

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on February 15, 2018, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Present: Jerry Cook, Chair
Nancy Ingram, Vice Chair
Lee Cross, Treasurer
Dave Lindstrom, Secretary
Greg Musil, Trustee
Angeliina Lawson, Trustee
Paul Snider, Trustee

Staff Joe Sopcich, President

Kate Allen, Associate Vice President, Institutional Advancement/Government Affairs
Cathy Almai-Mahurin, Program Director, Career Development Center
Dennis Arjo, Professor, Chair, Philosophy & Religion
Janice Blansit, Program Director, Adult Education & Literacy
Mitch Borchers, Associate Vice President, Business Services
Hanan Boukhaima, Dining Services Assistant
Becky Centlivre, Vice President, Human Resources
Colleen Chandler, Director, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Linda Dubar, Employment Relations/Intern Coordinator, Career Development Center
Carol Gard, Administrative Assistant, Career Development Center
Travis Garrod, Sr. Client Tech. Analyst, Client Support Services
Chris Gray, Executive Director, Marketing Communications
Nell Gross, Campus Ledger
Melanie Harvey, Associate Professor, Chemistry
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.
James Hopper, Professor, Web Applications
Jim Lane, Dean, Arts, Humanities & Social Sciences
Barbara Larson, Executive Vice President, Finance & Administration Services
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Organizational Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Derek Nester, Sr. Multimedia Engineer & Event Specialist, Audio Visual Services

Board of Trustees
February 15, 2018
Page 2

Alisa Pacer, Emergency Preparedness Manager
Tom Pagano, Vice President, Info Services/CIO
Joe Petrie, Video Production Coordinator, Journalism & Media Communications
John Russell, Professor/Librarian, Library
Terri Schlicht, Executive Assistant to President and Board, President's Branch
Gurbhushan Singh, Associate Vice President, Academic Affairs
Chris Specht, Program Coordinator, Accelerating Opportunity
Sandra Warner, Deputy CIO/Director, Administrative Computer Services
Janelle Vogler, Executive Director, Audit/Advisory Services
Randy Weber, Vice President, Student Success/CSAO
Tanya Wilson, General Counsel

Students

Jackson McCarthy
Chris Roesel

Visitors

Val Baul
Cheryl Batliner
Dennis Batliner
Dick Carter
Jacob Cofer
Nick Cole
Roberta Eveslage
Jared Foster
Blake Koger
Melody Rayl
Chris Reeves
Kelly Schneider
Josh Sovereign
Julie Sovereign
Olivia Sovereign
Owen Sovereign
Mike Wallace
Justin Wrigley

QUORUM

Dr. Cook announced the presence of a quorum, with seven board members present.

PLEDGE OF ALLEGIANCE Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

OPEN FORUM Dennis Batliner, Overland Park, Kansas, Olivia Sovereign, Lenexa, Kansas, Jared Foster, Raymore, Missouri, Blake Koger, Olathe Kansas, Mike Wallace, Olathe, Kansas, Nick Cole, Overland Park, Kansas, Justin Wrigley, Lenexa, Kansas, and Chris Roesel, Roeland Park, Kansas expressed their concerns regarding the elimination of JCCC's track and cross-country programs. Theresa Sahhar, Olathe, Kansas expressed concerns about student safety.

AWARDS AND RECOGNITIONS Dr. Randy Weber recognized two staff members from Career Services. Carol Gard was recognized as the Kansas Association of Colleges & Employers Member of the Year. Linda Dubar was recognized by KBOR for her hard work to make JCCC a Champion Supporter Level for student internships.

STUDENT SENATE REPORT Ms. Boukhaima outlined initiatives for the Student Senate this semester:

- 1) Increase visibility of the Student Senate
- 2) See if inter-club council is meeting the needs of clubs on campus
- 3) Research if all students, not just international students, would be able to get health insurance through the college
- 4) Look into reorganizing the Student Senate to include representation from all academic departments on campus
- 5) Increase student engagement through the academic branch

COLLEGE LOBBYIST REPORT Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS AND RECOMMENDATIONS

Audit
Committee

Dr. Cook reviewed items from the February 8, 2018 Audit Committee meeting.

