully the academic, career and technical skills of students enrolled in career and technical education programs.
   Duration: July 1, 2019 – June 30, 2020
   Grant Administrator: Shelia Mauppin
   Amount Requested: $374,647.00
   JCCC Match: -0-
   Applicant: JCCC

2. IME-Becas Scholarship Program 2019-2020
   Funding Agency: Consulate of Mexico in Kansas City
   Purpose: To continue a student scholarship program designed for Mexican students or those of Mexican origin.
   Duration: August 1, 2019 – July 30, 2020
   Grant Administrator: Christal Williams
   Amount Requested: $10,000.00
   JCCC Match: $10,000.00 (JCCC Foundation)
   Applicant: JCCC Foundation

3. JCCC New Dance Partners 2019
   Funding Agency: The Richard J. Stern Foundation for the Arts – Commerce Trust Co.
   Purpose: To provide program support for the JCCC New Dance Partners in September 2019.
   Duration: 1 year
   Grant Administrator: Emily Behrmann
   Amount Requested: $10,000.00
   JCCC Match: - 0 -
   Applicant: JCCC Foundation

4. UMB Charitable Trusts and Foundations Grant
   Funding Agency: UMB Charitable Trusts and Foundations Grant
   Purpose: To support the remodeling cost to transform the ATB building into an advanced training space for welding and machining technology students.
   Duration: June 2019 – March 2020
   Grant Administrator: Rob Wyrick
   Amount Requested: $250,000.00
   JCCC Match: - 0 -
   Applicant: JCCC Foundation

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Tanya Wilson
Interim Vice President, Grants Leadership and Development

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

May 6, 2019

Curriculum

General Education Designations, Effective AY 2020-2021/Summer 2020

- ENGL 236: British Literature to 1800
  - Associate of Applied Science - Humanities, A. Literature/Theater
  - Associate of Arts - Humanities, Literature/Theater
  - Associate of Science - Humanities, Literature/Theater

- ENGL 237: British Literature after 1800
  - Associate of Applied Science - Humanities, A. Literature/Theater
  - Associate of Arts - Humanities, Literature/Theater
  - Associate of Science - Humanities, Literature/Theater

It is the recommendation of the college administration that the Board of Trustees approve the changes to the curriculum as indicated.

L. Michael McCloud
Vice President of Academic Affairs
Chief Academic Officer

Joseph M. Sopcich
President

AFFILIATION, ARTICULATION AND REVERSE TRANSFER, COOPERATIVE AND OTHER AGREEMENTS

REPORT:
The following agreements are intended to establish contractual relationships between JCCC and other organizations but are not processed by the procurement department and/or do not involve a payment by JCCC. They are categorized below as either Affiliation Agreements, Articulation and Reverse Transfer Agreements, Cooperative Agreements, or Other Agreements.

ARTICULATION AND REVERSE TRANSFER AGREEMENTS
(Facilitate the transfer of JCCC students to 4-year institutions and/or the reverse transfer of college credit for completion of a JCCC degree)

Institution	Program(s)	Credit/CE	New/Renewal and Term	Financial Impact/Additional Information
University of St. Mary	AA/AS	Credit	New	USM will waive the application fee as well as provide a $2,000, three-year renewable scholarship to the USM Leavenworth campus within twelve months of associate degree completion, or a 15% tuition reduction to the Overland Park campus for JCCC students who transfer to USM within twelve months of associate degree completion and 10% thereafter.

RECOMMENDATION:
It is the recommendation of the College administration that the Board of Trustees authorize the College to enter into agreements as set forth above.

L. Michael McCloud
Vice President Academic Affairs/
Chief Academic Officer

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 20, 2019

TRANSFER TO JCCC FOUNDATION TRIBUTE FUND

REPORT:

Percy "Chip" Cody and Norma Fordham are retiring from the college. They have requested that in lieu of a retirement gift, the $150 designated for each of their gifts be donated to the JCCC Foundation student scholarship fund. Mr. Cody's funds will go to the Honeywell Scholarship Fund, and Ms. Fordham's funds will go to the Counseling Center Hardship Grant Fund.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees authorize the transfer of $300 from the general fund to the JCCC Foundation student scholarship fund in honor of Percy "Chip" Cody and Norma Fordham.

Rachel Lierz
Associate Vice President, Financial Services

Joseph M. Sopcich
President

June 20, 2019

BOARD OF TRUSTEES MEETING DATES
2019-2020

HUGH SPEER BOARD ROOM
GEB 137

2019	**2020**
JULY 18 (BUDGET PUBLICATION)	JANUARY 16
AUGUST 15 (BUDGET PUBLIC HEARING AND ADOPTION)	FEBRUARY 20
SEPTEMBER 19	MARCH 19
OCTOBER 31*	APRIL 16 (4:00)*
NOVEMBER 21	MAY 14*
DECEMBER 12*	JUNE 18

NOTE: Regular meetings are scheduled for the third Thursday of each month at 5:00 p.m., with the exception of those dates (or times) noted by an asterisk. The regular meeting date and time may be changed by the majority consent of the Board of Trustees (Board Policy 112.00).

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve 2019-2020 meeting dates, as listed above.

Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 20, 2019

HUMAN RESOURCES

1. Retirements

RICHARD MOEHRING (JCCC/KPERS), Dean, Learner Engagement and Success, Student Success, effective June 30, 2020.

SUSAN SWISHER (JCCC/KPERS), Administrative Assistant, Strategic Communications Marketing, General Counsel, effective December 31, 2019.

SUSAN RUSHING (JCCC/KPERS), Transfer Articulation Analyst, Enrollment Management, Student Success, effective September 27, 2019.

RANDAL BREEDEN (JCCC/KPERS), Creative Lead/Designer, Strategic Communications Marketing, General Counsel, effective December 21, 2019.

DON EMERSON (KPERS), Police Officer, Police, Finance and Administrative Services, effective July 5, 2019.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirements.

2. Separations

PAIGE FELLOWS, Social Media and Content Coordinator, Strategic Communications Marketing, General Counsel, effective June 4, 2019.

KAYDE GEISBAUER, Assistant Professor, Dental Hygiene, Healthcare, Public Safety & Wellness Division, Academic Affairs, effective May 31, 2019.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

3. Reassignments

KAREN KOLLER, Administrative Assistant, Continuing Education, Continuing Education and Organizational Development, at $13.72 per hour to Administrative and Research Assistant, Institutional Effectiveness, effective June 10, 2019 at $19.59 per hour.

STEPHANIE BELFORD, Administrative Assistant, Career & Technical Education Transitions Division, Academic Affairs, at $17.98 per hour to Administrative Assistant, Healthcare, Public Safety & Wellness Division, Academic Affairs, effective June 24, 2019 at $17.98 per hour.

SASHA EDELMAN, Office Assistant, Continuing Education, Continuing Education and Organizational Development, at $12.81 per hour to Administrative Assistant, Sciences & Math Division, Academic Affairs, effective June 10, 2019 at $19.59 per hour.

JESSICA GARCIA, Counselor, Learner Engagement and Success, Student Success, at $28.21 per hour to Counselor, Learner Engagement and Success, Student Success, effective July 15, 2019 at an annual salary of $78,986.

CRYSTAL STOKES, Career Information Specialist, Learner Engagement and Success, Student Success, at $17.67 per hour to Interim Coordinator Career Development Center, Learner Engagement and Success, Student Success, effective June 21, 2019 at an annual salary of $55,220.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed reassignments.

4. Employment – Regular

SCOTT SAIA, Lead Groundskeeper, Campus Services, Finance and Administrative Services, effective May 15, 2019 at $17.98 per hour.

PETER MANCINI, Assistant Professor, Reading, Academic Support Division, Academic Affairs, effective August 12, 2019 at $60,267 for a nine-month contract.

MICHAEL PRICE, Assistant Professor, Journalism and Media Communications, Communications, English & Journalism Division, Academic Affairs, effective August 12, 2019 at $70,953 for a nine-month contract.

DAWN BOMAN, Financial Aid Supervisor-Processing, Student Services & Success, Student Success, effective June 21, 2019 at an annual salary of $65,842.

