

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on October 22, 2020, at 5:00 p.m. by Zoom Webinar.

Trustees Greg Musil, Chair
 Paul Snider, Vice Chair
 Lee Cross, Treasurer
 Nancy Ingram, Secretary
 Jerry Cook, Trustee
 Angeliina Lawson, Trustee
 Laura Smith-Everett, Trustee

Staff Andy Bowne, President

Kate Allen, AVP, Institutional Advancement/Government Affairs
Jason Brunkan, Senior Multimedia Engineer & Event Specialist, AV Services
Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Chris Gray, Executive Director, Marketing Communications
Tom Hall, Associate Vice President, Campus Services. Fac. Plng.
Jeff Hoyer, Executive Director, Space Management
James Leiker, Professor, History/Political Science
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Org. Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Director, Audit and Advisory Services
Caitlin Murphy, Administrative Assistant, President's Office
Kelsey Nazar, Senior Legal Counsel
Derek Nester, Senior Multimedia Engineer & Event Specialist, AV Services
Tom Pagano, Vice President/CIO, Information Services
Terri Schlicht, Executive Assistant to President & Board
Gurbhushan Singh, Associate Vice President, Academic Affairs
Adrian Swan, Manager, Multimedia Services
Janelle Vogler, Associate Vice President, Business Services
Elisa Waldman, Dean, Continuing Education
Sandra Warner, Executive Director, Business Continuity
Randy Weber, Vice President, Student Success/CSAO

Students

Sailor Usher

Visitors

Dick Carter

QUORUM	Mr. Musil announced a quorum, with seven board members present.
PLEDGE OF ALLEGIANCE	Mr. Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
AWARDS AND RECOGNITIONS	Mr. Musil announced there were no Awards and Recognitions for October.
OPEN FORUM	Mr. Musil announced there were no registered speakers.
BOARD REPORTS	
Student Senate	Sailor Usher, Student Senate President, delivered the Student Senate report. He introduced the new senators, spoke about summer projects, and online elections. He also reported on student clubs requesting funds online, and the JCCC Gives campaign.
College Lobbyist	Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
Faculty Association	Dr. Leiker delivered the FA Report. He highlighted recent accomplishments by faculty, including a recruitment video and a published book. He reported on the exploration of changing semester and winter session lengths, and highlighted pros and cons. He spoke about concerns of faculty regarding Covid-19, and the recent meeting with the Collegial Steering Committee. He

announced that FA has donated \$3,000 to the Some Enchanted Opportunity Campaign to be designated for student basic needs.

Johnson County
Education Research
Triangle

Mr. Cross noted that the next JCERT meeting would take place at the end of October.

Kansas Association of
Community College
Trustees

Ms. Ingram recognized the recent ACCT Virtual Leadership Congress. She announced the new regional and at-large directors for ACCT. She spoke on the upcoming quarterly meeting for KACCT, and highlighted the weekly Friday President's calls. Additionally, she spoke about the Future of Higher Education Council.

Foundation

Ms. Ingram spoke on highlights from the recent Board of Directors Meeting. She talked on the Beyond Bounds 20/20 auction and provided fundraising updates. She provided updates on the Some Enchanted Opportunity Campaign, and highlighted funds raised thus far.

COMMITTEE REPORTS AND RECOMMENDATIONS

Collegial Steering

Mr. Musil reviewed items from the October 6, 2020 Collegial Steering Committee Zoom meeting.

Human Resources

Ms. Ingram reviewed items from the October 2, 2020 Human Resources Committee Zoom meeting.

Learning Quality
Committee

Dr. Cook reviewed items from the October 5, 2020 Learning Quality Committee Zoom meeting.

Management
Committee

Dr. Cook reviewed items from the October 7, 2020 Management Committee Zoom meeting.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Snider, which motion carried 6-0, with Ms. Lawson abstaining, it is the recommendation of the Management Committee that the

Board of Trustees adopt the resolution amending certain provisions of resolutions relating to outstanding revenue bonds of Johnson County Community College.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Mr. Cross, seconded by Ms. Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of August 2020, subject to audit.

