

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on February 21, 2019, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees      Jerry Cook, Chair  
                 Nancy Ingram, Vice Chair (by phone)  
                 Greg Musil, Treasurer  
                 Dave Lindstrom, Secretary  
                 Lee Cross, Trustee  
                 Angeliina Lawson, Trustee  
                 Paul Snider, Trustee (arrival at 6:15 pm)

Staff            Joe Sopcich, President

Daniel Alexander, Professor, English  
Kate Allen, Associate Vice President, Institutional Advancement/Government Affairs  
Jeff Anderson, Counselor  
Eve Blobaum, Associate Professor, Sociology  
Jason Brunkan, Senior Multimedia Engineer & Event Specialist, Audio Visual Services  
Malinda Bryan-Smith, Director, Grants Leadership & Development  
Becky Centlivre, Vice President, Human Resources  
Colleen Chandler, Director, Human Resources  
John Clayton, Executive Director, Institutional Effectiveness  
Brett Cooper, Associate Professor, Math Resource Center  
David Davis, Professor, English  
Diane Davis, Professor, English  
Laura Gascogne, Professor, Fine Arts  
Chris Gray, Executive Director, Marketing Communications  
Denise Griffey, Program Director, College Communication Outreach/STEM  
Melanie Harvey, Associate Professor, Chemistry  
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.  
Kaytlin Hill, Campus Ledger  
Jeff Hoyer, Director, Continuing Education Operations  
Sungwen Hwang, Campus Ledger  
Farrell Jenab, Director, Faculty Development

Jim Lane, Dean, Arts, Humanities & Social Sciences  
James Leiker, Professor, History  
Barbara Mahring, Professor, Computer Support  
Rachel Lierz, Associate Vice President, Financial Services/CFO  
Karen Martley, Vice President, Continuing Education & Organizational Development  
Mickey McCloud, Vice President, Academic Affairs/CAO  
Justin McDaid, Manager, Internal Audit, Audit and Advisory Services  
William McFarlane, Professor, Anthropology  
Susan McSpadden, Photographer, Administrative Photography  
Debbie Rulo, Director, Business Development/Partnerships, Continuing Education  
Terri Schlicht, Executive Assistant to President and Board, President's Branch  
Gurbhushan Singh, Associate Vice President, Academic Affairs  
Shawn Smith, Director, Collaboration Center  
Janelle Vogler, Associate Vice President, Business Services  
Sandra Warner, Deputy CIO/Director, Administrative Computer Services  
Randy Weber, Vice President, Student Success/CSAO  
Deborah Williams, Professor, Environmental Science  
Tanya Wilson, General Counsel  
Jerry Zimmerman, Manager, Benefits, Human Resources

Students

Tiger Harris-Webster  
Caleb Keltner  
Mollie King  
Lisa Le

Visitors

Brian Batliner  
Cheryl Batliner  
Dennis Batliner  
Katy Bergen  
Roberta Eveslage  
Jameia Haines  
Frank Herwood  
Blake Koger

Mari-Lynn Poskin  
Joseph Scarlett  
Ken Selzer  
Jon Stewart  
Betsy Webster

- QUORUM** Dr. Cook announced the presence of a quorum, with seven board members present.
- PLEDGE OF ALLEGIANCE** Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
- AWARDS AND RECOGNITIONS** DeSoto School District Recognition
- OPEN FORUM** Joe Scarlett, Overland Park, Kansas and Jon Stewart, Lake Quivira, Kansas spoke in support of President Sopcich, applauding his service to our college and community. Brian Batliner, Overland Park, Kansas and Blake Koger, Olathe, Kansas provided an update on their communications with College leadership regarding the JCCC Track program.
- STUDENT SENATE REPORT** President, Tiger Harris-Webster, gave a presentation on:
- Budget requests and status of remaining budget for the year
  - A new student club, Friends of Internationals
  - New Student Senate Senator Introductions: Lisa Le, Caroline Beardall and Sophie Clark
  - The new Student Senate Clothing Pantry opening this spring, where donations will be taken and students will be able to find business casual clothes they need on campus
  - An overview of his trip to Washington, DC for the ACCT NLS
  - “Student Senate is unopposed to the tuition raise” – motion passed with 14 votes in favor, 2 votes in opposition and 1 vote in abstention
- COLLEGE LOBBYIST REPORT** Mr. Carter shared information (by phone) from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS  
AND  
RECOMMENDATIONS

Human Resources  
Committee

Ms. Lawson reviewed items from the February 4, 2019 Human Resources Committee meeting.