KARIN DAVIS, Assistant Professor, Dental Hygiene, Healthcare, Public Safety & Wellness Division, Academic Affairs, effective August 12, 2019 at $70,953 for a nine-month contract.

XIAOLU WU, Assistant Professor, Biology, Sciences & Math Division, Academic Affairs, effective August 12, 2019 at $73,820 for a nine-month contract.

LISA KOBULARCIK, Assistant Professor Health Occupations, Healthcare, Public Safety & Wellness Division, Academic Affairs, effective July 1, 2019 at $80,886 for a twelve-month contract.

BRYAN CRANSTON, Assistant Professor, Electrical Technology, Industrial Technology Division, Academic Affairs, effective August 12, 2019 at $65,277 for a nine-month contract.

TYLER MANGELS, RR Welding Trainer, Industrial Technology Division, Academic Affairs, effective July 1, 2019 at $71,688 for a twelve-month contract.

DANIEL HORNER, Assistant Professor, Information Systems, Career & Technical Education Transitions Division, Academic Affairs, effective August 12, 2019 at $70,953 for a nine-month contract.

Name	Position	Effective Date	Salary
Renato Lopes	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Faiza Promee	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Andrew Larson	Assistant Textbook Buyer	05/15/19 - 06/30/19	13.59/hour
Cambre Morrow	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Batool Sabhah	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Brett Robertson	Academic Support Technician	05/21/19 - 06/30/19	18.44/hour
Carine Davis	Accounting Specialist	05/22/19 - 06/30/19	14.94/hour

Joseph Quigley	Academic Support Technician	06/03/19 - 06/30/19	18.44/hour
Karanbir Singh	Student Life Ambassador	06/03/19 - 06/30/19	11.65/hour
Iyali Ornelas	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Nathan Preston	Academic Support Technician	06/03/19 - 06/30/19	18.44/hour
Ashlynn Johnson	Campus Police Dispatcher	06/03/19 - 06/30/19	14.94/hour
Kaitlyn Delmain	Academic Support Technician	05/28/19 - 06/30/19	18.44/hour
Christian Sanders	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Faith Maina	Student Life Ambassador	06/17/19 - 06/30/19	11.34/hour
Giuliana Molas	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Sofia Corral-Vale	Student Life Ambassador	06/17/19 - 06/30/19	11.23/hour
Michael Saia	Maintenance Aide	06/03/19 - 06/30/19	12.35/hour
Priscilla Baeta	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Edward Robrahn	Merchandise Clerk	06/06/19 - 06/30/19	12.35/hour
Camille Mullings	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Michael Stonebarger	Student Life Ambassador	06/17/19 - 06/30/19	11.23/hour

Taylor Nguyen	Student Life Ambassador	06/17/19 - 06/30/19	11.23/hour
Johan Marin	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Sarah Baillos	Collaboration Center Support Specialist	06/10/19 - 06/30/19	16.47/hour
Jolie Uwase	Student Life Ambassador	06/03/19 - 06/30/19	11.23/hour
Lisa Le	Student Life Ambassador	06/24/19 - 06/30/19	11.23/hour

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed regular employees.

5. Employment – Temporary

Name	Position	Effective Date	Salary
Jamie Stoffel	Lab Aid, Ceramics	05/13/19 - 06/30/19	11.23/hour
Yovana Hernandez	Dining Services Assistant III	05/09/19 - 06/30/19	11.23/hour
Becker Griffin	Fitness Center Monitor	06/08/19 - 06/30/19	11.23/hour
Joshua Heintzelman	Theatre Shop Assistant	06/03/19 - 06/30/19	12.35/hour
Diane Jarvi	Testing Center Assistant	06/03/19 - 06/30/19	15.09/hour
Layson Stump	Sustainability Intern	05/28/19 - 06/30/19	11.23/hour

Kelsey Spaulding	Sustainability Intern	05/28/19 - 06/30/19	11.23/hour
Sharon Wirsig	Testing Center Assistant	05/20/19 - 06/30/19	14.94/hour
Kathryn Dugan	Library Clerk	05/11/19 - 06/30/19	12.47/hour
Janice Hodgkin	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Catherine Frazier	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Christopher Devictor	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Carolyn Chapman	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Stacy Burbidge	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Leanna Brunner	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Angela Biondo	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Sally Bennett	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Hannah Way	Writing Specialist WTCR	06/01/19 - 06/30/19	22.51/hour
Lorraine McCarty	Writing Specialist WTCR	06/01/19 - 06/30/19	22.51/hour
Lisa McBride	Writing Specialist WTCR	06/01/19 - 06/30/19	22.51/hour
Christopher Patch	Writing Specialist WTCR	06/01/19 - 06/30/19	21.27/hour

Paul Skidmore	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Franklin Robertson	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Amy Pace	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Daniel Murtaugh	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Louise Miles	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Brian Longfellow	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Julie Lane	Writing Specialist WTCR	06/01/19 - 06/30/19	25.82/hour
Julia Newton	Writing Specialist WTCR	06/01/19 - 06/30/19	21.27/hour
Mary Rack	Learning Specialist AAC	06/01/19 - 06/30/19	28.40/hour
Patricia Jonason	Learning Specialist AAC	06/01/19 - 06/30/19	28.40/hour
Ann Williams	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour
Susan Steel	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour
Chari Shoemake	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour
Constance Ross	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour
Traci Putnam	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour

Ella Lychnikova	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour
Kelley Kempker	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour
Julia Gentry	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour
Maureen Gallagher	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour
Mira Thomas	Learning Specialist AAC	06/01/19 - 06/30/19	22.51/hour
Ruphena Fielder	Learning Specialist AAC	06/01/19 - 06/30/19	22.51/hour
Roslyn Bethke	Learning Specialist AAC	06/01/19 - 06/30/19	28.40/hour
Janet Stos	Learning Specialist AAC	06/01/19 - 06/30/19	21.27/hour
Marla Byrne	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour
Alla Sobolevsky	Learning Specialist AAC	06/01/19 - 06/30/19	21.27/hour
Carol Panek-Ellis	Learning Specialist AAC	06/01/19 - 06/30/19	21.27/hour
Lynn Littell	Learning Specialist AAC	06/01/19 - 06/30/19	21.27/hour
Hannah Massman	Learning Specialist AAC	06/01/19 - 06/30/19	21.27/hour
Allison Lassiter	Learning Specialist AAC	06/01/19 - 06/30/19	21.27/hour
Peter Mancini	Learning Specialist AAC	06/01/19 - 06/30/19	21.27/hour

Angela Gibson	Learning Specialist AAC	06/01/19 - 06/30/19	21.27/hour
Stephanie McCall	Learning Specialist AAC	06/01/19 - 06/30/19	25.82/hour
Lydia Perez	Summer Paraprofessional	05/28/19 - 06/30/19	11.23/hour
Hannah Herron	Theatre Shop Assistant	05/28/19 - 06/30/19	12.35/hour
Kelli Porter	Child Care Aide – Substitute	05/28/19 - 06/30/19	11.23/hour
Emily Whiting-Call	Stagehand	05/28/19 - 06/30/19	11.23/hour
Margarita Watson	Lab Aide, Anatomy	06/03/19 - 06/30/19	11.23/hour
Keara Nelson	Child Care Aide – Substitute	05/28/19 - 06/30/19	11.23/hour
Sarah Kenton	Part-time Temp, Nerman Museum	05/25/19 - 06/30/19	12.35/hour
Madison Huber-Smith	Adjunct Representative, Faculty Senate Committee, Academic Affairs	02/19/19 - 05/14/19	320.00/total
Shahla Nikravan	Adjunct Representative, Faculty Senate Committee, Academic Affairs	01/29/19 - 05/14/19	400.00/total
Jeffery Oden	"	"	400.00/total
Tatiana Scanlan	"	"	400.00/total
Frances Wainwright	"	"	400.00/total
Christina Bechtel[a]	GDES Guest Speaker, Arts & Design, Humanities & Soc. Sci.	06/06/19 - 06/06/19	100.00/total

