

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on May 10, 2018, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Jerry Cook, Chair
 Nancy Ingram, Vice Chair
 Lee Cross, Treasurer
 Dave Lindstrom, Secretary
 Angeliina Lawson, Trustee
 Paul Snider, Trustee

Staff Joe Sopcich, President

Kate Allen, Associate Vice President, Institutional Advancement/Government Affairs
Dennis Arjo, Professor, Chair, Philosophy & Religion
Mitch Borchers, Associate Vice President, Business Services
Hanan Boukhaima, Dining Services Assistant
Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Brenda Edmonds, Professor, Mathematics
Travis Garrod, Sr. Client Tech. Analyst, Client Support Services
Scott Gilmore, Associate Professor, Industrial Technology
Chris Gray, Executive Director, Marketing Communications
Nell Gross, Campus Ledger
Dain Hartwell, Senior Videographer/Editor, Video Services
Melanie Harvey, Associate Professor, Chemistry
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.
Nancy Holcroft Benson, Professor, Organismal Biology
Jim Lane, Dean, Arts, Humanities & Social Sciences
Barbara Larson, Executive Vice President, Finance & Administration Services
Jim Leiker, Professor, History/Political Science
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Organizational Development
Mickey McCloud, Vice President, Academic Affairs/CAO

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Derek Nester, Sr. Multimedia Engineer & Event Specialist, Audio Visual Services
Alisa Pacer, Emergency Preparedness Manager
Thad Rose, Faculty, Media Communications, Student Activities
Terri Schlicht, Executive Assistant to President and Board, President's Branch
Gurbhushan Singh, Associate Vice President, Academic Affairs
Lori Slavin, Professor, Chemistry
Jason Thompson, Campus Ledger
Janelle Vogler, Executive Director, Audit/Advisory Services
Randy Weber, Vice President, Student Success/CSAO
Deb Williams, Professor, Environmental Science
Tanya Wilson, General Counsel

Student

Melvin Santoso

Visitors

Cheryl Batliner
Dennis Batliner
Dick Carter
Nick Cole
Francis Donchez
Roberta Eveslage
Larry Fotovich
Alison Genstner
Blake Koger
Susan McAfee
Matt Mclane
Melissa Vancrum

QUORUM

Dr. Cook announced the presence of a quorum, with six board members present.

PLEDGE OF ALLEGIANCE

Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

AWARDS AND
RECOGNITIONS

Second Annual Science and Math Poster Symposium recognition.
Olathe School District Community Partner recognition.

OPEN FORUM

Dennis Batliner, Overland Park, KS, Nick Cole, Overland Park, KS, and Blake Koger, Olathe, KS, expressed their concerns regarding the elimination of JCCC's track and cross-country programs. Larry Fotovich, Olathe, KS, expressed his concerns regarding his daughter's experience with the student complaint process.

STUDENT SENATE
REPORT

Ms. Boukhaima gave her final presentation on:

- New executive officers (starting at end of this semester)
 - President: Tiger Harris-Webster
 - Vice-President: Caleb Keltner
 - Secretary: Fernanda Morales
 - Treasurer: Samuel Chaney
 - Parliamentarian: Ankeet Prasai
- Clubs and Orgs awards
- Renewable Energy Goal
- Student Healthcare Portal
 - KBOR offers student healthcare at 4-year universities, and student senate would like to know if/why community colleges are excluded from this policy.

The Board thanked Ms. Boukhaima for her professional and informative presentations at the past few board meetings and wished her well in her future endeavors.

COLLEGE LOBBYIST
REPORT

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS
AND
RECOMMENDATIONS

Audit Committee

Mr. Cross reviewed items from the May 3, 2018 Audit Committee meeting.

Collegial Steering
Committee

Dr. Cook reviewed items from the May 3, 2018 Collegial Steering Committee meeting.

Human Resources
Committee

Mr. Cross reviewed items from the May 7, 2018 Human Resources Committee meeting.

Following discussion, upon motion by Mr. Cross, seconded by Ms. Lawson, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to authorize the president to negotiate a contract, subject to review by college counsel, for the provision of the employee assistance plan with New Directions Behavioral Health for the period June 1, 2018 through May 31, 2019. The blended monthly subscriber rate for the New Directions Behavioral Health plan is \$13.22 per participant. The proposal includes no increase in the contract for two (2) additional years. These rates represent an approximate 13% decrease from the 2017/2018 per participant benefit plan year cost.

