

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on April 12, 2018, at 4:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas.

Trustees Present: Jerry Cook, Chair  
Nancy Ingram, Vice Chair  
Lee Cross, Treasurer  
Dave Lindstrom, Secretary  
Greg Musil, Trustee  
Angeliina Lawson, Trustee  
Paul Snider, Trustee

Staff Joe Sopcich, President

Dennis Arjo, Professor, Chair, Philosophy & Religion  
Hanan Boukhaima, Student Activities Ambassador  
Malinda Bryan-Smith, Director, Grants, Leadership & Development  
Becky Centlivre, Vice President, Human Resources  
Colleen Chandler, Director, Human Resources  
John Clayton, Executive Director, Institutional Effectiveness  
Brett Cooper, Associate Professor, Math Resource Center  
Deb Elder, Assistant Dean, Computer Science, Information Technology  
Jim Fiekert, Director, Procurement Services  
Travis Garrod, Sr. Client Tech. Analyst, Client Support Services  
Chris Gray, Executive Director, Marketing Communications  
Nell Gross, Campus Ledger  
Rex Hays, Associate Vice President, Campus Services/Fac. Plng.  
Kaytlin Hill, Campus Ledger  
Jeff Hoyer, Director, Continuing Education Operations  
Terry Harrison, Director, Railroad Operations  
Jim Lane, Dean, Arts, Humanities, and Social Sciences  
Barbara Larson, Executive Vice President, Finance and Administration Services  
Rachel Lierz, Associate Vice President, Financial Services/CFO  
Karen Martley, Vice President, Continuing Education & Organization Development  
Mickey McCloud, Vice President, Academic Affairs/CAO

Derek Nester, Sr. Multimedia Engineer & Event Specialist, Audio Visual Services  
Mary O’Sullivan, Director, Client Support Services  
Alisa Pacer, Manager, Emergency Preparedness  
Tom Pagano, Vice President, Information Services/CIO  
Joe Petrie, Video Production Coordinator, Journalism & Media Communications  
Chandra Russell, Budget Analyst, Financial Services  
Terri Schlicht, Executive Assistant to President and Board, President’s Branch  
Gurbhushan Singh, Associate Vice President, Academic Affairs  
Shawn Smith, Director, Collaboration Center  
Mike Souder, Dean, Continuing Education  
Mark Van Gorp, Associate Professor, Computer Science, Information Systems  
Celina Wehr, Campus Ledger  
Randy Weber, Vice President, Student Success/CSAO  
Tanya Wilson, General Counsel  
Randi Worley, Administrative Assistant, President’s Office

Visitors

Christine Atkinson  
Brian Baggart  
Dick Carter  
Rebekah Fosbinder  
Punit Prabhakar  
Melody Rayl  
Kate Tilden

QUORUM	Dr. Cook announced the presence of a quorum, with seven board members present.
PLEDGE OF ALLEGIANCE	Dr. Cook led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
AWARDS AND RECOGNITIONS	League for Innovation John and Suanne Roueche Excellence Award: Jeff Hoyer and Mark Van Gorp
BUDGET WORKSHOP	Ms. Lierz provided an overview of the budget documents for 2018-2019 with the Board of Trustees.

OPEN FORUM

Dr. Cook noted there were no requests from the audience to address the board.

STUDENT SENATE  
REPORT

Ms. Boukhaima gave a presentation on:

- The new Student Senate logo
  - Currently evaluating three drafts designed by students
- Student Senate election
  - April 10-12 voting, with winners being announced on April 13
- The formation of a campus clothing pantry
  - Ad-hoc committee creation
  - Business clothing
  - Winter clothing
  - Some clubs and organizations expressed interest in managing the pantry
  - Looking for a space
- Update on Student Senate initiatives presented at February board meeting

COLLEGE LOBBYIST  
REPORT

Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.

COMMITTEE REPORTS  
AND  
RECOMMENDATIONS

Collegial Steering  
Committee

Dr. Cook reviewed items from the April 3, 2018 Collegial Steering Committee meeting.

Human Resources  
Committee

Mr. Cross reported that the Human Resources Committee did not meet in April.

Learning Quality  
Committee

Ms. Lawson reviewed items from the April 2, 2018 Learning Quality Committee meeting.

Management  
Committee

Mr. Lindstrom reviewed items from the April 4, 2018, Management Committee meeting.