Following discussion, upon motion by Dr. Cook, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the establishment of a contract for annual financial audit services for the college's fiscal year ending June 30, 2018 with RubinBrown LLP in the amount of \$76,350.00.

Collegial Steering
Committee

Dr. Cook reviewed items from the February 6, 2018 Collegial Steering Committee meeting.

Human Resources
Committee

Mr. Cross reviewed items from the February 5, 2018 Human Resources Committee meeting.

Upon motion by Mr. Musil, seconded by Mr. Lindstrom, the Board of Trustees discussed the recommendation of the College administration to approve modification to the following Policies: Certification and/or Licensing, Criminal Background Check, New Hire Paperwork, and Posting for Vacancy; and also to approve deletion of the following Policies: Application for Employment, Appointment to Position, Employment Interviews, Medical Examination, Oath of Employment, Polygraph Test, Recruitment, Screening of Applications, and Work Authorization. The motion was subsequently withdrawn by Mr. Musil; the policies will go back to the HR Committee next month.

Learning Quality
Committee

Ms. Lawson reviewed items from the February 5, 2018 Learning Quality Committee meeting.

Following discussion, upon motion by Ms. Lawson, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the College administration to approve the proposed amendments to the Transfer Credit Policy, as shown in the Board packet.

Management
Committee

Mr. Lindstrom reviewed items from the February 7, 2018, Management Committee meeting, as well as items from the Board Workshop regarding the facilities master plan on February 15, 2018.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Mr. Cross, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month December 2017, subject to audit, as shown in the board packet.

President's Monthly
Report to the Board

Dr. Sopcich and Dr. Cook spoke on the issues of the Higher Education act and the Prosper act, which they learned about at the ACCT National Legislative Summit this week. These acts could impact financial aid and general finances of all colleges across the nation. Dr. Weber made a presentation about the college's enrollment profile and financial aid situation for context on how these acts could potentially impact JCCC specifically.

Old Business

Trustee Lawson brought up a question she had asked at the January Board meeting. This was in regard to costs of JCCC's art collection storage. Dr. Cook stated that these issues are handled by Management Committee and after a brief discussion, it was concluded that all the correct policies and practices are in place for appraisal and insurance of the college's art collection, and no further action or discussion is needed.

REPORTS FROM BOARD
LIAISONS

Faculty Association

Dr. Arjo spoke about two recent town hall meetings led by Dr. McCloud regarding changes being made to the model for the academic chair position at JCCC, which were well attended by faculty. The next FA meeting is being rescheduled for Tuesday,

March 7th, because of conflict with negotiation meetings. Dr. Arjo spoke about concerns about a bill referenced by Mr. Carter during his Lobbyist Report regarding Academic Freedom.

Johnson County
Research Triangle

Trustee Lindstrom provided the JCERT report:

- Sales tax revenue from January was \$1.488 million, up 4% from last year
- JCERT authority last met on November 6, 2017
- Next meeting is May 7, 2018

Kansas Association of
Community College
Trustees

Dr. Cook reported that KACCT met earlier today for a brief meeting, as well as the Phi Theta Kappa luncheon, where two JCCC Honors students represented the college well in receiving the PTK award. The next meeting is June 1-2, 2018 at Kansas City Kansas Community College. Mr. Cross thanked Dr. Cook for his representation of JCCC at KACCT meetings for nearly the past ten years.

Foundation

Trustee Ingram reported that the Foundation has received a \$2 million gift from Drs. David and Mary Zamierowski of Overland Park for the college's current facilities project. The Foundation Board last met January 24, 2018, where it was announced that Jon and Christy Stewart will be the co-chairs of the upcoming Some Enchanted Evening fundraiser event. Nominations for JCOY have been collected and the selection committee will be meeting soon.

