

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on June 20, 2019, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees      Jerry Cook, Chair  
                    Nancy Ingram, Vice Chair  
                    Greg Musil, Treasurer  
                    Angeliina Lawson, Trustee  
                    Dave Lindstrom, Trustee  
                    Paul Snider, Trustee

Absent         Lee Cross, Trustee

Staff           Joe Sopcich, President

Kate Allen, Associate Vice President, Institutional Advancement/Government Affairs  
Jay Antle, Professor/Executive Director, Sustainability  
Malinda Bryan-Smith, Director, Grants Leadership & Development  
Becky Centlivre, Vice President, Human Resources  
John Clayton, Executive Director, Institutional Effectiveness  
Travis Garrod, Non-Credit Instructor  
Chris Gray, Executive Director, Marketing Communications  
Melanie Harvey, Associate Professor, Chemistry  
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.  
Tara Karaim, Community Based Learning Coordinator, Honors Program  
Barbara Larson, Executive Vice President, Finance and Admin. Services  
Rachel Lierz, Associate Vice President, Financial Services/CFO  
Karen Martley, Vice President, Continuing Education & Organizational Development  
Mickey McCloud, Vice President, Academic Affairs/CAO  
Justin McDaid, Manager, Internal Audit, Audit and Advisory Services  
Philip Mein, Information Technology Security Officer  
Derek Nester, Senior Multimedia Engineer & Event Specialist, Audio Visual Services  
Tom Pagano, Vice President/CIO, Information Services  
Michael Rea, Sustainability Project Manager  
Debbie Rulo, Director, Business Development/Partnerships, Continuing Education

Terri Schlicht, Executive Assistant to President and Board, President's Branch  
Gurbhushan Singh, Associate Vice President, Academic Affairs  
Shawn Smith, Director, Collaboration Center  
Janelle Vogler, Associate Vice President, Business Services  
Sandra Warner, Deputy CIO/Director, Administrative Computer Services  
Randy Weber, Vice President, Student Success/CSAO  
Tanya Wilson, General Counsel

Students

Diedrick Ofiankouya  
Chris Roesel

Visitors

Farha Azaz  
Mo Azeem  
Val Baul  
Lori Bell  
Ron Contino  
Colleen Cunningham  
Roberta Eveslage  
Jameia Haines  
Cassandra Peters  
Eldon Shields

QUORUM	Dr. Cook announced the presence of a quorum, with six board members present.
PLEDGE OF ALLEGIANCE	Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
OPEN FORUM	Chris Roesel, Roeland Park, KS spoke about the upcoming election.  Val Baul, Shawnee, KS spoke about facilities naming.
EXECUTIVE SESSION	<b>At 5:07 p.m., upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, the Board of</b>

**Trustees agreed to recess to executive session for the purpose of discussing a prior litigation matter with legal counsel pursuant to the Kansas Open Meetings Act exception relating to matters deemed privileged in the Attorney-Client relationship. Executive session began at 5:12 p.m. to return in 15 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Barbara Larson, Terri Schlicht, Tanya Wilson, and Mark Ferguson.**

**At 5:27 the meeting reconvened. Upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees agreed to extend the executive session for the purpose of discussing a prior litigation matter with legal counsel pursuant to the Kansas Open Meetings Act exception relating to matters deemed privileged in the Attorney-Client relationship. Executive session began at 5:29 p.m. to return in 10 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Barbara Larson, Terri Schlicht, Tanya Wilson, and Mark Ferguson.**

At 5:38 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

#### COMMITTEE REPORTS AND RECOMMENDATIONS

Human Resources  
Committee

Ms. Lawson reviewed items from the June 7, 2019 Human Resources Committee meeting.

**Following discussion, upon motion by Ms. Lawson, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the college administration that the Board of Trustees authorize, effective July 1, 2019, a 2% increase to pay ranges for all exempt and nonexempt staff positions as of July 1, 2019.**

Learning Quality  
Committee

Mr. Snider reviewed items from the June 3, 2019 Learning Quality Committee meeting.

**Following discussion, upon motion by Mr. Snider, seconded by Mr. Lindstrom, which motion unanimously carried, it is the recommendation of the Learning Quality Committee that the Board of Trustees approve the 2019-2020 Learning Quality Committee working agenda, as shown in the board packet.**

Management  
Committee

Mr. Snider reviewed items from the June 5, 2019 Management Committee meeting.

