

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on July 19, 2018, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees      Jerry Cook, Chair  
                    Nancy Ingram, Vice Chair  
                    Lee Cross, Treasurer  
                    Dave Lindstrom, Secretary  
                    Greg Musil, Trustee  
                    Angeliina Lawson, Trustee  
                    Paul Snider, Trustee

Staff            Joe Sopcich, President

Kate Allen, Associate Vice President, Institutional Advancement/Government Affairs  
Mitch Borchers, Associate Vice President, Business Services  
Malinda Bryan-Smith, Director, Grants, Leadership & Development  
Becky Centlivre, Vice President, Human Resources  
John Clayton, Executive Director, Institutional Effectiveness  
Leroy Cox, Dean, Business & Technology  
Deb Elder, Assistant Dean, Computer Science, Information Technology  
Travis Garrod, Sr. Client Tech. Analyst, Client Support Services  
Chris Gray, Executive Director, Marketing Communications  
Melanie Harvey, Associate Professor, Chemistry  
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.  
Barbara Larson, Executive Vice President, Finance and Administration Services  
Rachel Lierz, Associate Vice President, Financial Services/CFO  
Karen Martley, Vice President, Continuing Education & Organizational Development  
Justin McDaid, Manager, Internal Audit, Audit and Advisory Services  
Tom Pagano, Vice President, Information Services/CIO  
Terri Schlicht, Executive Assistant to President and Board, President's Branch  
Gurbhushan Singh, Associate Vice President, Academic Affairs  
Shawn Smith, Director, Collaboration Center  
Adrian Swan, Manager, Multimedia Services, Audio Visual Services  
Janelle Vogler, Interim Associate Vice President, Business Services

Sandra Warner, Deputy CIO/Director, Administrative Computer Services  
Randy Weber, Vice President, Student Success/CSAO  
Tanya Wilson, General Counsel

Visitors

Tammy Baltzeu  
Cheryl Batliner  
Dennis Batliner  
Dick Carter  
Blake Koger  
Tom Lester  
Katie Meserko  
Anne Pescia  
Jalisa White

QUORUM	Dr. Cook announced the presence of a quorum, with seven board members present.
PLEDGE OF ALLEGIANCE	Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
OPEN FORUM	Tom Lester, Lee's Summit, MO; Brian Batliner, Overland Park, KS; Dennis Batliner, Overland Park, KS, Jalisa White, Paola, KS, KS, and Blake Koger, Olathe, KS, expressed their concerns regarding the elimination of JCCC's track and cross-country programs.
COLLEGE LOBBYIST REPORT	In Mr. Carter's absence, the monthly legislative update was shared with the Board electronically.
COMMITTEE REPORTS AND RECOMMENDATIONS	
Management Committee	Mr. Lindstrom reviewed items from the July 3, 2018 Management Committee meeting.

**Following discussion, upon motion by Mr. Lindstrom, seconded by**

**Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees approve the FY2018-2019 Management Committee working agenda as shown in the Board packet.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to authorize the publication of the Notice of Public Hearing form for the 2018-2019 budget, subject to adjustment as actual expenditure figures are available. Furthermore, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to authorize the publication of the “Notice of Vote” for the 2018-2019 budget at a later date.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Cross, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the annual contract with Crossroad Tours for regular season athletic team charter bus service in the amount of \$85,867.00, postseason athletic team charter bus service on as-needed basis in an amount not to exceed \$40,608.00, and an additional \$12,647.50 to allow for contingencies for possible unforeseen costs, for a total expenditure not to exceed \$139,122.50 for athletic team charter bus services.**

**PRESIDENT’S  
RECOMMENDATIONS  
FOR ACTION**

Treasurer’s Report

**Following discussion, upon motion by Mr. Cross, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month May 2018, subject**

**to audit, as shown in the board packet.**

President's Monthly  
Report to the Board

Dr. Sopcich discussed some current events regarding current events in Kansas higher education:

- Council of Presidents for the Community Colleges in Kansas held a meeting recently to discuss a few important issues that have risen:
  - Concurrent enrollment
  - Property tax relief
  - General education funding
  - Re-centering
- He welcomed Dr. Leroy Cox as the new Dean of Business
- He shared a letter that Professor Gretchen Thum had received from a student. He thanked Professor Thum, as well as the rest of the JCCC faculty and staff, for their dedication to inspiring and supporting students.

#### REPORTS FROM BOARD LIAISONS

Faculty Association

Dr. Harvey stated that they have not yet reached a contract agreement, and are willing to continue to negotiate. She gave a report on the faculty union, touching on shared governance, the role of Faculty Association, academic freedom and morale.

Johnson County  
Research Triangle

Trustee Lindstrom provided the JCERT report:

- Sales tax revenue from June was \$1.55 million, up 11.5% from last year
- JCERT authority last met May 7, 2018 at KU Edwards Campus
- Next meeting is November 7, 2018 at K-State Olathe Campus at 7:30 AM

Kansas Association of  
Community College  
Trustees

Dr. Cook introduced Ms. Ingram as the new JCCC representative for KACCT, as well as the official Secretary for KACCT.

Foundation

Trustee Ingram stated the Foundation did not meet this month, so

she does not have a report.

CONSENT AGENDA

**Following discussion, upon motion by Mr. Musil, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:**

Minutes	Minutes from the June 21, 2018 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet, for the total amount of \$ 6,593,439.21.
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Affiliation Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Paula Zarrelli.
Retirements	Retirements as follows:  MITCH BORCHERS, JCCC/KPERS, Associate Vice President, Business Services, Finance and Administrative Services, effective July 31, 2018.  RONALD FRIGAULT, JCCC/KPERS, Counselor, Counseling Center, Student Success and Engagement, effective January 4, 2019.  AMY FISHER, JCCC/KPERS, Counselor, Counseling Center, Student Success and Engagement, effective December 31, 2018.

Separation

Separation as follows:

MARY BILLINGSLEY, TAACCCT Career Coach, CSIT and Technical Education, Academic Affairs, effective June 29, 2018.

Reassignment

Reassignment as follows:

KRISTINE HERMAN, Supervisor, Bookstore Warehouse, Business Services, Finance and Administrative Services at \$25.35 per hour to Assistant Manager, Bookstore Text/Warehouse, Business Services, Finance and Administrative Services, at an annual salary of \$65,842.00 effective July 20, 2018.

Employment –  
Regular

Regular employment in classifications indicated, as shown in the board packet.

Employment –  
Temporary

Temporary employment in classifications indicated, as shown in the board packet with the following modification:

Tai Edwards, KSI Director; Valerie Mann, AAC Director; Valerie Mann, LRC Director; Valerie Mann, COLL chair duties outside annual contract; Lara Parra, RDG chair duties outside annual contract; and Dianna Rottinghaus, RDG chair duties outside annual contract should all be classified per credit hour, not per hour.

EXECUTIVE SESSION

**At 5:59 p.m., upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of reviewing annual legal guidance related to trustee policies in consultation with legal counsel pursuant to the Kansas Open Meetings Act exception relation to nonelected personnel. Executive session began at 6:05 p.m. to return in 20 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Barbara Larson, Chris Gray, Terri Schlicht and Tanya Wilson.**

At 6:25 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

**Upon motion by Ms. Ingram, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees meeting adjourned at 6:27 p.m.**

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Jerry Cook  
Chair

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Nancy Ingram  
Vice Chair