

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on September 17, 2020, at 5:00 p.m. in GEB 137 and Zoom Webinar.

Trustees Greg Musil, Chair
 Paul Snider, Vice Chair
 Lee Cross, Treasurer, via Zoom
 Nancy Ingram, Secretary
 Jerry Cook, Trustee
 Angeliina Lawson, Trustee, via Zoom
 Laura Smith-Everett, Trustee

Staff Andy Bowne, President

Kate Allen, AVP, Institutional Advancement/Government Affairs
Rob Brunkow, Video Systems Engineer, Video Services
Malinda Bryan-Smith, Director, Grants Leadership & Development
Colleen Chandler, Director, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Dustin Dallam, Video Systems Engineer, Video Services
Chris Gray, Executive Director, Marketing Communications
Tom Hall, Associate Vice President, Campus Services. Fac. Plng.
Scott Hobson, Video Systems Engineer, Video Services
James Leiker, Professor, History/Political Science
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Org. Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Director, Audit and Advisory Services
Caitlin Murphy, Administrative Assistant, President's Office
Kelsey Nazar, Senior Legal Counsel
Alisa Pacer, Director, Emergency Management
Tom Pagano, Vice President/CIO, Information Services
Terri Schlicht, Executive Assistant to President & Board
Nellie Schuckman, Administrative Assistant, Honors & Comm. Learning
Gurbhushan Singh, Associate Vice President, Academic Affairs
Adrian Swan, Manager, Multimedia Services
Andrew Tady, Videographer/Editor, Video Services
Janelle Vogler, Associate Vice President, Business Services

Sandra Warner, Executive Director, Business Continuity
Randy Weber, Vice President, Student Success/CSAO

Visitors

Dick Carter
Ashley Hooley
Chris Roesel

QUORUM	Mr. Musil announced a quorum, with seven board members present.
PLEDGE OF ALLEGIANCE	Mr. Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
AWARDS AND RECOGNITIONS	Mr. Musil announced there were no Awards and Recognitions for September.
OPEN FORUM	Ashley Hooley, Olathe, KS, spoke on political science certification. Chris Roesel, Roeland Park, KS, spoke on institutional learning outcomes.
BOARD REPORTS	
College Lobbyist	Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
Faculty Association	Dr. Leiker delivered the Faculty Association report. He spoke on the virtual adjustments by faculty due to Covid-19. He spoke on the Online Learning Advisory Council (OLAC) meetings, and proactive plans faculty are making should classes need to change formats. He highlighted faculty members receiving new appointments and publications, and closed with an observation that during these times it is important to exercise patience and

flexibility.

Johnson County
Education Research
Triangle

Mr. Cross noted that the next JCERT meeting would take place in October, and spoke on updated tax revenue.

Kansas Association of
Community College
Trustees

Ms. Ingram provided highlights from the KACCT Quarterly meeting, which met via zoom. She spoke on funding updates, the upcoming ACCT conference, and the Future of Higher Ed. Council.

Foundation

Ms. Ingram spoke on the recent Foundation member's social. She also announced the annual Scholarship Celebration will be moved to spring this year, and provided updates on Some Enchanted Opportunity.

COMMITTEE REPORTS AND RECOMMENDATIONS

Learning Quality
Committee

Dr. Cook reviewed items from the September 8, 2020 Learning Quality Committee Zoom meeting.

Management
Committee

Dr. Cook reviewed items from the September 2, 2020 Management Committee Zoom meeting.

Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification for the FY21 amount for CDW for a total amount of \$332,100.00.

Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification for the FY21 amount for Marsh USA for a total amount of \$297,339.00.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Snider, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid from B&H Photo for Request for Bid (RFB) 21-009, Panasonic Projectors in the amount of \$160,806.28.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Mr. Cross, seconded by Ms. Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of July 2020, subject to audit.

President's Monthly
Report to the Board

Dr. Bowne provided Fall 2020 updates, including enrollment tracking and Carlsen Center transitions. He highlighted the recent Innovations Conference, and provided an update on the Student Senate report. He announced the College Council and gave details on the Strategic Planning Process.

NEW BUSINESS

Board Retreat Update

Dr. Bowne gave an update on the two upcoming fall Board retreats. He announced the trustees would be working with Dr. Mary Spilde and Ken Burke, whom will facilitate the retreats.

OLD BUSINESS

Mr. Musil announced there was no old business.

CONSENT AGENDA

Following discussion, upon motion by Dr. Cook seconded by Mr. Cross, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes	Minutes from the August 20, 2020 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 5,558,167.14.
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Retirements	AMY AULD (KPERS), Police Officer, Police, Finance and Administrative Services, effective April 1, 2021. LEON ZOOK (JCCC/KPERS), Stationary Engineer, Campus Services, Finance and Administrative Services, effective May 3, 2021.
Separations	JASON ZEH, Senior Multimedia Engineer & Event Specialist, Client Support Services, Finance and Administrative Services, effective September 11, 2020. SHAWN SMITH, Director Collaboration Center, Academic Support Division, Academic Affairs, effective September 30, 2020.
Employment – Regular	Regular employment in classifications indicated, as shown in the board packet.
Employment – Temporary	Temporary employment in classifications indicated, as shown in the board packet.
Change to the FY2020-2021 Staffing	FROM: Warehouse/Postal Services Associate TO: Warehouse Sustainability Logistical Associate

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Authorization Table
for Part-time Regular
Staff

FROM: Museum Guard
TO: Assistant Exhibition Preparator

ADJOURNMENT

Upon motion by Ms. Ingram seconded by Mr. Cross which motion carried unanimously, the Board of Trustees meeting adjourned at 6:27 p.m.

Greg Musil
Chair

Paul Snider
Vice Chair