

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on January 18, 2018, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Present: Jerry Cook, Chair  
Nancy Ingram, Vice Chair (by phone)  
Lee Cross, Treasurer  
Dave Lindstrom, Secretary  
Greg Musil, Trustee  
Angeliina Lawson, Trustee  
Paul Snider, Trustee

Staff Joe Sopcich, President

Kate Allen, Associate Vice President, Institutional Advancement/Government Affairs  
Dennis Arjo, Professor, Chair, Philosophy & Religion  
Mitch Borchers, Associate Vice President, Business Services  
Hanan Boukhaima, Student Activities Ambassador  
Malinda Bryan-Smith, Director, Grants, Leadership & Development  
John Clayton, Executive Director, Institutional Effectiveness  
Brett Cooper, Associate Professor, Math Resource Center  
Jackson Davenport, Campus Ledger  
Travis Garrod, Sr. Client Tech. Analyst, Client Support Services  
Chris Gray, Executive Director, Marketing Communications  
Nell Gross, Campus Ledger  
Melanie Harvey, Associate Professor, Chemistry  
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.  
Jim Lane, Dean, Arts, Humanities, and Social Sciences  
Barbara Larson, Executive Vice President, Finance and Administration Services  
Rachel Lierz, Associate Vice President, Financial Services/CFO  
Karen Martley, Vice President, Continuing Education and Organizational Development  
Mickey McCloud, Vice President, Academic Affairs/CAO  
Margaret Mellott, Campus Ledger  
Alisa Pacer, Manager, Emergency Preparedness  
Leslie Quinn, Registrar, Records  
Thad Rose, Faculty, Media Com., Speech  
John Russell, Professor/Librarian, Library  
Terri Schlicht, Executive Assistant to President and Board, President's Office

Adrian Swan, Manager, Multimedia Audio Visual Services  
Randy Weber, Vice President, Student Success/CSAO  
Tanya Wilson, General Counsel

Visitors

Cheryl Batliner  
Dennis Batliner  
Val Baul  
Dick Carter  
Doug Clark  
Jacob Cofer  
Nick Cole  
Claire Cox  
Roberta Eveslage  
Blake Koger  
Rachel Koger  
Jonathan Lawson  
Tracy Osborne Oltjen  
Roxie Hammill Pitch  
Rody Pyle  
Melody Rayl  
Josh Sovereign  
Olivia Sovereign  
Keegan Staats  
Daniel Yoza

QUORUM

Dr. Cook announced the presence of a quorum, with seven board members present.

PLEDGE OF ALLEGIANCE

Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

OPEN FORUM

Tracey Osborne Oltjen, President, Overland Park Chamber of Commerce gave positive remarks about the benefits public education, including JCCC, has provided Overland Park. Workforce development and talent recruitment is the number one priority of local businesses, and the Chamber Board would like to thank JCCC's Board, administration and college faculty & staff as a whole for the great work that they've done for the past 50 years

supporting that. She extended the official invitation to college patrons to participate in the “Forward OP” brainstorming opportunity on January 30<sup>th</sup> from 7-9 PM at the Overland Park Convention Center. All ages are welcome to come dream, vision and plan for the next 20-30 years.

Dennis Batliner, Overland Park, Kansas, Blake Koger, Olathe Kansas, and Nick Cole, Overland Park, Kansas, expressed their concerns regarding the elimination of JCCC’s track and cross-country programs.

**COLLEGE LOBBYIST REPORT** Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

**COMMITTEE REPORTS  
AND  
RECOMMENDATIONS**

Collegial Steering Committee Dr. Cook reported that the Collegial Steering Committee did not meet in January.

Human Resources Committee Mr. Cross reported that the Human Resources Committee did not meet in January.

Learning Quality Committee Ms. Lawson reported that the Learning Quality Committee did not meet in January; she reviewed consent agenda items that were sent to the committee electronically for consideration.

Management Committee Mr. Lindstrom reviewed items from the January 3, 2018, Management Committee meeting.

