

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on October 24, 2024, at 5:00 p.m. in the Hugh W. Speer Room, GEB 137, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Five Trustees were present in person.

Trustees      Melody Rayl  
                    Laura Smith-Everett  
                    Dawn Rattan  
                    Lee Cross  
                    Valerie Jennings

Absent          Mark Hamill  
                    Greg Mitchell

Staff            Judy Korb, Interim President

Kate Allen, VP College Advancement & Government Affairs  
Jason Arnett, Assistant Director, Dining Services  
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development  
Megan Casey, Interim VP Financial Services, CFO  
John Clayton, Executive Director, Institutional Effectiveness  
Anne Dotter, Director, Honors  
Chris Gray, Vice President, Strategic Communications & Marketing  
Tom Hall, Associate Vice President, Campus Services/Facility Planning  
Jeff Hoyer, Executive Director, Support Services & Spaces  
Dixie Johnson, Emergency Management Coordinator  
Jeffrey Johnson, Executive Director, Audit and Advisory Services  
Rachel Lierz, EVP Finance and Administrative Services  
Liz Loomis, Sr. Executive Assistant, President's Office  
Shelia Mauppin, AVP Instruction  
Christina McGee, VP Human Resources  
Kelsey Nazar, Vice President & General Counsel  
Irene Olivares, Associate Professor, History  
Gurbhushan Singh, VP Academic Affairs  
Elisa Waldman, VP Workforce Development and Continuing Education  
Sandra Warner, Executive Director, Mission Continuity and Risk Management

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| PLEDGE OF ALLEGIANCE    | Trustee Rayl led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.   |
| QUORUM                  | Trustee Rayl announced a quorum, with five Trustees present.   |
| AWARDS AND RECOGNITIONS | Dr. Korb introduced Kate D'Avanzo as the October Student Spotlight.  |
| OPEN FORUM              | Trustee Rayl announced there were no registered speakers.  |
| BOARD REPORTS           |  |
| Student Senate          | Logan Grigsby provided an update on Student Senate. He announced that three new Senators have joined the Senate, bringing the total to thirteen Senators and five Executive Board members. Logan said over 40 active clubs are registered on campus. Logan also said a few of the Club budget requests included Model UN travel to Chicago and Saint Louis; Animation club trip to Lightbox Expo 2024; and IDSA Kansas City's Symphony Designers Showcase project. Logan reminded everyone that the JCCC Gives Market is from 10:00 am – 2:00 pm on Wednesday, November 13. He was excited that the Student Senate Executive Board was able to attend the Student Government annual meeting in KC as it gave them an opportunity to work with other area colleges. |
| College Lobbyist        | Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.  |
| College Council         | Jason Arnett provided an update on College Council. He noted at the last College Council meeting they were briefed on the strategic bridge and audit plans. He said ABC expressed their appreciation for the language change on the shared governance InfoHub pages. Jason said over 70 people attended the Town Hall via Zoom. Jason also   |

mentioned the Communication Subcommittee plan will be presented to various entities in November with a full campus rollout during January 2025 PLD week.

Faculty Association

Irene Olivares provided an update on the Faculty Association. She noted study abroad programs for summer 2025 include places like, Mexico, Ecuador, Japan, and Iceland. Irene highlighted the advance biology students' trip to Ecuador will research biomes in the Andes mountains, the Amazon Rainforest and the Galapagos Islands. She thanked Janette Jaspersen for her help with these projects. Irene discussed the Kansas National Educators Association program called "Aspiring Students" that provides scholarships, mentorship and leadership for students interested in becoming an educator. She said the FA and KNEA will be hosting an event to talk about this program with students enrolled in education classes on November 12. Irene also announced the Journalism and Media Communications department held the inaugural "Journalism Jamboree" for students which included a panel discussion with local journalist and JCCC professors. She also expressed the FA's concern about state funding regarding developmental education courses.

Johnson County  
Education Research  
Triangle

Trustee Smith-Everett provided an update on JCERT. She noted the sales tax distributed to the three university entities.

Kansas Association of  
Community Colleges

Trustee Cross provided an update on KACC noting the next meeting is in December and will have more to report at that time.

Foundation

Trustee Jennings provided an update on the JCCC Foundation. She announced Some Enchanted Evening has exceeded \$1 million in gross revenue and individual tickets are still available. Trustee Jennings said the Foundation and Retiree Association worked together to raise \$20,00 for their endowment. She also said Stephan and Karen Clegg plan to double their \$78,000 donation for scholarships for the 2025-2026 academic year. Trustee Jennings shared that the Hudson Foundation approved a \$50,00 grant to support the Nerman Museum and Midwest Trust Performing Arts programs. She said the Hudson Foundation had not contributed since 2019 so they are excited to

welcome them back. Trustee Jennings closed her presentation by announcing a unique fundraiser on May 10 with the Nerman and Fashion Design and Merchandising department, more details will be provided at a later date.

COMMITTEE REPORTS  
AND RECOMMENDATIONS

Collegial Steering Trustee Rayl provided an update from the October 3, 2024 Collegial Steering Committee meeting.

Employee Engagement and Development Trustee Jennings reviewed items from the October 2, 2024 Employee Engagement and Development Committee meeting.

**Following discussion, upon motion by Trustee Jennings, seconded by Trustee Rattan, which motion carried unanimously, that the Board of Trustees accepted the recommendation of the college administration to approve adding the Juneteenth National Independence Day federal holiday to Johnson County Community College's holiday schedule, effective January 1, 2025.**

Management and Finance Trustee Cross reviewed items from the October 2, 2024 Management and Finance Committee meeting.