Dr. James Leiker[a]	Department Chair, History, Political Science	07/01/19 - 06/30/20	5,350.00/total
Dr. Pete Peterson[a]	Department Chair, Psychology, Education, Women & Gender Studies	07/01/19 - 06/30/20	5,350.00/total
Mark Cowardin[a]	Department Chair, Art, Photography, Film Media Studies, Animation	07/01/19 - 06/30/20	5,350.00/total
Beate Pettigrew[a]	Department Chair, Music, Theatre	07/01/19 - 06/30/20	5,350.00/total
Terri Nemer[a]	Department Chair, Graphic Design, Computer Desktop Publishing	07/01/19 - 06/30/20	3,850.00/total
Dr. Dennis Arjo[a]	Department Chair, Philosophy, Religion	07/01/19 - 06/30/20	3,850.00/total
Frank Galbrecht[a]	Department Chair, Administration of Justice	07/01/19 - 06/30/20	3,850.00/total
Bobanne Kalkofen[a]	Department Chair, Interior Design, Floral Design	07/01/19 - 06/30/20	3,850.00/total
William McFarlane[a]	Department Chair, Anthropology	07/01/19 - 06/30/20	3,850.00/total
Damon Feuerborn[a]	Department Chair, Drafting, CAD, AutoCAD	07/01/19 - 06/30/20	2,850.00/total
Jonathan Miller[a]	Department Chair, Architecture	07/01/19 - 06/30/20	1,000.00/total
Mary Ellen Davis	Special Project, Business	06/01/19 - 11/27/19	1,000.00/total
Deana Miller[a]	Department Chair, Communications	07/01/19 - 06/30/20	7,500.00/total

Sam Sommerville[a]	"	"	2,675.00/total
Christina Wolff[a]	"	"	2,675.00/total
Lori Brooks[a]	Department Chair, Computing Sciences & Information Tech.	07/01/19 - 06/30/20	1,800.00/total
Russ Hanna[a]	"	"	1,800.00/total
James Hopper[a]	"	"	3,850.00/total
Amanda Kraus[a]	"	"	1,800.00/total
Andrew Lutz[a]	"	"	5,350.00/total
Carol Smith[a]	"	"	3,850.00/total
Dawn Aronoff	Instr., English & Journalism	07/01/19 - 07/24/20	1,182.00/cr.hr.
Sally Bennett	"	"	1,196.00/cr.hr.
Angela Biondo	"	"	1,182.00/cr.hr.
Perrin Blackman	"	"	1,146.00/cr.hr.
Jeffrey Boyer	"	"	1,196.00/cr.hr.
Leanna Brunner	"	"	1,182.00/cr.hr.
David Cantwell	"	"	1,182.00/cr.hr.
William Carpenter[a]	"	"	1,196.00/cr.hr.
Carolyn Chapman	"	"	1,182.00/cr.hr.
James Cooper	"	"	1,225.00/cr.hr.
Jason Crow	"	"	1,054.00/cr.hr.
Dessa Crum[a]	"	"	1,097.00/cr.hr.
Mark Davis	"	"	1,196.00/cr.hr.
Susan Dawson-O'Brien	"	"	1,097.00/cr.hr.
Christopher Devictor	"	"	1,182.00/cr.hr.
Kathleen Ferguson	"	"	1,097.00/cr.hr.
Jennifer Forth	"	"	1,146.00/cr.hr.
Catherine Frazier	"	"	1,182.00/cr.hr.
Anthony Funari[a]	"	"	1,225.00/cr.hr.
Nicholas Hart	"	"	1,146.00/cr.hr.
Ruth Heflin	"	"	1,225.00/cr.hr.
Janice Hodgkin	"	"	1,182.00/cr.hr.
Megan Hoelting	"	"	1,097.00/cr.hr.
Kelsey Huff	"	"	1,097.00/cr.hr.
Matthew Jackson	"	"	1,182.00/cr.hr.
Farrell Jenab[a]	"	"	1,182.00/cr.hr.
Ronald Johnson	"	"	1,097.00/cr.hr.
Rebecca Kastendick	"	"	1,182.00/cr.hr.
Claudia Keh	"	"	1,101.00/cr.hr.
Daniel Kennard	"	"	1,123.00/cr.hr.
Sarah Kern	"	"	1,182.00/cr.hr.

Julie Lane	"	"	1,182.00/cr.hr.
Stacey Lillich	"	"	1,182.00/cr.hr.
Brian Longfellow	"	"	1,182.00/cr.hr.
Ella Lychnikova	"	"	1,182.00/cr.hr.
Karl Magnuson	"	"	1,146.00/cr.hr.
Hannah Massman	"	"	1,146.00/cr.hr.
Lisa McBride	"	"	1,196.00/cr.hr.
Debra McLeod	"	"	1,182.00/cr.hr.
Christine McWard	"	"	1,146.00/cr.hr.
Benedict Messner	"	"	1,137.00/cr.hr.
Daniel Murtaugh	"	"	1,225.00/cr.hr.
Jacqueline Nelson	"	"	1,182.00/cr.hr.
William Ness	"	"	1,190.00/cr.hr.
Julia Newton	"	"	1,146.00/cr.hr.
Emily Nguyen	"	"	1,182.00/cr.hr.
Joel Nichols	"	"	1,137.00/cr.hr.
Amy Pace	"	"	1,182.00/cr.hr.
Loretta Paldino	"	"	1,182.00/cr.hr.
Christopher Patch	"	"	1,146.00/cr.hr.
Staci Petrillo	"	"	1,182.00/cr.hr.
Paul Restivo	"	"	1,225.00/cr.hr.
Samantha Sagastume	"	"	1,062.00/cr.hr.
Tatiana Scanlan	"	"	1,182.00/cr.hr.
Mary Schulte	"	"	1,182.00/cr.hr.
Paul Skidmore	"	"	1,182.00/cr.hr.
Jonathan Small	"	"	1,196.00/cr.hr.
Alla Sobolevsky	"	"	1,097.00/cr.hr.
Jane Stock	"	"	1,182.00/cr.hr.
Shanti Thomas	"	"	1,101.00/cr.hr.
Shannon Tumanut	"	"	1,182.00/cr.hr.
Ashley Walker	"	"	1,097.00/cr.hr.
Hannah Way	"	"	1,146.00/cr.hr.
Craig Workman	"	"	1,196.00/cr.hr.
Laura Ziegler	"	"	1,054.00/cr.hr.
Holly Milkowart[a]	Department Chair, Engl. for Acad. Purposes	07/01/19 - 06/30/20	3,580.00/total
James McWard[a]	Department Chair, English	07/01/19 - 06/30/20	7,500.00/total
Gretchen Thum[a]	Department Chair, Journalism/Media Comm	07/01/19 - 06/30/20	3,850.00/total

Sarah Krumsick	Instr., Healthcare, Public Safety & Wellness	05/22/19 - 07/31/19	38.59/hour
Kelle Oestreich[a]	"	"	38.59/hour
Jeffery Oden	Independent Study, Honors	06/03/19 - 07/25/19	100.00/total
Lani Witters[a]	"	"	100.00/total
Gregory Osterhaus	Instr., Honors Mentor, Honors	06/03/19 - 07/25/19	400.00/total
John Arnold	Instr., Industrial Technology	08/19/19 - 07/30/20	1,054.00/cr.hr.
Dennis Burks	"	"	1,196.00/cr.hr.
Rex Carswell	"	"	1,097.00/cr.hr.
Ray Casey	"	"	1,019.00/cr.hr.
James Clyde	"	"	1,182.00/cr.hr.
Bryan Cranston	"	"	1,019.00/cr.hr.
Doug Crouch	"	"	1,137.00/cr.hr.
Jeffrey Davis	"	"	1,097.00/cr.hr.
Billy Eddy	"	"	1,019.00/cr.hr.
Anthony Eib	"	"	989.00/cr.hr.
Richard Fort[a]	"	"	1,182.00/cr.hr.
Hanan Fouad	"	"	1,182.00/cr.hr.
Heather Hale	"	"	1,182.00/cr.hr.
Danny Hall	"	"	1,097.00/cr.hr.
Phil Hauptman	"	"	1,190.00/cr.hr.
Ed Hensley	"	"	1,182.00/cr.hr.
Paul Ingram	"	"	1,019.00/cr.hr.
Ed Keating	"	"	1,097.00/cr.hr.
Greg Kessell	"	"	1,054.00/cr.hr.
Scott Kolb	"	"	1,019.00/cr.hr.
Steve Kruse	"	"	1,054.00/cr.hr.
Linda Lane	"	"	1,182.00/cr.hr.
Nicholas Leone	"	"	1,097.00/cr.hr.
George Meyers	"	"	1,019.00/cr.hr.
Rory Perrodin	"	"	1,146.00/cr.hr.
Robert Pitts[a]	"	"	1,097.00/cr.hr.
Aaron Poe	"	"	1,097.00/cr.hr.
Gary Pommier	"	"	1,182.00/cr.hr.
Doug Reaser	"	"	1,097.00/cr.hr.
Gregory Retter	"	"	1,054.00/cr.hr.
Daryl Steffen	"	"	1,054.00/cr.hr.
Jack Stow	"	"	1,054.00/cr.hr.