**Following discussion, upon motion by Ms. Lawson, seconded by Mr. Musil, which motion unanimously carried, the Human Resources Committee recommends that the Board of Trustees accept the college administration's recommendation to: Authorize the administration to renew the contract, for provisions of employee group dental coverage:**

**The employee group CDC managed care dental insurance with CIGNA HealthCare for a period beginning June 1, 2019 through May 31, 2020. The monthly subscriber rates for CIGNA dental are: Employee Only \$25.97; Employee +1 \$52.68; Family \$81.17**

**The employee group Passive PPO dental insurance with Delta Dental for a period beginning June 1, 2019 through May 31, 2020. The monthly subscriber rates for Delta dental are: Employee Only \$34.04; Employee +1 \$67.12; Family \$119.24**

**Authorize the President to renew the contract, subject to review by college counsel, for the provision of the employee group vision insurance with Eye Med for the period June 1, 2019 through May 31, 2020. The monthly subscriber rates for the vision plan are: Employee Only \$10.48; Employee +1 \$19.90; Family \$29.24**

**Authorize the President to negotiate a contract, subject to review by college counsel, for the provision of the employee group life insurance with The Standard for a period beginning June 1, 2019 through May 31, 2020. The monthly life insurance rates, which represent a 0% change in premium provisions, are: Basic Life Insurance \$.13 per \$1,000 of coverage, \$.02 per \$1,000 of coverage for Accidental Death & Dismemberment; Optional Life Insurance**

**\$.24 per \$1,000 of coverage, \$.02 per \$1,000 of coverage for Accidental Death & Dismemberment; Dependent Life Insurance  
A subscriber premium of \$6.82**

**Authorize the president to negotiate a contract, subject to review by college counsel, for the provision of short-term disability insurance with The Standard for a period beginning June 1, 2019 through May 31, 2020. The monthly rate for The Standard short-term disability coverage is \$0.10 per \$10 of benefit. This proposal represents a 0% change to the premium provisions**

**Authorize the administration to renew the contract, for the provision of employee benefit consulting services with Holmes Murphy & Associates, Inc. for a period beginning June 1, 2019 through May 31, 2020 at a total expenditure not to exceed \$50,000**

**Authorize the president to renew the contract, subject to review by college counsel, for the provision of the employee assistance plan with New Directions Behavioral Health for the period June 1, 2019 through May 31, 2020 at a total expenditure not to exceed \$33,000**

**Authorize the president to renew the contract, subject to review by college counsel, for the provision of flexible benefit and health reimbursement account administration with ASIFlex for the period beginning June 1, 2019 through May 31, 2020 at a total expenditure not to exceed \$16,000**

**Authorize pursuant to the provisions of the Johnson County Community College Flex Benefit Plan, a flex-credit amount of \$1,108.94 per member per month for the period June 1, 2019 through May 31, 2020. Such benefit to be payable to any full-time benefit eligible staff member with a benefit eligibility date prior to June 1, 2014 and who elects to receive flex-credits. This amount represents no increase in flex-credit funding.**

**Authorize a contribution, for full-time benefit-eligible staff**

**members to their individual Johnson County Community College 403(b) Plan account for the period June 1, 2019 through May 31, 2020:**

**Equal to 7% of a benefit-eligible staff members' base salary for each full-time position:**

- 1. With a benefit eligibility date prior to June 1, 2014, and**
- 2. In which, the member elects to receive flex-credits; or**

**Equal to 8% of a benefit-eligible staff members' base salary for each full-time position:**

- 1. With a benefit eligibility date on or after June 1, 2014; or**
- 2. With a benefit eligibility date prior to June 1, 2014 and the member has irrevocably elected to no longer receive flex-credits.**

**Authorize the president to negotiate a contract, subject to review by college counsel, for the provision of the employee group medical insurance with Blue Cross and Blue Shield of Kansas City for a period beginning June 1, 2019 through May 31, 2020. The monthly medical plan subscriber rates are:**