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the recommendation of the college administration to enter into an Interlocal Agreement with the City of Olathe agreeing to participate in the proposed 2018 Neighborhood Revitalization Area as described.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Lawson, which motion unanimously carried, the Board of Trustees authorized the transfer of \$12,000 from the Sustainability Initiatives Fund to the JCCC Foundation to be used for student scholarships.**

PRESIDENT'S  
RECOMMENDATIONS  
FOR ACTION

Treasurer's Report

**Following discussion, upon motion by Mr. Cross, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month November 2017, subject to audit, as shown in the board packet.**

President's Monthly  
Report to the Board

- Dr. Sopcich saluted the JCCC Debate team, which had several very successful tournament appearances in Dallas over winter break. He commended the students and faculty leaders for their excellent work in defeating so many national 4-year universities. JCCC student Josh Moncur was recognized as the Top Overall Speaker in the Varsity division, which is a rare honor for a community college student competing against 4-year universities.
- Dr. Sopcich shared a presentation on his recent trip to Pakistan, which was funded and supported by the State Department, where he was the keynote speaker at the "Conference on the Concept of Community Colleges in Pakistan." JCCC was the only community college in the nation that was selected by the State Department to participate. He recognized Malinda Bryan-Smith and Anthony Funari for their work on securing this grant, as well as Tom Patterson and Janette Jasperson on their coordination and planning of this major international travel. He traveled with JCCC professor Beth Gulley, and her husband Jeremy Gulley, who is a professor at Neosho Community College. He spoke about their experiences at the conference, on the campus of Sukkur IBA University, as well as around the city

of Sukkur. It was a positive experience to share best practices at the conference, as well as interact with the hospitable and generous students, staff and colleagues of Sukkur IBA.

#### NEW BUSINESS

**Following discussion, upon motion by Dr. Cook, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees approved modification to the following Policies and Procedures: Board Responsibilities, Code of Conduct, Code of Ethics, Professional Development, Resolution of Censure, Meetings of the Board Policy and Operating Procedure, Committees, Number and Selection of Trustees, and Officers. Additionally, it is the recommendation that the Trustees approve deletion of the following Policies and Procedures: Non-Participation, Code of Operation – Personnel Matters, Interpretations Statement 1, Regionalization and Trustee Emeritus Policy and Operating Procedure, as shown in the Board packet.**

#### REPORTS FROM BOARD LIAISONS

##### Faculty Association

Dr. Arjo announced that the FA has not met, but will be meeting next week, and going forward, they will be meeting every fourth Thursday of the month at 3:30 PM. As always, Trustees are welcome to attend and engage. Dr. Arjo congratulated the recipients of the recently announced Distinguished Service awards. He also noted the revival of Master Teacher Workshop, which allows faculty to meet new faculty, share ideas and meet people outside of their own area. He noted that this will be a big semester, and with negotiations coming up, he noted the challenges of different perspectives that were made apparent during the open forum discussion, and his hopes that the good will of the other will be recognized by each side during the process.

##### Johnson County Research Triangle

Trustee Lindstrom provided the JCERT report:

- Sales tax revenue from December was \$1.425 million, up 1.21% from last year
- Annual sales tax revenue was \$17.69 million, up almost 3% from last year

- JCERT authority last met Nov 6<sup>th</sup>
- Next meeting is May 7<sup>th</sup>

Kansas Association of Community College Trustees Dr. Cook reported that KACCT has not met as a group since December and the next meeting is Feb 15<sup>th</sup>, which will be attended by several Trustees and Dr. Sopcich. It will be a half day at the Statehouse in the morning, followed by a luncheon to honor PTK honor recipients. Dr. Sopcich and Dr. Cook attended a dinner last night that included a working session about how KBOR can better assist community colleges, how we benefit our communities and what we see as challenges moving forward. Common denominators that arose from the discussion were concurrent enrollment, funding and how to best communicate the messages and stories about the benefits of community colleges to our state legislators.

Foundation Trustee Snider stated that The Foundation did not meet and will meet next week, on January 24<sup>th</sup>.