Jeff Tanking	"	"	1,097.00/cr.hr.
Hugh Clark[a]	Department Chair, Industrial Technology	07/01/19 - 06/30/20	1,800.00/total
Scott Crompton[a]	"	"	5,350.00/total
Jack Ireland[a]	"	"	3,850.00/total
Jason Lamping[a]	"	"	3,850.00/total
Tom Wheeler	"	"	1,800.00/total
Robert McNay	Instr., Industrial Technology	07/01/19 - 06/30/20	1,054.00/cr.hr.
Kevin Wiley	"	"	1,097.00/cr.hr.
Terry Harrison	"	"	1,225.00/cr.hr.
Terry Harrison[a]	Course by Arrangement, Industrial Technology	07/01/19 - 06/30/20	100.00/cr.hr.
Tim Brown[a]	"	"	100.00/cr.hr.
Jennifer Menon Parker[a]	Department Chair, Science	07/01/19 - 06/30/20	7,500.00/total
Lori Slavin[a]	"	"	7,500.00/total
Lekha Sreedhar[a]	"	"	1,800.00/total
Deb Williams[a]	"	"	3,850.00/total
Barbara Able	Instr., Science	08/19/19 - 06/30/20	1,182.00/cr.hr.
Christie Anderson	"	"	1,225.00/cr.hr.
Jackie Arico	"	"	1,225.00/cr.hr.
Melissa Beaty	"	"	1,146.00/cr.hr.
Sally Berry	"	"	1,182.00/cr.hr.
Dennis Bishop	"	"	1,225.00/cr.hr.
Janet Bius	"	"	1,101.00/cr.hr.
Jennifer Boutte	"	"	1,182.00/cr.hr.
Brian Boyce	"	"	1,137.00/cr.hr.
Chantel Braasch	"	"	1,123.00/cr.hr.
Melanie Brink	"	"	1,182.00/cr.hr.
Susan Britt	"	"	1,190.00/cr.hr.
Sandi Brown	"	"	1,182.00/cr.hr.
Andy Chappell	"	"	1,190.00/cr.hr.
Amanda Cobb	"	"	1,146.00/cr.hr.
Kim Criner	"	"	1,182.00/cr.hr.
Melissa Daggett	"	"	1,225.00/cr.hr.
Renae DeBruin	"	"	1,097.00/cr.hr.
Matt Ducote	"	"	1,190.00/cr.hr.

Tarik El Mellouki	"	"	1,190.00/cr.hr.
Matthew Faulkner	"	"	1,146.00/cr.hr.
Stephanie Ferrero	"	"	1,097.00/cr.hr.
Tyler Fike	"	"	1,137.00/cr.hr.
Debra Finch	"	"	1,182.00/cr.hr.
Charles Finley	"	"	1,097.00/cr.hr.
Judy Follo	"	"	1,196.00/cr.hr.
Bruce Frederick	"	"	1,146.00/cr.hr.
Ravi Gargesh	"	"	1,196.00/cr.hr.
Joel Hess	"	"	1,196.00/cr.hr.
Dmytro Khvostenko	"	"	1,225.00/cr.hr.
Lala Kumar	"	"	1,097.00/cr.hr.
Christophe La Hovary	"	"	1,146.00/cr.hr.
Leah Lambart	"	"	1,097.00/cr.hr.
Brenda Lander	"	"	1,123.00/cr.hr.
Leffin Lasley	"	"	1,182.00/cr.hr.
Rebecca Layne	"	"	1,182.00/cr.hr.
James Lockard	"	"	1,097.00/cr.hr.
John Maher	"	"	1,225.00/cr.hr.
Ana Maradiaga	"	"	1,182.00/cr.hr.
Lisa Markley	"	"	1,146.00/cr.hr.
Victor Meledge-Ade	"	"	1,182.00/cr.hr.
Jennifer Menzel	"	"	1,225.00/cr.hr.
Laura Mozingo	"	"	1,182.00/cr.hr.
Jeff Oden	"	"	1,182.00/cr.hr.
Cole Ogdon	"	"	1,182.00/cr.hr.
Greg Osterhaus	"	"	1,225.00/cr.hr.
Sarah Powell	"	"	1,146.00/cr.hr.
Marty Richman	"	"	1,196.00/cr.hr.
Colene Roberts	"	"	1,182.00/cr.hr.
Paul Rupp	"	"	1,225.00/cr.hr.
Sally Salah	"	"	1,146.00/cr.hr.
Joyce Sayegh	"	"	1,146.00/cr.hr.
Susan Scholtz	"	"	1,225.00/cr.hr.
Christine Schulstrom	"	"	1,182.00/cr.hr.
Gary Seckinger	"	"	1,225.00/cr.hr.
Neerav Shah	"	"	1,190.00/cr.hr.
Richard Sherry	"	"	1,182.00/cr.hr.
Paulina Shetty	"	"	1,146.00/cr.hr.
Rodney St.John	"	"	1,190.00/cr.hr.
Sherrie Stawinski	"	"	1,182.00/cr.hr.
Ross Stites	"	"	1,225.00/cr.hr.
Richard Strecker	"	"	1,146.00/cr.hr.
Roger Thuma	"	"	1,182.00/cr.hr.

Leslie Watkins	"	"	1,196.00/cr.hr.
Juston Weems	"	"	1,225.00/cr.hr.
Kara Weigand	"	"	1,182.00/cr.hr.
Meagan Weldele	"	"	1,225.00/cr.hr.
Jessica Williams	"	"	1,196.00/cr.hr.
Xiaolu Wu	"	"	1,190.00/cr.hr.
Claire Zimmermann	"	"	1,137.00/cr.hr.
Craig Corpstein[a]	Substitute Instr., Science	08/19/19 - 07/30/20	35.00/hour
Bernice Taylor[a]	"	"	35.00/hour
Chad Meadows	Instr., Continuing Ed.	06/20/19 - 06/30/20	20.00/hour
John O'Brien	"	"	40.00/hour
Chye Reiste	Range Aide, Continuing Ed.	"	12.00/hour
Jaw-Shyang Wu	"	"	12.00/hour
Karen Anderson	Instr., Continuing Ed.	07/01/19 - 06/30/20	100.00/hour
Lynn Badaracco	"	"	100.00/hour
Herbert L. Benton	"	"	100.00/hour
Mary Berg[a]	"	"	100.00/hour
Gordon Billingsley	"	"	100.00/hour
Mary Jean Billingsley	"	"	100.00/hour
Jane Byrne[a]	"	"	100.00/hour
Simon Casas	"	"	100.00/hour
Chrysanthemum Crawford	"	"	100.00/hour
Debra Denavs	"	"	100.00/hour
Leann Eaken[a]	"	"	100.00/hour
Patrick Fallis	"	"	100.00/hour
Constance Farmer	"	"	100.00/hour
George Ferguson	"	"	100.00/hour
Martin Kevin Ford	"	"	100.00/hour
Meghan Freeman	"	"	100.00/hour
Bob Henn	"	"	100.00/hour
Gayle Hopkins	"	"	100.00/hour
Jeff Hoyer[a]	"	"	100.00/hour
Alan Huxman	"	"	100.00/hour
Keith Krieger	"	"	100.00/hour
Dawn Kuhlman	"	"	100.00/hour
Carol Lehman[a]	"	"	100.00/hour
Karen Martley[a]	"	"	100.00/hour
Jennifer Olberding	"	"	100.00/hour