**Preferred-Care Blue EPO: Employee Only \$838.23, Employee +1 \$1,536.91, Family \$2,107.09; Preferred-Care Blue – BlueSaver HDHP: Employee Only \$734.00, Employee +1 \$1,345.81, Family \$1,845.04; BlueSelect Plus HDHP: Employee Only \$645.92, Employee +1 \$1,184.29, Family \$1,623.63; Preferred-Care Blue PPO: Employee Only \$821.80, Employee +1 \$1,506.78, Family \$2,065.79; BlueSelect Plus PPO: Employee Only \$723.18, Employee +1 \$1,325.97, Family \$1,817.90**

**Authorize, effective July 1, 2019 a 3.0% salary increase for all non-bargaining unit salaried and full-time and part-time hourly employees employed as of June 30, 2019 and a 3.0% increase in the adjunct faculty salary table.**

Learning Quality  
Committee

Mr. Snider reviewed items from the February 4, 2019 Learning Quality Committee meeting.

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the College administration to approve: i)**

**deletion of the following Policy: Application of Student Policies Policy 301.00; ii) modification of and combining into one policy: Credit Admission Policy 310.01, Continuing Education Admission Policy 310.02 and International Student Admission Policy 310.03; and iii) modification to the following Policies: Student Attendance Policy 314.01, Transfer Credit Policy 314.02, Grading System Policy 314.04, Honors Policy 314.05, Academic Standing Policy 314.06, and Academic Renewal Policy 314.07, as shown in the Board packet.**

Management  
Committee

Mr. Lindstrom reviewed items from the February 6, 2019 Management Committee meeting.

**Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to proceed with construction of the standalone garage for the Oral Health on Wheels vehicle and motorcycle storage from savings within the Guaranteed Maximum Price (GMP) for the CTE building.**

**A motion was made by Mr. Lindstrom and seconded by Mr. Musil to approve modifications to the Cash Reserves Policy, 210.07, as shown in the Board packet. Following discussion, Mr. Musil moved to amend the original motion, to change the Cash Reserves Policy language (first sentence in the 2<sup>nd</sup> paragraph) from “The College will maintain...” to “It is the policy objective of the College to maintain...”. Following further discussion, the Trustees voted first on the Motion to Amend, which passed unanimously, then the Trustees voted on Mr. Musil’s Amended Motion as set forth above, which was seconded by Mr. Lindstrom, and unanimously approved.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, it is the**

**recommendation of the Management Committee that the Board of Trustees accept the recommendation of the College administration to approve modifications to the Cash Reserves Policy 210.07, as amended.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Cross, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the renewal from McAnany Oil Company at an estimated annual expenditure of \$60,000.00 for this second of four option years and \$120,000 for the remaining two option years for a total estimated expenditure of \$180,000.00.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposals for the one-time purchase from Hampden Engineering Corporation for Hampden brand training systems in the amount of \$363,910.00 and Innovative Education Systems for Festo brand training systems in the amount of \$91,140.00 for a combined total of \$455,050.00.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid from Premier Contracting Inc. in the amount of \$616,884.00, with an additional 10% contingency of \$61,688.00 to allow for possible unforeseen costs, for a total expenditure not to exceed of \$678,572.00.**



Treasurer's Report      **Following discussion, upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month December 2018, subject to audit, as shown in the board packet.**

President's Monthly Report to the Board      Dr. Sopcich read a prepared statement regarding the recent news articles about him. Dr. Cook recommended that all the trustees take time to read the full monthly report for a highlight of the great work being done on campus.

NEW BUSINESS  
REPORTS FROM BOARD  
LIAISONS

Faculty Association      Dr. Harvey discussed:

- Two FA meetings this month; well attended, but contentious
  - Concerns about Distinguished Awards section of faculty contract
  - Concerns about Dr. Sopcich's recent comments in the news
  - Heard from Kate Allen in the Foundation about ways we serve underserved students and ideas for further service going forward

Bill McFarlane, president of the Faculty Senate, read a statement regarding Dr. Sopcich's recent comments in the news.

Johnson County Research Triangle      Trustee Cross stated that there was no meeting this month and the next meeting is April 22, 2019 at 7:30 AM at KU Edwards campus.

Kansas Association of Community College Trustees      Trustee Lawson reported that the next KACCT meeting will be held March 7<sup>th</sup> in Topeka. She gave a brief overview of the recent trip to Washington, DC for the ACCT National Legislative Summit, where they met local representatives and members of congress to discuss issues facing community colleges. Trustee Lawson is serving on the National Committee for Diversity, Equity and Inclusion and brought back information from their committee meeting, and mentioned

some initiatives that were addressed at the committee, which she will be introducing to the board for consideration in the future. Trustee Ingram gave an update on the KACCT Executive Director search, which is in progress. There are 37 applicants to review and they hope to interview 3-4 candidates for the position and have the position filled by April 20<sup>th</sup>.

