

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on August 20, 2020, at 5:00 p.m. in GEB 137 and Zoom Webinar.

Trustees Greg Musil, Chair
 Paul Snider, Vice Chair
 Lee Cross, Treasurer, via Zoom
 Nancy Ingram, Secretary
 Jerry Cook, Trustee
 Angeliina Lawson, Trustee, via Zoom
 Laura Smith-Everett, Trustee, via Zoom

Staff Andy Bowne, President

Kate Allen, AVP, Institutional Advancement/Government Affairs
Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Tai Edwards, Professor, History
Lisa Friedrichson, Professor, Web Development & Digital Media
Chris Gray, Executive Director, Marketing Communications
Tom Hall, Associate Vice President, Campus Services. Fac. Plng.
James Hopper, Professor, Web Development & Digital Media
Chris Horvat, Senior Videographer/Editor, Video Services
Tara Karaim, Coordinator, Community Based Learning
Jacob Kier, Assistant Professor, Computer Science
James Leiker, Professor, History/Political Science
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Org. Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Director, Audit and Advisory Services
Caitlin Murphy, Administrative Assistant, President's Office
Kelsey Nazar, Senior Legal Counsel
Alisa Pacer, Director, Emergency Management
Tom Pagano, Vice President/CIO, Information Services
Leslie Quinn, Director, Enrollment Services & Registrar
Terri Schlicht, Executive Assistant to President & Board
Nellie Schuckman, Administrative Assistant, Honors & Comm. Learning

Gurbhushan Singh, Associate Vice President, Academic Affairs
Adrian Swan, Manager, Multimedia Services
Andrew Tady, Videographer/Editor, Video Services
Janelle Vogler, Associate Vice President, Business Services
Sandra Warner, Executive Director, Business Continuity
Randy Weber, Vice President, Student Success/CSAO

Visitors

Dick Carter
Chris Roesel
Fred Seamon
Thomas Soteros

QUORUM

Mr. Musil announced quorum, with seven board members present.

PLEDGE OF ALLEGIANCE

Mr. Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

AWARDS AND RECOGNITIONS

Dr. Mickey McCloud recognized the following individuals:

LEAGUE FOR INNOVATION AWARDS:

1. Jim Hopper – John and Suanne Roueche Excellence Award
2. Thomas Soteros – Terry O’Banion Student Technology Award
3. Tara Karaim, Nellie Schuckman, Maria Martinez, Ana Page – 2019 Innovation of the Year Award for JCCC: Reimagining Honors: Community and Critical Thinking

2020 NISOD EXCELLENCE AWARDS:

1. Valerie Mann, Leslie Quinn, and Linda Turbyfill

OPEN FORUM

Chris Roesel, Roeland Park, KS, spoke on issues not required by law.

BOARD REPORTS

- College Lobbyist Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
- Faculty Association Dr. Leiker delivered the FA report. He spoke on the start of the school year and PDD sessions. He talked about roles, expectations, challenges and successes with online learning. He announced the FA party funds were donated to the Counseling Center Hardship Grant.
- Johnson County Education Research Triangle Mr. Cross noted that the next JCERT meeting would take place in October, and spoke on updated tax revenue.
- Kansas Association of Community College Trustees Ms. Ingram delivered the KACCT report, noting upcoming meetings and weekly phone calls regarding the Return to Campus for Community Colleges. She also spoke on highlights from the Future of Higher Education Council meetings.
- Foundation Ms. Ingram delivered the Foundation report, stating a growing portfolio and earnings for the past year. She spoke on upcoming events and provided updates on the annual Some Enchanted Evening Gala, which this year will be a virtual event (Some Enchanted Opportunity). A video was shown to kick off the Some Enchanted Opportunity Campaign.
- BUDGET PUBLIC HEARING Mr. Musil opened the meeting for the 2020-2021 Budget Public Hearing. Rachel Lierz, Chief Financial Officer, provided an overview of the proposed legal budget. Mr. Musil noted that Dennis Batliner, Overland Park, KS, submitted his input via email to the board and stated that Mr. Batliner's comments will be included in the meeting transcript. Mr. Musil announced that since there were no registered speakers, the public hearing was declared closed.

COMMITTEE REPORTS
AND RECOMMENDATIONS

Management
Committee

Dr. Cook reviewed items from the August 5, 2020 Management Committee Zoom meeting.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Cross, which motion carried 6-1, with Ms. Lawson voting against, it is the recommendation of the Management Committee that the Board of Trustees accept the FY 2020-21 budget as published, which includes total property tax levied of \$107,850,128 for fiscal 2021, compared to \$101,702,069 for fiscal 2020, and does hereby certify said budget to the county clerk of Johnson County, Kansas, for collection in the manner prescribed by law.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Snider, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees authorize the transfer of \$9,000 from the Sustainability Initiatives Fund to the JCCC Foundation to be used for student scholarships.

Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, which motion carried 6-0, with Ms. Lawson not voting due to technical difficulties, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from PGAV Architects for architectural and engineering services for the Science Lab Renovations at an estimated fee range of \$1,049,400.00 to \$1,465,650.00 (refer to 20-057 Supplemental Information - Finalist Project Costs) which is subject to change based on the actual project Guaranteed Maximum Price (GMP) construction cost, with the final agreement subject to approval by college counsel.

Audit Committee

Mr. Musil reviewed items from the August 6, 2020 Audit Committee Zoom meeting.

Following discussion, upon motion by Mr. Musil, seconded by Mr. Snider, which motion carried 6-0, with Ms. Lawson not voting due to technical difficulties, it is the recommendation of the Audit Committee that the Board of Trustees approve the FY 2020-2021 Audit Committee working agenda.

Human Resources
Committee

Ms. Ingram reviewed items from the August 7, 2020 Human Resources Committee Zoom meeting.

Learning Quality
Committee

Dr. Cook reviewed items from the August 3, 2020 Learning Quality Committee Zoom meeting.

**PRESIDENT'S
RECOMMENDATIONS
FOR ACTION**

Treasurer's Report

Following discussion, upon motion by Mr. Cross, seconded by Ms. Ingram, which motion carried 6-0, with Ms. Lawson not voting due to technical difficulties, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of June 2020, subject to audit, as shown in the board packet.

President's Monthly
Report to the Board

Dr. Bowne delivered his Monthly Report to the Board. He spoke on the 2020-2021 Budget, the current learning environment and impact of Covid-19, and enrollment statistics.

He invited Tai Edwards and Fred Seamon, Project Lead, MGT Consulting, to speak on the DEI Taskforce. Dr. Edwards explained the DEI Taskforce history and future tasks.

Dr. Bowne spoke on the early stages of a YMCA partnerships, and the upcoming strategic planning process.

CONSENT AGENDA

Following discussion, upon motion by Dr. Cook seconded by Ms. Ingram, which motion carried 6-0, with Ms. Lawson not voting due to technical difficulties, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as

shown in the board packet. The consent agenda items included the following:

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| Minutes | Minutes from the July 16, 2020 Board of Trustees meeting. |
| Cash Disbursement Report | Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 7,257,847.22 |
| Grants, Contracts and Awards | The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants. |
| Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements | Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet. |
| Transfer to JCCC Foundation Tribute Fund | Authorized the transfer of \$300 from the general fund to the JCCC Foundation student scholarship fund in honor of Renee Kyles and Paul Kyle. |
| Retirements | GERALD ZIMMERMAN (KPERS), Manager, Benefits, Human Resources, effective March 31, 2021. KAREN MARTLEY (JCCC/KPERS), Vice President, Continuing Education and Organizational Development, effective January 31, 2021. KATHY WING (KPERS), Manager, Compensation and HRIS, Human Resources, effective March 31, 2021. |
| Separations | JUSTIN BEGAYE, Lead Program Facilitator, Arts & Design, Humanities, & Social Sciences Division, Academic Affairs, effective July 31, 2020. RIVER GUNVILLE, Coordinator, Research Projects, Arts & Design, Humanities, & Social Sciences |

Division, Academic Affairs, effective July 31, 2020.

Reassignment

MARIQUITA TAYLOR, Part-time Administrative Assistant Counseling, Learner Engagement and Success, Student Success, at \$16.45 per hour to Administrative Assistant Counseling, Learner Engagement and Success, Student Success, effective August 3, 2020 at \$19.83 per hour.

Employment –
Regular

Regular employment in classifications indicated, as shown in the board packet.

Employment –
Temporary

Temporary employment in classifications indicated, as shown in the board packet.

Change to the FY2020-
2021 Staffing
Authorization Table
for Full-time Regular
Staff

FROM: Sandra Warner, Executive Director Business Continuity, \$153,869
TO: Sandra Warner, Executive Director Business Continuity & Risk Management, \$153,869

2020-2021 Staffing
Authorization Tables

The 2020-2021 Staffing Authorization tables as presented in Supplements B-G to the August 20, 2020 board packet.

EXECUTIVE SESSION

At 7:35 p.m., upon motion by Mr. Snider, seconded by Ms. Ingram, which motion carried 6-0, with Ms. Lawson not voting due to technical difficulties, the Board of Trustees agreed to recess into executive session at 7:45 p.m. until 8:15 p.m. for consultation with legal counsel on a pending legal matter, which would be deemed privileged in the attorney-client relationship. Dr. Bowne, Dr. Weber, Ms. Centlivre, and Ms. Nazar were invited to participate.

The meeting reconvened at 8:15 p.m. and Mr. Musil announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Ms. Ingram, seconded by Dr. Cook, which motion carried 6-0, with Ms. Lawson not voting due to technical difficulties, the Board of Trustees meeting adjourned at

8:16 p.m.

Greg Musil
Chair

Paul Snider
Vice Chair