

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on January 17, 2019, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Jerry Cook, Chair
 Nancy Ingram, Vice Chair
 Greg Musil, Treasurer
 Dave Lindstrom, Secretary
 Lee Cross, Trustee
 Angeliina Lawson, Trustee
 Paul Snider, Trustee

Staff Joe Sopcich, President

Kate Allen, Associate Vice President, Institutional Advancement/Government Affairs
Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Travis Garrod, Senior Enterprise Desktop Engineer, Academic Technology Services
Chris Gray, Executive Director, Marketing Communications
Denise Griffey, Program Director, College Communication Outreach/STEM
Melanie Harvey, Associate Professor, Chemistry
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.
Farrell Jenab, Director, Faculty Development
Barbara Larson, Executive Vice President, Finance & Administration Services
Timothy Laughlin, Senior Simulation Specialist, Video Services
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Organizational Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Manager, Internal Audit, Audit and Advisory Services
Deb Miller, Clinical Adjunct Assistant Professor, Nursing
Derek Nester, Senior Multimedia Engineer & Event Specialist, Audio Visual Services
Alisa Pacer, Manager, Emergency Preparedness
Tom Pagano, Vice President, Information Services/CIO
Debbie Rulo, Director, Business Development/Partnerships, Continuing Education

Terri Schlicht, Executive Assistant to President and Board, President's Branch
Shawn Smith, Director, Collaboration Center
Janelle Vogler, Associate Vice President, Business Services
Sandra Warner, Deputy CIO/Director, Administrative Computer Services
Randy Weber, Vice President, Student Success/CSAO
Tanya Wilson, General Counsel

Students

Julia Fraley
Tiger Harris-Webster

Visitors

Michael Ashcraft
Wayne Burke
Dick Carter
Nicholas Hunt
Blake Koger
Sharon Mitchell
Daniel Poskin
Mari-Lynn Poskin

QUORUM	Dr. Cook announced the presence of a quorum, with seven board members present.
PLEDGE OF ALLEGIANCE	Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
AWARDS AND RECOGNITIONS	Spring Hill School District Recognition
OPEN FORUM	Blake Koger, Olathe, KS expressed his concerns regarding the elimination of JCCC's track and cross-country programs.
STUDENT SENATE REPORT	President Tiger Harris-Webster gave an overview of the Student Senate Retreat, thanking all who came to speak, including Dr. Sopcich, Randy Weber, Rachel Lierz, Kate Allen, Chris Gray and Trustees Lawson & Musil. He thanked the administration's

explanation of the planned \$1/credit hour tuition increase and all the factors that go into that decision, as well as the other speakers' presentations.

COLLEGE LOBBYIST
REPORT

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS
AND
RECOMMENDATIONS

Human Resources
Committee

Ms. Lawson reported that the Human Resources Committee did not meet in January.

Learning Quality
Committee

Mr. Snider reviewed items from the January 7, 2019 Learning Quality Committee meeting.

Following discussion, upon motion by Mr. Snider, seconded by Mr. Lindstrom, which motion unanimously carried, it is the recommendation of the Learning Quality Committee that the Board of Trustees accept the administration's recommendation to allow contract negotiations for groups to perform in the Carlsen Center during the 2019-2020 academic year as shown in the board packet.

Following discussion, upon motion by Mr. Snider, seconded by Mr. Lindstrom, which motion unanimously carried, it is the recommendation of the college administration and the Faculty Association that the Board of Trustees approve the 2020-21 academic calendar as shown in the board packet.

Management
Committee

Ms. Ingram reviewed items from the January 9, 2019 Management Committee meeting.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Lindstrom, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the College administration's recommendation

for the establishment of a KTCA Special Expense Liability Fund in the amount of \$100,000.00, to be used to pay insurance premium and deductible/retention expenses related to tort/negligence claims.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Cross, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees authorize the transfer of \$12,000 from the Sustainability Initiatives Fund to the JCCC Foundation to be used for student scholarships.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Cross, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to designate Dr. Gerald L. Cook, Chair, Board of Trustees; Mr. Greg Musil, Treasurer, Board of Trustees; Dr. Joseph M. Sopcich, President; and Dr. Barbara A. Larson, EVP, Finance and Administrative Services as authorized signers on the college's accounts.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Snider, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid from The Wilson Group for RFB No, 19-021 Carlsen Center 1st Floor Restroom Remodel in the amount of \$142,960.00, with an additional 10% contingency of \$14,296.00 to allow for possible unforeseen costs, for a total expenditure not to exceed of \$157,256.00.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Cross, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from Quality Automotive Equipment for the one-time purchase of automotive lifts and

associated equipment for \$254,999.91.

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Cross, which motion unanimously carried, it is the recommendation of the administration that the Board of Trustees accept the recommendation of the college administration to approve the grant and conveyance of the above specified perpetual utility right-of-way and utility easements associated with the Campus Improvements set forth above, and that the Board authorize the President to execute the necessary documentation to grant and convey such right-of-way and easements and to take such other action necessary and appropriate to effectuate the same.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month November 2018, subject to audit, as shown in the board packet.

President's Monthly
Report to the Board

Dr. Sopcich discussed some highlights from the President's report document:

- In-service days with 80 sessions and a few larger events, including a presentation by Alex Sheen, founder of "because I said I would" at the all-staff meeting. He thanked Karen Martley and Farrell Hoy Jenab for all their work on a tremendous week.
- Enrollment numbers are generally flat, but even flat enrollment is better than what most community colleges are experiencing currently, so this is a positive.
- Construction projects:
 - FADS building and CTE building are coming together and are very impressive. The FADS staff and faculty deserve recognition for their hard work to open for

the new semester next week.

