

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on December 18, 2025, at 5:00 p.m. in the Hugh W. Speer Room, GEB 137, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Six Trustees were present in person and one by telephone.

<u>Trustees</u>	Melody Rayl Laura Smith-Everett Mark Hamill Dawn Rattan Lee Cross Valerie Jennings, via telephone Greg Mitchell
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<u>Staff</u>	Tony Miksa, President
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Shelli Allen, VP Student Success & Engagement
Jay Antle, Professor History/Executive Director, Sustainability
Casey Buchanan, Counselor
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development
Rob Caffey, VP Information Services, CIO
Megan Casey, Interim VP Financial Services, CFO
John Clayton, Executive Director, Institutional Effectiveness
Angie Claussen, Counselor
Jamie Cunningham, Professor, Biology
Amanda Glass, Associate Professor, Chemistry
Tom Hall, Associate Vice President, Campus Services/Facility Planning
Kristen Harth, Counselor
Farrell Jenab, Director, Faculty Development
Jeff Johnson, Director, Audit & Advisory Services
Jim Leiker, Professor, History
Rachel Lierz, EVP Finance and Administrative Services
Jill Konen, Counselor
Liz Loomis, Sr. Executive Assistant, President's Office
Mickey McCloud, EVP/Provost
Christina McGee, Vice President, Human Resources
James McWard, Professor, English
Andy Meenen, Counselor

Dan Mueller, Counselor
Caitlin Murphy, Special Assistant to the President
Kelsey Nazar, Vice President & General Counsel
Irene Olivarez, Associate Professor, History
Michael Price, Associate Professor, Journalism and Media Communications
Joy Rhodes, Professor, Fashion Merchandising and Design
Star Triscornia, Counselor
Andrea Vieux, Associate Professor, Political Science
Elisa Waldman, VP Workforce Development and Continuing Education
Amy Warner, Counselor
Sandra Warner, Executive Director, Mission Continuity and Risk Management
Cindy Wickstrom, Executive Director, Mission Continuity and Risk Management
Bailey Wilner, Counselor

PLEDGE OF ALLEGIANCE	Trustee Rayl led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
QUORUM	Trustee Rayl announced a quorum, with six Trustees present in person and one Trustee via the telephone.
AWARDS AND RECOGNITIONS	Dr. Miksa introduced Joshua Kawase as the December Student Spotlight.
OPEN FORUM	Trustee Rayl announced there were no registered speakers.
BOARD REPORTS	
Student Senate	There was no Student Senate report.
College Lobbyist	Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.
Shared Governance	Jamie Cunningham, Chair of the Academic Branch Council provided an update on Shared Governance. She said at the December meeting discussion focused on improving internal communication during campus disruptions such as weather events, power failures, and Concur or systems outages. Jamie also said, the council reviewed

plans for a campus pause during Professional Learning Day on January 15 to allow more employee participation in scheduled activities, including the all-employee breakfast, president's address and campus updates meeting. She reported that Staff Council appreciates the ongoing collaboration with Human Resources, and highlighted the Mental Health First Aid training course by 27 staff members. Jamie shared the Academic Branch Council communication structure and discussion points this semester, including meeting schedule adjustments, graduation planning, the Academic Master Plan, ADA compliance, Guided Pathways updates, and faculty guidance related to fraudulent enrollments.

Faculty Association

Joy Rhodes, Chair of the Fashion Design and Merchandising Department, provided an overview of the department's programs and recent developments, highlighting its two AAS degrees in Fashion Merchandising and Marketing and Apparel, Design and Technology, which prepare students for both consumer-facing and product development careers in the fashion industry. Joy shared exciting updates to the department which includes; the annual student fashion show, *Final Draft*, is April 17, 2026, with proceeds supporting student scholarships, History of Fashion was approved as a humanities elective, semester study-away opportunities in Florence and Paris, and a collaboration with Sporting KC. She emphasized the significance of the Historic Fashion Collection, noting its inclusion as a line item in the Strategic Academic Master Plan. Joy announced a generous \$250,000 donation from former department chair Joan McCrillis-Lafferty to support the preservation of the fashion collection. She thanked administration for the continued support of the department and its students.

JCERT

Trustee Smith-Everett provided an update on JCERT. She noted a \$2 million dollar sales tax revenue in November.

Kansas Association of
Community Colleges

Trustee Cross provided an update on KACC. He said the December meeting in Garden City focused on AI, ACCT and Federal regulations.

Foundation

Trustee Rattan provided an update on the Foundation. She said final

results from Some Enchanted Evening showed a net of \$1,370,252. Trustee Rattan noted the survey respondents rated the event exceptional or great and 100% said they would recommend the event to others. She also said the Open Petal Payroll Donation program has doubled its participation from 4% to 8% and several new endowed and named spendable scholarships were established this year.

COMMITTEE REPORTS AND RECOMMENDATIONS

Employee Engagement & Development	Trustee Hamill reviewed items from the December 3, 2025, Employee Engagement & Development Committee meeting.
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Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried 6-0 with Trustee Jennings absent during the voting, the Board of Trustees accepted the recommendation of the College administration to approve modifications and changes to the Investment Committee Charter, as shown subsequently in the Board packet.

Management & Finance	Trustee Mitchell reviewed items from the December 3, 2025, Management & Finance Committee meeting.
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Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Cross, which motion carried 6-0 with Trustee Jennings absent during the voting, the Board of Trustees accepted the recommendation of the college administration to approve the preliminary guidelines for development of the college's FY 2026-2027 budget, as shown subsequently in the Board packet.

Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Smith-Everett, which motion carried 6-0 with Trustee Jennings absent during the voting, the Board of Trustees accepted the proposal from PGAV Architects in the estimated amount of \$5,084,000 (a 7.17% design fee)

Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Smith-Everett, which motion carried 6-0 with Trustee Jennings absent during the voting, the Board of Trustees accepted the cooperative purchase from Convergent for a total estimated expenditure of \$1,216,854 with an additional 10% contingency of \$121,685 to allow for possible unforeseen costs, for a total amount of \$1,338,540 for FY26.

Student Success

Trustee Hamill reviewed items from the December 3, 2025, Student Success Committee meeting.

Nominating
Committee

Following discussion, upon motion by Trustee Rattan, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the 2026 slate of officers, committee and liaison assignments, as shown in the Board Packet.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of October 2025, subject to audit.

President's Monthly
Report to the Board

Dr. Tony Miksa shared his monthly report to the Board. He began his report by highlighting Spring credit enrollment growth with headcount up 4.2% and total credits up 4.7%. Dr. Miksa then shared other campus highpoints:

- Workforce Development and Continuing Education has reached 46.5% registration of its annual goal.
- Facilities, Grounds and Transportation areas spent 285 hours clearing snow and Custodial added another 75 hours. This was in addition to their normal workload.
- Financial Aid with 6 full-time and 2 part-time employees, handled more than 13,000 calls, 7,000 walk-ins, nearly 700

appointments and over 3,500 student emails.

- Academic Resource Center, in Fall 2025 saw 4,200 students, and tutored over 41,000 hours, which is approximately 22% of the students enrolled.
- The Career and Development Center hosted the Student Job and Internship Fair showcasing positions in accounting, finance, computer science, IT, and marketing.
- The EMS program accreditors noted the high level of faculty, staff and administrative support.
- Dr. Miksa and his wife, Deb, were judges for the annual Stine Speaking Showcase, in addition to watching men's and women's basketball games, they attended the volleyball tournament in Cedar Rapids, IA; and participated in the LPN Pinning ceremony; and were guest of KU Chancellor Gerard for a basketball game.

Dr. Miksa thanked Trustees Hamill and Rayl for their dedication to JCCC and support as Trustees.

NEW BUSINESS Trustee Rayl announced there was no new business.

OLD BUSINESS Trustee Rayl announced that there was no old business.

CONSENT AGENDA **Following discussion, upon motion by Trustee Cross seconded by Trustee Hamill, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:**

Minutes of Previous Meetings Minutes from the November 20, 2025, regular Board of Trustees meeting.

2025-26 Academic Calendar Modifications Modifications to the 2025-2026 Academic Calendar, as shown in the Board Packet.

2027-2028 Academic Calendar 2027-2028 Academic Calendar, as shown in the Board Packet.

Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$ 7,212,617.89.
Curriculum	Changes to curriculum, as shown in the Board Packet.
Grants, Contracts And Awards	The acceptance of grants, as shown in the Board packet, and the authorization to expend funds in accordance with the terms of the grants.
Separations	Jeff Taylor, Multimedia Engineer & Event Specialist, Information Services, December 18, 2025. Amy Wagoner, Assistant Director Bursar Operations, Finance & Administrative Services, December 31, 2025.
Retirements	Andrea Broomfield, Professor and Department Chair English, Academic Affairs, June 30, 2026. Laura Lipson, Housekeeping Custodian, Finance & Administrative Services, January 9, 2026.
Faculty Sabbaticals Awards	Approved faculty sabbaticals, as shown in the Board packet. Mark Cowardin, Spring 2027 at Full Pay Megan Doyle, Spring 2027 at Full Pay Steven Giambrone, Fall 2026 at Full Pay Kotoko Grass, Spring 2027 at Full Pay Kathryn Grube, Fall 2026 at Full Pay John Patrick Harty, Spring 2027 at Full Pay Misha Kligman, Fall 2026 at Full Pay Holly Manning, Fall 2026 at Full Pay Emily Sewell, Spring 2027 at Full Pay Emily Ziegler, Fall 2026 at Full Pay
EXECUTIVE SESSION #1	At 7:05 p.m. upon motion by Trustee Smith-Everett, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 7:10 p.m. until

7:25 p.m. for consultation with legal counsel regarding a pending personnel matter, which would be deemed privileged in the attorney-client relationship. Dr. Tony Miksa, Rachel Lierz and Kelsey Nazar were invited to attend.

The meeting reconvened at 7:25 p.m. and Trustee Rayl announced that no action had taken place during executive session.

EXECUTIVE SESSION #2

At 7:25 p.m. upon motion by Trustee Cross, seconded by Trustee Rattan, which motion carried 4-0 with Trustees Jennings, Mitchell, and Smith-Everett absent during the voting, the Board of Trustees agreed to recess into executive session at 7:30 p.m. until 8:00 p.m. to discuss a personnel matter regarding non-elected personnel for the purpose of protecting the privacy interests of the personnel to be discussed. Dr. Tony Miksa, Dr. Mickey McCloud, Shelli Allen, Christina McGee and Kelsey Nazar were invited to attend.

The meeting reconvened at 8:00 p.m. and Trustee Rayl announced that no action had taken place during executive session.

AJOURNMENT

Upon motion by Trustee Smith-Everett, seconded by Trustee Mitchell, which motion carried 5-0, with Trustees Cross and Jennings absent during the vote, the Board of Trustees meeting adjourned at 8:00 p.m.

Laura Smith-Everett
Chair

Dawn Rattan
Vice Chair