

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on December 13, 2018, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Jerry Cook, Chair
 Nancy Ingram, Vice Chair
 Lee Cross, Treasurer
 Greg Musil, Trustee
 Angeliina Lawson, Trustee
 Paul Snider, Trustee

Staff Joe Sopcich, President

Bekcy Centlivre, Vice President, Human Resources
Colleen Chandler, Director, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Jennifer Ei, Head Coach, Women's Volleyball
Travis Garrod, Senior Enterprise Desktop Engineer, Academic Technology Services
Chris Gray, Executive Director, Marketing Communications
Melanie Harvey, Associate Professor, Chemistry
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.
Barbara Larson, Executive Vice President, Finance & Administration Services
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Organizational Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Manager, Internal Audit, Audit and Advisory Services
Alisa Pacer, Manager, Emergency Preparedness
Tom Pagano, Vice President, Information Services/CIO
Jodi Rogert, Assistant Coach, Volleyball
Terri Schlicht, Executive Assistant to President and Board, President's Branch
Gurbhushan Singh, Associate Vice President, Academic Affairs
Shawn Smith, Director, Collaboration Center
Randy Stange, Assistant Dean, Athletics
Adrian Swan, Manager, Audio Visual Services
Janelle Vogler, Associate Vice President, Business Services

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Sandra Warner, Deputy CIO/Director, Administrative Computer Services
Randy Weber, Vice President, Student Success/CSAO
Tanya Wilson, General Counsel

Students

Jade Askren
Rylie Barnum
Chris Bergin
Kyndal Bowie
Torey Burkhardt
Samuel Chaney
Ami Dias
Julia Fraley
Tiger Harris-Webster
Brianna Hendrix
Anna Hesler
Joshua Joswara
Caleb Keltner
Fernanda Morales
Kayla Neigenfind
Lacey Pauly
Shannon Riley
Whitlee Teague
Ciarra Valadez

Visitors

Dick Carter
Roberta Eveslage
Mike Fulton

QUORUM

Dr. Cook announced the presence of a quorum, with six board members present.

PLEDGE OF ALLEGIANCE

Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

AWARDS AND
RECOGNITIONS

Shawnee Mission School District Recognition

JCCC Women's Volleyball Team – 3rd Place NJCAA Finish

OPEN FORUM

Chris Bergin, student, Overland Park, Kansas, expressed his concerns regarding proposed tuition increases.

STUDENT SENATE
REPORT

President, Tiger Harris-Webster gave a presentation on:

- Recent events
 - Photos with Santa served 271 visitors
 - JCCC Gives campaign served 48 individuals that all received gifts
- An update on budget requests that the Senate has received and the status of the remaining budget
- His views on the proposed tuition increase

COLLEGE LOBBYIST
REPORT

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS
AND
RECOMMENDATIONS

Human Resources
Committee

Mr. Cross reviewed items from the December 3, 2018 Human Resources Committee meeting

Learning Quality
Committee

Ms. Lawson reviewed items from the December 3, 2018 Learning Quality Committee meeting.

Management
Committee

Mr. Musil reviewed items from the December 5, 2018 Management Committee meeting.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Snider, which motion carried with a vote of 4-2, with Mr. Cross and Ms. Lawson voting no, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the

preliminary guidelines for development of the college's FY 2019-2020 budget.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Cross, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the renewal from Engineerica Systems, Inc. at \$105,000.00 for this first option year and \$315,000.00 for the remaining three option years for a total expenditure not to exceed \$420,000.00.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Snider, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from Jack & Joe's Window Cleaning, Inc. dba Squeegee Squad for window washing services at \$65,935.00 for the base year and a total expenditure not to exceed \$343,128.39 for the base year plus all option years.

Nominating Committee Ms. Ingram announced the slate of names for all officer, committee, and liaison positions for the 2019 calendar year.

OFFICERS:	Chair:	Jerry Cook
	Vice Chair:	Nancy Ingram
	Treasurer:	Greg Musil
	Secretary:	David Lindstrom

COMMITTEES:	Management:	Nancy Ingram, Chair Dave Lindstrom Paul Snider
	Human Resources:	Angeliina Lawson, Chair Greg Musil

Learning Quality: Paul Snider, Chair
Dave Lindstrom

Audit Committee: Jerry Cook, Chair
Nancy Ingram

Collegial Steering: Jerry Cook, Chair
Nancy Ingram

LIAISONS: Foundation: Greg Musil, Chair
Lee Cross

KACCT: Angeliina Lawson

JCERT: Lee Cross

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Cross, it is the recommendation of the Nominating Committee that the Board of Trustees approve the 2019 slate of officers, committee and liaison assignments.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Mr. Cross, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month October 2018, subject to audit, as shown in the board packet.

President's Monthly
Report to the Board

Dr. Sopcich invited Chris Gray to present the 50th Anniversary kick-off video, which will be shown on commercials and in different clips throughout the next year. He also thanked Mr. Harris-Webster for his dedication to learning about and speaking on important issues and asked him to let the Board or President's Office know if they need anything for the upcoming Student Senate Retreat. JCCC was recently recognized by KBOR – we are number one in the state

in terms of retention, which is a main college objective. Our 3-year average retention rate is 63%, which is outstanding for community colleges. Dr. Sopcich then introduced a lightning round by Tom Pagano, John Clayton and Chris Gray.