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to designate Dr. Gerald L. Cook Chair, Mr. Gerald L. Cross, Jr. Treasurer, Dr. Joseph M. Sopcich President, and Dr. Barbara A. Larson EVP, Finance and Administrative Services as authorized signers for the college's accounts.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the low proposal of \$110.32 per student, per month from The Lewer Agency, Inc., for a total expenditure estimated not to exceed \$300,000.00 for an international student group health and accident insurance program.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Musil, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the low bid of \$734,300.00 from Straub Construction, Inc., plus an additional \$69,299.00 to allow for contingencies for possible unforeseen costs, for a total expenditure not to exceed \$803,599.00 for office and classroom renovations.**

**Following discussion, upon motion by Mr. Lindstrom, seconded by Mr. Cross, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the acceptable low bids and contract pricing of \$178,981.21 from SKC Communications; \$2,032.16 from Signal Perfection, Ltd.; \$19,020.00 from Computer Comforts, Inc.; and \$20,460.00 from Kansas City Audio Visual, plus an additional \$24,037.32 to allow for contingencies for unforeseen technology costs, for a total expenditure not to exceed \$244,530.69 for active**

**learning classrooms technology.**

PRESIDENT'S  
RECOMMENDATIONS  
FOR ACTION

Treasurer's Report

**Following discussion, upon motion by Mr. Cross, seconded by Mr. Lindstrom, which motion unanimously carried, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month February 2018, subject to audit, as shown in the board packet.**

President's Monthly  
Report to the Board

Dr. Sopcich thanked Trustees Lawson, Snider & Musil on their roles on the Leadership Quality Committee, as well as Barbara Larson, Rachel Lierz and their team for their hard work on the budget and financial stewardship of the college. Dr. Sopcich highlighted the following items from the President's Report document:

- Dr. Sopcich and other JCCC staff and faculty spent time in Chicago this week meeting HLC representatives. He thanked John Clayton and Sheri Barrett in Institutional Effectiveness for their dedication and extraordinary work surrounding our re-accreditation and visit.
- Dr. Sopcich recognized our CTE staff for their great community outreach this past month.
- Dr. Sopcich commended Professor Heather Seitz's and student Faith Higgins's work at Regional American Society of Microbiology in the Missouri Valley. Professor Seitz was a keynote speaker and Faith took second place, and was also the only community college student to present, at the conference.
- JCCC Engineering & Math Club hosted the Regional Science Olympiad on February 24<sup>th</sup> with over 1,000 regional middle schoolers in attendance.
- The Kansas Legislature honored two of the SBDC's clients as part of the 2018 Kansas SBDC Existing, Emerging and Exporting Small Business awards.

- JCCC will be hosting two sessions of the Kansas Court of Appeals next week.
- JCCC recently hosted an American Naturalization ceremony in Yardley Hall, where over 400 people became new American citizens, including JCCC's own Suneetha Menon, Assistant Professor and Director of the Science Resource Center.
- JCCC recently hosted the KC Regional Model UN Conference, with over 300 students in attendance.
  - Kudos to Dr. Brian Wright and the Model UN team for their tremendous showing at the recent national Model UN Conference in New York City.

Dr. Sopcich also informed the Board that he was nominated to serve on the Governor's Education Council, which is a group of around 30 individuals whose mission will be to improve and advance education in Kansas, and they will begin meeting on Monday.

#### REPORTS FROM BOARD LIAISONS

##### Faculty Association

Dr. Arjo expressed appreciation for the highly professional and transparent budget preparation process. Dr. Arjo echoed the concerns expressed by Trustees Lawson and Cross in regard to reducing the mill levy. In regard to the ongoing math placement cut scores discussion, Dr. Arjo stated that the math faculty had not come to the Faculty Association, so he is not speaking on their behalf, but he knows that his math faculty have good intentions in regard to their position, even though it is in opposition to the administration's position, and he urges everyone to not overlook that. The next FA meeting will be Thursday, April 19<sup>th</sup>, which will be the closing period for nominating officers for next year. Dr. Arjo stated that he is not sure what the slate will look like yet, but knows that his name will not be attached to the position of President. Tradition holds that he will turn over the podium at the next meeting, so he took a moment to look back at his presidency, and express that he truly believes JCCC has a committed, talented, strong faculty and it has been his privilege to represent them to

the administration. Trustees and Dr. Sopcich offered heartfelt appreciation for Dr. Arjo's fairness, advocacy, commitment and professionalism, as well as his sense of humor and eloquence during his tenure as Faculty Association President.