Pamela Potts	"	"	100.00/hour
Penny Shaffer	"	"	100.00/hour
Donnie Simpson	"	"	100.00/hour
Josh Smith[a]	"	"	100.00/hour
Brad Snyder	"	"	100.00/hour
Loretta Summers	"	"	100.00/hour
Michael Tabman	"	"	100.00/hour
Stephen Webster	"	"	100.00/hour
Jennifer Winchester[a]	"	"	100.00/hour
Doug Wood	"	"	100.00/hour
Barbara Wright	"	"	100.00/hour
Cheryl Wright	"	"	100.00/hour
Azin Agah	"	"	45.00/hour
Debbie Allen	"	"	32.00/hour
Brandy Archie	"	"	50.00/hour
James M Backes	"	"	50.00/hour
Bobbie Jo Baier	"	"	35.00/hour
Regina Bailey	"	"	40.00/hour
Sheri Bayless	"	"	55.00/hour
Arlin Bohn	"	"	50.00/hour
Mary Booe	"	"	20.00/hour
Nan Borchardt	"	"	125.00/hour
Sahag Boyajian	"	"	50.00/hour
Chantel Braasch	"	"	40.00/hour
Connie Brockert	"	"	40.00/hour
Matthew Chastain	"	"	20.00/hour
Sainte Clara	"	"	40.00/hour
Scott Craig[a]	"	"	500.00/class
Ashlee Curtis	"	"	20.00/hour
Jeffrey David	"	"	25.00/hour
Lawrence Davidow	"	"	45.00/hour
Caroline Dawson	"	"	40.00/hour
Laura Sue Elias	"	"	50.00/hour
Heather Epps	"	"	50.00/hour
Qadir Fazli	"	"	30.00/hour
Eric Fornal	"	"	20.00/hour
Blaine Freidline	"	"	60.00/hour
Allan Gonsher	"	"	100.00/hour
Gerald Hall	"	"	20.00/hour
Carrie Hanson[a]	"	"	1,050.00/class
Christian Hodges	"	"	45.00/hour
Jan Hoffman	"	"	114.00/hour
Patrick Hultman	"	"	20.00/hour
Skye Iha-Bustamante	"	"	20.00/hour

Daniel Ilgenfritz	"	"	30.00/hour
Saeed Jalilpoor	"	"	40.00/hour
Sally King	"	"	90.00/hour
Sean Kono	"	"	40.00/hour
Sandra Lane	"	"	100.00/hour
Nicholas Larkey	"	"	45.00/hour
James LeCluyse	"	"	95.00/hour
Lauren Little	"	"	50.00/hour
Janette Lockridge	"	"	40.00/hour
Margaret LoGiudice	"	"	300.00/student
Marge Malkames	"	"	40.00/hour
Joanne Mariano	"	"	80.00/hour
Richelle Marting	"	"	60.00/hour
Andrea McConnell	"	"	20.00/hour
Therese McKechnie	"	"	100.00/hour
Joan McMahon	"	"	70.00/hour
Kate Miles	"	"	30.00/hour
Mark Millham	"	"	20.00/hour
Carolyn Molloy	"	"	80.00/hour
Annie Mosely	"	"	30.00/hour
Ellyn Mulcahy	"	"	90.00/hour
Lori Murdock	"	"	50.00/hour
Amy Nichols	"	"	50.00/hour
Rachelle Norman	"	"	40.00/hour
Tiffany Osborn	"	"	20.00/hour
Jason Palikij	"	"	30.00/hour
Robert Parker	"	"	500.00/class
Jason Parker	"	"	32.00/hour
Novella Perrin	"	"	110.00/hour
Rozenia Pinzl	"	"	45.00/hour
	"	"	5.00/student
Sharon Lowenstein Poisner	"	"	90.00/hour
William Ratliff	"	"	20.00/hour
Terry Rehder	"	"	80.00/hour
Rene Russell	"	"	100.00/hour
Clara Sainte	"	"	40.00/hour
Diane Schmidt	"	"	100.00/hour
Jennifer Schmidt	"	"	40.00/hour
Joyce Schmitz	"	"	50.00/hour
Penny Shaffer	"	"	60.00/hour
Jeannette Shumaker	"	"	27.00/hour
Catherine Siengsukon	"	"	70.00/hour
Neerupma Silswal	"	"	45.00/hour
Harold Ivan Smith	"	"	90.00/hour

Lydia Summers	"	"	45.00/hour
Jyoti Valluri	"	"	40.00/hour
Rebekah Vandergriff	"	"	40.00/hour
Katie Vena	"	"	40.00/hour
Eduardo Vivas	"	"	45.00/hour
John Wade	"	"	100.00/hour
Stuart Waldman	"	"	40.00/hour
Candace Webb-Cohen	"	"	450.00/class
	"	"	40.00/hour
Judy Zinn	"	"	120.00/hour
Mark Boguski	"	"	40.00/hour
Lawrence E. Byrum	"	"	20.00/hour
Tyler Carroll	"	"	25.00/hour
Andrew Denning	"	"	20.00/hour
Jason Dlugopolski	"	"	25.00/hour
Vanessa Fernandez	"	"	25.00/hour
Cynthia Galle	"	"	30.00/hour
Melody Garrison	"	"	20.00/hour
Belinda Gorman	"	"	22.00/hour
Vernon Graves	"	"	22.00/hour
James Hale	"	"	25.00/hour
David Johnson	"	"	25.00/hour
Ken (Floyd) Justice	"	"	22.00/hour
Scott Keltner	"	"	21.67/hour
Robert Kluender	"	"	25.00/hour
Joe B. Long	"	"	25.00/hour
Michael Manger	"	"	30.00/hour
Earnest McCoy	"	"	25.00/hour
Roger Meeks	"	"	25.00/hour
Chad Mellick	"	"	21.67/hour
Robert Miller	"	"	25.00/hour
Craig Murphy	"	"	25.00/hour
Curtis Murphy	"	"	25.00/hour
Jim Oatman	"	"	25.00/hour
Neal Padgett	"	"	30.00/hour
Franklin Perez	"	"	25.00/hour
Douglas L. Peterson	"	"	22.00/hour
Kim Rehagen	"	"	25.00/hour
Jay Richards	"	"	22.00/hour
Cheryl Rogers	"	"	22.00/hour
Dennis Rogers	"	"	22.00/hour
Teresa Rogers	"	"	22.00/hour
Kathy Sawyer	"	"	21.67/hour
James Snell	"	"	22.00/hour

Brandi Soderberg[a]	"	"	22.00/hour
Robert Swecker	"	"	20.00/hour
Chuck (Pearl) Thacker	"	"	25.00/hour
Frances Thomas	"	"	30.00/hour
Spencer Webb	"	"	25.00/hour
Scott Wilhite	"	"	25.00/hour
Owen Bowman	Range Aide, Continuing Ed.	"	12.00/hour
Jazz Loffredo	"	"	13.25/hour
Valerie Stuerman	"	"	12.50/hour
Daniel Rainey	Transportation Aide, Continuing Ed.	"	14.00/hour
Rachel Bronston	CE Paraprofessional	07/01/19 - 06/30/20	12.55/hour
Kimberly Burchstead	"	"	12.88/hour
Jana Evans	"	"	11.34/hour
Kathleen Hansar	"	"	13.57/hour
Lauren Heim	"	"	11.23/hour
Mason Jones	"	"	11.23/hour
Lydia Perez	"	"	11.23/hour
Emily Philgreen	"	"	11.65/hour
Susan Waxman	"	"	11.65/hour
Wil Wilcock	"	"	11.23/hour
Amanda Adee	Instr., Continuing Ed.	07/01/19 - 06/30/20	32.00/hour
Edward Adel[a]	"	"	50.00/hour
Karen Anderson	"	"	100.00/hour
Kate Austin	"	"	35.00/hour
Robert Bacic	"	"	50.00/hour
Bruce Bandle	"	"	35.00/hour
Christy Bean	"	"	50.00/hour
Mary Berg[a]	"	"	100.00/hour
Steven Berger	"	"	50.00/hour
Brandon Bishop	"	"	32.00/hour
Frank Bramwell	"	"	35.00/hour
Maria Bramwell	"	"	35.00/hour
Chris Buss	"	"	32.00/hour
Heather Buss	"	"	30.00/hour
Sheri Cook-Cunningham	"	"	50.00/hour
Mary Ann Coonrod	"	"	35.00/hour
Henry Cox	"	"	50.00/hour
Lindsey Cramer[a]	"	"	50.00/hour