- Student Center re-facing construction has commenced.
- Kate Allen was invited to review the Statements of Principle that the college uses to guide our participation and lobbying at the state level.
- Dr. Sopcich showed a hype video made by the son of JCCC sports writer, Tyler Cundith, and expressed JCCC's support for our Chiefs!

Dr. Cook expressed his awe of the numerous activities listed in the President's report.

NEW BUSINESS

A motion was made by Ms. Lawson and seconded by Mr. Cross to amend the Discrimination policy to include gender identity and to approve an alternative tuition plan, amending the tuition plan approved by the Board in December 2018, with proposed increases only to metro, out-of-state and international rates but no increase to Johnson County resident rates. After discussion, Mr. Cross withdrew his second and the motion failed. Following discussion, a motion by Mr. Cross to adjourn the meeting failed to receive a second. Upon further discussion, a motion by Ms. Lawson to amend the Agenda, to include discussion and vote on amending the tuition plan approved by the Board in December 2018, failed to receive a second. Review of the Discrimination policy will occur at a future Human Resources Committee meeting.

REPORTS FROM BOARD LIAISONS

Faculty Association

Dr. Harvey discussed:

- Art faculty's transition to the new FADS building, and the opportunities and challenges that come with that
- Professional Development Days and the opportunities for faculty
 - Science faculty meeting to discuss SCI building renovations
 - World Café for assessment
 - Sabbatical presentations

- Master Teacher Workshop
- Alex Sheen’s presentation on “because I said I would” and thoughts on keeping our word and commitments to students, co-workers, etc.
- Her appreciation of Dr. Sopcich’s and Dr. McCloud’s stated commitments to improve communication and requests that faculty be included in decision-making conversations

Johnson County
Research Triangle

Trustee Cross stated that there was no meeting this month and the next meeting is April 22, 2019 at 7:30 AM at KU Edwards campus.

Kansas Association of
Community College
Trustees

Trustee Lawson reported that the next meeting will be March 7, 2019 and she is waiting to receive agenda items. Trustee Lawson announced she has been appointed to the national committee on Diversity, Equity and Inclusion, which had their first conference call this week. Trustee Ingram announced she will continue to serve out her term as secretary for KACCT through June, with Trustee Lawson serving as the JCCC liaison. Trustee Ingram announced she had been elected to the ACCT Communication and Education committee and they had their first conference call last week, as well.

Foundation

Trustee Musil highlighted current Foundation happenings:

- Board of Directors met yesterday.
- Earlier today the selection committee met to begin the process of choosing a 2019 Johnson Countian of the Year. The intent of this award is to recognize someone who has made significant contributions to the Johnson County community and JCCC.
- The Foundation is currently accepting nominations for new board members. The Board Development Committee will meet January 30th to evaluate candidates for the 2019-2020 board slate. This process will conclude with a vote on the slate at the Foundation’s April board meeting.
- The Foundation Investment Committee will meet on February 5th to review the quarterly report of managed investments.

CONSENT AGENDA

Following discussion, upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

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| Minutes | Minutes from the December 13, 2018 Board of Trustees meeting. |
| Cash Disbursement Report | Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 13,234,721.98 |
| Grants, Contracts and Awards | The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants. |
| Curriculum | Changes to the curriculum, as shown in the Board Packet. |
| Affiliation, Articulation, And Reverse Transfer, Cooperation and other Agreements | Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet. |
| Retirements | Retirements as follows:

JOHN ARMILIO (KPERS), Police Officer, Police, Finance and Administrative Services, effective February 28, 2019.

TERENCE HORAN (JCCC/KPERS), Maintenance Supervisor, Campus Services, Finance and Administrative Services, effective June 27, 2019. |
| Separations | Separations as follows:

JANETTE FUNARO, Professor Foreign Language, English and Journalism, Academic Affairs, effective December 31, 2018.

ADRIENNE WILSON, Program Director, Events/Communication, JCCC Foundation, Finance and Administrative Services, effective January 16, 2019. |

Reassignments

Reassignments as follows:

ROBERT MILLER, Recruiter/Application Processor, Enrollment Management, Student Success, at \$16.45 per hour to Diversity Recruiter, Enrollment Management, Student Success, effective December 17, 2018 at \$16.46 per hour.

KAREN CANTRELL, Assistant Manager-Bookstore Accounting Operations, Business Services, Finance and Administrative Services, at an annual salary of \$66,487 to Manager-Accounts Payable, Financial Services, Finance and Administrative Services, effective January 18, 2019 at an annual salary of \$72,743.

Employment –
Regular

Regular employment in classifications indicated, as shown in the board packet.

Employment –
Temporary

Temporary employment in classifications indicated, as shown in the board packet.

Temporary Additional
Duties

Temporary additional duties in the classification indicated, as shown in the board packet

Unpaid Extraordinary
Leave of Absence

MOLLY BAUMGARDNER, Communications Coordinator, Marketing Communications, General Counsel, has requested a part-time unpaid Extraordinary Leave of Absence from January 14, 2019-May 17, 2019.

ADJOURNMENT

Upon motion by Mr. Cross, seconded by Ms. Ingram which motion unanimously carried, the Board of Trustees meeting adjourned at 6:45 p.m.

Jerry Cook
Chair

Nancy Ingram
Vice Chair