

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on August 16, 2018, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Jerry Cook, Chair
 Nancy Ingram, Vice Chair
 Lee Cross, Treasurer (by phone)
 Dave Lindstrom, Secretary
 Greg Musil, Trustee
 Angeliina Lawson, Trustee
 Paul Snider, Trustee

Staff Joe Sopcich, President

Kate Allen, Associate Vice President, Institutional Advancement/Government Affairs
Dennis Arjo, Professor, Chair, Philosophy & Religion
Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
Colleen Chandler, Director, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Brett Cooper, Associate Professor, Math Resource Center
Doug Copeland, Professor, Economics
Scott Gilmore, Associate Professor, Industrial Technology
Chris Gray, Executive Director, Marketing Communications
Melanie Harvey, Associate Professor, Chemistry
Jack Harwell, Consultant, KSBDC
Dain Hartwell, Senior Videographer/Editor, Video Services
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.
Jeff Hoyer, Director, Continuing Education Operations
Toby Klinger, Professor Psychology
Stephanie Landis, Consultant, KSBDC
Jim Lane, Dean, Arts, Humanities & Social Sciences
Barbara Larson, Executive Vice President, Finance & Administration Services
Jim Leiker, Professor, History/Political Science
Rachel Lierz, Associate Vice President, Financial Services/CFO

Karen Martley, Vice President, Continuing Education & Organizational Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Manager, Audit and Advisory Services
Derek Nester, Sr. Multimedia Engineer & Event Specialist, Audio Visual Services
Dan Owens, Associate Professor, Economics
Tom Pagano, Vice President, Information Services/CIO
Terri Schlicht, Executive Assistant to President and Board, President's Branch
Gurbhushan Singh, Associate Vice President, Academic Affairs
Janelle Vogler, Executive Director, Audit/Advisory Services
Elisa Waldman, Director, KSBDC
Sandra Warner, Deputy CIO/Director, Administrative Computer Services
Larry Weaver, Associate Professor, Physics
Randy Weber, Vice President, Student Success/CSAO
Deb Williams, Professor, Environmental Science
Tanya Wilson, General Counsel

Visitors

Brian Batliner
Cheryl Batliner
Dennis Batliner
Lauren Beeves
Dick Carter
Roberta Eveslage
LeAnn Luemmen
Melody Rayl

QUORUM	Dr. Cook announced the presence of a quorum, with seven board members present.
PLEDGE OF ALLEGIANCE	Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
AWARDS AND RECOGNITIONS	2018-2019 JCCC Kansas SBDC Businesses of the Year <ul style="list-style-type: none">• KC Restoration – Emerging Business of the Year• Angel Competition Bikinis – Existing Business of the Year

OPEN FORUM	Brian Batliner, Overland Park, KS expressed his concern regarding the elimination of JCCC's track and cross-country programs.
COLLEGE LOBBYIST REPORT	Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
BUDGET PUBLIC HEARING	Dr. Cook opened the meeting for the 2018-2019 budget public hearing. He asked if anyone in the audience would like to address the board regarding the budget. There was no response so the public hearing was declared closed.
COMMITTEE REPORTS AND RECOMMENDATIONS	
Audit Committee	<p>Dr. Cook reviewed items from the August 2, 2018 Audit Committee meeting.</p> <p>Following discussion, upon motion by Dr. Cook, seconded by Ms. Ingram, which motion unanimously carried, it is the recommendation of the Audit Committee that the Board of Trustees approve the FY2018-2019 Audit Committee working agenda as shown in the Board packet.</p>
Human Resources Committee	<p>Mr. Cross reviewed items from the August 6, 2018 Audit Committee meeting.</p> <p>Following discussion, upon motion by Mr. Cross, seconded by Ms. Lawson, which motion unanimously carried, it is the recommendation of the Human Resources Committee that the Board of Trustees approve the FY2018-2019 Human Resources Committee working agenda as shown in the Board packet.</p>
Learning Quality Committee	Ms. Lawson reviewed items from the August 6, 2018 Learning Quality Committee meeting.