Johnson County  
Research Triangle

Trustee Lindstrom stated that in contrast to Mr. Carter's report of the sales tax revenue being down for the state, Johnson County has experienced sales tax revenue increases this year. He also noted that assessment for commercial and residential in Johnson County represents more than 1/3 of the total assessment for the whole state. The next meeting will be on May 7, 2018 at the KU Edwards Campus.

Kansas Association of  
Community College  
Trustees

Dr. Cook reported that there was no meeting this month and the next quarterly meeting will be June 1<sup>st</sup> and 2<sup>nd</sup> in Kansas City, Kansas. All Trustees are invited to attend.

Foundation

Trustee Ingram reported that:

- Drs. David and Mary Zamierowski have been named the 2018 Johnson Countians of the Year.
  - They have dedicated their retirement years to supporting healthcare education across the Kansas City area and around the globe.
  - They will be recognized at our Some Enchanted Evening scholarship gala on November 10<sup>th</sup>.
    - Mike Lally is serving as sponsorship chairman, and Jon and Christy Stewart are serving as the 2018 co-chairs of the gala.
- The Cohen Community Series will present Phil Vassar on May 5<sup>th</sup> in Yardley Hall. All proceeds from this event go to JCCC scholarships and educational programs.
- The Foundation Board of Directors will meet on April 25<sup>th</sup> and again on May 22<sup>nd</sup> at the Foundation's Annual Luncheon, which all Trustees are invited to attend at noon in the CoLab (OCB 100).

CONSENT AGENDA

**Following discussion, upon motion by Ms. Ingram, seconded by Ms. Lawson, which motion unanimously carried, the Board of**

**Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the board packet. The consent agenda items included the following:**

Minutes	Minutes from the March 15, 2018 Board of Trustees meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the board packet, for the total amount of \$ 6,467,581.07.
Grants, Contracts and Awards	The acceptance of grants, as shown in the board packet, and the authorization to expend funds in accordance with the terms of the grants.
Affiliation Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the board packet.
Retirements	Retirements as follows:  PERCY CODY, JCCC/KPERS, Professor, Electronics, Technology, Academic Affairs, effective May 24, 2019.  PATRICIA CODY, KPERS, Administrative Assistant, Technology, Academic Affairs, effective May 31, 2019. LUANNE WOLFGRAM, KPERS, Professor, Biotechnology, Mathematics and Science, Academic Affairs, effective July 30, 2018.  DONNA HOOPES, KPERS, Professor, Mathematics, Mathematics and Science, Academic Affairs, effective May 18, 2018.
Reassignments	Reassignments as follows:  ROBIN KINDIG, Employment Services Assistant, Employment and Employee Relations, Human Resources, at \$15.05 per hour to Administrative Assistant, Health Care, Wellness, and Public



Services, Academic Affairs, effective April 2, 2018 at \$16.11 per hour.

Employment –  
Regular

Regular employment in classifications indicated, as shown in the board packet.

Employment –  
Temporary

Temporary employment in classifications indicated, as shown in the board packet.

Additions or Changes  
to the FY2017-2018  
Staffing Authorization  
Table for Part-time  
Regular Staff

FROM: Administrative Assistant  
TO: Principal Writer Editor

EXECUTIVE SESSION

**At 6:07 p.m., upon motion by Mr. Lindstrom, seconded by Ms. Ingram, which motion unanimously carried, the Board of Trustees agreed to recess to executive session pursuant to the Kansas Open Meetings Act exception relating to consultations with the Board's bargaining representation in employer-employee negotiations. Executive session began at 6:15 p.m. to return in 45 minutes in Open Session in the same location and no action would be taken during Executive Session. Invited to participate were Joe Sopcich, Barbara Larson, Becky Centlivre, Jim Lane, Gerb Singh, Mickey McCloud, Randy Weber, Rachel Lierz, Colleen Chandler, Tanya Wilson and Melody Rayl.**

At 7:00 p.m., the meeting reconvened and the Chair announced that no action had taken place during executive session.

ADJOURNMENT

**Upon motion by Mr. Musil, seconded by Ms. Lawson, which motion unanimously carried, the Board of Trustees meeting adjourned at 7:01 p.m.**

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Jerry Cook  
Chair

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Nancy Ingram  
Vice Chair