

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on July 16, 2020, at 5:00 p.m. in GEB 137 and Zoom Webinar.

Trustees Greg Musil, Chair
 Paul Snider, Vice Chair
 Lee Cross, Treasurer, via Zoom
 Nancy Ingram, Secretary
 Jerry Cook, Trustee
 Angeliina Lawson, Trustee, via Zoom
 Laura Smith-Everett, Trustee, via Zoom

Staff Andy Bowne, President

Kate Allen, AVP, Institutional Advancement/Government Affairs
Emily Behrmann, General Manager, Performing Arts
Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
Colleen Chandler, Director, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Chris Gray, Executive Director, Marketing Communications
Tom Hall, Associate Vice President, Campus Services. Fac. Plng.
Tara Karaim, Coordinator, Community Based Learning
James Leiker, Professor, History/Political Science
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Org. Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Director, Audit and Advisory Services
Caitlin Murphy, Administrative Assistant, President's Office
Kelsey Nazar, Senior Legal Counsel
Tom Pagano, Vice President/CIO, Information Services
Terri Schlicht, Executive Assistant to President & Board
Gurbhushan Singh, Associate Vice President, Academic Affairs
Janelle Vogler, Associate Vice President, Business Services
Sandra Warner, Executive Director, Business Continuity
Randy Weber, Vice President, Student Success/CSAO

Visitors

Dick Carter
Chris Roesel

QUORUM	Mr. Musil announced quorum, with seven board members present.
PLEDGE OF ALLEGIANCE	Mr. Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
OPEN FORUM	Chris Roesel, Roeland Park, KS, spoke on improved institutional learning outcomes.
BOARD REPORTS	
College Lobbyist	Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
Faculty Association	Dr. Leiker delivered the FA report. He spoke on the Governor's new orders for masks, Covid-19 concerns from faculty, and meeting student expectations.
Johnson County Education Research Triangle	Trustee Cross noted that the next JCERT meeting would take place in October, and spoke on updated tax revenue.
Kansas Association of Community College Trustees	Trustee Ingram delivered the KACCT report. She spoke on the upcoming meetings, changes to the KACCT office, Friday legislative phone calls, and the Higher Education Council.
Foundation	Trustee Ingram delivered the Foundation report. She spoke on the FY21 operating budget, funds directed for students, and welcomed new directors and members. She noted the upcoming Some Enchanted Evening changes, and announced the Some Enchanted Opportunity campaign that will kick off in August.

COMMITTEE REPORTS
AND RECOMMENDATIONS

Learning Quality

Dr. Cook reviewed items from the July 1, 2020 Learning Quality Committee Zoom meeting.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Snider, which motion carried unanimously, it is the recommendation of the Learning Quality Committee that the Board of Trustees approve the FY 2020-2021 Learning Quality Committee working agenda as is shown in the board packet.

Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, which motion carried unanimously, it is the recommendation of the Learning Quality Committee that the Board of Trustees accept the recommendation of the College administration to approve modification of the Soliciting, Canvassing and Promoting on Campus Policy 318.03, as shown in the Board packet.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Snider, which motion carried unanimously, it is the recommendation of the Learning Quality and Human Resources Committees that the Board of Trustees accepts the recommendation of the College administration to conditionally approve modification to the Sexual Misconduct Policy 650.00, as shown in the Board packet effective on August 14, 2020, but if the effective date of the new Title IX Regulations is stayed before August 14, 2020, no modification to the Student Misconduct Policy 650.00 will occur.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Snider, which motion carried unanimously, it is the recommendation of the Learning Quality Committee that the Board of Trustees accepts the recommendation of the College

administration to conditionally approve modification to the Student Discrimination, Harassment or Retaliation Policy 319.05, as shown in the Board packet effective on August 14, 2020, but if the effective date of the new Title IX Regulations is stayed before August 14, 2020, no modification to the Student Discrimination, Harassment or Retaliation Policy 319.05 will occur.

Human Resources

Ms. Ingram reviewed items from the July 10, 2020 Human Resources Committee Zoom meeting.

Following discussion, upon motion by Ms. Ingram, seconded by Ms. Smith-Everett, which motion carried unanimously, it is the recommendation of the Human Resources Committee that the Board of Trustees accepts the recommendation of the College administration to conditionally approve modification to the Employee Discrimination, Harassment or Retaliation Policy 420.00, as shown in the Board packet effective on August 14, 2020, but if the effective date of the new Title IX Regulations is stayed before August 14, 2020, no modification to the Employee Discrimination, Harassment or Retaliation Policy 420.00 will occur.

Ms. Lawson made a motion that the Board of Trustees draft a letter to the Department of Education expressing concerns regarding the Title IX changes; Dr. Cook seconded. The motion passed unanimously.

Management
Committee

Mr. Snider reviewed items from the July 1, 2020 Management Committee Zoom meeting.

