

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on November 21, 2024, at 5:00 p.m. in the Hugh W. Speer Room, GEB 137, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Six Trustees were present in person, and Trustee Jennings joined via telephone.

Trustees Melody Rayl
 Laura Smith-Everett
 Mark Hamill
 Dawn Rattan
 Lee Cross
 Valerie Jennings
 Greg Mitchell

Staff Judy Korb, Interim President

Kate Allen, VP College Advancement & Government Affairs
Shelli Allen, VP Student Success & Engagement
Jason Arnett, Assistant Director, Dining Services
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development
Rob Caffey, VP Information Services, CIO
Megan Casey, Interim VP Financial Services, CFO
John Clayton, Executive Director, Institutional Effectiveness
Anne Dotter, Director, Honors
Amanda Glass, Associate Professor, Chemistry
Chris Gray, Vice President, Strategic Communications & Marketing
Tom Hall, Associate Vice President, Campus Services/Facility Planning
Jeff Hoyer, Executive Director, Support Services & Spaces
Dixie Johnson, Emergency Management Coordinator
Jeffrey Johnson, Executive Director, Audit and Advisory Services
Cherie Leiker, Professor, Business Office Technology
Jim Leiker, Professor, History
Rachel Lierz, EVP Finance and Administrative Services
Liz Loomis, Sr. Executive Assistant, President's Office
Shelia Mauppin, AVP Instruction
Christina McGee, VP Human Resources
Kelsey Nazar, Vice President & General Counsel
Irene Olivares, Associate Professor, History

Tim Poholsky, Sr. Enterprise Desktop Engineer
Gurbhushan Singh, VP Academic Affairs, CAO
Andrea Vieux, Associate Professor, Political Science
Elisa Waldman, VP Workforce Development and Continuing Education
Sandra Warner, Executive Director, Mission Continuity and Risk Management
Kena Zumalt, Program Director, Veteran Services

PLEDGE OF ALLEGIANCE	Trustee Rayl led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
QUORUM	Trustee Rayl announced a quorum, with six trustees present in-person and one present via telephone.
AWARDS AND RECOGNITIONS	Dr. Korb introduced Erick Friel as the November Student Spotlight.
OPEN FORUM	Trustee Rayl announced there were three registered speakers: Cherie Leiker, Shawnee, KS, Business Office Technology; Patrick Seagraves, Overland Park, KS, designated space for student clubs and organizations; and Matthew Schmeer, Overland Park, KS, Business Office Technology.
BOARD REPORTS	
Student Senate	Logan Grigsby provided an update on Student Senate. He announced two new Senators and two new clubs. He also said there has been two requests for funding by the Student Veteran Association and the Afro & Caribbean Student Association. Logan highlighted the successful Trick or Treat for kids' event and the Annual JCCC Gives Market, which raised nearly \$700.
College Lobbyist	Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.
College Council	Jason Arnett provided an update on College Council. He said at the Council's last meeting they heard about the successful Some Enchanted Evening. Jason talked about the rollout of new phones and the Regular Substantive Interaction (RSI) tool. He mentioned attending

Management Topics with Barry Bailey to present a draft of the Communication report. Jason said based on that feedback a significant revision was done to the report.

Faculty Association

Andrea Vieux provided an update on Faculty Association. She discussed the success of the Some Enchanted Evening event and congratulated the Foundation on the great selection of Jill and Carl Gerlach as Johnson Countians of the Year.

Andrea talked about the importance of College Now and Career & Transfer programs that help our students become more career ready quicker. She spoke on the importance of faculty voices and emphasized commitment to students on campus. Furthermore, she highlighted the CUREs (Course-Based Undergraduate Research Experiences) program, which gives students opportunities to conduct real world research experiences.

Johnson County
Education Research
Triangle

Trustee Smith-Everett provided an update on JCERT. She noted the sales taxes distributed to the three university entities.

Kansas Association of
Community Colleges

Trustee Cross provided an update on KACC noting the next meeting is in December and will have more to report at that time.

Foundation

Trustee Hamill provided an update on the JCCC Foundation. He highlighted the great success of the 2024 Some Enchanted Evening. He spoke on upcoming events, including the Kansas Advancement Professional Conference in the summer of 2025, and The Cohen Community Series, which will feature Lee Brice on March 1, 2025. Additionally, he spoke on upcoming fundraisers including a partnership with the Nerman Museum and JCCC Fashion and Merchandising Department on May 10, 2025 and Sip and Scholarships on June 26, 2025.

COMMITTEE REPORTS
AND RECOMMENDATIONS

Audit	Trustee Smith-Everett provided an update from the November 7, 2024 Audit Committee meeting.
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Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to accept the recommendation of Audit & Advisory Services to approve the audited financial statement for the year ended June 30, 2024.

Following discussion, upon motion by Trustee Smith-Everett seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to accept the recommendation of Audit & Advisory Services to approve the proposed Audit Charter, as shown in the Board packet.