- Tom Pagano gave an update on innovations in the Information Services department:
 - JCCC is the first in the state, and one of only a few in the nation to join Internet2, a new platform that combines the internet and the cloud
 - Self-service password re-set is completed, which has been a major initiative
 - Security improvements in advanced threat protection
 - Including tightening and cleaning up Access Services
 - Accucampus has been a major system deployment around campus, which tracks campus resources and gives us lots of rich data that will be used to benefit students
 - Increased utilization of students as workers in technical centers and labs around campus
- John Clayton provided a highlight of data compiled by our data researchers and analysts. He presented a handout that predicts enrollment (very accurately) based on several different models. The handout also shows a “traffic report” of where students are on campus during different times of the day, which has benefited the police, housekeeping, dining services and student life departments. The Assessment Office and Faculty Association have collaborated to develop the Summer Teaching Institute, which is a 2-day seminar for full-time teaching faculty. Assessment by Design is a summer workshop that is based on assessment that was originally developed for JCCC faculty only. It was face-to-face, but now is offered online for both 2 and 4-year universities, not only nationally, but internationally, as well.
- Chris Gray provided an update on marketing initiatives:
 - A holistic marketing dashboard based on marketing data launched last week

- Can gauge and prove ROI on targeted campaigns
- Re-launching the jccc.edu website on January 14th based on user experience

REPORTS FROM BOARD LIAISONS

Faculty Association

Dr. Harvey discussed:

- How proud she is of our students for speaking so eloquently earlier this meeting
- Several events on campus that have brought people together recently:
 - The Holiday Giving Tea, which united the JCCC campus in giving back to the campus food pantry, JCCC Gives campaign, VA Hospital donations and Christmas Cards for vets
 - Tasting Thursdays, which is a partnership with the culinary program and faculty from different disciplines to promote “Dining Across Disciplines”

Johnson County Research Triangle

Trustee Cook stated there was no report tonight.

Kansas Association of Community College Trustees

Trustee Ingram reported that KACCT met December 2-3, 2018 at Independence Community College. Some highlights:

- Don Ash will be stepping down as state coordinator, and Arlin Leiker has expressed interest in serving in this important role
- Executive Director Linda Fund is in the process of finalizing the legislative reception at the ACCT NLS on Feb 12th
- PTK Luncheon will be March 7th in Topeka
- PR and Marketing Council is being re-instituted
- Linda Fund announced she is retiring at the end of April, and is working with the Executive Committee on the search for the new Executive Director
- She discussed Senate Bill 155, as well as other financial outlooks

Foundation	Trustee Ingram discussed Foundation happenings: <ul style="list-style-type: none">• Currently accepting nominations for new board members<ul style="list-style-type: none">○ The 2019-2020 slate will be voted on at the April Foundation Board Meeting• Also accepting nominations for the 2019 Johnson Countian of the Year<ul style="list-style-type: none">○ Due by January 15th – may be brought to the Foundation Office or emailed to Kate Allen
CONSENT AGENDA	Following discussion, upon motion by Mr. Musil, seconded by Mr. Snider, which motion unanimously carried, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:
Minutes	Minutes from the November 15, 2018 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 8,228,973.81.
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Affiliation, Articulation, And Reverse Transfer, Cooperation and other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Jean Jensen.

Retirements	Retirements as follows: KEVIN STEUBER (KPERS), Network Analyst, Administrative Computing Services, Finance and Administrative Services, effective January 2, 2019. MARILYN SHERMAN (JCCC/KPERS), Financial Aid Coordinator, Student Services and Success, Student Success, effective June 28, 2019.
Reassignment	Reassignment as follows: JANELLE VOGLER, Interim Associate Vice President, Business Services, Business Services at an annual salary of \$140,730 to Associate Vice President, Business Services, Business Services at an annual salary of \$145,036, effective December 14, 2018.
Employment – Regular	Regular employment in classifications indicated, as shown in the board packet.
Employment – Temporary	Temporary employment in classifications indicated, as shown in the board packet with the following modification:
Additions or Changes to the FY2018-2019 Staffing Authorization Table for Full-time Regular Staff	FROM: Access Control Coordinator TO: Access Control Manager FROM: Executive Director, Audit/Advisory Services TO: Director, Audit/Advisory Services FROM: Richard Fort, Interim Dean, Industrial Technology Division, \$120,870 TO: Richard Fort, Dean, Industrial Technology Division, \$120,870
Faculty Sabbatical Awards	Faculty Sabbatical Awards for 2019-2020 as shown in the Board Packet.

Professor/Counselor Mark Raduziner
Emeritus Status

EXECUTIVE SESSION

At 7:13 p.m., upon motion by Ms. Ingram, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose of review and discussing safety and security information and best practices pursuant to the Kansas Open Meetings Act exception relating to security measures to ensure the security of the College, its buildings and/or its systems are not jeopardized. Executive session began at 7:20 p.m. to return in 30 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Barbara Larson, Terri Schlicht, Tanya Wilson, Chris Gray, Greg Russell, Michael Marchese and Alisa Pacer.

At 7:50 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Mr. Cross, seconded by Ms. Ingram which motion unanimously carried, the Board of Trustees meeting adjourned at 7:51 p.m.

Jerry Cook
Chair

Nancy Ingram
Vice Chair