Management
Committee

Mr. Lindstrom reviewed items from the August 1, 2018 Management Committee meeting.

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees approve modification to the following Policies: Purchasing, Competitive Solicitation Requirements, Purchasing Exceptions to Competitive Solicitation, and Contract Approval and Signature Authority; and also to approve deletion of the following Policies: Competitive Solicitation Methods, Communication with Vendors, and Contract Change Orders, as shown in the Board packet.

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Snider, which motion carried by a vote of 6-1, with Mr. Cross voting against, it is the recommendation of the Management Committee that the Board of Trustees accept the FY 2018-19 budget as published, which includes total property tax levied of \$97,842,147 for 2019, compared to \$93,685,073 in 2018, and does hereby certify said budget to the county clerk of Johnson County, Kansas, for collection in the manner prescribed by law.

Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, it is the recommendation of the Management Committee that the Board of Trustees authorize the transfer of \$12,000 from the Sustainability Initiatives Fund to the JCCC Foundation to be used for student scholarships.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Ms. Ingram, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month

June 2018, subject to audit, as shown in the board packet.

President's Monthly
Report to the Board

Dr. Sopcich highlighted a few topics from his monthly report to the board:

- Cavalier Meal Share Program helps address food insecurity on our campus
 - In Spring 2018, 74 individuals received food on campus through this program
 - 91% of these students reported a positive academic effect of this program
 - This semester, applications are up to 130 individuals
- HLC update
 - We have received our 10-year accreditation
 - Interim report is due 9/1/19, addressing 3 areas of identified improvement:
 - A report outlining academic governance structure
 - Outline of shared governance protocols and communication between faculty, academic leadership and JCCC leadership
 - Outline of decision-making protocols, as well as communication protocols when decisions are final
- John Clayton provided an overview of where we stand on enrollment this semester
 - Current trends:
 - Enrollment is down 2.3% from last fall
 - 4,000 credit hours currently sitting on the wait list
 - Credit hours are down 4.4% from last fall
 - Hispanic enrollment is up 77 students from last fall
 - Total minority population is 27.1%
 - We are 7% more diverse than Johnson County as a whole
 - 165 more online credit hours than last fall
 - We are expecting 22,000 credit hours from College Now

- Historic trends
 - 7% decline in total enrollment over the last 5 years
 - Nationally, the average is a 14% decline over same period
 - CSIT has experienced a 22% increase
 - CTE programs are struggling to keep enrollment; experiencing double-digit decreases in enrollment
 - Non-traditional student enrollment is down 24%
 - Under-18 student enrollment is up 9.7%
 - Traditional-age student enrollment is up 5.4%
 - College Now is currently 10% of credit hours and 20% of the headcount for the college
 - Degrees and certificates
 - Producing more transfer degrees – 29% growth over the last 5 years
 - Increased total number of degrees awarded annually over the last 5 years

REPORTS FROM BOARD LIAISONS

Faculty Association

Dr. Harvey discussed:

- Faculty development, and the benefits that come from that, not only to faculty, but to their students, as well
- PDD and the Faculty Symposium held on Tuesday, and the knowledge and inspiration that comes from listening and interacting with other JCCC faculty
- The hope for improvements that have been discussed and recommended by HLC to shared governance
- The current impasse in contract negotiations
 - A special meeting with a large faculty turnout was held to discuss this, this week during PDD
 - Discussed salary tables and other factors that go into

negotiations

- The FA presented Dr. Larry Reynolds the Distinguished Administrator Award at the All-Staff meeting this week

Johnson County
Research Triangle

Trustee Lindstrom provided the JCERT report:

- Sales tax revenue in Johnson County from July was \$1.57 million, up 8.5% from last year
- JCERT authority last met May 7, 2018 at KU Edwards Campus
- Next meeting is November 7, 2018 at K-State Olathe Campus at 7:30 AM

Kansas Association of
Community College
Trustees

Ms. Ingram stated she did not have a report, as they did not meet this past month, but announced the next meeting is being held on September 14 & 15, 2018 at Highland Community College in Hiawatha. All Trustees are invited to attend.

