

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on December 12, 2024, at 5:00 p.m. in the Hugh W. Speer Room, GEB 137, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Seven Trustees were present in person.

Trustees Melody Rayl – arrived 5:02 p.m.
 Laura Smith-Everett
 Mark Hamill
 Dawn Rattan
 Lee Cross
 Valerie Jennings
 Greg Mitchell

Staff Judy Korb, Interim President

Kate Allen, VP College Advancement & Government Affairs
Shelli Allen, VP Student Success & Engagement
Jason Arnett, Assistant Director, Dining Services
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development
Rob Caffey, VP Information Services, CIO
Megan Casey, Interim VP Financial Services, CFO
John Clayton, Executive Director, Institutional Effectiveness
Anne Dotter, Director, Honors
Tom Hall, Associate Vice President, Campus Services/Facility Planning
Jeff Hoyer, Executive Director, Support Services & Spaces
Dixie Johnson, Emergency Management Coordinator
Jeffrey Johnson, Executive Director, Audit and Advisory Services
Rachel Lierz, EVP Finance and Administrative Services
Liz Loomis, Sr. Executive Assistant, President's Office
Shelia Mauppin, AVP Instruction
Christina McGee, VP Human Resources
Kelsey Nazar, Vice President & General Counsel
Gurbhushan Singh, VP Academic Affairs, CAO
Andrea Vieux, Associate Professor, Political Science
Elisa Waldman, VP Workforce Development and Continuing Education
Sandra Warner, Executive Director, Mission Continuity and Risk Management

PLEDGE OF ALLEGIANCE	Trustee Smith-Everett led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
QUORUM	Trustee Smith-Everet announced a quorum, with six trustees present in-person. Trustee Rayl joined the meeting at 5:02 p.m.
AWARDS AND RECOGNITIONS	Dr. Korb introduced Elizabeth Taylor as the December Student Spotlight.
OPEN FORUM	Trustee Rayl announced there were no registered speakers.
BOARD REPORTS	
Student Senate	Logan Grigsby provided an update on Student Senate. He announced the successful JCCC Gives was able to help many families and individuals this holiday season. Logan said, in early December, more than a dozen clubs attended a leadership training session. He also said the Student Senate is kicking off the Spring semester with a retreat on January 13 and the Clubs and Organizations fair on January 14, 2025.
College Lobbyist	Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.
College Council	Jason Arnett provided an update on College Council. He said presentations on the Council's communication plan to stakeholders have been well received. Jason said there will be two presentations to the full campus during PLD week. Jason ended by stating it has been a good year for the Council in terms of shared governance and what it means at the college.
Faculty Association	Andrea Vieux provided an update on Faculty Association. She started by addressing student mental health and all the resources available to them. Dr. Vieux said there has been discussion regarding employee mental health and suggestions for on-campus resources. She thanked Jason Arnett and Barry Bailey for their presentation on shared governance to the many college committees. She announced that 10 faculty members have been award the Distinguished Service award. Dr. Vieux also said approximately 70-80 faculty members attended the

semester ending luncheon where they collected money and donations for the Student Basic Needs Center.

Johnson County
Education Research
Triangle

Trustee Smith-Everett provided an update on JCERT. She noted the sales taxes distributed to the three university entities.

Kansas Association of
Community Colleges

Trustee Cross provided an update on KACC. He reviewed items from the December 6 and 7 meeting at Labette Community College, highlighting a unanimous vote to adopt the legislative agenda; a vote on KACC officers; and reports on trends in higher education and the upcoming Kansas Legislative Session.

Foundation

Trustee Hamill provided an update on the JCCC Foundation. He said the Cohen Community Series is hosting Lee Brice on March 1, with tickets still available. Trustee Hamill mentioned the Foundation is partnering with the Nerman Museum and the JCCC Fashion Design and Merchandising department on a fundraiser on May 10: *A Match Made in Heaven: Katherine Bernhardt and Jeremy Scott*. He also said the Foundation is launching a payroll donation campaign to support the Student Basic Needs Center. Trustee Hamill announced that the annual Sips and Scholarships event is on June 26, with more details to come.

COMMITTEE REPORTS AND RECOMMENDATIONS

Collegial Steering

Trustee Rayl provided an update from the December 5, 2024 Collegial Steering Committee meeting.

Employee Engagement
and Development

Trustee Cross provided an update from the December 4, 2024 Employee Engagement and Development Committee meeting.

Following discussion, upon motion by Trustee Cross, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, modification to and renaming of the Criminal Background Check Policy number 413.03, as shown in the

board packet.