Kim Criner	"	"	32.00/hour
Jeffrey David	"	"	35.00/hour
Stacy Davidson	"	"	35.00/hour
Cindy DiCianni	"	"	35.00/hour
Marguerite Durbin	"	"	50.00/hour
Claire Ehney[a]	"	"	50.00/hour
Chris Elniff	"	"	795.00/class
Heather Epps	"	"	50.00/hour
Betty Erhard	"	"	35.00/hour
Jana Evans	"	"	30.00/hour
Susan Fisher	"	"	100.00/student
Harvey Fitzer	"	"	35.00/hour
Damian Fraase[a]	"	"	50.00/hour
Aaron Garrison[a]	"	"	40.00/hour
Gary George	"	"	35.00/hour
Jose Guerra	"	"	35.00/hour
Lance Haggard	"	"	35.00/hour
Heather Hale	"	"	40.00/hour
Brittany Harding	"	"	32.00/hour
Michelle Hartegan	"	"	35.00/hour
Diren He	"	"	35.00/hour
Christine Hernandez	"	"	22.00/hour
Keil Hileman	"	"	34.00/hour
Lawrence Hodes	"	"	35.00/hour
Lindsey Hogan	"	"	32.00/hour
Jim Hopper[a]	"	"	40.00/hour
Kristy Howell[b]	"	"	32.00/hour
Robert Hughes	"	"	50.00/hour
Mandi Hunsucker	"	"	50.00/hour
Orit Kamara	"	"	35.00/hour
Sally Keeton[a]	"	"	50.00/hour
Mark Kerns	"	"	35.00/hour
Richard Kessler	"	"	32.00/hour
Jessica Kincaid	"	"	35.00/hour
Hugh King[b]	"	"	40.00/hour
Matt Krawcheck	"	"	35.00/hour
Dawn Kuhlman	"	"	100.00/hour
Susan Latas	"	"	34.00/hour
Jordan Lemmon	"	"	35.00/hour
Cynthia Lofquist	"	"	32.00/hour
Julie MacLachlan	"	"	50.00/hour
Jerold Marcellus[a]	"	"	50.00/hour
Jim Mathis	"	"	35.00/hour
Bruce Mayfield	"	"	50.00/hour

Elizabeth Mayfield	"	"	50.00/hour
Jessica McLaughlin	"	"	32.00/hour
Deborah Medlock	"	"	50.00/hour
Pamela Miller	"	"	35.00/hour
George Moeller	"	"	35.00/hour
Connie Mowe	"	"	35.00/hour
Dave Norem	"	"	35.00/hour
Wayne Olsen	"	"	25.00/hour
Victor Olvera	"	"	35.00/hour
GeAnn Pace[a]	"	"	50.00/hour
Robert Pearson	"	"	35.00/hour
Helene Perriguey-Keene	"	"	30.00/hour
Lisa Power	"	"	35.00/hour
Polly Prendergast	"	"	50.00/hour
Todd Rasmussen	"	"	35.00/hour
Alison Reed	"	"	50.00/hour
Wendy Robinson	"	"	34.00/hour
Danielle Rogers[a]	"	"	50.00/hour
Rachel Roozrokh	"	"	50.00/hour
Laurie Rue	"	"	87.50/student
Jessica Sadler	"	"	32.00/hour
Angelica Sandoval	"	"	35.00/hour
Jennifer Schmidt	"	"	50.00/hour
Peggy Schrock	"	"	35.00/hour
Jackie Shao	"	"	35.00/hour
Jeannette Shumaker	"	"	35.00/hour
David Smith[a]	"	"	50.00/hour
Lindsey Smith	"	"	35.00/hour
Denise Spotts	"	"	32.00/hour
Juanita Springate	"	"	50.00/hour
Mindy Stadler[a]	"	"	50.00/hour
Mollie Stephens	"	"	35.00/hour
Linden Stirk	"	"	40.00/hour
Josh Stock	"	"	32.00/hour
Jana Stuart	"	"	35.00/hour
Loretta Summers	"	"	100.00/hour
Mary Thibault[a]	"	"	50.00/hour
Sherri Thomas	"	"	35.00/hour
Kaye Thompson	"	"	35.00/hour
Margaret Turner	"	"	35.00/hour
Tim Urban	"	"	32.00/hour
Michael Vanderhoof	"	"	50.00/hour
Katie Vena	"	"	40.00/hour
Sherry Vore	"	"	32.00/hour

Julie Wallace	"	"	35.00/hour
Ann Wiklund	"	"	35.00/hour
Constance Berggren	"	"	40.00/hour
Christine Bittel	"	"	30.00/hour
Nancy Brandt	"	"	25.00/hour
Cheryl Brown	"	"	40.00/hour
Michele Buescher	"	"	25.00/hour
Joshua Chittum	"	"	25.00/hour
Beth Chun	"	"	25.00/hour
Amanda Chung	"	"	25.00/hour
Victoria Cotsworth	"	"	25.00/hour
Mary Crimmins	"	"	25.00/hour
Helga Dotti-Alvarado	"	"	30.00/hour
Margery Downey	"	"	30.00/hour
Irene Du Bois	"	"	25.00/hour
Mary Kay Eiserer	"	"	30.00/hour
Michelle Elwood	"	"	25.00/hour
Molly Fisher	"	"	40.00/hour
Martha Flowers	"	"	25.00/hour
Victoria Gibson	"	"	25.00/hour
Emily Griffin	"	"	25.00/hour
Brenda Harrington	"	"	40.00/hour
Kayla Harrity	"	"	40.00/hour
Helena Irwin	"	"	25.00/hour
Traci Jensen	"	"	25.00/hour
Gloria Johnson	"	"	25.00/hour
Samantha Johnson	"	"	25.00/hour
Valerie Jones	"	"	25.00/hour
Janet Klein	"	"	25.00/hour
Margie Leis	"	"	25.00/hour
Christy LeManske	"	"	25.00/hour
Stacey Lillich	"	"	40.00/hour
Nova Maack	"	"	25.00/hour
Kaitlyn McLaughlin	"	"	25.00/hour
Randy Merker	"	"	25.00/hour
Mary Kate Morrisey	"	"	25.00/hour
Julie Mulder	"	"	40.00/hour
Vivian Pendergrass	"	"	30.00/hour
Michelle Rico	"	"	25.00/hour
Steven Roth	"	"	25.00/hour
Jennifer Schrowe	"	"	25.00/hour
Rebecca Sears	"	"	25.00/hour
Timm Siebeneck	"	"	25.00/hour
Jill Sigler	"	"	25.00/hour

