

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on August 15, 2024, at 5:00 p.m. in the Hugh W. Speer Room, GEB 137, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Six Trustees were present in person and one via telephone.

Trustees Melody Rayl
 Laura Smith-Everett
 Mark Hamill, arrive 5:05 p.m.
 Dawn Rattan
 Lee Cross
 Valerie Jennings via telephone
 Greg Mitchell

Staff Judy Korb, Interim President

Kate Allen, VP College Advancement & Government Affairs
Shelli Allen, VP Student Success & Engagement
Jason Arnett, Manager Coffee Bars and Food Court
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development
Rob Caffey, VP Information Services/CIO
John Clayton, Executive Director, Institutional Effectiveness
Chris Gray, Vice President, Strategic Communications & Marketing
Tom Hall, Associate Vice President, Campus Services/Facility Planning
Jeff Hoyer, Executive Director, Support Services & Spaces
Rachel Lierz, EVP Finance and Administrative Services
Liz Loomis, Sr. Executive Assistant, President's Office
Jim Matt, Sr. Multimedia Engineer & Event Specialist
Shelia Mauppin, AVP Instruction
Mickey McCloud, EVP Academic Affairs, CAO
Christina McGee, VP Human Resources
Misty Miller, Manager, Benefits and Wellness
Caitlin Murphy, Special Assistant to the President
Kelsey Nazar, Vice President & General Counsel
Gurbhushan Singh, VP Academic Affairs
Andrea Vieux, Associate Professor, Political Science
Sandra Warner, Executive Director, Mission Continuity & Risk Mgt
Elisa Waldman, VP Workforce Development & Continuing Education

PLEDGE OF ALLEGIANCE	Trustee Rayl led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
QUORUM	Trustee Rayl announced a quorum, with six Trustees present. Trustee Hamill arrived at 5:05 p.m.
AWARDS AND RECOGNITIONS	Dr. Korb introduce the two Student Spotlight presenters: Brody Macoubrie and Carson Schmitt.
OPEN FORUM	Trustee Rayl announced there were no registered speakers.
BOARD REPORTS	
College Lobbyist	Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.
College Council	Jason Arnett provided an update on College Council. He announced the High Five monthly awards were granted to Student Life and Success Coaches for their Cav Connection events preparing students for a successful semester. Jason thanked Annina Dahlstrom and her team for creating a simpler way to access information about committees and council via InfoHub. Jason said elections for representatives on College Council were held and he will continue to be Co-Chair.
Faculty Association	Andrea Vieux provided an update on Faculty Association. She announced faculty members, with the help of the Grants Office, have secured new grants from the Fulbright-Hays Group and the National Science Foundation. Dr. Vieux also announced the space for Center for Teaching and Learning has been decorated with the help of Interior Design assistant professor, Dr. Heather Carlile Carter. She spoke about the Thrive and Thrive Market for students, which is on September 4 and donations are being accepted now. Dr. Vieux also mentioned Cav Kickoff on September 11 and the Staff Picnic on September 13. She praised the Student Life and Leadership department for all they do to make students feel welcome.

Johnson County Education Research Triangle	Trustee Smith-Everett provided an update on JCERT. She announced JCERT received \$2.2 million in sales tax in July and distributed \$750,000 to the three entities for a total of \$4.856 million being distributed year to date.
Kansas Association of Community Colleges	Trustee Cross provided an update on KACC. He highlighted the August 23-24 meetings at KCKCC with a dinner open to all Trustees.
Foundation	Trustee Hamill provided an update on Foundation. He said tickets for tables or sponsorship for Some Enchanted Evening on November 9 are still available. He also announced some upcoming events including the sold-out Harvest Dinner, Light up the Lawn on August 23, the back-to-school community social on August 20, a reception honoring Carl and Jill Gerlach the Johnson Countians of the Year on September 10, the Fall Scholarship luncheon on September 11, and the “Free to Be” Fashion show on September 18. Trustee Hamill also announced the Foundation received a \$50,000 grant from the Hudson Foundation, a new spendable scholarship of \$20,000 thanks to supporters at AT&T and the Hall Family Foundation increased their grant to \$30,000.

COMMITTEE REPORTS AND RECOMMENDATIONS

Audit Committee	Trustee Smith-Everett reviewed items from the August 1, 2024 Audit Committee meeting. Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the 2025 Audit Committee, as shown in the Board packet.
Board Governance	Trustee Mitchell reviewed items from the August 7, 2024 Board Governance Committee meeting. Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the Board Governance

Committee to approve modifications to Officers Policy 111.02, as shown in the Board packet.

