

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on September 20, 2018, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees      Jerry Cook, Chair  
                 Nancy Ingram, Vice Chair  
                 Lee Cross, Treasurer (by phone)  
                 Dave Lindstrom, Secretary  
                 Greg Musil, Trustee  
                 Angeliina Lawson, Trustee  
                 Paul Snider, Trustee

Staff            Joe Sopcich, President

Kate Allen, Associate Vice President, Institutional Advancement/Government Affairs  
Jay Antle, Executive Director, Sustainability  
Hanan Boukhaima, Student Activities Ambassador  
Malinda Bryan-Smith, Director, Grants Leadership & Development  
Becky Centlivre, Vice President, Human Resources  
Colleen Chandler, Director, Human Resources  
John Clayton, Executive Director, Institutional Effectiveness  
Tai Edwards, Associate Professor, History  
Travis Garrod, Senior Enterprise Desktop Engineer  
Chris Gray, Executive Director, Marketing Communications  
Melanie Harvey, Associate Professor, Chemistry  
Rex Hays, Associate Vice President, Campus Services/Fac. PIng.  
Jim Lane, Dean, Arts, Humanities & Social Sciences  
Barbara Larson, Executive Vice President, Finance & Administration Services  
Jim Leiker, Professor, History/Political Science  
Rachel Lierz, Associate Vice President, Financial Services/CFO  
Karen Martley, Vice President, Continuing Education & Organizational Development  
Mickey McCloud, Vice President, Academic Affairs/CAO  
Justin McDaid, Manager, Audit and Advisory Services  
Daniel Moreira, Campus Ledger  
Derek Nester, Sr. Multimedia Engineer & Event Specialist, Audio Visual Services

Board of Trustees  
September 20, 2018  
Page 2

Alisa Pacer, Manager, Emergency Preparedness  
Tom Pagano, Vice President, Information Services/CIO  
Ron Palcic, Professor, Mathematics  
Terri Schlicht, Executive Assistant to President and Board, President's Branch  
Gurbhushan Singh, Associate Vice President, Academic Affairs  
Janelle Vogler, Executive Director, Audit/Advisory Services  
Randy Weber, Vice President, Student Success/CSAO  
Tanya Wilson, General Counsel

Students

Caleb Beltner  
Samuel Chaney  
Tiger Harris-Webster  
Fernanda Morales

Visitors

Brian Batliner  
Cheryl Batliner  
Dennis Batliner  
Cindy Bowling  
Dick Carter  
Daniel Corkran  
Roberta Eveslage  
Blake Koger  
Rachel Koger  
Tanya Merrigan  
Stacy Obringer-Varhall  
Melody Rayl  
Mike Slagle  
Susan Tiffany  
Todd White

QUORUM                      Dr. Cook announced the presence of a quorum, with seven board members present.

PLEDGE OF ALLEGIANCE    Dr. Cook led the Board of Trustees and other meeting participants

in the reciting of the Pledge of Allegiance.

AWARDS AND  
RECOGNITIONS

Blue Valley School District Recognition for continued partnership and collaboration with Johnson County Community College in efforts to assure student success

OPEN FORUM

Daniel Corkran, Olathe, KS expressed his desire for JCCC to create a college for Autistic students.

Brian Batliner, Overland Park, KS and Rachel Koger, Olathe, KS expressed their concerns regarding the elimination of JCCC's track and cross-country programs.

STUDENT SENATE  
REPORT

Mr. Harris-Webster introduced himself as the new Student Senate president and gave a background on his journey as a student, highlighting his positive experience at JCCC. He introduced the new executive board and the new senators. He gave a presentation on:

- Executive ambitions for the upcoming year
  - Improve Student Senate processes
  - Increase Student Senate visibility & student relations
  - Empower student senators to increase senator participation
  - Effectively allocate student club funds
  - Increase collaboration around campus
- Events held & events planned

COLLEGE LOBBYIST  
REPORT

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS  
AND  
RECOMMENDATIONS

Human Resources  
Committee

Mr. Cross reported that the Human Resources Committee did not meet in September.

