

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on June 18, 2020, at 5:00 p.m. by Zoom Webinar.

Trustees Greg Musil, Chair
 Paul Snider, Vice Chair
 Lee Cross, Treasurer
 Nancy Ingram, Secretary
 Jerry Cook, Trustee
 Angeliina Lawson, Trustee
 Laura Smith-Everett, Trustee

Staff

Kate Allen, AVP, Institutional Advancement/Government Affairs
Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Chris Gray, Executive Director, Marketing Communications
Tom Hall, Associate Vice President, Campus Services. Fac. Plng.
James Leiker, Professor, History/Political Science
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Org. Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Director, Audit and Advisory Services
Kelsey Nazar, Senior Legal Counsel
Tom Pagano, Vice President/CIO, Information Services
Terri Schlicht, Executive Assistant to President & Board
Gurbhushan Singh, Associate Vice President, Academic Affairs
Janelle Vogler, Associate Vice President, Business Services
Sandra Warner, Executive Director, Business Continuity
Randy Weber, Vice President, Student Success/CSAO

Visitors

Val Baul
Dick Carter
Colleen Cunningham

Jae Moyer
Adidja Suleman
Kristie Welder

- QUORUM** Mr. Musil announced quorum, with seven board members present.
- PLEDGE OF ALLEGIANCE** Mr. Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
- OPEN FORUM**
- Angeliina Lawson, Shawnee, KS, spoke about the Police Training Academy.
- Kristie Welder, Shawnee, KS, spoke about Title IX laws and Black Lives Matter.
- Colleen Cunningham, Overland Park, KS, spoke about Diversity, Equity, and Inclusion.
- Jae Moyer, Overland Park, KS, spoke on pride month.
- Adidja Suleman, Overland Park, spoke about Title IX laws.
- Val Baul, Shawnee, spoke about ending white silence.
- BOARD REPORTS**
- College Lobbyist** Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
- Faculty Association** Dr. Leiker, Faculty Association President, delivered the Faculty Association report. Dr. Leiker spoke on diversity and Juneteenth. He thanked Dr. Sopcich for his work, Ed Lovitt for helping faculty move classes online, and adjunct faculty for taking on extra training. He also spoke on contract changes, faculty and student surveys, the Academic Branch Council, reopening of campus, and faculty wants.

Johnson County
Education Research
Triangle

Trustee Cross noted that the next JCERT meeting would take place in October.

Kansas Association of
Community College
Trustees

Trustee Ingram delivered the KACCT report. She noted the recent motions at the June Zoom meeting, the 2021 proposed budget and similiarites to last year, as well as the annual KACCT fees remaining flat. She spoke on the racial conflict & resolution statement, sponsorship changes, and Friday legislative calls.

Foundation

Trustee Ingram spoke on the Foundation's Covid-19 Response Scholarship, noting it has made \$75,000 available, the Loaner Laptop Program, and the first -ever virtual luncheon. She announced that the Foundation anticipates that more than \$1.3 million will be award in Foundation schlorships in 19/20, making it the most in JCCC history.

COMMITTEE REPORTS AND RECOMMENDATIONS

Human Resources

Ms. Ingram reviewed items from the June 5, 2020 Human Resources Committee Zoom meeting.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Snider, which motion carried unanimously, it is the recommendation of the Human Resources Committee that the Board of Trustees approve the Human Resources Committee Working Agenda for 2020-2021, as shown subsequently in the Board Packet.

Following discussion, upon motion by Ms. Ingram, seconded by Ms. Smith-Everett, which motion carried unanimously, the Human Resources Committee recommends that the Board of Trustees accept the college administration's recommendation to authorize a Memorandum of Understanding with the JCCC Faculty Association for a Spring 2020 Completion stipend as is shown subsequently in the Board Packet. This Memo of Understanding applies to the Spring 2020 courses only.

Learning Quality

Dr. Cook reviewed items from the June 1, 2020 Learning Quality Committee Zoom meeting.

Management
Committee

Dr. Cook reviewed items from the June 3, 2020 Management Committee Zoom meeting.

Upon motion by Dr. Cook, seconded by Mr. Cross, it is the recommendation of the Management Committee that the Board of Trustees accepts the recommendation of the College administration to designate The Legal Record and The Gardner News as the official newspapers of the College and that publication constitutes legal notice on behalf of the board of trustees. Ms. Lawson moved to amend the original motion to designate The Kansas City Star and The Shawnee Mission Post as official newspapers of the College; Mr. Snider seconded. This motion was withdrawn by Ms. Lawson and then superceded by a substitute motion to designate The Pitch and The Gardner News as the official newspapers for the College. The superceded motion failed for lack of a second. After further discussion, Dr. Cook's original motion to approve The Legal Record and The Gardner News was approved 6-1, with Ms. Lawson voting against.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Cross, which motion carried unanimously, it is the recommendation of the Management Committee that the board accept the recommendation of the college administration to approve the above-listed sponsorships for the 2020– 2021 fiscal year at a cost of \$15,000, plus an additional \$2,000 contingency, for a total cost of \$17,000.

Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, which motion carried unanimously, It is the recommendation of the Management Committee that the Board of Trustees approve the FY 2020-2021 Management Committee working agenda.

Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification for the FY21 estimated amount for Micro Data Systems, for a total estimated amount of \$210,000.00.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Cross, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from Sirius Computer Solutions for the provision of various Network Infrastructure products and software subscriptions for an estimated base year of \$1,065,878 for FY 2020 - 2021 and a total expenditure estimated of \$5,329,392.00 for the optional renewals through 2025.

