

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on May 16, 2019, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Jerry Cook, Chair
 Nancy Ingram, Vice Chair (by phone)
 Greg Musil, Treasurer
 Lee Cross, Trustee
 Paul Snider, Trustee

Staff Joe Sopcich, President

Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Dalal Essa, Student Employee, College Work Study
Chris Gray, Executive Director, Marketing Communications
Rex Hays, Associate Vice President, Campus Services
Kaytlin Hill, Campus Ledger
Farrell Jenab, Director, Faculty Development
Samantha Joslin, Campus Ledger
Caleb Keltner, Student Life Ambassador, Student Activities
Barbara Larson, Executive Vice President, Finance and Admin. Services
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Organizational Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Derek Nester, Senior Multimedia Engineer & Event Specialist, Audio Visual Services
Tom Pagano, Vice President/CIO, Information Services
Soniya Pathak, Student Ambassador, Admissions
Ankeet Prasai, Student Support Technician, Client Support Services
Terri Schlicht, Executive Assistant to President and Board, President's Branch
Gurbhushan Singh, Associate Vice President, Academic Affairs
Janelle Vogler, Associate Vice President, Business Services
Randy Weber, Vice President, Student Success/CSAO
Tanya Wilson, General Counsel

Students

Tiger Harris-Webster
Lisa Le

Visitors

Dick Carter
Roberta Eveslage
Patrick Feeney

- QUORUM Dr. Cook announced the presence of a quorum, with five board members present.
- PLEDGE OF ALLEGIANCE Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
- OPEN FORUM
- STUDENT SENATE REPORT Student Senate President-Elect, Ankeet Prasai, gave a presentation on:
- Cav Craze
 - Served 350 students at their tye-dye t-shirt station
 - Filled a time capsule with entries from students
 - His background and introduction of his executive board for 2019-2020
- Current Student Senate President, Tiger Harris-Webster, gave a presentation on:
- Club & Organizations budget allocations and remaining budget status
 - Clubbies Group Award and Individual Award winners
 - New clubs this year (Cyber Security Club, Friends of International Students, and Young Life)
 - Had the Grand Opening of the Career Closet at Cav Craze
 - Two Letters of Support from the Student Senate
 - College Promise Program
 - Diversity, Equity and Inclusion Task Force
- COLLEGE LOBBYIST Mr. Carter shared information from the monthly legislative

REPORT update report with the Board of Trustees.

COMMITTEE REPORTS
AND RECOMMENDATIONS

Audit	Dr. Cook reviewed items from the May 2, 2019 Audit Committee meeting.
Collegial Steering	Dr. Cook reviewed items from the May 7, 2019 Collegial Steering Committee meeting.
Human Resources Committee	Mr. Musil reviewed items from the May 3, 2019 Human Resources Committee meeting.
Learning Quality Committee	Mr. Snider reviewed items from the May 6, 2019 Learning Quality Committee meeting.
Management Committee	Mr. Snider reviewed items from the May 1, 2019 Management Committee meeting.

A motion was made by Mr. Cross for the Board of Trustees to approve the proposed FY 2019-20 Management Budget, subject to adjustments as required when final beginning balances and assessed valuation amounts have been determined. The motion failed for lack of a second. Following discussion, an alternative motion was made by Mr. Musil, seconded by Mr. Snider, to approve the proposed FY 2019-20 Management Budget with a .15 mill levy reduction. After further discussion, the motion carried with a vote of 4-1 with Mr. Cross voting against.

Following discussion, upon motion by Mr. Snider, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the college administration to approve the Guaranteed Maximum Price proposal from J.E. Dunn Construction Company for Construction Manager at Risk Services for renovations to the Arts & Technology Building in the amount of \$14,367,482.

Following discussion, upon motion by Mr. Snider, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the renewal of the above annual on-call contracts for at a total annual expenditure not to exceed \$1,250,000.00.

Following discussion, upon motion by Mr. Snider, seconded by Ms. Ingram, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from WCA for Waste Disposal & Recycling Services at \$47,893.00 for the base year and a total expenditure not to exceed \$254,270.44 for the base year plus all option years.

Following discussion, upon motion by Mr. Snider, seconded by Ms. Ingram, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the new contract award to PageUp People Limited for an initial one-year total not to exceed \$67,200.00 with an estimated five-year total not to exceed \$433,711.00 for the Human Resources Department.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Mr. Musil, seconded by Mr. Snider, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month March 2019, subject to audit, as shown in the board packet.

