

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on December 10, 2020, at 5:00 p.m. via Zoom Webinar.

Trustees      Greg Musil, Chair  
                    Paul Snider, Vice Chair  
                    Lee Cross, Treasurer  
                    Nancy Ingram, Secretary  
                    Jerry Cook, Trustee  
                    Angeliina Lawson, Trustee  
                    Laura Smith-Everett, Trustee

Staff            Andy Bowne, President

Kate Allen, AVP, Institutional Advancement/Government Affairs  
Jason Brunkan, Senior Multimedia Engineer & Event Specialist, AV Services  
Malinda Bryan-Smith, Director, Grants Leadership & Development  
Becky Centlivre, Vice President, Human Resources  
John Clayton, Executive Director, Institutional Effectiveness  
Chris Gray, Vice President, Strategic Communications & Marketing  
Tom Hall, Associate Vice President, Campus Services. Fac. Plng.  
Jeff Hoyer, Executive Director, Space Management  
Marc Leacox, Senior Multimedia Engineer & Event Specialist, AV Services  
James Leiker, Professor, History/Political Science  
Rachel Lierz, Associate Vice President, Financial Services/CFO  
Del Lovitt, Interim CIO, Information Services  
Karen Martley, Vice President, Continuing Education & Org. Development  
Mickey McCloud, Executive Vice President, Academic Affairs/CAO  
Justin McDaid, Director, Audit and Advisory Services  
Caitlin Murphy, Coordinator, President's Office  
Kelsey Nazar, Senior Legal Counsel  
Derek Nester, Senior Multimedia Engineer & Event Specialist, AV Services  
Terri Schlicht, Executive Assistant to President & Board  
Gurbhushan Singh, Associate Vice President, Academic Affairs  
Adrian Swan, Manager, Multimedia Services  
Janelle Vogler, Associate Vice President, Business Services  
Sandra Warner, Executive Director, Business Continuity

Randy Weber, Interim Executive Vice President for Finance & Administrative Services/Vice President, Student Success

Students

Sailor Usher

Visitors

Dick Carter

QUORUM	Mr. Musil announced a quorum, with six board members present. Mr. Cross subsequently joined at 5:15 p.m.
PLEDGE OF ALLEGIANCE	Mr. Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
AWARDS AND RECOGNITIONS	Mr. Musil announced there were no Awards and Recognitions for November.
OPEN FORUM	Mr. Musil announced there were no registered speakers.
BOARD REPORTS	
Student Senate	Sailor Usher provided updates on student organizations, including budget allocations, a design showcase, training for senators, and upcoming events. He announced the JCCC Gives campaign was able to give to 43 individuals in need as of December 10.
College Lobbyist	Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
Faculty Association	Dr. Leiker updated the board on FERPA training, referenced the Juneteenth task force conclusions, and provided an update on testing center options, specifically online proctoring. He thanked JCCC for the safety measures that have been implemented during the Covid-19 pandemic.

Johnson County  
Education Research  
Triangle

Mr. Cross stated that the next JCERT meeting will occur next quarter.

Kansas Association of  
Community College  
Trustees

Ms. Ingram shared information regarding the recent KACCT quarterly meeting, including the new election of officers. She also provided an update on the KACCT legislative priorities and positions.

Foundation

Ms. Ingram referenced the Foundation's year end letter and the opportunity therein to recommend new Board members by completing the recommendation form. Information was provided on the scheduling of the Winter Board of Directors meeting, as well as an update on the Some Enchanted Opportunity Campaign, that raised over \$850,000 thus far. In conclusion, Ms. Ingram thanked Trustees and the community for their support of our students.

#### COMMITTEE REPORTS AND RECOMMENDATIONS

Collegial Steering  
Committee

Mr. Musil reviewed items from the December 8, 2020 Collegial Steering Committee Zoom meeting.

Human Resources  
Committee

Ms. Ingram reviewed items from the December 4, 2020 Human Resources Committee Zoom meeting.

Learning Quality  
Committee

Dr. Cook reviewed items from the December 7, 2020 Learning Quality Committee Zoom meeting.

Management  
Committee

Dr. Cook reviewed items from the December 2, 2020 Management Committee Zoom meeting.