Following discussion, upon motion by Mr. Cross, seconded by Ms. Lawson, which motion unanimously carried, the Board of Trustees authorized, effective July 1, 2018 a 3.0% salary increase for all non-bargaining unit salaried and full-time and part-time hourly employees employed as of June 30, 2018 and a 3.0% increase in the adjunct faculty salary table.

Learning Quality
Committee

Ms. Lawson reviewed items from the May 7, 2018 Learning Quality Committee meeting.

Management
Committee

Mr. Lindstrom reviewed items from the May 2, 2018, Management Committee meeting.

Following discussion, including recognition of a 0.25 mill reduction from 9.50 mills to 9.25 mills, upon motion by Mr. Lindstrom, seconded by Mr. Snider, which motion carried 5-1, with Mr. Cross voting against, the Board of Trustees approved the FY 2018-19 Management Budget, subject to adjustments as required when final beginning balances and assessed valuation

amounts have been determined.

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Guaranteed Maximum Price proposal from J.E. Dunn Construction Company for Construction Manager at Risk Services for renovations to the gymnasium in the amount of \$1,129,356.

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Snider, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the renewal of the:

- annual contracts for on-call architectural services with The Clark Enersen Partners and BBN Architects, Inc., at a total annual expenditure not to exceed \$200,000.00.
- annual contracts for on-call carpentry labor services with KES Construction, LLC and RF Benchmark Construction, at a total annual expenditure not to exceed \$200,000.00.
- annual contracts for on-call civil engineering services with Kaw Valley Engineering, Inc., and McAfee Henderson Solutions, at a total annual expenditure not to exceed \$100,000.00.
- annual contract for on-call codes consulting and building inspections with FSC, Inc., at a total annual expenditure not to exceed \$100,000.00.
- the annual contracts for on-call electrical repairs and installation services with Heritage Electric, LLC and Pro Circuit Incorporate, at a total annual expenditure not to exceed \$125,000.00.
- annual contracts for on-call landscape architect and design consulting services with The Clark Enersen Partners and Jeffery L. Bruce & Company, at a total annual expenditure not to exceed \$50,000.00.
- annual contracts for on-call mechanical, electrical and plumbing (MEP) engineering services with The Clark

Enersen Partners and La kford Fendler + Associates, at a total annual expenditure not to exceed \$150,000.00.

- **annual contracts for on-call structural engineering services with The Clark Enersen Partners and Hollis + Miller Architects, Inc., at a total annual expenditure not to exceed \$50,000.00.**
- **annual contract for painting and wall-covering se vices with Blue Bear, Inc., at a total annual expenditure not to exceed \$150,000.00.**

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Mr. Cross, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month March 2018, subject to audit, as shown in the board packet.

President's Monthly
Report to the Board

Dr. Sopcich encouraged everyone to review the 40-page President's Report, which is full of great work being done across campus. He thanked the JCCC community for their hard work during the HLC visit a few weeks ago. He shared that the planning, execution and representation of the college was masterful and well received by the site team visitors. Dr. Sopcich shared a few announcements:

- JCCC has partnered with University of Kansas Health System and University of Kansas Medical Center to put together a program to help individuals better understand how to maintain a healthy lifestyle through healthy eating. There are eight sessions of this free program at the Wylie Hospitality & Culinary Academy.
- JCCC has been voted #7 on a list of the Top 25 Safest Universities & Colleges in the U.S. This is a great testament to our Police Department, KOPS team and Behavioral Intervention Team.

Dr. Sopcich closed with remarks on what an exciting time on

campus the month of May is. There are great poster sessions, the Outstanding Student Awards and many graduation ceremonies, which are all great representations of student success. He thanked everyone on campus for another great academic year.