Tracy St. Clair	"	"	25.00/hour
Jessica Steinberg	"	"	25.00/hour
Louise Strickland	"	"	40.00/hour
Julie Suderman	"	"	25.00/hour
Adriane Taylor	"	"	25.00/hour
Katie Taylor	"	"	25.00/hour
Allison Tignon	"	"	25.00/hour
Linda Turbyfill	"	"	40.00/hour
Cheryl Zelle	"	"	40.00/hour
Anthony Cecil	"	"	40.00/hour
Tim Chandler	"	"	55.00/hour
Bryan Cranston	"	"	55.00/hour
Garrett Crews	"	"	50.00/hour
Troy Davis	"	"	40.00/hour
Teddy Lee Dixon	"	"	50.00/hour
Andrew Duckett	"	"	55.00/hour
Jeff Dudley	"	"	58.00/hour
Teresa Glasscock	"	"	100.00/hour
David Hamby	"	"	50.00/hour
Howard Hendren[a]	"	"	62.00/hour
Edward L Keating	"	"	50.00/hour
Jennifer Keeney	"	"	40.00/hour
Jason Lamping[a]	"	"	55.00/hour
Brandon Mann	"	"	40.00/hour
Moshi Neal-Stovall[b]	"	"	55.00/hour
Charlie Randazzo[a]	"	"	62.00/hour
Elwood Starner	"	"	58.00/hour
Lucy Bice	"	"	50.00/hour
Timothy Cocks	"	"	40.00/hour
Jacob Compton	"	"	60.00/hour
Cheryl Coon[a]	"	"	40.00/hour
Debra Denavs	"	"	50.00/hour
Travis Foster	"	"	70.00/hour
Dan Guinn	"	"	50.00/hour
Bryan Harsh	"	"	60.00/hour
Steve Hultgren	"	"	40.00/hour
Nicholas Knight	"	"	45.00/hour
Chad McAtee	"	"	60.00/hour
William Mitchell	"	"	50.00/hour
Ann Moals	"	"	45.00/hour
Phyllis Mohr	"	"	45.00/hour
Brian Peterson	"	"	50.00/hour
Cary Short	"	"	40.00/hour
Barbara Siefken	"	"	50.00/hour

Brad Snyder	"	"	40.00/hour
Bethany Spilde	"	"	50.00/hour
Denise Thomason	"	"	45.00/hour
Michael Vodehnal	"	"	50.00/hour
Erin Wallace	"	"	40.00/hour
Ben Watson	"	"	60.00/hour
Sharon Weaver	"	"	50.00/hour
Travis Wentworth	"	"	75.00/hour
Mary White	"	"	50.00/hour
James Donaghy[b]	"	07/01/19 - 08/01/19	55.00/hour
Sheri Barrett[a]	Instructor, Faculty Development	07/01/19 - 06/30/20	50.00/hr.
Mary Jean Billingsley	"	"	50.00/hr.
Diane Kappen	"	"	50.00/hr.
Keith Krieger	"	"	50.00/hr.
Valerie Mann[a]	"	"	50.00/hr.
Paul McCourt[a]	"	"	50.00/hr.
Suneetha Menon[a]	"	"	50.00/hr.
Amy Pace	"	"	50.00/hr.
Charis Sawyer	"	"	50.00/hr.
Irene Schmidt	"	"	50.00/hr.
Heather Seitz[a]	"	"	50.00/hr.
Marilyn Senter[a]	"	"	50.00/hr.
Marilyn Shopper	"	"	50.00/hr.
Loretta Summers	"	"	50.00/hr.
Myra Young[a]	"	"	50.00/hr.
Ashley Vasquez[a]	"	"	50.00/hr.
Luz Alvarez[a]	New Faculty Orientation Facilitator, Faculty Dev.	07/01/19 - 06/30/20	2,850.00/total
David Krug[a]	"	"	2,850.00/total
RubyRenee Wood	Reflection & Renewal Retreat, Facilitator, Faculty Dev.	03/01/20	50.00/hr.
Kena Zumalt[a]	"	"	50.00/hr.
Scott Craig[a]	Faculty Mentor 2018-2109 Faculty Development	07/01/18 - 06/30/20	400.00/total
Jason Gray[a]	"	"	400.00/total
David Krug[a]	"	"	400.00/total
Theresa McChesney[a]	"	"	400.00/total
Ronald Palcic[a]	"	"	400.00/total

Mary Joann Brady	Instructor, Strengths Career & Transfer Services	03/04/19 - 06/24/19	123.26/total
Catherine Ellen Schrag	Instructor, Strengths Career & Transfer Services	03/27/19 - 03/27/19	37.35/total
Crystal Stokes	Interim Career Development Coordinator	05/29/19 - 06/20/19	4,717.33/total
James Porter	Student Aide Access Services	04/01/19 - 05/16/19	620.40/total
Mazen Akkam[a]	Evaluator, Prior Learning Assessment	06/01/19 - 06/30/19	20.00/eval
Brian Balman[a]	"	"	20.00/eval
Susan Brown[a]	"	"	20.00/eval
Percy Cody[a]	"	"	20.00/eval
Lisa Cole[a]	"	"	20.00/eval
Jill Coppess[a]	"	"	20.00/eval
Tina Crawford	"	"	20.00/eval
Brenda Edmonds[a]	"	"	20.00/eval
Terri Erickson-Harper[a]	"	"	20.00/eval
Richard Fort[a]	"	"	20.00/eval
Frank Galbrecht[a]	"	"	20.00/eval
Scott Gilmore[a]	"	"	20.00/eval
Howard Hendren[a]	"	"	20.00/eval
Barry Hincks[a]	"	"	20.00/eval
Tom Hughes[a]	"	"	20.00/eval
Pamela Hulen[a]	"	"	20.00/eval
Jack Ireland[a]	"	"	20.00/eval
JC James[a]	"	"	20.00/eval
Susan S. Johnson[a]	"	"	20.00/eval
Jennifer Kennett[a]	"	"	20.00/eval
Karen LaMartina[a]	"	"	20.00/eval
Jason Lamping[a]	"	"	20.00/eval
Cherie Leiker[a]	"	"	20.00/eval
Dave Lingerfelt	"	"	20.00/eval
Barb Mahring[a]	"	"	20.00/eval
Joan McCrillis	"	"	20.00/eval
Krista Mealman	"	"	20.00/eval
Ron Palcic[a]	"	"	20.00/eval
Bob Parker	"	"	20.00/eval
Charlie Randazzo[a]	"	"	20.00/eval
Matthew Schmeer[a]	"	"	20.00/eval

Nancy Schneider-Wilson[a]	"	"	20.00/eval
Lori Slavin[a]	"	"	20.00/eval
Richard Tremain	"	"	20.00/eval
Phil Veer[a]	"	"	20.00/eval
Steve Wilson	"	"	20.00/eval
Tammie Kritzler[a]	Test Administrator Standardized Testing	06/01/19 - 06/30/19	20.00/hr
Preeti Potnis[a]	"	"	20.00/hr
Sharon Wirsig	"	"	20.00/hr
Avery Gott	Managing Editor The Campus Ledger	06/04/19 - 06/28/19	192.00/total
Samantha Joslin	Editor-in-chief The Campus Ledger	06/04/19 - 06/28/19	200.00/total
Avery Gott	Managing Editor The Campus Ledger	07/01/19 - 07/31/19	192.00/total
Samantha Joslin	Editor-in-chief The Campus Ledger	07/01/19 - 07/31/19	200.00/total
James Antle[a]	Extra duties as Director, Sustainability	07/01/19 - 06/30/20	12,492.25/total
Margaret Veglahn	Volunteer Carlsen Cntr Arts Education	06/12/19 - 06/26/19	non-remunerated
Caroline Anderson	Volunteer Continuing Education	06/03/19 - 06/13/19	non-remunerated
Chelsea Harper	Volunteer Continuing Education	06/17/19 - 06/20/19	non-remunerated
Melissa Stasi	Volunteer Continuing Education	07/08/19 - 07/25/19	non-remunerated

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed temporary employees.

6. Change to the FY2018-2019 Staffing Authorization Table for Part-time Regular Staff

   FROM: Hyo Young A Lim, Student Life Ambassador, $11.65
   TO: Hyo Young A Lim, Office Assistant, $11.65

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed change to the FY2018-2019 Staffing Authorization Table for Part-time Regular Staff.

7. Unpaid Extraordinary Leave of Absence

   ALYSSA DICK, Lead Financial Coordinator, Financial Aid, Student Success, has requested a part-time unpaid Extraordinary Leave of Absence from June 3, 2019 – August 23, 2019.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed part-time unpaid Extraordinary Leave of Absence.

Footnotes:

a. Also full-time staff.
b. Full-time temporary position.

_____
Becky Centlivre
Vice President, Human Resources

_____
Joseph M. Sopcich
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 20, 2019

HUMAN RESOURCES ADDENDUM

1. Retirements

   JAMES PETTITT (KPERS), Associate Professor Psychology, Arts & Design, Humanities, & Social Sciences Division, Academic Affairs, effective December 31, 2019.

   VIRGINIA RADOM (JCCC/KPERS), Professor Practical Nursing, Healthcare, Public Safety & Wellness Division, Academic Affairs, effective December 31, 2019.

