

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Vice Chair on March 21, 2019, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Nancy Ingram, Vice Chair
 Greg Musil, Treasurer
 Dave Lindstrom, Secretary
 Lee Cross, Trustee
 Angeliina Lawson, Trustee
 Paul Snider, Trustee

Staff Joe Sopcich, President

Jeff Anderson, Counselor
Janice Blansit, Program Director, Johnson County Adult Education
Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
Colleen Chandler, Director, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Chris Gray, Executive Director, Marketing Communications
Denise Griffey, Program Director, College Communication Outreach/STEM
Melanie Harvey, Associate Professor, Chemistry
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.
Tara Karaim, Community Based Learning Coordinator
Barbara Larson, Executive Vice President, Finance & Administration Services
Carol Lehman, Business Liaison Consultant, Community Education
Rachel Lierz, Associate Vice President, Financial Services/CFO
Ana Hyo Young Lim, Student Ambassador
Karen Martley, Vice President, Continuing Education & Organizational Development
Shelia Mauppin, Dean, Career & Technology Education Transition
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Manager, Internal Audit, Audit and Advisory Services
Derek Nester, Senior Multimedia Engineer & Event Specialist, Audio Visual Services
Tom Pagano, Vice President, Infor Services/CIO
Debbie Rulo, Director, Business Development/Partnerships, Continuing Education

Terri Schlicht, Executive Assistant to President and Board, President's Branch
Gurbhushan Singh, Associate Vice President, Academic Affairs
Shawn Smith, Director, Collaboration Center
Mike Souder, Dean, Continuing Education
Janelle Vogler, Associate Vice President, Business Services
Elisa Waldman, Director, Kansas Small Business Development Center
Sandra Warner, Deputy CIO/Director, Administrative Computer Services
Randy Weber, Vice President, Student Success/CSAO
Tanya Wilson, General Counsel

Visitors

Dick Carter
Roberta Eveslage
Jameia Haines
Melissa McIntire
Mari-Lynn Poskin
Dave Schaecher
Pam Stranathan

QUORUM	Ms. Ingram announced the presence of a quorum, with six board members present.
PLEDGE OF ALLEGIANCE	Ms. Ingram led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
AWARDS AND RECOGNITIONS	Gardner Edgerton School District Recognition Janice Blansit – Kansas Adult Education Association Distinguished Service Award
OPEN FORUM	Ana Hyo Young Lim, Student Ambassador, Kansas City, MO, highlighted her experiences as a Student Ambassador in the President's office.
STUDENT SENATE REPORT	Ms. Ingram stated there was no Student Senate report.

COLLEGE LOBBYIST
REPORT

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS
AND
RECOMMENDATIONS

Collegial Steering

Ms. Ingram reviewed items from the March 5, 2019 Collegial Steering Committee meeting.

Human Resources
Committee

Ms. Lawson reviewed items from the March 1, 2019 Human Resources Committee meeting.

A motion was made by Ms. Lawson and seconded by Mr. Musil to amend the originally proposed Board resolution related to holiday pay and paid annual leave pay for all part-time regular hourly and salaried employees, as recommended by Human Resources. The motion to amend the proposed resolution carried unanimously. Then, a motion was made by Ms. Lawson, seconded by Mr. Musil, to authorize, effective July 1, 2019, holiday pay equivalent to four hours of pay per holiday and paid annual leave (PAL) prorated based on regularly assigned hours per week and years of service for all part-time regular hourly and salaried employees. Following discussion, the motion was approved unanimously.

Following discussion, upon motion by Ms. Lawson, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the college administration that the Board of Trustees authorize, effective July 1, 2019, tuition reduction of 3 credit hours each semester and in-county tuition rate on all other credit hours for all employees in the newly designated “part-time temporary student employee” classification.

Following discussion, upon motion by Ms. Lawson, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the college administration that the Board of

Trustees authorize, effective July 1, 2019, a voluntary retirement benefit to all full-time employees based on years of service with JCCC and accrued and unused sick leave balance on their retirement date.

Learning Quality
Committee

Mr. Snider reviewed items from the March 4, 2019 Learning Quality Committee meeting.

Management
Committee

Ms. Ingram reviewed items from the March 6, 2019 Management Committee meeting.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Lindstrom, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid from John Rohrer Contracting in the amount of \$212,000.00, with an additional 10% contingency of \$21,200.00 to allow for possible unforeseen costs, for a total expenditure not to exceed of \$233,200.00.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Lindstrom, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the grant and conveyance of the above specified perpetual right-of-way and easements to Water District No. 1 of Johnson County, associated with the renovations related to the Outdoor Athletics and Campus Gateway projects, and that the Board authorize the President to execute the necessary documentation to grant and convey such right-of-way and easements and to take such other action necessary and appropriate to effectuate the same.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Mr. Musil, seconded by Mr.

Cross, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month January 2019, subject to audit, as shown in the board packet.