CONSENT AGENDA **Following discussion, upon motion by Mr. Cross, seconded by Ms. Lawson, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:**

Minutes Minutes from the December 14, 2017, Board of Trustees meeting.

Cash Disbursement Report Ratified the total cash disbursements, as shown in the board packet, for the total amount of \$5,695,074.36.

Grants, Contracts and Awards The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.

Curriculum Changes to the curriculum, as shown in the board packet.

Affiliation  
Articulation and  
Reverse Transfer,  
Cooperative and Other Authorized the College to enter into agreements with the agencies/institutions, as shown in the board packet.

Agreements

Transfer to JCCC  
Foundation Tribute  
Fund

Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Catherine Freeman.

Retirements

Retirements as follows:

REBECCA FERNANDEZ (KPERS) Administrative Assistant, Healthcare, Wellness and Public Services, Academic Affairs, effective February 15, 2018.

DOUGLAS OYER, (JCCC/KPERS) Access Control Coordinator, Administrative Computing Services, Finance and Administrative Services, effective March 15, 2018.

MARILYN JONES (KPERS) Counselor, Counseling Center, Student Success and Engagement, effective March 30, 2018.

NANCY LONGHIBLER (KPERS) Counselor, Counseling Center, Student Success and Engagement, effective March 30, 2018.

CATHLEEN O'NEIL (JCCC/KPERS), Professor, Mathematics, Mathematics and Science, Academic Affairs, effective May 18, 2018.

WILLIAM ROBINSON (JCCC/KPERS), Professor, Mathematics, Mathematics and Science, Academic Affairs, effective May 18, 2018.

DONNA DUFFEY (JCCC/KPERS), Professor, Entrepreneurship, Business, Academic Affairs, effective May 18, 2018.

DEBORAH KNUDTSON, (JCCC/KPERS), Manager of Conference Services, Continuing Education Operations, Continuing Education and Organizational Development, effective July 31, 2018.

Separations

Separations as follows:

CHRISTINE MCWARD, Director, Collaboration Center,  
Academic Support, Academic Affairs, effective January 15, 2018.

LORALEE STEVENS, Business Liaison Consultant, Continuing  
Education, Continuing Education and Organizational  
Development, effective February 2, 2018.

Employment –  
Regular

Regular employment in classifications indicated, as shown in the  
board packet.

Employment –  
Temporary

Temporary employment in classifications indicated, as shown in  
the board packet.

Additions or Changes to  
the FY2017-2018  
Staffing Authorization  
Table for Part-time  
Regular Staff

FROM: IT Asset Mgmt Tech  
TO: Network Technician

Additions or Changes to  
the FY2017-2018  
Staffing Authorization  
Table for Full-time  
Regular Staff

FROM: Professor/Director AACtr  
TO: Professor, Acad Ach Ctr  
FROM: Tech Support Team Leader  
TO: Tech Support Center Supervisor

EXECUTIVE SESSION

**At 6:49 p.m., upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees agreed to recess to executive session pursuant to the Kansas Open Meetings Act exception relating to consultations with the Board's bargaining representation in employer-employee negotiations. Executive session began at 7:00 p.m. to return in 45 minutes in Open Session in the same location and that no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Barbara Larson, Becky Centlivre, Jim Lane, Mickey McCloud, Randy Weber, Tanya Wilson and Melody Rayl.**



**At 7:45 p.m., the meeting reconvened in Open Session. Upon motion by Mr. Musil, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees agreed to recess to executive session pursuant to the Kansas Open Meetings Act exception relating to consultations with the Board's bargaining representation in employer-employee negotiations. Executive session began at 7:48 p.m. to return in 15 minutes. Invited to participate were Joe Sopcich, Barbara Larson, Becky Centlivre, Jim Lane, Mickey McCloud, Randy Weber, Tanya Wilson and Melody Rayl.**

At 8:00 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

**Upon motion by Mr. Snider, seconded by Ms. Lawson, which motion unanimously carried, the Board of Trustees meeting adjourned at 8:01 p.m.**

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Jerry Cook  
Chair

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Nancy Ingram  
Vice Chair