Foundation

Trustee Ingram shared several upcoming Foundation events:

- September 23, 2018 from 4:30-6 p.m. – social event at the BNSF training center here on campus. Cabinet and Board members are invited and encouraged to bring members of the community who may be interested in the special tour of the program. Please RSVP to the Foundation.
- September 5, 2018 at noon - Scholarship celebration luncheon – annual gathering of foundation scholarship recipients, where attendees will hear from the students how receiving these scholarships has affected their lives.
- November 10, 2018 – Some Enchanted Evening. This annual fundraiser has raised \$625,000 already to date, just short of their all-time record. Individual tickets will be going on sale soon, with a first-time price reduction for JCCC staff and faculty to encourage their attendance. This will also serve as the kick-off of our 50th anniversary celebration.

Trustee Ingram extended a warm welcome to the new director of the Foundation, Rob Wyrick.

CONSENT AGENDA

Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, the Board of

Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes	Minutes from the July 19, 2018 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$ 9,648,232.19
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Affiliation Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Transfer to JCCC Foundation Tribute Fund	Authorized the transfer of \$300 from the general fund to the JCCC Foundation student scholarship fund in honor of Ron Frigault and Mitch Borchers.
Retirements	Retirements as follows: SHARON WIRSIG, KPERS/JCCC, Supervisor, Testing Services, Testing/Assessment Services, Student Success and Engagement, effective February 15, 2019. CARRIE HAMBRIGHT, KPERS, Administrative Assistant, Emergency Medical Science, Healthcare, Wellness, and Public Services, Academic Affairs, effective July 20, 2018. Engagement, effective December 31, 2018.
Separation	Separation as follows: ADAM TERRY, Academic Theatre Technical Director/Designer, Arts, Design, Humanities, and Social Science, Academic Affairs,

effective August 3, 2018.

Reassignment

Reassignment as follows:

VALERIE CASELMAN, Administrative Assistant, Continuing Education, Continuing Education and Organizational Development at \$19.56 per hour to Administrative Assistant, Continuing Education and Organizational Development, effective August 1, 2018 at \$19.59 per hour.

Employment –
Regular

Regular employment in classifications indicated, as shown in the board packet.

Employment –
Temporary

Temporary employment in classifications indicated, as shown in the board packet with the following modification:

Tai Edwards, KSI Director; Valerie Mann, AAC Director; Valerie Mann, LRC Director; Valerie Mann, COLL chair duties outside annual contract; Lara Parra, RDG chair duties outside annual contract; and Dianna Rottinghaus, RDG chair duties outside annual contract should all be classified per credit hour, not per hour.

EXECUTIVE SESSION

At 6:37 p.m., upon motion by Mr. Musil, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose discussing matters exempt from the Kansas Open Meetings Act relating to privileged conversations with legal counsel in the Attorney-Client relationship and consultations with the Board’s bargaining representation in employer-employee negotiations. Executive session began at 6:45 p.m. to return in 30 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Becky Centlivre, Colleen Chandler, Gurbhushan Singh, Jim Lane, Barbara Larson, Rachel Lierz, Mickey McCloud, Randy Weber, Tanya Wilson and Melody Rayl. Trustee Cross left the meeting/call at 7:01 pm.

At 7:15 pm., the meeting reconvened. Upon motion by Mr. Musil, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees agreed to recess to executive session for the purpose discussing matters exempt from the Kansas Open Meetings Act relating to privileged conversations with legal counsel in the Attorney-Client relationship and consultations with the Board's bargaining representation in employer-employee negotiations. Executive session began at 7:16 p.m. to return in 25 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Becky Centlivre, Colleen Chandler, Gurbhushan Singh, Jim Lane, Barbara Larson, Rachel Lierz, Mickey McCloud, Randy Weber, Tanya Wilson and Melody Rayl. Lee Cross did not participate.

At 7:36 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Ms. Ingram, seconded by Ms. Lawson, which motion unanimously carried, the Board of Trustees meeting adjourned at 7:39 p.m.

Jerry Cook
Chair

Nancy Ingram
Vice Chair