

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on March 18, 2021, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas and via Zoom Webinar.

Trustees      Greg Musil, Chair  
                    Paul Snider, Vice Chair  
                    Lee Cross, Treasurer  
                    Nancy Ingram, Secretary  
                    Jerry Cook, Trustee  
                    Angeliina Lawson, Trustee  
                    Laura Smith-Everett, Trustee

Staff            Andy Bowne, President

Kate Allen, Vice President, College Advancement & Government Affairs  
Malinda Bryan-Smith, Director, Grants Leadership & Development  
John Clayton, Executive Director, Institutional Effectiveness  
Brenda Edmonds, Professor, Mathematics  
Chris Gray, Vice President, Strategic Communications & Marketing  
Tom Hall, Associate Vice President, Campus Services. Fac. Plng.  
Leslie Hardin, Vice President, Human Resources  
Jeff Hoyer, Executive Director, Space Management  
David Krug, Professor, Accounting  
Marc Leacox, Senior Multimedia Engineer & Event Specialist, AV Services  
Rachel Lierz, Associate Vice President, Financial Services/CFO  
Del Lovitt, Interim CIO, Information Services  
Karen Martley, Vice President, Continuing Education & Org. Development  
Mickey McCloud, Executive Vice President, Academic Affairs/CAO  
Justin McDaid, Director, Audit and Advisory Services  
Caitlin Murphy, Coordinator, President's Office  
Kelsey Nazar, Senior Legal Counsel  
Derek Nester, Senior Multimedia Engineer & Event Specialist, AV Services  
Alisa Pacer, Director, Emergency Management  
Terri Schlicht, Executive Assistant to President & Board  
Gurbhushan Singh, Associate Vice President, Academic Affairs

Janelle Vogler, Associate Vice President, Business Services  
Elisa Waldman, Interim Vice President, Continuing Education  
Sandra Warner, Executive Director, Business Continuity  
Randy Weber, Interim Executive Vice President for Finance & Administrative Services/  
Executive Vice President, Student Success/Chief Strategy Officer

Students

Braeden Althoff  
Sailor Usher

Visitors

Dick Carter

QUORUM	Mr. Musil announced a quorum, with six board members present. Ms. Smith-Everett joined at 5:20 p.m.
PLEDGE OF ALLEGIANCE	Mr. Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
AWARDS AND RECOGNITIONS	Phi Theta Kappa 2021 All Kansas Academic Team – Jacqui White, Kristen Wright, Kat Hooley-Lickteig  2021 All-USA Academic Team – Jacqui White  2021 New Century Transfer Pathway Scholar – Jacqui White
OPEN FORUM	Brenda Edmonds, Overland Park, KS spoke on student success and testing for online students.  David Krug, Overland Park, KS spoke on the testing center.
BOARD REPORTS	
Student Senate	Sailor Usher provided the Student Senate Report, providing updates on Student Senate elections and earth week events.

College Lobbyist	Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
Faculty Association	Dr. James Leiker provided the FA report. He thanked Diane Davis for standing in for him in the previous report, and announced Laura-Harris Gascogne has been selected as a Fulbright Research Scholar. He commented on the DEI assessment review, formal contract negotiations, and the recent KNEA Higher Ed Symposium. Additionally, he spoke on upcoming vaccination plans and returning to campus.
Johnson County Education Research Triangle	Mr. Cross stated that the next JCERT meeting will occur next month, and spoke on updated tax revenue.
Kansas Association of Community College Trustees	Ms. Ingram highlighted the recent KACCT quarterly meeting, including legislative updates, PTK ceremony, weekly President's meetings, TEA report, and a KBOR update. She spoke on funding updates, and upcoming meetings.
Foundation	Mr. Snider provided the foundation update. He highlighted the new Some Enchanted Opportunity Commemorative Book, and thanked marketing for their help. He spoke on the Foundation Members Social and upcoming events. He recognized Jo Ann Konecny's work with the Foundation upon her retirement, and welcomed Susan Black into the new role.

COMMITTEE REPORTS  
AND RECOMMENDATIONS

Collegial Steering Committee	Mr. Musil reviewed items from the March 16, 2021 Collegial Steering meeting.
Management Committee	Dr. Cook reviewed items from the March 3, 2021 Management Committee Zoom meeting.