CONSENT AGENDA

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes

Minutes from the January 18, 2018 Board of Trustees meeting.

Cash Disbursement
Report

Ratified the total cash disbursements, as shown in the board packet, for the total amount of \$8,353,872.55.

Grants, Contracts and

The acceptance of grants, as shown in the board packet, and the

Awards	authorization to expend funds in accordance with the terms of the grants.
Curriculum	Changes to the curriculum, as shown in the board packet.
Affiliation Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Cathleen O'Neil.
Retirement	Retirement as follows: DALE LARSON, KPERS, Biology Lab Coordinator, Mathematics and Science, Academic Affairs, effective March 30, 2018
Separations	Separations as follows: KEITH DAVENPORT, Manager, Student Activities and Leadership Development, Student Success and Engagement, effective February 9, 2018 GARY CROMER, Senior Buyer, Business Services, Finance and Administrative Services, effective February 2, 2018
Reassignment	Reassignment as follows: SHARLA DANAHER, Administrative Assistant, Mathematics and Science, Academic Affairs at \$20.01 per hour to Program Coordinator, Continuing Education, Continuing Education and Organizational Development at an annual salary of \$57,492.00, effective February 16, 2018

Employment – Regular	Regular employment in classifications indicated, as shown in the board packet.
Employment – Temporary	Temporary employment in classifications indicated, as shown in the board packet.
Unpaid Extraordinary Leave of Absence	Unpaid Extraordinary Leave of Absence as follows: MOLLY BAUMGARDNER, Communications Coordinator, Marketing Communications, General Counsel, has requested a part-time unpaid Extraordinary Leave of Absence from January 8, 2018- May 4, 2018
Additions or Changes to the FY2017-2018 Staffing Authorization Table for Full-time Regular Staff	FROM: Dining Services Assistant II TO: Executive Sous Chef FROM: Police Officer TO: Deputy Police Chief FROM: Event Manager, Perf. Venues TO: House/Volunteer Manager FROM: Information Tech. Asset Mgr. TO: IT Asset and Vulnerability Mgr
Distinguished Service Awards	Distinguished Service Awards as follows: Andrea Broomfield, Diane Davis, Terri Easley-Giraldo, Darla Green, Melanie Harvey, Jennifer Menon Parker, Mark Raduziner, Heather Seitz, Lori Slavin, Allison Smith
EXECUTIVE SESSION	At 7:12 p.m., upon motion by Mr. Musil, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees agreed to recess to executive session pursuant to the Kansas Open Meetings Act exception relating to consultations with the Board’s bargaining representation in employer-employee negotiations. Executive session began at 7:20 p.m. to return in 60 minutes in Open Session in the same location and no action would be taken

during Executive Session. Invited to participate were Joe Sopcich, Barbara Larson, Becky Centlivre, Jim Lane, Gerb Singh, Mickey McCloud, Randy Weber, Rachel Lierz, Colleen Chandler, Tanya Wilson and Melody Rayl.

At 8:18 p.m., the meeting reconvened in Open Session. Upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees agreed to recess to executive session pursuant to the Kansas Open Meetings Act exception relating to consultations with the Board's bargaining representation in employer-employee negotiations and for discussions with legal counsel pursuant to the Kansas Open Meetings Act exception relating to matters deemed privileged in the Attorney-Client Relationship. Executive session began at 8:21 p.m. to return in 30 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Barbara Larson, Becky Centlivre, Jim Lane, Gerb Singh, Mickey McCloud, Randy Weber, Rachel Lierz, Colleen Chandler, Tanya Wilson and Melody Rayl.

At 8:50 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Mr. Cross, seconded by Ms. Lawson, which motion unanimously carried, the Board of Trustees meeting adjourned at 8:51 p.m.

Jerry Cook
Chair

Nancy Ingram
Vice Chair