President's Monthly

Dr. Sopcich encouraged everyone to read the full report and

Report to the Board

discussed a few highlights:

- May events that he had the honor of attending that highlight student success
 - Fashion Merchandising + Design show
 - Math & Science Poster Symposium
 - BNSF Awards Luncheon
 - Lieberman Teaching Excellence Awards
 - Outstanding Student Award Luncheon
 - Web Development Capstone Presentations
 - CLEAR Certificate Ceremony
 - Athletic Awards Night
- This next week will be filled with graduation ceremonies that will end the semester and highlight the hard work of students, faculty and staff that work together to fulfill the college's mission.

REPORTS FROM BOARD
LIAISONS

Faculty Association

There was no report delivered.

Johnson County
Research Triangle

Trustee Cross reported that the JCERT held a meeting on April 23, 2019 at 7:30 AM at the KU Edwards campus. A report on the 10-year impact of JCERT on the local economy was given and updates were provided by various agencies.

Kansas Association of
Community College
Trustees

There was no KACCT report delivered. The next quarterly meeting is June 7-8, 2019 at Barton County Community College.

Foundation

Trustee Musil provided the Foundation report:

- The Foundation board met on Friday, April 26 as part of the Foundation's Annual Luncheon and the FADS ribbon-cutting and dedication ceremony. It was a wonderful event with terrific turnout. Governor Kelly attended and helped recognize outgoing Foundation President Mary Birch. Thank you to the FADS team, facilities, catering, marketing and many other campus colleagues for their support to

make the day possible.

- During the luncheon the Foundation Board of Directors approved a slate of new Executive Committee, Directors and Foundation members who will begin their terms on July 1, 2019. This includes Suze Parker, who will become the Foundation's new President.
- The Cohen Community Series presented Roots & Boots '90s Electric Throwdown on May 4th in Yardley Hall. More than 1,000 people attended the concert featuring country legends Sammy Kershaw, Collin Raye and Aaron Tippin. The Cohen Community Series was inaugurated in 2008 through a gift from Jon Stewart in honor of the late Barton P. Cohen. All proceeds for this event go to JCCC scholarships and educational programs.
- The Foundation recently welcomed a new employee to the Foundation team. Sandy Rieger joined on Monday, April 29 as the Manager of Foundation Operations. Sandy has more than 30 years of banking operations management and non-profit office management.

CONSENT AGENDA

Following discussion, upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes	Minutes from the April 18, 2019 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 8,635,457.40.
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Curriculum	Changes to the curriculum, as shown in the Board Packet.

Affiliation, Articulation, And Reverse Transfer, Cooperation and other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$450 from the general fund to the JCCC Foundation student scholarship fund in honor of Gloria Rosso, Mary Deas and Gail Tracy.
Retirements	<p>KERRI STEPHENSON, (JCCC/KPERS), Professor, Foreign Language, Communications, English & Journalism Division, Academic Affairs, effective December 31, 2019.</p> <p>ROBERT BRANNAN, (JCCC/KPERS), Professor, English, Communications, English & Journalism Division, Academic Affairs, effective December 31, 2019.</p>
Separations	<p>KELLI KRAMER-JACKMAN, Program Director Health/Human Services, Continuing Education, Continuing Education and Organizational Development, effective May 3, 2019.</p> <p>BARBARA LARSON, Executive Vice President, Finance and Administrative Services, effective November 25, 2019.</p> <p>ROBIN KINDIG, Administrative Assistant, Healthcare, Public Safety & Wellness Division, Academic Affairs, effective April 10, 2019.</p> <p>JEFFREY DELAROY, Research and Data Analyst, Institutional Effectiveness, effective May 16, 2019.</p>
Reassignments	<p>LYDIA BERBERICH, Administrative Assistant, Sciences and Math Division, Academic Affairs, at \$18.43 per hour to Administrative Assistant, Industrial Technology Division, Academic Affairs, effective May 1, 2019 at \$19.39 per hour.</p> <p>LATONYA HOOD, Accounting Specialist, Financial Services, Finance and Administrative Services, at \$15.09 per hour to</p>

Accounting Specialist, Financial Services, Finance and Administrative Services, effective April 25, 2019 at \$15.43 per hour.

HELEN STOLL, Student Development Specialist, Enrollment Management, Student Success at \$14.25 per hour to Lead Student Development Specialist, Enrollment Management, Student Success effective May 23, 2019 at \$17.98 per hour.

Employment – Regular Regular employment in classifications indicated, as shown in the board packet.

Employment – Temporary Temporary employment in classifications indicated, as shown in the board packet.

Additions or Changes to the FY2018-2019 Staffing Authorization Table for Part-time Regular Staff FROM: Administrative Assistant TO: Office Assistant

Senior Scholar Status Stu Shafer

ADJOURNMENT **Upon motion by Mr. Snider, seconded by Ms. Ingram which motion unanimously carried, the Board of Trustees meeting adjourned at 6:20 p.m.**

Jerry Cook
Chair

Nancy Ingram
Vice Chair