Board Governance	Trustee Mitchell reviewed items from the November 6, 2024 Board Governance Committee meeting.
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Collegial Steering	Trustee Smith-Everett provided an update from the November 7, 2024 Collegial Steering Committee meeting.
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Management and Finance	Trustee Mitchell reviewed items from the November 6, 2024 Management and Finance Committee meeting.
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Following discussion, upon motion by Trustee Mitchell, and seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the bid from Fagan Company in the amount of \$447,034 with an additional 10% contingency of \$44,703 to allow for possible unforeseen costs, for a total amount of \$491,737, as shown in the board packet.

Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the bid from Alpha Energy and Electric in

the amount of \$470,076 with an additional 10% contingency of \$47,008 to allow for possible unforeseen costs, for a total amount of \$517,084, as shown in the board packet.

Student Success

Trustee Rattan provided an update on the November 6, 2024 Student Success Committee.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Trustee Hamill seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of September 2024, subject to audit.

President's Monthly
Report to the Board

Dr. Korb provided her monthly report to the Board. She discussed Some Enchanted Evening and thanked everyone who worked to make it so successful. She was impressed with the students for telling their stories as it reminds every one of the importance of the evening. Dr. Korb highlighted the Fall 2024 and Spring 2025 credit enrollment and continuing education registration. She provided an update on the bridge Strategic Plan with plans to roll out during January PLD week. Dr. Korb reminded the Board about the Campus Report which is full of good information about things happening on campus can be found on Sharepoint.

NEW BUSINESS

Following discussion, upon motion by Trustee Rayl seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees approved the recommendation of the Board Chair for Trustees Rattan and Mitchell to serve as this year's nominating committee.

OLD BUSINESS

Trustee Rayl announced that there was no old business.

CONSENT AGENDA

At the discretion of the Chair, Trustee Rayl pulled A.4. Curriculum

from the Consent Agenda for separate consideration.

Following discussion, upon motion by Trustee Rattan, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:

Minutes of Previous Meetings	Minutes from the October 24, 2024 Board of Trustees meeting.
Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$7,324.481.71.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
Retirement Tribute Fund	Authorized the transfer of \$450 from the general fund to the JCCC Foundation student scholarship fund in honor of Duane Quillen, Durnae Kennelly and Rhonda Barlow.
Retirements	<p>Rhonda K. Barlow, Professor of Mathematics, Academic Affairs, May 23, 2025.</p> <p>Anne Dotterweich, Executive Assistant, Academic Affairs, December 31, 2024.</p> <p>Mary Thibault, Assistant Director Childcare, Finance & Admin. Services, May 31, 2025.</p> <p>Duane Quillen, Printing Services Manager, Strategic Communications & Marketing, January 3, 2025.</p>

Larry Dice, Warehouse/Postal, Finance & Administrative Services,
May 31, 2025.

Genet Yargal, Housekeeping, Finance & Administrative Services,
May 30, 2025.

Separations

Lydia Cottle, Custodian, Finance & Administrative Services,
November 1, 2024.

Eric Smith, Sr. Tutor, Academic Affairs, October 24, 2024.

Francesca Williams, Child Care Aide, Finance & Administrative
Services, July 25, 2024.

Danielle Perica, Non-Credit Instructor, Workforce Dev. & Continuing
Ed., October 31, 2024.

Staci Malone, Account Planning Coordinator, Workforce Dev. &
Continuing Ed., November 14, 2024.

Jessica Gamarra, Program Manager, Academic Affairs,
November 1, 2024.

Julie Swanson, Bookstore Clerk, Finance & Administrative Services,
November 1, 2024.

Cynthia Kaufman, Bookstore Clerk, Finance & Administrative Services,
October 31, 2024.

Dany Tariq, Bookstore Clerk, Finance & Administrative Services,
September 1, 2024.

William Nitcher, Lab Support Specialist, Information Systems, October
21, 2024.

Rachael Braun, Printing Specialist, Strategic Communications &
Marketing, December 2, 2024.

Daphne Lopez Suarez, Kitchen Aide, Child Care Center, Finance & Administrative Services, November 6, 2024.

Susie Pryor, SBDC Director, Workforce Development and Continuing Ed, November 11, 2024.

Michael Lopez III, Warehouse Associate, Finance and Admin. Svcs., November 15, 2024.

Faculty Sabbatical
Reports

Approved faculty sabbaticals, as shown in the Board packet.

Sarah Aptilon, Fall 2025 at full pay
David Davis, Spring 2026 at full pay
Diane Davis, Spring 2026 at full pay
Patricia Donaldson, Fall 2025 at full pay
Angela King, Spring 2026 at full pay
Mike Moreland, Spring 2026 at full pay
Justin Stanley, Spring 2026 at full pay
Carrie Thompson, Spring 2026 at full pay
Jessica Tipton, Fall 2025 at full pay
Andrea Vieux, Spring 2026 at full pay
Christina Wolff, Spring 2026 at full pay

Curriculum

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees approved the New Courses; Course Modifications; Course Deactivations; and Program Modifications portions of Curriculum, effective academic year 2025-2026, as shown in the Board Packet.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees approved the Administrative Program Deactivations portion of Curriculum, effective academic year 2025-2026, as shown in the Board Packet.

ADJOURNMENT

Upon motion by Trustee Smith-Everett, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees meeting adjourned at 7:16 p.m.

Melody Rayl
Chair

Laura Smith-Everett
Vice Chair