

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on April 16, 2020, at 4:00 p.m. by Zoom Webinar.

Trustees Greg Musil, Chair
 Paul Snider, Vice Chair
 Lee Cross, Treasurer
 Nancy Ingram, Secretary
 Jerry Cook, Trustee
 Angeliina Lawson, Trustee
 Laura Smith-Everett, Trustee

Staff Joe Sopcich, President

Kate Allen, AVP, Institutional Advancement/Government Affairs
Sheri Barrett, Director, Assessment/Evaluation/Institutional Outcomes
Jason Brunkan, Senior Multimedia Engineer & Event Specialist
Malinda Bryan-Smith, Director, Grants Leadership & Development
Becky Centlivre, Vice President, Human Resources
John Clayton, Executive Director, Institutional Effectiveness
Chris Gray, Executive Director, Marketing Communications
Tom Hall, Associate Vice President, Campus Services. Fac. Plng.
Rachel Lierz, Associate Vice President, Financial Services/CFO
Karen Martley, Vice President, Continuing Education & Org. Development
Mickey McCloud, Vice President, Academic Affairs/CAO
Justin McDaid, Director, Audit and Advisory Services
Derek Nester, Senior Multimedia Engineer & Event Specialist
Kelsey Nazar, Senior Legal Counsel
Mary O'Sullivan, Executive Director, Client Support Services
Tom Pagano, Vice President/CIO, Information Services
Terri Schlicht, Executive Assistant to President & Board
Gurbhushan Singh, Associate Vice President, Academic Affairs
Adrian Swan, Manager, Multimedia Services
Janelle Vogler, Associate Vice President, Business Services
Sandra Warner, Executive Director, Business Continuity
Randy Weber, Vice President, Student Success/CSAO
Jason Zeh, Senior Multimedia Engineer & Event Specialist

QUORUM Mr. Musil announced a virtual quorum, with seven board members present.

PLEDGE OF ALLEGIANCE Mr. Musil led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

BUDGET WORKSHOP Ms. Lierz provided an overview of the budget documents for 2020-2021 with the Board of Trustees.

Human Resources Ms. Ingram reviewed items from the April 3, 2020 Human Resources Committee Zoom meeting.

Following discussion, upon motion by Ms. Ingram, seconded by Ms. Smith-Everett, which motion carried unanimously, it is the recommendation of the Human Resources committee that the Board of Trustees accept the college administration's recommendation to authorize the president to negotiate a contract, subject to review by college counsel, for the provision of employee benefit consulting services with Holmes Murphy & Associates, Inc. at a total expenditure not to exceed \$62,000.

Learning Quality Dr. Cook reviewed items from the April 6, 2020 Learning Quality Committee Zoom meeting.

Management Committee Dr. Cook reviewed items from the April 1, 2020 Management Committee Zoom meeting.

Following discussion, upon motion by Dr. Cook, seconded by Mr. Snider, which motion carried unanimously, it is the recommendation of the Management Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid with all alternates for RFB 20-044, Masonry Repairs for a total estimated expenditure of \$155,270.00.

Following discussion, upon motion by Dr. Cook, seconded by Ms. Smith-Everett, which motion carried with a vote of 6-1, with Ms. Lawson voting against, the Board of Trustees accepted the

recommendation of the college administration to approve the low bid with alternate (compressed air valve connection in OHEC) for RFB 20-051, Active Learning Classroom Renovations in the amount of \$328,575.00, with an additional 10% contingency of \$32,857.50 to allow for possible unforeseen costs, for a total estimated expenditure of \$361,432.50.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Mr. Cross, seconded by Mr. Snider, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of February 2020, subject to audit, as shown in the board packet.

President's Monthly
Report to the Board

Dr. Sopcich delivered the monthly report to the board. He recognized all members of the Incident Response Team and the hard work they have been doing. He talked about implementing the Emergency Operations Plan, and thanked staff and trustees for the policy revisions made in order to best help students succeed. Additionally, he spoke about the HLC report on shared governance. He shared a video Dr. Melanie Harvey, Faculty Association President made for the foundation, which included information on the incredible efforts by faculty to transform their classes to online learning as well as donating protective gear and food to those in need. Dr. Sopcich then invited Dr. McCloud to give an update from academic affairs. Dr. McCloud provided information regarding the current efforts by faculty and staff to set up classes fully online, reiterating the hard work from all departments on campus.

CONSENT AGENDA

Mr. Cross asked that item VIII. B. 2., Separation, Human Resources, be pulled for separate consideration.

Following discussion, upon motion by Mr. Cook, seconded by Ms. Ingram, which motion unanimously carried, the Board of

Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:

Minutes	Minutes from the March 19, 2020 Board of Trustees meeting.	
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet for the total amount of \$6,555,013.87.	
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.	
Affiliation Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.	
Retirement	ROBERT CARNEY (JCCC/KPERS), Professor Information Technology, Career and Technology Education Transitions Division, Academic Affairs, effective August 14, 2020.	
Contract Non-Renewals	Morris King Shannon Lueker Tyler Mangels Leaven Thomas Darrell Wapp	Assistant Professor RR Electronics RR Welding Trainer RR Welding Trainer RR Welding Trainer RR Welding Trainer
Employment – Regular	Regular employment in classifications indicated, as shown in the board packet.	
Employment – Temporary	Temporary employment in classifications indicated, as shown in the board packet.	
Separation	Following discussion, upon motion by Mr. Cross, seconded by Laura Smith-Everett, which motion unanimously carried, item VIII. B. 2. Separation, Human Resources, was approved to move	

to Old Business on the May 14, 2020 Board meeting agenda.

NEW BUSINESS

Facilities Naming
Committee –
Carlsen Center

Trustee Musil reviewed the Naming College Facilities Policy 217.05 and the Naming College Facilities Operating Procedure 217.05. He announced that he initiated the process of the item being placed on the agenda at the request of a Trustee. The role of the Facilities Naming Committee is to review the name on the building. Trustee Musil reiterated there would be no action taken until affirmative vote of no less than 5 board members, and assured there would be public input allowed before any decision is voted on by the board.

CLOSING REMARKS

In closing remarks, Trustee Musil spoke to the ad hoc committees that would be put in the place in the upcoming months. He named Trustee Cook and Trustee Smith-Everett to the Transition Liaison Committee to work with incoming President, Dr. Andrew Bowne. He then named Trustee Ingram and Trustee Cross to a committee that the board will use to assess and evaluate themselves. Trustee Musil then made an apology to Trustee Lawson for incorrect comments he made on her Facebook page February 8, 2020. He stated at the time he believed they were true, but he now knows he was incorrect and regrets making those statements.

ADJOURNMENT

Upon motion by Ms. Ingram, seconded by Ms. Smith-Everett which motion unanimously carried, the Board of Trustees meeting adjourned at 7:09 p.m.

Greg Musil
Chair

Paul Snider
Vice Chair