Upon motion by Dr. Cook, seconded by Mr. Cross, it is the recommendation of the Management Committee that the Board of Trustees accept the administration's recommendation to exercise the three-year lease extension with three additional one-year options for the Westpark Center leases per agreement, subject to review by college counsel. Ms. Lawson moved to amend the original motion to refer the recommendation back to the Management Committee to create a task force to look at new locations. The amended motion failed for lack of a second. After further discussion, Dr. Cook's original motion to approve the recommendation was approved 6-1, with Ms. Lawson voting against.

Ad Hoc Committees

Board-President
Transition Ad Hoc
Committee

Trustee Smith-Everett spoke on the weekly emails from the committee, including plans for Dr. Sopcich's last meeting. She also spoke on working with Dr. Bowne on internal and external plans, the JCCC website, and board retreats. Trustee Cook spoke on the

trustee role in transition.

Board Self-Assessment Ad Hoc Committee Trustee Cross and Trustee Ingram spoke on the upcoming meeting with ACCT regarding trustee evaluation.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report **Following discussion, upon motion by Mr. Cross, seconded by Mr. Snider, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of April 2020, subject to audit, as shown in the board packet.**

Advisory Committees **Following discussion, upon motion by Mr. Cross, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve advisory committees contained in Supplement B, from July 1, 2020 through June 30, 2021.**

President's Monthly Report to the Board Dr. Sopcich delivered his last report before retirement. He invited John Clayton to speak on HLC and shared governance. He spoke on diversity at JCCC, and pointed out 5 topics he encourages the college to look at, including: standardized testing, developmental education, bureaucracy, completing/success, and hiring.

NEW BUSINESS

Presidential Transition Expense Allowance **Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, it is the recommendation that the Board of Trustees approve an amendment to the President's Employment Agreement to increase reimbursement of relocation and moving expenses, based on documentation, up to \$35,000. Ms. Lawson moved to amend the motion to grant the Board Chair authority to reimburse up to \$40,000 with documentation; Mr. Cross seconded. Ms. Lawson's amendment was approved unanimously. Dr. Cook's original motion to approve up with**

\$35,000, with the amendment to allow the chair to reimburse up to \$40,000, was approved unanimously.

Request to Add
Additional Paid Holiday

Ms. Lawson moved to amend the agenda to include a new agenda item of adding another paid holiday for JCCC employees; Ms. Smith-Everett seconded. Following discussion, this motion passed 4-3, with Dr. Cook, Mr. Snider, and Mr. Musil voting against.

Ms. Lawson moved to make June 19, 2020 a paid holiday for all JCCC employees in honor of Juneteenth. Mr. Cross requested an amendment to change the date to June 19, 2021 to give more time for preparation. Ms. Lawson accepted this amendment; Ms. Smith-Everett seconded. Mr. Snider moved to amend Ms. Lawson's motion to refer back to Human Resources Committee for further consideration; Ms. Ingram seconded. Mr. Snider's amendment passed with a vote of 4-3, with Mr. Cross, Dr. Cook, and Ms. Lawson voting against. Ms. Lawson's motion, as amended, passed with a vote of 6-1, with Dr. Cook voting against.

CONSENT AGENDA

Following discussion, upon motion by Mr. Cross seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes

Minutes from the May 14, 2020 Board of Trustees meeting.

Cash Disbursement
Report

Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 5,581,964.98.

Grants, Contracts and
Awards

The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.

Affiliation,
Articulation and

Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.

Reverse Transfer,
Cooperative and Other
Agreements

Meeting Dates	Meeting dates for 2020-2021, as shown in the board packet.
Retirement	DEBRA YOUNG (JCCC/KPERS), Coordinator, Degree Audit/Curriculum Liaison, Enrollment Management, Student Success, effective December 15, 2020.
Separation	CHARLES SLOAN, Senior Enterprise Desktop Engineer, Academic Technology Services, Information Services, effective June 3, 2020.
Reassignments	<p>ASHLEY CONNER, Administrative Assistant, Continuing Education, Continuing Education and Organizational Development, at \$18.84 per hour to Testing Center Specialist, Continuing Education, Continuing Education and Organizational Development, effective June 19, 2020 at \$18.84 per hour.</p> <p>IAN MASON, Lead Stagehand, Performing Arts, Institutional Advancement & Government Affairs, at \$19.29 per hour to Chief Audio Engineer, Institutional Advancement & Government Affairs, effective June 19, 2020 at \$22.32 per hour.</p> <p>ELINOR PARKER, Office Assistant JCAE, Continuing Education, Continuing Education and Organizational Development, at \$12.60 per hour to Administrative Coordinator Adult Education & Literacy, Continuing Education, Continuing Education and Organizational Development, effective August 3, 2020 at \$20.17 per hour.</p>
Employment – Regular	Regular employment in classifications indicated, as shown in the board packet.
Employment – Temporary	Temporary employment in classifications indicated, as shown in the board packet.

RECOGNITION OF
PRESIDENT SOPCICH

To honor Dr. Sopcich before retirement, a recorded community tributes video was shown. Trustee Musil announced the Joe and Stacy Sopcich Endowment Scholarship, detailing the \$35,000 that had been raised. Trustee Smith-Everett announced the digital board on the JCCC website, and the trustees each said a few words about Dr. Sopcich.

ADJOURNMENT

Upon motion by Mr. Snider, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees meeting adjourned at 9:35 p.m.

Greg Musil
Chair

Paul Snider
Vice Chair