Employee Engagement and Development

Trustee Cross reviewed items from the August 7, 2024 Employee Engagement and Development Committee meeting.

Following discussion, upon motion by Trustee Cross, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted the recommendation of the Employee Engagement and Development Committee, to renew the Blue Cross and Blue Shield of Kansas City contract for employee group medical insurance from January 1, 2025, through December 31, 2025.

Following discussion, upon motion by Trustee Cross, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the Employee Engagement and Development Committee, to renew the Delta Dental of Kansas contract for employee group dental insurance from January 1, 2025, through December 31, 2025.

Management and Finance Committee

Trustee Hamill reviewed items from the August 7, 2024 Management and Finance Committee meeting.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees authorized the publication of the Notice of Budget Hearing and Notice of Revenue Neutral Rate Hearing for the 2024-2025 budget.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees approved the bid from Vazquez Commercial Contracting, LLC for MTC Generator Replacement, in the amount of \$189,633 with an additional 10% contingency of \$18,963 to allow for possible unforeseen costs, for a total amount of \$208,596.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees approved the proposal from US Foods - Premier for an estimated base year of \$750,000 and a total estimated expenditure of \$3,750,000, throughout the renewal options.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees approved the cooperative purchase from vCloud Tech for a total estimated expenditure of \$155,885.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees approve the Single Source Justification to MicroData Systems, for \$260,000.

Student Success

Trustee Rattan reviewed items from the August 7, 2024 Student Success Committee meeting.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of June 2024, subject to audit.

President's Monthly
Report to the Board

Dr. Korb presented her monthly report to the Board. She highlighted the increase in Fall credit headcount and credit hours, noting the increased retention rates. Dr. Korb said the strategies used for student retention included more tutoring options, and the Academic Achievement Center remodel and consolidation of academic resources for students. She said the Counselors are also using data to help students avoid class schedules with "toxic combinations", which

are courses that do not have a good success rate when taken together. Dr. Korb announced the Cabinet met for a day-long retreat focusing on how to successfully lead an organization through change. Dr. Korb asked Mickey McCloud to present on the strategic plan. Dr. McCloud demonstrated how the Strategic Enrollment Plan, and the Academic, Workforce Development and the Facilities Master Plans form goals and strategies of the Strategic Plan. He said the current SP is scheduled to sunset this year, however we want to extend the current plan for at least two years, giving the new president an opportunity to gain organizational knowledge before creating a new SP. He said, in the coming months, ideas will be brought forward on how to extend the current plan.

NEW BUSINESS	Trustee Rayl announced that there was no new business.
OLD BUSINESS	Trustee Rayl announced that there was no old business.
CONSENT AGENDA	Following discussion, upon motion by Trustee Cross, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:
Minutes of Previous Meetings	Minutes from the July 18, 2024 Board of Trustees meeting.
Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$8,525,630.81.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.

Retirement Tribute Fund	Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Leann Eaken.
Retirements	Leann Eaken, Operations Assistant, Workforce Development & Continuing Education, August 28, 2024.
Separations	Anna Milewska, Sr. Buyer, Bookstore, July 5, 2024. Brittany Brower, Success Coach, Student Success & Engagement, August 2, 2024. Andrew Rowe, Tutor II, Academic Affairs, August 5, 2024. Caroline Mall, Substitute Assistant Teacher, Finance & Administrative Services, August 8, 2024. Dustin Phillips, Non-Credit Instructor, Workforce & Continuing Education, August 9, 2024. Abby Baldwin, Career Development Coach, Student Success & Engagement, August 14, 2024. Nicole Davis, Success Coach, Student Success & Engagement, August 19, 2024. Marquis Harris, Executive Director, Inclusion & Belonging, September 13, 2024.
Deceased	The Board of Trustees is officially informed that Julia Spence, Professor of Sociology, died August 2, 2024. Ms. Spence joined the college on August 16, 2005.
2024-2025 Staffing Authorization Tables	The 2024-2025 Staffing Authorization tables as presented in Supplements B-G.
EXECUTIVE SESSION	Trustee Rayl announced there was no executive session.

ADJOURNMENT

Upon motion by Trustee Smith-Everett, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees meeting adjourned at 6:55 p.m.

Melody Rayl
Chair

Laura Smith-Everett
Vice Chair