

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on July 18, 2019, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Jerry Cook, Chair
 Nancy Ingram, Vice Chair
 Greg Musil, Treasurer
 Lee Cross, Trustee (late arrival)
 Angeliina Lawson, Trustee
 Paul Snider, Trustee

Absent Dave Lindstrom, Trustee

Staff Joe Sopcich, President

John Addressi, Business Advisor, KSBDC
Natalie Alleman Beyers, Director, Institutional Research
Kate Allen, Associate Vice President, Institutional Advancement/Government Affairs
Jim Brown, Director, Academic Technology Services
Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Chris Gray, Executive Director, Marketing Communications
Melanie Harvey, Associate Professor, Chemistry
Jack Harwell, Business Advisor, KSBDC
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.
Jeff Hoyer, Director, Continuing Education Operations
Stephanie Landis, Business Advisor, KSBDC
Barbara Larson, Executive Vice President, Finance and Admin. Services
Jim Leiker, Professor, History
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Organizational Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Manager, Internal Audit, Audit and Advisory Services
Derek Nester, Senior Multimedia Engineer & Event Specialist, Audio Visual Services

Alisa Pacer, Director, Emergency Management
Tom Pagano, Vice President/CIO, Information Services
Debbie Rulo, Director, Business Development/Partnerships, Continuing Education
Terri Schlicht, Executive Assistant to President and Board, President's Branch
Gurbhushan Singh, Associate Vice President, Academic Affairs
Shawn Smith, Director, Collaboration Center
Janelle Vogler, Associate Vice President, Business Services
Randy Weber, Vice President, Student Success/CSAO
Tanya Wilson, General Counsel

Visitors

Farha Azaz
Val Baul
Colleen Cunningham
Roberta Eveslage
Chad Haines
Jameia Haines
Lisa Ragan
Dave Schecher
Laura Smith-Everett
Anna Taylor
Ron Tilman
Anne Watson

QUORUM	Dr. Cook announced the presence of a quorum, with six board members present.
PLEDGE OF ALLEGIANCE	Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
AWARDS AND RECOGNITIONS	Wolcott Foods LLC: 2019 Existing Business of the Year JCCC Kansas SBDC Safely Delicious LLC: 2019 Emerging Business of the Year JCCC Kansas SBDC

Meeker Creative LLC: 2019 Kansas City District Office
Exporter of the Year

Dene Adams LLC: 2019 Eastern Kansas SBA Small Business
of the Year

OPEN FORUM

Val Baul, Shawnee, KS spoke about community voices.

BOARD REPORTS

College Lobbyist

Mr. Carter shared information from the monthly legislative
update report with the Board of Trustees.

Faculty Association

Dr. Harvey delivered the Faculty Association report, highlighting
faculty interdisciplinary efforts that have taken place this summer,
as well as concerns and initiatives of the faculty association.

Johnson County
Education Research
Triangle

Trustee Cross reported that JCERT has not met since the last
meeting and there is no report to deliver.

Kansas Association of
Community College
Trustees

Trustee Lawson delivered the KACCT report, highlighting
legislative updates. The next meeting will be held on September
13-14, 2019 at Neosho County Community College. Ms. Lawson
also delivered an overview of the recent conference call of the
national ACCT Diversity, Equity and Inclusion committee she
serves on.

Foundation

Trustee Musil delivered the Foundation report, providing updates
on the budget, the new executive committee, and the FY20
calendar.