**Following discussion, upon motion by Dr. Cook, seconded by Mr. Snider, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college**

**administration to approve the preliminary guidelines for development of the college's FY 2021-2022 budget.**

**Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification for the FY21 estimated amount for Signal Perfection (AVI-SPL), for a total estimated amount of \$243,267.19.**

Nominating  
Committee

2021 Board of Trustees  
Officers, Board Committee Members and Liaisons

OFFICERS:	Chairman:	Greg Musil
	Vice Chairman:	Paul Snider
	Treasurer:	Lee Cross
	Secretary:	Nancy Ingram
COMMITTEES:	Management:	Jerry Cook, Chair Paul Snider Laura Smith-Everett
	Human Resources:	Laura Smith-Everett, Chair Lee Cross
	Learning Quality:	Nancy Ingram, Chair Jerry Cook Angeliina Lawson
	Audit Committee:	Greg Musil, Chair Paul Snider
	Collegial Steering:	Greg Musil, Chair Paul Snider

LIAISONS:	Foundation:	Paul Snider, Chair Lee Cross
	KACCT:	Nancy Ingram
	JCERT:	Lee Cross

**RECOMMENDATION:**

**Upon motion by Mr. Cross, seconded by Mr. Snider, it is the recommendation of the Nominating Committee that the Board of Trustees approve the 2021 slate of officers, committee and liason assignments. Ms. Lawson moved to amend the original motion and to eliminate committees and move to a committee as a whole. The amended motion was not considered due to lack of a second.**

Mr. Snider left the Board of Trustees meeting at approximately 6:55 pm due to a scheduling conflict.

**After futher discussion, Mr. Cross's original motion to approve the recommendation was approved 5-1, with Ms. Lawson voting against.**

PRESIDENT'S  
RECOMMENDATIONS  
FOR ACTION

Treasurer's Report

**Following discussion, upon motion by Mr. Cross, seconded by Ms. Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of October 2020, subject to audit.**

President's Monthly  
Report to the Board

Dr. Bowne provided an update on fall 2020 headcount, winter session courses, and the 2021 spring term. He recognized five faculty members for their distinguished service awards, as well as those with upcoming retirements. He addressed test proctoring,

the importance of shared governance, and provided an update on the new signage for the Midwest Trust Center. Lastly, Dr. Bowne encouraged all students to stay strong and focused, and thanked faculty, staff, and trustees for their work on behalf of the College.

NEW BUSINESS

Mr. Musil announced there was no new business.

OLD BUSINESS

Mr. Musil announced there was no old business.

CONSENT AGENDA

**Ms. Smith-Everett asked that item C, Human Resources Addendum be pulled for separate consideration.**

**Following discussion, upon motion by Ms. Lawson, seconded by Ms. Ingram, which motion carried unanimously, the Board of Trustees approved the consent agenda, as shown in the board packet. The consent agenda items included the following:**

Minutes

Minutes from the November 19, 2020 Board of Trustees meeting.

Cash Disbursement  
Report

Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 3,913,044.08.

Curriculum

Changes to the curriculum, as shown in the Board Packet.

Grants, Contracts and  
Awards

The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.

Separation

DONALD WHITTON, Veteran Services Outreach Specialist, Enrollment Management, Student Success, December 15, 2020.

Employment –  
Regular

Regular employment in classifications indicated, as shown in the board packet.

Employment –  
Temporary

Temporary employment in classifications indicated, as shown in the board packet.

Change to the  
FY2020-2021  
Staffing Authorization  
Table for Full-time  
Regular Staff

FROM: Bookstore Merchandise Buyer  
TO: Supervisor Customer Solutions

FROM: Administrative Assistant Staff Development  
TO: Administrative Assistant Continuing Education

AMS Sabbatical  
Award for 2021-2022

AMS Sabbatical Award for 2021-2022 as shown in the Board Packet.

Human Resources  
Addendum

**Following discussion, upon motion by Ms. Ingram, seconded by Dr. Cook, which motion carried 4-2, with Ms. Smith-Everett and Ms. Lawson voting against, the Board of Trustees approved the Human Resources Addendum as shown in the board packet.**

ADJOURNMENT

**Upon motion by Ms. Ingram, seconded by Dr. Cook, which motion carried unanimously, the Board of Trustees meeting adjourned at 7:27 p.m.**

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Greg Musil  
Chair

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Paul Snider  
Vice Chair