Learning Quality  
Committee

Ms. Lawson reviewed items from the September 4, 2018 Learning Quality Committee meeting.

Management  
Committee

Mr. Lindstrom reviewed items from the September 5, 2018 Management Committee meeting.

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees approve the renewal of the annual contract for housekeeping services with ABM Onsite Services in the amount of \$720,318.12, plus an additional \$30,000.00 for services that may be requested on an as needed basis, for a total annual expenditure not to exceed \$750,318.12.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees approve the renewal of the annual contract for prime vendor for food and food supplies with SYSCO Food Services of Kansas City, Inc., at an annual expenditure not to exceed \$750,000.00.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees approve the renewal of the annual contract for athletic apparel, gear, and equipment with BSN Sports at a total annual expenditure not to exceed \$200,000.00.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Snider, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees approve the renewal of the annual contract for the Learning Management System with Instructure, Inc. in the amount of \$176,453.40.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by**

**Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees approve the proposal from The Carter Group, Inc. to establish an annual contract for government affairs liaison services in the amount of \$58,750 plus expenses pursuant to college travel policies.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees approve the Guaranteed Maximum Price proposal from J.E. Dunn Construction Company for Construction Manager at Risk Services for renovations and an addition to the Student Center Building in the amount of \$6,996,091.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees approve the Guaranteed Maximum Price proposal from J.E. Dunn Construction Company for Construction Manager at Risk Services for athletic fields and site work in the amount of \$11,262,172.**

**PRESIDENT'S  
RECOMMENDATIONS  
FOR ACTION**

**Treasurer's Report**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month July 2018, subject to audit, as shown in the board packet.**

**Facilities Naming**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the Facilities Naming Committee to name our new CTE Building in honor of the donor,**

**naming it Hugh L. Libby Career and Technical Education Center.**

President's Monthly  
Report to the Board

Dr. Sopcich highlighted a few topics from his full monthly report to the board:

- Enrollment:
  - 18,373 students enrolled in 148,327 credit hours
    - These numbers are down 1.4% in headcount, which is 265 students and 2.6% in credit hours
  - There is positive growth among minority and high school students
- Debate team had a great first showing at Wichita State University, defeating several four-year universities throughout the tournament
- Sustainability program hosted a joint conference with University of Kansas on our campus recently, which helps faculty work sustainability initiatives into their curriculum
- JCCC hosted state department visitor this week, who visited our IISS department
- JCCC hosted a listening session about proposed Stoll Park emergency evacuation route this week, and Dr. Sopcich thanked Dr. Larson and Chief Russell for their strong presentations during that session

REPORTS FROM BOARD  
LIAISONS

Faculty Association

Dr. Harvey discussed:

- Canvas, our new LMS - her view, as well as what she's heard from the majority of faculty is that it is a great improvement over our previous LMS and is very user friendly, works well with other technology, has useful apps, and she hasn't had any student complaints
- College Now - acknowledged our great high school instructors and partners, and their level of professionalism and commitment to the program, despite changes implemented by HLC recently
- Foundation Board Meeting - very impressed by the commitment and engagement of the board members, and

she was honored to be involved in the meeting

- Negotiations - provided an update from the faculty perspective

Johnson County  
Research Triangle

Trustee Lindstrom provided the JCERT report:

- Sales tax revenue in Johnson County from August was \$1.64 million, up 4.19% from last year
- JCERT authority last met May 7, 2018 at KU Edwards Campus
- Next meeting is November 7, 2018 at K-State Olathe Campus at 7:30 AM
- New member of JCERT authority: Jan Kessinger

Kansas Association of  
Community College  
Trustees

Trustee Ingram highlighted topics from the quarterly meeting that was held this past weekend at Highland Community College.