COMMITTEE REPORTS
AND RECOMMENDATIONS

Management
Committee

Ms. Ingram reviewed items from the July 3, 2019 Management Committee meeting.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Snider, which motion carried with a vote of 5-1 with Ms. Lawson voting against, it is the recommendation of the Management Committee that the Board of Trustees approve the FY 2019-2020 Management Committee working agenda as shown in the packet.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Musil, which motion carried with a vote of 4-2 with Ms. Lawson and Mr. Cross voting against, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to authorize the publication of the Notice of Public Hearing form for the 2019-2020 budget, subject to adjustment as actual expenditure figures are available. Furthermore, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to authorize the publication of the "Notice of Vote" for the 2019-2020 budget at a later date.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Snider, which motion carried with a vote of 5-1 with Ms. Lawson voting against, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the renewal of contract JCCC-1423 with Veritiv Corporation, for fine digital paper, for an estimated amount of \$106,352.00 for the renewal for August 1, 2019 - July 31, 2020 and for a total estimated expenditure of \$319,056 for the remaining optional renewals through 2022.

Treasurer's Report

Following discussion, upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of May 2019, subject to audit, as shown in the board packet.

President's Monthly Report to the Board

Dr. Sopcich encouraged everyone to read the full President's Report online, because it's a great compilation of the tremendous work that is being done by our staff and faculty on campus to benefit our students, as well as community members. He then introduced John Clayton to present a brief overview of enrollment trends at JCCC over the past five years. Karen Martley gave a brief update on the Employee Engagement survey; the accompanying listening sessions, as well as the work going forward. Rex Hays gave a brief update on the construction projects happening on campus. Dr. Sopcich spoke briefly about student worker, Ana Lim, who will be leaving JCCC to continue her education; she is a great success story thanks in part to the support she has received at JCCC; she will be greatly missed by all who interacted with her in the President's Office. Dr. Sopcich closed his report by speaking on his recent retirement announcement and the decision-making process behind it.

CONSENT AGENDA

Ms. Lawson asked that minutes from the previous meeting and the cash disbursement report be pulled for clarification and separate consideration. Mr. Cross asked that Grants, Contracts and Awards be pulled for clarification and separate consideration.

Following discussion, upon motion by Mr. Cross, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Affiliation, Articulation, And Reverse Transfer, Cooperation and other Agreements

Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.

Retirements	<p>GAY HINTZ (JCCC/KPERS), Production Supervisor, Strategic Communications Marketing, General Counsel, effective January 31, 2020.</p> <p>SHIRLEY KNOPP(JCCC/KPERS), Administrative Assistant, Communications, English & Journalism Division, Academic Affairs, effective December 31, 2019.</p>
Reassignments	<p>LAURA HARRIS, Financial Aid Assistant, Financial Aid, Student Success, at \$17.47 per hour to Coordinator, Financial Aid-Advising, Financial Aid, Student Success, effective August 1, 2019 at \$21.10 per hour.</p> <p>JESSICA TIPTON, Associate Professor/Librarian, Academic Support Division, Academic Affairs, at \$84,149 for a twelve-month contract to Associate Professor/Librarian, Academic Support Division, Academic Affairs, at \$76,149 for a nine-month contract effective August 12, 2019.</p> <p>KAYLA HARRITY, Program Coordinator, AO-K, Continuing Education, Continuing Education and Organizational Development, at \$24.06 per hour to Program Coordinator JCAE Operations, Continuing Education, Continuing Education and Organizational Development at an annual salary of \$56,111 effective August 1, 2019.</p>
Employment – Regular	Regular employment in classifications indicated, as shown in the board packet.
Employment – Temporary	Temporary employment in classifications indicated, as shown in the board packet.
Minutes	Upon motion by Mr. Musil, seconded by Mr. Snider, which motion carried with a vote of 5-1 with Ms. Lawson voting against, the Board of Trustees accepted the minutes from the June 20, 2019 Board of Trustees meeting, as shown in the board packet.

Cash Disbursement
Report

Upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 9,192,091.38.

Grants, Contracts and
Awards

Upon motion by Mr. Cross, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the grants, contracts and awards, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants, contracts and awards.

ADJOURNMENT

Upon motion by Mr. Cross, seconded by Mr. Snider which motion unanimously carried, the Board of Trustees meeting adjourned at 7:15 p.m.

Jerry Cook
Chair

Nancy Ingram
Vice Chair