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the board of trustees accepts the recommendation of the College administration to designate The Legal Record and Tri-County News as official newspapers of the College and that publication constitutes legal notice on behalf of the board of trustees.**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the board accept the recommendation of the College administration to approve the sponsorships for the 2019 – 2020 fiscal year at a cost of \$16,000, plus an additional \$2,000 contingency, for a total cost of \$18,000, as shown in the board packet.**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Lindstrom, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the proposal from Gilmore & Bell, P.C. for bond counsel services for a FY20 base year and four optional renewal years per the supplemental rates, as shown in the board**

**packet.**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the proposal from Piper Jaffray Companies for financial advisor services for a FY20 base year and four optional renewal years per the supplemental rates, as shown in the board packet.**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Lindstrom, which motion carried with a vote of 5-1 with Lawson voting against, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the Reimbursement of Travel Expenses Policy 216.01 and the modifications to the Disposition of Surplus Property Policy 215.07, as shown in the Board packet.**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Lindstrom, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the renewal of the contract JCCC-1266 with a total not to exceed \$965,000.00 for the remaining renewal through June 30, 2020.**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve an annual contract for financial audit services with RubinBrown, LLP for the JCCC current year amount of \$69,120.00 and \$219,140.00 for the remaining three option years for a total estimated total expenditure of \$288,260.00.**

**Following discussion, upon motion by Ms. Ingram, seconded by**

**Mr. Lindstrom, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the renewal of the contract JCCC-589 with a total not to exceed \$71,779.90 for the renewal through June 30, 2020 and \$215,338.95 for the remaining three option years for an estimated total expenditure of 287,118.85.**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the proposal from Artisan Solar for a total expenditure not to exceed \$884,000.00 for the design and installation of a rooftop solar photovoltaic (PV) system to be installed on the roof of the Industrial Training Center (ITC) & Campus Services Building (CSB).**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Snider, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the proposal from Allen Press, Inc. for the Continuing Education catalog printing, mailing and mail list management services for a July 1, 2019 - June 30, 2020 base year of \$306,729.75 and a total expenditure not to exceed \$1,533,648.75 for the optional renewals through 2024.**

**Following discussion, upon motion by Ms. Ingram, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve the low bid from Gunter Construction in the amount of \$169,025.80, with an additional 10% contingency of \$16,903.00 to allow for possible unforeseen costs, for a total expenditure not to exceed of \$185,928.80.**

FOR ACTION

Treasurer's Report      **Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month April 2019, subject to audit, as shown in the board packet.**

Advisory Committees      **Following discussion, upon motion by Mr. Musil, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve advisory committees contained in Supplement B, from July 1, 2019 through June 30, 2020.**

President's Monthly Report to the Board      Dr. Sopcich introduced a lightning round, inviting cabinet members, Mickey McCloud, Randy Weber and Karen Martley, to share highlights from initiatives in their different areas.

REPORTS FROM BOARD LIAISONS

Faculty Association      Dr. Harvey delivered the Faculty Association report, highlighting faculty initiatives and experiences around campus.

Johnson County Research Triangle      No report was delivered.

Kansas Association of Community College Trustees      Trustee Lawson delivered the KACCT report, highlighting initiatives and news from the last meeting, held at Barton County Community College on June 7-8, 2019. The next meeting will be held on September 13-14, 2019 at Neosho County Community College.

Foundation      Trustee Musil delivered the Foundation report, providing updates on upcoming events, initiatives and other highlights.

CONSENT AGENDA      **Following discussion, upon motion by Mr. Musil, seconded by Ms. Ingram, which motion unanimously carried, the Board of**

**Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:**

Minutes	Minutes from the May 16, 2019 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 9,134,746.04.
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Affiliation, Articulation, And Reverse Transfer, Cooperation and other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$300 from the general fund to the JCCC Foundation student scholarship fund in honor of Percy “Chip” Cody and Norma Fordham.
Meeting Dates	Meeting dates for 2019-2020, as shown in the board packet.
Retirements	RICHARD MOEHRING (JCCC/KPERS), Dean, Learner Engagement and Success, Student Success, effective June 30, 2020.  SUSAN SWISHER (JCCC/KPERS), Administrative Assistant, Strategic Communications Marketing, General Counsel, effective December 31, 2019.  SUSAN RUSHING (JCCC/KPERS), Transfer Articulation Analyst, Enrollment Management, Student Success, effective September 27, 2019.  RANDAL BREEDEN (JCCC/KPERS), Creative Lead/Designer,



Strategic Communications Marketing, General Counsel, effective December 21, 2019.