REPORTS FROM BOARD LIAISONS

Faculty Association

Dr. Arjo gave his last address as Faculty Association (FA) president, and took time to thank the officers who served along with him during his tenure. He also introduced Dr. Melanie Harvey, Associate Professor of Science, as the new FA President. Dr. Harvey thanked Dr. Arjo for his hard work as president. She introduced her new team of officers who will be serving along with her this next year. She shared a few items:

- Still in contract negotiations and she hopes that when meetings with the administration resume next week, progress will be made toward reaching agreements that are in the best interest of all parties affected.
- Collaboration is a core value at JCCC, and FA did a lot of reflecting these past few weeks, in preparation for and during the HLC visit, about their role on campus and on shared governance. She shared the improvements that have been made since she started at the college ten years ago, but she believes there is room for improvement in the way faculty are included in decision making at the college.
- During the HLC visit, the site team expressed concerns about the roles and relationship between the Faculty Association and the Faculty Senate. Dr. Harvey provided historical context regarding this complicated relationship and internal conflict and the challenges that have risen in managing their collective voices. She stated that this is something the faculty will have to address and manage soon, and will be their “homework” going forward.

Dr. Cook expressed his appreciation for the conversation on shared governance at the last Collegial Steering Committee meeting, and looks forward to working together with faculty on this matter.

Johnson County
Research Triangle

Trustee Lindstrom provided the JCERT report:

- Last meeting was held May 7, 2018 at the KU Edwards campus
- Highlighted the remarkable statistic of a 25% better chance of survival and cure for people living in this area, who are under the care of the KU Cancer Center, because of the benefits provided by JCERT
- Sales tax revenue from March was \$1.441 million, up 8.7% from last year
- Next meeting is November 7, 2018 at the K-State Olathe campus

Kansas Association of
Community College
Trustees

Dr. Cook reported that the next quarterly meeting will be June 1st and 2nd at KCKCC. Trustees Cook and Ingram will be attending, and any other Trustee who would like to attend can contact Terri Schlicht.

Foundation

Trustee Ingram reported that on April 12th, the foundation supported our international students with a luncheon in the Wylie Hospitality and Culinary Center. JCCC boasts rich diversity and a strong global perspective thanks to our more than 1,300 international students. The Foundation Directors met on April 25th and heard presentations from Chris Gray and Randy Weber about their departments. There is still time to support JCCC international students through a crowdfunding campaign set up through the Foundation's website. A very successful Cohen Community Series was held on May 5th starring Phil Vassar, and we can't wait to hear the final amount raised for scholarships and program support from that exciting event. On Tuesday, May 22nd the Foundation's Annual Luncheon will be held in the CoLab at noon. We will celebrate the year's accomplishments and hope all Trustees and cabinet members will join us join us.

CONSENT AGENDA

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes	Minutes from the April 12, 2018 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet, for the total amount of \$ 4,910,133.22.
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Affiliation Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$450 from the general fund to the JCCC Foundation student scholarship fund in honor of Doug Oyer, Bill Robinson and John Kelly.
Retirements	Retirements as follows: MARK RADUZINER, JCCC/KPERS, Professor, Journalism/Media Communications, English and Journalism, Academic Affairs, effective December 14, 2018. THOMAS GOODWIN, Supervisor, Vending Services, Business Services, Finance and Administrative Services, effective November 1, 2018.
Separations	Separations as follows: ERIN BESSLER, Recruiter, Enrollment Management, Student Success and Engagement, effective June 15, 2018. LAURA COWIE, Administrative Assistant, Financial Aid, Student Success and Engagement, effective May 4, 2018.

Reassignment

Reassignment as follows:

DANIEL MERTZ, Warehouse/Postal Services Associate, Business Services, Finance and Administrative Services at \$14.94 per hour to Senior Warehouse/Postal Services Associate, Business Services, Finance and Administrative Services, effective April 16, 2018 at \$20.00 per hour.

Employment –
Regular

Regular employment in classifications indicated, as shown in the board packet.

Employment –
Temporary

Temporary employment in classifications indicated, as shown in the board packet.

EXECUTIVE SESSION

At 6:55 p.m., upon motion by Ms. Ingram, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees agreed to recess to executive session pursuant to the Kansas Open Meetings Act exception relating to consultations with the Board’s bargaining representation in employer-employee negotiations. Executive session began at 7:00 p.m. to return in 20 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Barbara Larson, Becky Centlivre, Jim Lane, Gerb Singh, Mickey McCloud, Randy Weber, Rachel Lierz, and Tanya Wilson.

At 7:15 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Ms. Ingram, seconded by Mr. Snider, which motion unanimously carried, the Board of Trustees meeting adjourned at 7:16 p.m.

Jerry Cook
Chair

Nancy Ingram
Vice Chair