**Following discussion, upon motion by Dr. Cook, seconded by Ms.**

**Lawson, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to adopt a resolution authorizing that the current capital outlay tax levy of one-half (1/2) mill shall be renewed for a period of five (5) years beginning on July 1, 2021, as found in the board packet.**

**Following discussion, upon motion by Dr. Cook, seconded by Mr. Cook, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the quote for CDW, for the College's annual Microsoft renewal, for a total estimated amount of \$524,499.94.**

**Following discussion, upon motion by Dr. Cook, seconded by Ms. Lawson, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the quote from The Wilson Group, for construction renovation services to OCB 369, in the amount of \$310,853.64, with an additional 10% contingency of \$31,085.96 to allow for possible unforeseen costs, for a total estimated expenditure of \$341,939.00.**

**Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the quote from The Wilson Group, for construction renovation services to MTC 221 and 223, in the amount of \$227,834.73, with an additional 10% contingency of \$22,783.47 to allow for possible unforeseen costs, for a total estimated expenditure of \$250,618.20.**

**Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, which motion carried unanimously, it is the**

**recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid with alternate (for the shade accessory) from KBS Constructors, Inc. for Request for Bid (RFB) 21-033, Wylie Hospitality and Culinary Academy (WHCA) BBQ Pavilion in the amount of \$189,672.00, with an additional 10% contingency of \$18,967.20 to allow for possible unforeseen costs, for a total estimated expenditure of \$208,639.20.**

**Following discussion, upon motion by Dr. Cook, seconded by Ms. Ingram, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid from Midwest Sign Company for Request for Bid (RFB) 21-036, JCCC Campus Wayfinding Signage in the amount of \$356,399.57, with an additional 10% contingency of \$35,639.96 to allow for possible unforeseen costs, for a total estimated expenditure of \$392,039.53.**

PRESIDENT'S  
RECOMMENDATIONS  
FOR ACTION

Treasurer's Report

**Following discussion, upon motion by Mr. Cross, seconded by Ms. Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of January 2021, subject to audit.**

President's Monthly  
Report to the Board

Dr. Bowne recognized and thanked Dr. Karen Martley for the work she has done during her years with JCCC and wished her a long, happy retirement. He spoke on current enrollment standings, CARES funding allocations, and provided an updated on the strategic planning process. Additionally, he spoke on upcoming plans and timelines regarding the Committee of the Whole meetings. He invited JCCC student, Braeden Althoff to share his story and his experience attending JCCC.

NEW BUSINESS	Mr. Musil announced there was no new business.
OLD BUSINESS	Mr. Musil announced there was no old business.
CONSENT AGENDA	<b>Following discussion, upon motion by Ms. Ingram, seconded by Ms. Lawson, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:</b>
Minutes	Minutes from the February 18, 2021 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 9,735,070.50.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$450 from the general fund to the JCCC Foundation student scholarship fund in honor of Elise Fisher, Karen Martley, and Robert Sobieraj.
Retirements	JOHN ROTHWELL (JCCC/KPERS), Executive Sous Chef, Dining Services, Business Services, effective October 1, 2021.  MARILYN SENTER (JCCC/KPERS), Professor English, Communications, English & Journalism Division, Academic Affairs, effective May 28, 2021.

CONSTANCE BRICKNER (JCCC/KPERS), Benefits Specialist, Human Resources, effective August 31, 2021.

BARRETT BOYD (JCCC/KPERS), Supervisor Computer Lab, Client Support Services, effective September 17, 2021.

BARBARA GREENWOOD (JCCC/KPERS), Employee Records Assistant, Human Resources, effective September 17, 2021.

Separation

LINDA PICKETT, Transfer Articulation Analyst, Admissions & Recruitment, Student Success & Strategy, effective March 19, 2021.

Employment –  
Regular

Regular employment in classifications indicated, as shown in the board packet.

Employment –  
Temporary

Temporary employment in classifications indicated, as shown in the board packet.

EXECUTIVE SESSION

**At 7:08 p.m., upon motion by Ms. Ingram, seconded by Mr. Snider, which motion carried 6-1, with Mr. Cross voting against, the Board of Trustees agreed to recess into executive session at 7:15 p.m. until 8:45 p.m. for consultation with legal counsel regarding contract negotiation, which would be deemed privileged in the attorney-client relationship. Dr. Bowne, Dr. McCloud, Dr. Weber, Dr. Hardin, Dr. Cox, Dr. Singh, Ms. Nazar, and Ms. Rayl were invited to participate.**

The meeting reconvened at 8:45 p.m. and Mr. Musil announced that no action had taken place during executive session.

ADJOURNMENT

**Upon motion by Mr. Cross, seconded by Ms. Ingram, which motion carried unanimously, the Board of Trustees meeting adjourned at 8:46 p.m.**

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Greg Musil  
Chair

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Paul Snider  
Vice Chair