President’s Monthly
Report to the Board

Dr. Sopcich encouraged everyone to read through the President’s report on their own, and then announced a lightning round:

- Dr. Weber recognized the work of a group reviewing and improving policies/procedures to improve student accessibility, enrollment and completion.
- Karen Martley discussed a collaboration with Student Services: Debi Rulo from Continuing Education worked with Student Services team to bring in 14 students from TLC to hear about credit and CE opportunities available at JCCC, as well as the services available to them.
- Dr. McCloud acknowledged the JCCC debate team, which for the first time in its 50-year history, will be seated and competing in the National Debate Tournament. We are one of only five community colleges in the 73-year history of the tournament to compete. We will be competing against institutions such as Harvard, Yale, USC, and Rutgers.
- Dr. McCloud announced that the Kansas Board of Regents unanimously approved a major initiative between JCCC and the University of Kansas Edwards Campus. Starting this fall, our students will only need 45 credit hours from KU to earn a baccalaureate degree - the previous requirement was 60 hours, which often forced students to “retake” classes previously completed at JCCC. This change will facilitate a quicker path for our students to get their bachelor’s degree.

Dr. Sopcich discussed JCCC’s role as a convener in our community. He shared recent and upcoming events held at the college, a few examples being the MLK Day Celebration, Naturalization Ceremony, Town Hall meeting with Governor Laura Kelly and ribbon-cutting ceremonies for our new campus buildings. He thanked the campus community for their hard work making these events happen.

LIAISONS

Faculty Association

Dr. Harvey delivered her report, which covered several topics:

- Recognized faculty member and Debate Team coach, Daniel Stout, on his hard work in getting the JCCC team in the National Debate Tournament.
- FA will be meeting Thursday, March 28th. They will be discussing:
 - Their budget and ways to partner with the Foundation to give (monetarily) to directly support students
 - Banner 9 concerns
 - Shared governance with faculty senate
 - Internal communication improvements

Johnson County Research Triangle

Trustee Cross stated that there was no meeting this month and the next meeting is April 23, 2019 at 7:30 AM at KU Edwards campus.

Kansas Association of Community College Trustees

Trustee Lawson reported that the KACCT quarterly meeting was held on March 7th in Topeka. She met with legislators, heard an update from KACCT on the new Executive Director search, as well as an update on current bills. Trustee Lawson asked to introduce a motion to officially review JCCC's membership and come up with an ROI rubric. This did not gain a second, but Trustee Musil and Dr. Sopcich supported a review of the memberships. She then retracted her motion. Trustee Musil suggested that this go through the management committee for review.

Foundation

Trustee Musil provided the Foundation report:

- The Foundation Executive Committee met on Tuesday, March 19th where they received an update from Emily Behrmann on the new 'Carlsen Center Presents' series, as well as updated ticketing strategies that will be implemented this spring.
- On Wednesday, March 20th, the first meeting of the Some Enchanted Evening Steering Committee took place to begin planning for the 33rd annual gala. Mr. Frank Devocelle has been named the 2019 Johnson Countian of the Year and will

be honored at that event in November. Mike and Susan Lally are serving as co-chairs with Pam Popp leading the sponsorship committee.

- A reminder to the Trustees of the 50th Anniversary Trustee Reunion event that will be held Thursday, April 25th during the hospitality management luncheon in the Wylie Academy. This luncheon will be held from 12-1pm, followed by tours of the Fine Arts and Design Studios.
- The following day, on April 26th, the Foundation will host its annual luncheon in conjunction with the ribbon cutting for the FADS building. The luncheon will be held from 11:30-1pm with the dedication immediately following.

CONSENT AGENDA

Following discussion, upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes	Minutes from the February 21, 2019 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 11,723,307.63
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Affiliation, Articulation, And Reverse Transfer, Cooperation and other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Transfer to the JCCC Foundation Tribute Fund	Authorize the transfer of \$450 from the general fund to the JCCC Foundation student scholarship fund in honor of Dave Ellis, Barbara Flynn and Tom Scofield.

Separations

Separations as follows:

SUSAN DAVIDSON, Accounting Specialist, Financial Services,
Finance and Administrative Services, effective March 20, 2019.

EMILY OLSON, Supervisor, Catering, Business Services, Finance and
Administrative Services, effective April 16, 2019.

Employment –
Regular

Regular employment in classifications indicated, as shown in the
board packet.

Employment –
Temporary

Temporary employment in classifications indicated, as shown in
the board packet.

Additions or Changes to
the FY2018-2019
Staffing Authorization
Table for Part-time
Regular Staff

FROM: Child Care Aide
TO: Counselor

ADJOURNMENT

**Upon motion by Mr. Cross, seconded by Ms. Ingram which motion
unanimously carried, the Board of Trustees meeting adjourned at
6:58 p.m.**

Jerry Cook
Chair

Nancy Ingram
Vice Chair