President's Monthly
Report to the Board

Dr. Bowne spoke on Fall 2020 enrollment which is approximately 14% down, reporting that enrollment is getting better, and the mix of courses that are in person and why. He spoke on the recent League Board Meeting with the League for Innovation schools, and that most schools have the same mix of course delivery practices as JCCC has. He provided updates on the weekly bake sale, Covid-19 related funding uses, training, and SBDC grants.

NEW BUSINESS

Appointment of
Nominating Committee

Mr. Musil stated that at this time of year, a nominating committee of two trustees is appointed, who will then establish the slate of trustees to serve as officers on Board Committees for 2021. Mr. Musil asked Mr. Snider and Mr. Cross to serve as this year's nominating committee.

Following discussion, upon motion by Mr. Snider, seconded by Dr. Cook, which motion carried 6-1 with Ms. Lawson voting against, the Board of Trustees accepted the Chair's recommendation to appoint Mr. Snider and Mr. Cross to serve as this year's ad hoc nominating committee, under policy 111.03.

OLD BUSINESS

Mr. Musil announced there was no old business.

CONSENT AGENDA

Following discussion, upon motion by Dr. Cook seconded by Mr. Cross, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes	Minutes from the September 17, 2020 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 14,497,033.23
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Retirements	KATHERYN WOULFE (KPERS), Success Advocate, Learner Engagement and Success, Student Success, effective January 5, 2021. ABEBECH SHEMELIS (JCCC/KPERS), Custodian, Campus Services, Finance and Administrative Services, effective May 31, 2021.
Separation	PATRICIA SWARTZEL, Classroom Coordinator/Lead Teacher, Hiersteiner Child Development Center, Student Success, effective September 30, 2020.
Reassignment	AARON SWIFT, Administrative Assistant Police Department, Police, Finance and Administrative Services, at \$20.24 per hour to Police Officer Trainee, Police, Finance and Administrative Services, effective January 4, 2021 at 21.89 per hour.
Employment – Regular	Regular employment in classifications indicated, as shown in the board packet.
Employment – Temporary	Temporary employment in classifications indicated, as shown in the board packet.

Change to the FY2020-
2021 Staffing
Authorization Table
for Part-time Regular
Staff

FROM: Campus Based Recruiter
TO: Administrative Assistant Student Financial Aid

Change to the FY2020-
2021 Staffing
Authorization Table
for Full-time Regular
Staff

FROM: Administrative Assistant Student Financial Aid
TO: Transfer Articulation Analyst

Professor/Counselor
Emeritus Status

Barry Hincks
Toby Klinger
William Stockton
Rick Webb

Executive Session #1

At 6:35 p.m., upon motion by Mr. Snider, seconded by Ms. Ingram, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 6:45 p.m. until 7:15 p.m. for consultation with legal counsel regarding contract negotiation, which would be deemed privileged in the attorney-client relationship. Dr. Bowne, Dr. McCloud, Dr. Weber, Ms. Centlivre, and Ms. Nazar were invited to participate.

The meeting reconvened at 7:14 p.m. and Mr. Musil announced that no action had taken place during executive session.

Executive Session #2

At 7:15 p.m., upon motion by Ms. Ingram, seconded by Mr. Cross, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 7:20 p.m. until 7:50 p.m. for consultation with legal counsel on a pending administrative personnel claim, which would be deemed privileged in the attorney-client relationship. Dr. Bowne, Ms. Centlivre, and Ms. Nazar were invited to participate.

The meeting reconvened at 7:50 p.m. and Mr. Musil announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Ms. Ingram, seconded by Mr. Cross, which motion carried unanimously, the Board of Trustees meeting adjourned at 7:53 p.m.

Greg Musil
Chair

Paul Snider
Vice Chair