**Following discussion, upon motion by Trustee Cross, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the proposed cost from BNIM in the amount of \$268,656 with an additional 10% contingency of \$26,866 to allow for possible unforeseen costs, for a total amount of \$295,522, as shown in the board packet.**

**Following discussion, upon motion by Trustee Cross, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the cost from ACI Build Group in the amount of \$414,738 with an additional 10% contingency of \$41,474 to allow for possible unforeseen costs, for a total amount of**

**\$456,212, as shown in the board packet.**

**Following discussion, upon motion by Trustee Cross, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, approve the proposals from NCM (National Credit Management) for an estimated base year of \$97,162 and a total estimated expenditure of \$485,811 throughout the renewal options and from Williams & Fudge for an estimated base year of \$107,958 and a total estimated expenditure of \$539,790 throughout the renewal options, as shown in the board packet.**

**Following discussion, upon motion by Trustee Cross, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the bid from R&R Concrete in the amount of \$160,012 with an additional 10% contingency of \$16,001 to allow for possible unforeseen costs, for a total amount of \$176,013, as shown in the board packet.**

**Following discussion, upon motion by Trustee Cross, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the bid from Delta Innovative Services in the amount of \$317,152 with an additional 10% contingency of \$31,715 to allow for possible unforeseen costs, for a total amount of \$348,867, as shown in the board packet.**

**Following discussion, upon motion by Trustee Cross, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, approve the Single Source Justification to Eichman Sales Associates, for \$179,235, as shown in the board packet.**

Student Success

Trustee Rattan provided an update on the October 2, 2024 Student Success Committee.

PRESIDENT'S  
RECOMMENDATIONS  
FOR ACTION

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|---|---|
| Treasurer's Report                      | <b>Following discussion, upon motion by Trustee Rayl, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of August 2024, subject to audit.</b>  |
| President's Monthly Report to the Board | Dr. Korb provided her monthly report to the Board. She addressed the differences in Fall Census and the data provided at the meeting by reminding the Board that this semester Early College registration was moved from October to September. Dr. Korb said the non-credit registration is going strong for FY25. She reviewed her trip to Sinclair Community College for the Fall League for Innovation Board Meeting. Dr. Korb stated the main topic was AI and its impact on higher education. She said the League identified three areas of focus in their new strategic plan. Dr. Korb said general discussions included common challenges facing community colleges. |
| NEW BUSINESS                            | Trustee Rayl announced that there was no new business.  |
| OLD BUSINESS                            | Trustee Rayl announced that there was no old business.  |
| CONSENT AGENDA                          | <b>Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:</b>  |
| Minutes of Previous Meetings            | Minutes from the September 19, 2024 Board of Trustees meeting.  |
| 2024-2025 Academic Calendar Revised     | The revised 2024-25 academic calendar, as shown in the Board Packet.  |
| Affiliation, Articulation               | Authorized the college to enter into agreements with the  |

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| and Reverse Transfer, Cooperative and Other Agreements | agencies/institutions, as shown in the Board Packet.   |
| Cash Disbursement Report                               | Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$19,210,144.54.  |
| Curriculum   | Changes to the curriculum, as shown in the Board Packet.   |
| Grants, Contracts and Awards                           | The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.  |
| Retirement Tribute Fund                                | Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Nancy Ice.  |
| Sustainability Fund                                    | Authorize the transfer of \$15,000 from the Sustainability Initiatives Fund to the JCCC Foundation to be used for student scholarships.  |
| Retirement   | Durnae Kennelly, Executive Assistant, Academic Affairs, December 31, 2024.   |
| Separations  | Vivian Pendergrass, ESL Instructor, Workforce Development & Continuing Education, July 25, 2024.<br><br>Gy Bennar, Catering Assistant, Finance & Administrative Services, September 11, 2024.<br><br>Lindsay Blanchard, Administrative Assistant, Academic Affairs, September 30, 2024.<br><br>Keith Williams, Custodian, Finance & Administrative Services, September 17, 2024.<br><br>Brett Wagoner, Coordinator, Institutional Effectiveness, Research, and Planning, October 18, 2024. |

Libby Zuck, Student Media Center, Academic Affairs, October 1, 2024.

Lauryn Thomas, Bookstore Clerk, Finance & Administrative Services,  
October 7, 2024.

Tegan Jestice, Bookstore Clerk, Finance & Administrative Services,  
September 27, 2024.

Gary Bruns, Tutor II, Academic Affairs, September 27, 2024.

Monica Can, Administrative Assistant, Student Success & Engagement,  
October 18, 2024.

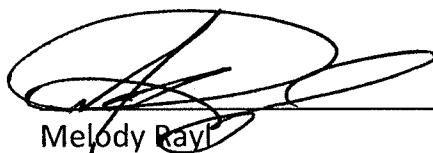
Courtney Lewis, Bookstore Clerk, Finance & Administrative Services,  
October 17, 2024.

Mary Bond, Admissions Assistant, Student Success & Engagement,  
October 7, 2024.

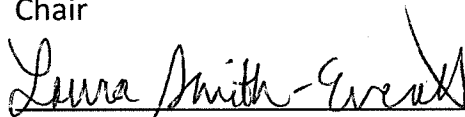
Alex Meyers, Dining Services, Finance & Administrative Services,  
October 16, 2024.

ADJOURNMENT

**Upon motion by Trustee Smith-Everett, seconded by Trustee Rattan,  
which motion carried unanimously, the Board of Trustees meeting  
adjourned at 6:48 p.m.**



Melody Rayl  
Chair



Laura Smith-Everett  
Vice Chair