- Importance of Trustee involvement state and nation wide
- Marketing of Kansas Community Colleges
- PTK Luncheon in March 2019

The next quarterly meeting will be in December at Independence Community College.

Foundation

Trustee Ingram highlighted some Foundation events:

- On August 23<sup>rd</sup>, they held their first social of the year in the BNSF Training Center
- On September 5<sup>th</sup>, they held the annual Scholarship Celebration Luncheon in the Regnier Center to recognize this year's Foundation scholarship winners. Over 200 people attended and wonderful student stories were shared
- On September 12<sup>th</sup>, the Foundation Board of Directors met to review the 2018 financial report. Total revenues were more than \$14 million and the endowment and total assets are at their strongest position in history. The full financial report will be presented at the October Management Committee meeting
- On October 7<sup>th</sup>, the Barron Mini Cooper Challenge will be back on campus as a fundraiser for automotive technology scholarships

- On October 14<sup>th</sup>, the Lace up for Learning 5K will be held on campus to support student scholarships
- On November 10<sup>th</sup>, Some Enchanted Evening gala will be held at the Overland Park Convention Center
  - Fundraising for this event continues to break records, with more than \$700,000 raised to date
  - Individual tickets are now available, including a new discount for college employees to encourage attendance at this 50<sup>th</sup> anniversary kick-off event

CONSENT AGENDA

**Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:**

Minutes	Minutes from the August 16, 2018 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 10,348,991.67
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Harold Asner.
Retirement	Retirement as follows:  RICHARD RHOADES, KPERS/JCCC, Vending Services Assistant, Business Services, Finance and Administrative Services, effective February 22, 2019.
Separations	Separations as follows:  KRISTEN COX, Manager, Accounts Payable, Financial Services,



Finance and Administrative Services, effective September 7, 2018.

TAMI JONES, Inventory Aide, Cosmetology, CSIT and Technical Education, Academic Affairs, effective September 28, 2018.

GRETCHEN SHERK, TAACCCT Grant Project Director, CSIT and Technical Education, Academic Affairs, effective September 30, 2018.

MINDI PEREZ, TAACCCT Research Analyst, CSIT and Technical Education, Academic Affairs, effective September 4, 2018.

ALEXANDRIA BRIGHT, Success Advocate, Enrollment Management, Student Success, effective September 21, 2018.

RICHARD TREMAIN, Associate Professor Metal Fabrication, Industrial Technology, Academic Affairs, effective May 31, 2019.

Reassignments

Reassignments as follows:

JOANN RIGGS, Registration Specialist, Continuing Education Operations, Continuing Education and Organizational Development, at \$18.25 per hour to Administrative Assistant, Continuing Education Operations, Continuing Education and Organizational Development, effective September 10, 2018 at \$20.52 per hour.

DEBRA HERRIG, Administrative Assistant, CSIT and Technical Education, Academic Affairs, at \$17.76 per hour to Administrative Assistant, Health Care, Public Safety and Wellness, Academic Affairs, effective September 4, 2018 at \$17.76 per hour.

Employment –  
Regular

Regular employment in classifications indicated, as shown in the board packet.

Employment –  
Temporary

Temporary employment in classifications indicated, as shown in the board packet with the following modification:

EXECUTIVE SESSION

**At 7:02 p.m., upon motion by Ms. Ingram, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose discussing matters exempt from the Kansas Open Meetings Act relating to privileged conversations with legal counsel in the Attorney-Client relationship and consultations with the Board's bargaining representation in employer-employee negotiations. Executive session began at 7:08 p.m. to return in one hour in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Becky Centlivre, Colleen Chandler, Gurbhushan Singh, Jim Lane, Barbara Larson, Rachel Lierz, Mickey McCloud, Tanya Wilson and Melody Rayl.**

At 8:07 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

**Upon motion by Ms. Ingram, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees meeting adjourned at 8:09 p.m.**

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Jerry Cook  
Chair

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Nancy Ingram  
Vice Chair