DON EMERSON (KPERS), Police Officer, Police, Finance and Administrative Services, effective July 5, 2019.

Separations

PAIGE FELLOWS, Social Media and Content Coordinator, Strategic Communications Marketing, General Counsel, effective June 4, 2019.

KAYDE GEISBAUER, Assistant Professor, Dental Hygiene, Healthcare, Public Safety & Wellness Division, Academic Affairs, effective May 31, 2019.

Reassignments

KAREN KOLLER, Administrative Assistant, Continuing Education, Continuing Education and Organizational Development, at \$13.72 per hour to Administrative and Research Assistant, Institutional Effectiveness, effective June 10, 2019 at \$19.59 per hour.

STEPHANIE BELFORD, Administrative Assistant, Career & Technical Education Transitions Division, Academic Affairs, at \$17.98 per hour to Administrative Assistant, Healthcare, Public Safety & Wellness Division, Academic Affairs, effective June 24, 2019 at \$17.98 per hour.

SASHA EDELMAN, Office Assistant, Continuing Education, Continuing Education and Organizational Development, at \$12.81 per hour to Administrative Assistant, Sciences & Math Division, Academic Affairs, effective June 10, 2019 at \$19.59 per hour.

JESSICA GARCIA, Counselor, Learner Engagement and Success, Student Success, at \$28.21 per hour to Counselor, Learner Engagement and Success, Student Success, effective July 15, 2019 at an annual salary of \$78,986.

CRYSTAL STOKES, Career Information Specialist, Learner Engagement and Success, Student Success, at \$17.67 per hour to Interim Coordinator Career Development Center, Learner

Engagement and Success, Student Success, effective June 21, 2019 at an annual salary of \$55,220.

Employment –  
Regular

Regular employment in classifications indicated, as shown in the board packet.

Employment –  
Temporary

Temporary employment in classifications indicated, as shown in the board packet.

Additions or Changes to  
the FY2018-2019  
Staffing Authorization  
Table for Part-time  
Regular Staff

FROM: Hyo Young A Lim, Student Life Ambassador, \$11.65  
TO: Hyo Young A Lim, Office Assistant, \$11.65

Unpaid Extraordinary  
Leave of Absence

ALYSSA DICK, Lead Financial Coordinator, Financial Aid, Student Success, has requested a part-time unpaid Extraordinary Leave of Absence from June 3, 2019 – August 23, 2019.

#### EXECUTIVE SESSION

**At 7:29 p.m., upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of discussing an individual employee's performance pursuant to the Kansas Open Meetings Act exception relating to nonelected personnel. Executive session began at 7:35 p.m. to return in 60 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, and Tanya Wilson. Tanya Wilson left the session at 7:40 pm.**

**At 8:35 the meeting reconvened. Upon motion by Mr. Musil, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees agreed to extend the executive session for the purpose of discussing an individual employee's performance pursuant to the Kansas Open Meetings Act exception relating to nonelected personnel. Executive session began at 8:37 p.m. to return in 60 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to**

participate were Joe Sopcich, and Tanya Wilson. Tanya Wilson left the session at 8:39 pm. Dr. Sopcich left the session at approximately at 8:45 pm and returned to the session at approximately 9:15 pm.

COLLEGE PRESIDENT'S  
CONTRACT

At 9:22 p.m., the meeting reconvened. Upon motion by Mr. Musil, seconded by Ms. Ingram, which motion carried with a vote of 5-1 with Ms. Lawson voting against, the Board of Trustees approved the college president's employment agreement as presented.

ADJOURNMENT

Upon motion by Mr. Lindstrom, seconded by Mr. Snider which motion unanimously carried, the Board of Trustees meeting adjourned at 9:23 p.m.

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Jerry Cook  
Chair

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Nancy Ingram  
Vice Chair