Following discussion, upon motion by Trustee Cross, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, modification to the Employee Recruitment and Selection Policy number 414.01, as shown in the board packet.

Following discussion, upon motion by Trustee Cross, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, modification to the New Hire Requirements Policy number 415.01, as shown in the board packet.

Following discussion, upon motion by Trustee Cross, seconded by Trustee Hamill, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, modification to the Probationary Period Policy number 415.06, as shown in the board packet.

Following discussion, upon motion by Trustee Cross, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, modification to the Nepotism Policy number 423.01, as shown in the board packet.

Management and
Finance

Trustee Mitchell reviewed items from the December 4, 2024
Management and Finance Committee meeting.

Following discussion, upon motion by Trustee Mitchell, and seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the preliminary guidelines for development of the college's FY 2025-2026 budget, as shown in the board packet.

Following discussion, upon motion by Trustee Mitchell, seconded by

Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve modification to the Disposition of Surplus Property Policy 215.07, as shown in the board packet.

Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Rayl, which motion carried 6-1, with Trustee Cross voting against, the Board of Trustees accepted the recommendation of the College administration to approve deletion of the Recycling Policy 217.02, as shown in the board packet.

Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the bids from SGI in the amount of \$599,005 with an additional 10% contingency of \$59,901 to allow for possible unforeseen costs, and from Stanger Industries in the amount of \$78,516 with an additional 10% contingency of \$7,852 to allow for possible unforeseen costs for a total amount of \$745,273, as shown in the board packet.

Student Success

Trustee Rattan provided an update on the November 6, 2024 Student Success Committee.

Nominating

Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees approved the 2025 slate of officers, committee and liaison assignments.

2025 Board of Trustees
Officers, Board Committee Members and Liaisons

OFFICERS: Chairperson: Melody Rayl
Vice Chairperson: Laura Smith-Everett
Treasurer: Mark Hamill
Secretary: Dawn Rattan

COMMITTEES:
Audit Committee Chair: Melody Rayl

Member: Laura Smith-Everett

Board Governance

Chair: Greg Mitchell
Member: Lee Cross

Employee Engagement
and Development

Chair: Dawn Rattan
Member: Mark Hamill
Member: Valerie Jennings

Management and Finance

Chair: Lee Cross
Member: Dawn Rattan
Member: Greg Mitchell

Student Success

Chair: Valerie Jennings
Member: Mark Hamill

Collegial Steering

Chair: Melody Rayl
Member: Laura Smith-Everett

LIAISONS:
Foundation:

Dawn Rattan
Greg Mitchell

KACC:

Lee Cross
Mark Hamill

JCERT:

Laura Smith-Everett

College Council:

Valerie Jennings

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of

Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of October 2024, subject to audit.

President's Monthly
Report to the Board

Dr. Korb provided her monthly report to the Board. She started by announcing that finals week is underway which means everybody is wrapping things up for the semester. She said the Fall credit enrollment ended up at 5.1% with Spring looking very strong with today's data showing it is up 8.4%. Dr. Korb acknowledged the legislators that attended Legislative Luncheon as it is a good way to share information about the college. Dr. Korb thanked everyone for all the accomplishments this past year, recognizing the daily work of the faculty and staff in support of the students. She mentioned a letter she received from an external organization highlighting, by name, 21 JCCC employees that contributed to the success of the annual meeting. Dr. Korb said there are great people that work here and do their jobs everyday in an amazing way.

NEW BUSINESS

Following discussion, upon motion by Trustee Rayl, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees approved the modification to the Interim President's Employment Agreement to waive the 30-day prior notice and 90-day subsequent term limitation in Section 2 of the Agreement; extend Dr. Korb's term as Interim President and CEO to run through June 30, 2025; and authorize the Board Chair to execute a written modification to the Interim Employment Agreement for this purpose.

OLD BUSINESS

Trustee Rayl announced that there was no old business.

CONSENT AGENDA

Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:

Minutes of Previous
Meetings

Minutes from the November 21, 2024 Board of Trustees meeting.

Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$7,324.481.71.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
Retirements	Ted Meadows, Professor, Architecture, Academic Affairs, June 30, 2025.
Separations	J.B. Ferguson, Collections Specialist, Finance & Administrative Services, November 8, 2024. Keon Muldrow, Subcenter Director Procurement Technical Assistant Center, Workforce Development & Continuing Education, January 3, 2025.
ADJOURNMENT	Upon motion by Trustee Smith-Everett, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees meeting adjourned at 6:38 p.m.

Melody Rayl
Chair

Laura Smith-Everett
Vice Chair