

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on November 15, 2018, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Jerry Cook, Chair
 Nancy Ingram, Vice Chair
 Lee Cross, Treasurer
 Dave Lindstrom, Secretary
 Greg Musil, Trustee
 Angeliina Lawson, Trustee
 Paul Snider, Trustee

Staff Joe Sopcich, President

Rochelle Boyd, Manager, Internal Invest/Tech Audits, Audit and Advisory Services
John Clayton, Executive Director, Institutional Effectiveness
Brett Cooper, Associate Professor, Math Resource Center
Chris Gray, Executive Director, Marketing Communications
Denise Griffey, Program Director, Early College Community Outreach/Stem
Melanie Harvey, Associate Professor, Chemistry
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.
Kaytlin Hill, Campus Ledger
Barbara Larson, Executive Vice President, Finance & Administration Services
Rachel Lierz, Associate Vice President, Financial Services/CFO
Shelia Mauppin, Dean, Career & Technology Education Transition
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Manager, Internal Audit, Audit and Advisory Services
Derek Nester, Sr. Multimedia Engineer & Event Specialist, Audio Visual Services
Alisa Pacer, Manager, Emergency Preparedness
Tom Pagano, Vice President, Information Services/CIO
Debbie Rulo, Director, Business Development/Partnerships, Continuing Education
Terri Schlicht, Executive Assistant to President and Board, President's Branch
Gurbhushan Singh, Associate Vice President, Academic Affairs
Shawn Smith, Director, Collaboration Center
Janelle Vogler, Interim Associate Vice President, Business Services

Sandra Warner, Deputy CIO/Director, Administrative Computer Services
Randy Weber, Vice President, Student Success/CSAO
Donny Whitton, Veterans Services, Assistant, Records
Tanya Wilson, General Counsel
Kena Zumalt, Veteran Services Coordinator, Records

Students

Julia Fraley
Caleb Keltner
Fernanda Morales

Visitors

Dick Carter
Jessica Dain
Roberta Eveslage
Brent Yeager

QUORUM	Dr. Cook announced the presence of a quorum, with seven board members present.
PLEDGE OF ALLEGIANCE	Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
AWARDS AND RECOGNITIONS	Olathe School District Recognition Kena Zumalt – Peer Advisors for Veteran Education (PAVE) Award Shelia Mauppin – Kansas Council for Workforce Education Award
STUDENT SENATE REPORT	Vice President, Mr. Caleb Keltner gave a presentation on: <ul style="list-style-type: none">• Status of this year’s remaining budget• The success of Trick-or-Treat for kids event, which saw 150 kids come by, and involvement from over 10 JCCC clubs and organizations• JCCC Gives<ul style="list-style-type: none">○ Fundraising goal of \$5,000 (accepting donations)○ 35 community members have been nominated to

receive assistance this holiday season

- Introduction of new senators:
 - Dalal Essa
 - Joshua Jay Joswara
 - Julie Braymer

COLLEGE LOBBYIST
REPORT

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS
AND
RECOMMENDATIONS

Audit Committee

Dr. Cook reviewed items from the November 8, 2018 Audit committee meeting.

Following discussion, upon motion by Dr. Cook, seconded by Ms. Ingram, which motion unanimously carried, it is the recommendation of the Audit Committee that the Board of Trustees accept the administration's recommendation to accept the audited financial statements for the year ended June 30, 2018.

Following discussion, upon motion by Dr. Cook, seconded by Ms. Ingram, which motion unanimously carried, it is the recommendation of the Audit Committee that the Board of Trustees accept the recommendation of the College administration to approve the combination of Internal Audit Policy 210.06 and the External Audit Policy 210.06 into one policy titled: "Internal & External Audit Policies 210.05" and to approve the non-material language modifications as shown in the board packet.

Collegial Steering
Committee

Dr. Cook reviewed items from the November 6, 2018 Collegial Steering committee meeting

Human Resources Committee	Mr. Cross reported that the Human Resources committee did not meet in November.
Learning Quality Committee	Ms. Lawson reviewed items from the November 5, 2018 Learning Quality Committee meeting.
Management Committee	Mr. Lindstrom reviewed items from the November 7, 2018 Management Committee meeting.
Nominating Committee	Dr. Cook stated that at this time of year, a nominating committee of two trustees is appointed, who will then establish the slate of trustees to serve as officers and on Board committees for fiscal year 2019. Dr. Cook asked Mr. Lindstrom and Ms. Ingram to serve as this year's nominating committee and they accepted.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report	Following discussion, upon motion by Mr. Cross, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month September 2018, subject to audit, as shown in the board packet.
President's Monthly Report to the Board	<p>Dr. Sopcich announced the report would be delivered via a lightning round this month.</p> <ul style="list-style-type: none">• Dr. Larson gave an update on the JCCC Meal Share Program, which assists students who have food insecurity issues while they are here on campus<ul style="list-style-type: none">○ 76 students have been helped through this program this semester○ We were not able to meet all the 130 applications this semester, but we have been awarded a \$10,000 grant from Blue Cross Blue Shield that will help serve 15 more students next semester• Dr. Weber revisited the 2014-2017 Strategic Plan, and how the priorities from that led to the new student tracking