Following discussion, upon motion by Mr. Snider, seconded by Dr. Cook, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College

administration to approve modification of the Safety and Security Policy 610.00, as shown in the Board packet.

Following discussion, upon motion by Mr. Snider, seconded by Ms. Ingram, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve modification of the National Incident Management System Policy 620.00, as shown in the Board packet.

Following discussion, upon motion by Mr. Snider, seconded by Ms. Smith-Everett, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve modification of the Parking and Personal Transportation Policy 640.00, as shown in the Board packet.

Following discussion, upon motion by Mr. Snider, seconded by Dr. Cook, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to authorize the publication of the Notice of Public Hearing form for the 2020-2021 budget, subject to adjustment as actual expenditure figures are available. Furthermore, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to authorize the publication of the "Notice of Vote" for the 2020-2021 budget at a later date.

Ad Hoc Committees

Board-President
Transition Ad Hoc
Committee

Dr. Cook spoke on the Joe and Stacy Sopcich Endowment, announcing the total donations were over \$50,000. He spoke on working with Dr. Bowne on Covid-19 strategies and the 90 day plan. Trustee Smith-Everett welcomed Dr. Bowne.

Board Self-Assessment Ad Hoc Committee Trustee Ingram spoke on upcoming recommendations for a coordinated board self-assessment. She spoke on the Governance Leadership Institute and noted the Self-Assessment Committee strongly encouraged all trustees to participate.

Ms. Lawson made a motion to add a contingency to the contract of Veritev Corporation, as shown in the management report, that Veritev Corporation provide JCCC with documentation of their response to the Human Rights Campaign survey with answers to be accepted by the President. The motion failed for lack of a second.

PRESIDENT'S RECOMMENDATIONS FOR ACTION

Treasurer's Report **Following discussion, upon motion by Mr. Cross, seconded by Mr. Snider, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of May 2020, subject to audit, as shown in the board packet.**

President's Monthly Report to the Board Dr. Bowne delivered his monthly report to the board. He spoke on meetings with individuals and tours around campus. He talked about his approaches to leadership, mid-cycle review for phase 3 of Covid-19 plans, community inclusion and an upcoming fundraiser, Beyond Bounds. He introduced Tara Karaim, and she spoke on Crush the Vote, including members and voter education. She announced grants given to help the voter education and goals for the upcoming election and future. Dr. Bowne also spoke on 2020 commencement, and thanked everyone on campus for making him feel welcome.

Ms. Lawson made a motion to give President oversight of the \$1,000 granted to the Crush the Vote Committee to help them in their voter registration efforts and set a target for 55% of voter engagement. Following discussion, Ms. Lawson withdrew her

motion to refer to Learning Quality Committee.

NEW BUSINESS

Facilities Naming
Committee – Renaming
Recognition of Carlsen
Center

Following discussion, upon motion by Ms. Ingram seconded by Mr. Cross, which motion carried with a 6-1 vote, with Ms. Lawson voting against, it is the recommendation of the Facility Naming Committee that the College accept the opportunity of a \$1 million gift from Brad and Libby Bergman and that the College agree in recognition of this gift to rename the Carlsen Center to the Midwest Trust Center, subject to a written agreement to be reviewed and approved by the President and by College counsel.

OLD BUSINESS

Official College
Newspaper

Upon motion by Mr. Snider, seconded by Dr. Cook, which motion carried unanimously, the Board of Trustees approved the recommendation of the Board Chair to add the recommendation of Official College Newspaper to the agenda in order to clarify voting from the June 2020 board meeting.

Following discussion, upon motion by Mr. Snider, seconded by Dr. Cook, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to designate The Legal Record and The Gardner News as the official newspapers of the College and that publication constitutes legal notice on behalf of the board of trustees.

CONSENT AGENDA

Following discussion, upon motion by Dr. Cook seconded by Mr. Snider, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes

Minutes from the June 18, 2020 Board of Trustees meeting.

Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 6,552,262.08
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$300 from the general fund to the JCCC Foundation student scholarship fund in honor of Karen Langtry and Toby Klinger.
Retirement	RENEE KYLES (KPERS), Coordinator Marketing, Performing Arts, Institutional Advancement & Government Affairs, effective December 31, 2020.
Separations	RENEE PORTMANN, Director, Respiratory Care and Neurodiagnostic Technology, Healthcare, Public Safety & Wellness Division, Academic Affairs, effective July 6, 2020. SEAN DALEY, Professor Anthropology, Arts & Design, Humanities, & Social Sciences Division, Academic Affairs, effective July 31, 2020.
Employment – Regular	Regular employment in classifications indicated, as shown in the board packet.
Employment – Temporary	Temporary employment in classifications indicated, as shown in the board packet.
ADJOURNMENT	Upon motion by Dr. Cook, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees meeting adjourned at 7:17 p.m.

Greg Musil
Chair

Paul Snider
Vice Chair