#### Foundation

Trustee Musil provided the Foundation report:

- The Foundation Board of Directors met on January 16th and discussed multiple topics including participation in the ribbon cutting and dedication of the new Fine Arts and Design Studios. The Foundation approved moving its Annual Luncheon - typically held in May - to Friday, April 26th, the date of the ribbon cutting. All Trustees are invited to attend this luncheon from 11:30-1pm in the FADS courtyard. The FADS ribbon cutting and dedication will immediately follow at 1:15pm.
- On February 28th, the Foundation's Winter Social will be held from 4:30-6pm. The Foundation is hosting this event in conjunction with both the Overland Park and Olathe Chambers of Commerce. The featured topic is the Fine Arts and Design Studios. The Social will be held in the Capitol Federal Conference Room in the Regnier Center with small group tours of FADS leaving every 15 minutes. All Trustees are invited to attend.
- The Foundation hopes the Trustees enjoy the custom JCCC chocolates as a late Valentine's Day present. These were produced in partnership with Christopher Elbow and Faculty Chef Aaron Prater through our Wylie Hospitality and Culinary Academy. A JCCC alum currently employed at Christopher Elbow chocolates produced these custom gifts for the Foundation and they have been a hit with donors and volunteers.

#### CONSENT AGENDA

Mr. Cross asked that Grants, Contracts and Awards be pulled for clarification and separate consideration.

**Following discussion, upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:**

Minutes	Minutes from the January 17, 2019 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 9,984,792.24
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Affiliation, Articulation, And Reverse Transfer, Cooperation and other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Transfer to the JCCC Foundation Tribute Fund	Authorized the transfer of \$450 from the general fund to the JCCC Foundation student scholarship fund in honor of Terry Horan, Paula McLaughlin and Sharon Wirsig.
Deceased	HAROLD HINDERLITER, Maintenance Mechanic, died January 23, 2019
Retirements	Retirement as follows:  MARILEE NICKELSON (KPERS), Legal Assistant, General Counsel, effective 07/31/2019
Reassignments	Reassignment as follows:  DAVID BROOKS, Technical Support Analyst, Client Support Services, Finance and Administrative Services, at \$30.27 per hour to Supervisor, Computer Lab, Client Support Services, Finance and Administrative Services, effective February 18, 2019 at \$32.20 per hour.

Employment – Regular Regular employment in classifications indicated, as shown in the board packet.

Employment – Temporary Temporary employment in classifications indicated, as shown in the board packet.

Additions or Changes to the FY2018-2019 Staffing Authorization  
FROM: Tamara Hoffman, Admissions/Registration Clerk, \$13.59  
TO: Tamara Hoffman, Admissions Assistant, \$13.59

Table for Part-time Regular Staff  
FROM: Sally Smith, Recruiter/Application Processor, \$15.50  
TO: Sally Smith, Admissions Assistant, \$15.50

FROM: Victoria Yslas-Bindl, Admissions Clerk, \$13.59  
TO: Victoria Yslas-Bindl, Admissions Assistant, \$13.59

Additions or Changes to the FY2018-2019 Staffing Authorization  
FROM: Senior Client Technology Analyst  
TO: Director Project Management Office

Table for Full-time Regular Staff  
FROM: Recruiter  
TO: Admissions Concierge

Distinguished Service Awards Distinguished Service Awards as follows:

Jay Antle, Professor/Executive Director Sustainability  
Dennis Arjo, Professor, Philosophy and Religion  
Maureen Fitzpatrick, Professor, English  
Dawn Gale, Professor, Philosophy  
Samira Hussein, Professor, Business Administration  
Susan Johnson, Professor, Engineering Technology  
Angela King, Associate Professor, Accounting  
James Leiker, Professor, History and Political Science  
Christina Wolff, Associate Professor, Foreign Language  
Brian Wright, Professor, Political Science

Grants, Contracts and Awards **Upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees accepted the grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.**

ADJOURNMENT

**Upon motion by Ms. Ingram, seconded by Mr. Cross which motion unanimously carried, the Board of Trustees meeting adjourned at 7:07 p.m.**

---

Jerry Cook  
Chair

---

Nancy Ingram  
Vice Chair