system that's been implemented to help improve student success and engagement

- Dr. McCloud highlighted
 - Open Educational Resources and developments happening on campus in this area
 - Self-governance developments have led to bringing the national chair academy to campus
 - Working with KU Edwards to develop three new "Johnson County communities" to forward student learning, which is a pipeline for students from JCCC to KU Edwards that will result in Johnson County residents being able to get 4-year degrees seamlessly without having to leave the county

REPORTS FROM BOARD LIAISONS

Faculty Association

Dr. Harvey discussed:

- Unique challenges by community college students (including parenthood, work commitments, caring for other family members, minimum wage) and the importance of considering these factors when discussing keeping tuition costs low
- Appreciation for our support services and programs that allow our students to be successful (PAVE program, Meal Share, etc.)
- Importance of early exposure to enhanced opportunities that allow students to go above and beyond without necessarily having to self-select by making it a part of the class (service learning, research, business partnerships)
 - Would like to see support and incentive for faculty to build this into their normal coursework

Johnson County Research Triangle

Trustee Lindstrom provided the JCERT report:

- Sales tax revenue in Johnson County from October was \$1.55 million, which is up 1.82% from last year
- Year-to-date, sales tax revenue is up 3.46% in Johnson County

- JCERT authority last met November 7, 2018 at K-State Olathe Campus
- Next meeting is April 22, 2019 at 7:30 AM at KU Edwards campus

Kansas Association of Community College Trustees
Trustee Ingram reported that KACCT will meet December 2-3, 2018 at Independence Community College. Trustees Lawson and Ingram attended the national ACCT meeting in New York in October and shared some ideas and discussions they heard and learned there.

Foundation
Trustee Ingram highlighted the recent Some Enchanted Evening Scholarship Gala:

- The event raised a record of more than \$800,000 to support scholarships
- There was a record attendance of nearly 800 people
- The evening also marked the launch of JCCC's 50th anniversary celebration
- She thanked all the chairs, honorees and sponsors for an incredible event and announced next year's event will be held on November 9, 2019 at the Overland Park Convention Center

CONSENT AGENDA
Following discussion, upon motion by Mr. Musil, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes
Minutes from the October 16, 2018 Board of Trustees meeting.

Cash Disbursement Report
Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 8,606,549.26

Grants, Contracts and Awards
The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.

Curriculum
Changes to the curriculum, as shown in the Board Packet.

Affiliation, Articulation, And Reverse Transfer, Cooperation and other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Mark Raduziner.
Retirements	Retirements as follows: THOMAS GOODWIN, KPERS/JCCC, Supervisor, Vending Services, Business Services, Finance and Administrative Services, effective December 1, 2018. THOMAS SCOFIELD, KPERS/JCCC, Manager Technical Support Services, Academic Technology Services, Finance and Administrative Services, effective May 1, 2019. NORMA FORDHAM, KPERS/JCCC, Professor of Legal Studies, Business and Technology, Academic Affairs, effective June 1, 2019.
Employment – Regular	Regular employment in classifications indicated, as shown in the board packet.
Employment – Temporary	Temporary employment in classifications indicated, as shown in the board packet with the following modification:
Additions or Changes to the FY2018-2019 Staffing Authorization Table for Full-time Regular Staff	FROM: Lenora Cook, Dean, Health Care Professions/Wellness, \$120,870 TO: Lenora Cook, Dean, Health Care/Public Safety & Wellness, \$120,870 FROM: Joe Weis, Professor/Director, HPER, \$83,337 TO: Joe Weis, Professor/Director Health & Wellness, \$83,337 FROM: Susan Brown, Professor HPER, \$83,309 TO: Susan Brown, Professor Health & Wellness, \$83,309 FROM: Deborah Carrier, Professor, HPER, \$83,685

TO: Deborah Carrier, Professor Health & Wellness, \$83,685

FROM: Lori Mallory, Professor HPER, \$82,700

TO: Lori Mallory, Professor Health & Wellness, \$82,700

FROM: Jill Stinson, Professor HPER, \$80,872

TO: Jill Stinson, Professor Health & Wellness, \$80,872

ADJOURNMENT

Upon motion by Mr. Cross, seconded by Ms. Ingram which motion unanimously carried, the Board of Trustees meeting adjourned at 6:48 p.m.

Jerry Cook
Chair

Nancy Ingram
Vice Chair