   RECOMMENDATION:

   It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirements.

2. Separation

   ANNA PAGE, Associate Professor, Director-Honors, Honors & Community Based Learning, Academic Affairs, effective August 1, 2019.

   RECOMMENDATION:

   It is the recommendation of the college administration that the Board of Trustees approve the above-listed separation.

3. Employment – Regular

   KOTOKO GRASS, Assistant Professor Foreign Language, Communications, English & Journalism Division, Academic Affairs, effective August 12, 2019 at $64,098 for a nine-month contract.

Name	Position	Effective Date	Salary
Ashley Thomas	Lead Teacher	06/10/19 - 06/30/19	18.44/hour
Karly McDougald	Student Life Ambassador	06/17/19 - 06/30/19	11.23/hour
Christopher Quinn	Student Life Ambassador	06/17/19 - 06/30/19	11.23/hour
Milagros Garza	Student Life Ambassador	06/17/19 - 06/30/19	11.23/hour

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed regular employees.

4. Employment – Temporary

Name	Position	Effective Date	Salary
Becker Griffin	Fitness Center Monitor	06/08/19 - 06/30/19	11.23/hour
Brea Marriott	Student Admissions Ambassador	07/29/19 - 06/30/19	11.46/hour
Tien Vo	International & Immigrant Student Services Assistant	06/13/19 - 06/30/19	11.23/hour
Lynne Beatty[a]	Kansas Studies Institute Stipend, AS	05/10/19 - 05/10/19	250.00/total
Rebecca Layne	Kansas Studies Institute Stipend, AS	05/10/19 - 05/10/19	250.00/total
Deborah Williams[a]	Kansas Studies Institute Stipend, AS	05/22/19 - 05/22/19	250.00/total

Diane Cropp	Course by Arrangement, Business	06/03/19 - 07/25/19	100.00/st.cr.hr.
Frank Syracuse[a]	"	"	100.00/st.cr.hr.
Jennifer Rottinghaus	Instr., Business	08/15/19 - 07/30/20	1,062.00/cr.hr.
Silvia Cooper	ACTFL Can-do Training, Communications	02/02/19 - 04/21/19	400.00/total
Martha Drone	"	"	400.00/total
Eugenio Gonzalez	"	"	400.00/total
Evelyn Gonzalez	"	"	400.00/total
Tanya Kelley	"	"	400.00/total
Karl Magnuson	"	"	400.00/total
Irene Schmidt	"	"	400.00/total
Inna Verzhbytska	"	"	400.00/total
Barbara Chancee Craig	Instr., Communications	08/19/19 - 12/15/19	17,622.00/total
Dorothy Naeymi	"	"	17,622.00/total
Catherine Schrag	"	"	17,622.00/total
Haley Vellinga	"	"	18,190.00/total
Tina Pulley	Course by Arrangement, Healthcare, Public Safety & Wellness	06/03/19 - 06/30/19	100.00/st.cr.hr.
Susan Brown[a]	Course by Arrangement, Healthcare, Public Safety & Wellness	06/03/19 - 07/25/19	100.00/st.cr.hr.
Nancy Thomas[a]	Department Chair, Healthcare, Public Safety & Wellness	07/01/19 - 06/30/20	1,800.00/total
Abby Hansen	Instr., Computing Sciences & Information Technology	08/19/19 - 07/30/20	1,062.00/cr.hr.
Rachel Singh	"	"	1,097.00/cr.hr.
Connor Nyberg[a]	"	"	1,123.00/cr.hr.
Todd Watson[a]	Independent Study, Science	06/03/19 - 07/25/19	100.00/st.cr.hr.

Renato F. Lopes	Sales Commission The Campus Ledger	01/14/19 - 05/17/19	122.00/total
Alex Li	Vocal Arts Recital Vocal Ensemble Showcase	03/13/19 - 05/15/19	400.00/total
Jonathan Ray	Vocal Arts Recital Vocal Ensemble Showcase	04/30/19 - 05/02/19	200.00/total
Kerri Shiflett	"	"	300.00/total
Melissa Blount	Women's Soccer Assistant Coach	07/01/19 - 06/30/20	21,218.00/total
Carlos Olivas	"	"	15,913.50/total
David Canary	Baseball Assistant Coach	07/01/19 - 06/30/20	15,913.50/total
Eric Horner	"	"	21,218.00/total
Ibrahim Kante	Men's Soccer Assistant Coach	07/01/19 - 06/30/20	15,913.50/total
Jimmy Perez	"	"	21,218.00/total
Jodi Rogert	Volleyball Assistant Coach	07/01/19 - 06/30/20	21,218.00/total
Caitlin Wilkes	Softball Assistant Coach	07/01/19 - 06/30/20	21,218.00/total
Catherine Williams	"	"	15,913.50/total
Mazen Akkam[a]	Evaluator, Prior Learning Assessment	07/01/19 - 06/30/20	20.00/eval
Brian Balman[a]	"	"	20.00/eval
Susan Brown[a]	"	"	20.00/eval
Michael Carriger[a]	"	"	20.00/eval
Hugh Clark[a]	"	"	20.00/eval
Lisa Cole[a]	"	"	20.00/eval
Jill Coppess[a]	"	"	20.00/eval
Scott Crompton[a]	"	"	20.00/eval
David Davis[a]	"	"	20.00/eval
Diane Davis[a]	"	"	20.00/eval
Brenda Edmonds[a]	"	"	20.00/eval
Terri Erickson-Harper[a]	"	"	20.00/eval
Richard Fort[a]	"	"	20.00/eval
Frank Galbrecht[a]	"	"	20.00/eval

Scott Gilmore[a]	"	"	20.00/eval
Howard Hendren[a]	"	"	20.00/eval
Barry Hincks[a]	"	"	20.00/eval
Tom Hughes[a]	"	"	20.00/eval
Pamela Hulen[a]	"	"	20.00/eval
Jack Ireland[a]	"	"	20.00/eval
JC James[a]	"	"	20.00/eval
Susan S. Johnson[a]	"	"	20.00/eval
Jennifer Kennett[a]	"	"	20.00/eval
Karen LaMartina[a]	"	"	20.00/eval
Jason Lamping[a]	"	"	20.00/eval
Cherie Leiker[a]	"	"	20.00/eval
Dave Lingerfelt	"	"	20.00/eval
Darryl Luton[a]	"	"	20.00/eval
Barb Mahring[a]	"	"	20.00/eval
James McWard[a]	"	"	20.00/eval
Michael Milster[a]	"	"	20.00/eval
Ron Palcic[a]	"	"	20.00/eval
Bob Parker	"	"	20.00/eval
Charlie Randazzo[a]	"	"	20.00/eval
Matthew Schmeer[a]	"	"	20.00/eval
Nancy Schneider-Wilson[a]	"	"	20.00/eval
Marilyn Senter[a]	"	"	20.00/eval
Lori Slavin[a]	"	"	20.00/eval
Nancy Thomas[a]	"	"	20.00/eval
Richard Tremain	"	"	20.00/eval
Phil Veer[a]	"	"	20.00/eval
Tammie Kritzler[a]	Test Administrator Standardized Testing	07/01/19 - 06/30/20	20.00/hr
Preeti Potnis[a]	"	"	20.00/hr
Sharon Wirsig	"	"	20.00/hr
Alison Scott[a]	Temporarily cover Social Media and Content Coordinator Position	06/05/19 - 06/28/19	720.00/total
Siobhan Barrett	Volunteer Continuing Education	07/08/19 - 07/18/19	non-remunerated
Jetzel Chavira	Volunteer Nerman Museum	06/12/19 - 06/30/19	non-remunerated

Berni Freeman	Volunteer Nerman Museum	03/07/19 - 06/30/19	non-remunerated
Angela Hadel	Volunteer Nerman Museum	04/26/19 - 06/30/19	non-remunerated
Arthur Hoyt	Volunteer Nerman Museum	04/19/19 - 06/30/19	non-remunerated

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed temporary employees.

Footnote:

a. Also full-time employees

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Becky Centlivre
Vice President, Human Resources

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Joseph M. Sopcich
President