

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on July 18, 2024, at 5:00 p.m. in the Hugh W. Speer Room, GEB 137, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Six Trustees were present in person and one via telephone.

Trustees      Melody Rayl  
                    Laura Smith-Everett  
                    Mark Hamill  
                    Dawn Rattan  
                    Lee Cross via telephone  
                    Valerie Jennings  
                    Greg Mitchell

Staff            Judy Korb, Interim President

Shelli Allen, VP Student Success & Engagement  
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development  
Rob Caffey, VP Information Services/CIO  
John Clayton, Executive Director, Institutional Effectiveness  
Lisa Cole, Professor, Accounting  
Megan Doyle, Associate Professor, College Success  
Darren Fichtner, Business Advisor Kansas Small Business Development Center  
Kim Fuller, Professor, Healthcare Information Systems  
Scott Gilmore, Professor, Industrial Technology  
Chris Gray, Vice President, Strategic Communications & Marketing  
Tom Hall, Associate Vice President, Campus Services/Facility Planning  
Vincent Haworth, Director, Capital Access Center  
Farrell Hoy Jenab, Director, Faculty Development  
Jeffrey Johnson, Senior Auditor, Audit and Advisory Services  
Jessica Johnson, Executive Director, Continuing Education  
Rachel Lierz, EVP Finance and Administrative Services  
Shelia Mauppin, AVP Instruction  
Christina McGee, VP Human Resources  
Keon Muldrow, Subcenter Director Procurement Technical Assistant  
Caitlin Murphy, Special Assistant to the President  
Kelsey Nazar, Vice President & General Counsel  
Susie Pryor, Director Small Business Development Center

Gurbhushan Singh, VP Academic Affairs  
Andrea Vieux, Associate Professor, Political Science  
Janelle Vogler, VP Chief Financial Officer  
Elisa Waldman, VP Workforce Development and Continuing Education  
Sandra Warner, Executive Director, Mission Continuity and Risk Management  
Stephanie Willis, Business Advisor Kansas Small Business Development Center

- PLEDGE OF ALLEGIANCE** Trustee Rayl led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
- QUORUM** Trustee Rayl announced a quorum, with all seven Trustees present.
- AWARDS AND RECOGNITIONS** Susie Pryor, Director, Small Business Development Center, introduced recipients of the Small Business Development Center 2024 Awards: Emerging Business of the Year – ResettleMe, LLC; Existing Business of the Year – Creative Displays; Exporting Business of the Year – Bimini Pet Health; APEX Business of the Year – KVF 70 dba Mule Barn Services.
- OPEN FORUM** Trustee Rayl announced there were no registered speakers.
- BOARD REPORTS**
- College Lobbyist** Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.
- College Council** In Jason Arnett’s absence, Kim Fuller provided an update on College Council. She announced the three new Staff Council members are Grant Carlson, Melissa Galloway Doctor and Electra Arzola. Kim said that Staff Council wants to recognize Human Resources and the growing relationship between both bodies is helping to address staff concerns. She also said ABC does not meet in the summer but the new chair, Jamie Cunningham, reported that only reviews is being piloted to meet OLAC’s review policy. Kim added that College Council reviewed and updated its by-laws.
- Faculty Association** Professors Dr. Lisa Cole and Dr. Megan Doyle provided an update on the Faculty Association. Professor Doyle discussed the Center for

Teaching and Learning (CTL) highlighting the new location (LIB 372) and new faculty fellows, besides themselves are, Scott Gilmore, David VanderHamm and Haley Vellinga. Professor Doyle also discussed the redesign of New Faculty Orientation (NFO) program. Professor Cole announced a new program AQ with the Association of College and University Educators. She said 32 JCCC faculty members are registered for this certificate program. Professor Doyle announced the adjunct faculty fellows are Kim Fuller, Cindy Harrison, and David Jones.

Johnson County  
Education Research  
Triangle

Trustee Smith-Everett provided an update on the JCERT funding for the calendar year.

Kansas Association of  
Community Colleges

Trustee Cross did not have a KACC report because the group has not met since the June meetings.

Foundation

Trustee Hamill provided an update on the Foundation. He reminded everyone that Some Enchanted Evening is November 9. Trustee Hamill said Summer Sips and Scholarships was a huge success and doubled the income from last year. He said tickets are still available for the Harvest Dinner on August 23 and the historical fashion collection exhibition in partnership with the Johnson County Museum on September 18.

#### COMMITTEE REPORTS AND RECOMMENDATIONS

Management and  
Finance Committee

Trustee Mitchell reviewed items from the July 3, 2024 Management and Finance Committee meeting.

**Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the proposal from SCLogic for a base year of \$70,699 and a total estimated expenditure of \$209,403 throughout the renewal options.**

**Following discussion, upon motion by Trustee Mitchell, seconded by**

**Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the proposals from Heritage Electric, Vazquez Commercial Contracting, and Pro Circuit for On-Call Electrical Services on an as-needed basis for a base year estimated amount of \$250,000 and \$1,250,000 throughout the renewal options.**

**Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the proposals from The Wilson Group, Haren Companies, and Vazquez Commercial Contracting for On-Call Carpentry Services on an as-needed basis for a base year estimated amount of \$500,000 and \$2,500,000 throughout the renewal options.**

**Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the cooperative purchase from John A Marshall for a total estimated expenditure of \$150,000 throughout FY25.**

**Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the cooperative purchase from Scott Rice for a total estimated expenditure of \$200,000 throughout FY25.**

**Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve renewal extension option year 1 for TouchNet for \$182,219 and for a total amount of \$986,956 throughout the renewal extension options.**

Student Success                      Trustee Rattan provided an update on the Student Success Committee.

PRESIDENT'S  
RECOMMENDATIONS  
FOR ACTION

Treasurer's Report                      **Following discussion, upon motion by Trustee Hamill, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of May 2024, subject to audit.**

President's Monthly Report to the Board                      Dr. Korb presented her monthly president report. She announced Fall credit headcount is up 8.8% and credit hours is up 7.6%. Dr. Korb reported a few student accomplishments including 100% of dental hygiene students passed their clinical boards, 157 students received their GED diplomas, and a few CONNECT students participated in an internship with dining services. Dr. Korb was happy to announce that the renovations to the President's suite are almost complete, and the office staff will be moving the beginning of August.

NEW BUSINESS                      Trustee Rayl announced that there was no new business.

OLD BUSINESS                      Trustee Rayl announced that there was no old business.

CONSENT AGENDA                      **Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:**

Minutes of Previous Meetings                      Minutes from the June 17, 2024 Board of Trustees special meeting, the June 20, 2024 Board of Trustees special meeting, and the June 20, 2024 Board of Trustees monthly meeting.

Affiliation, Articulation                      Authorized the college to enter into agreements with the

and Reverse Transfer, Cooperative and Other Agreements	agencies/institutions, as shown in the Board Packet.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$9,595,363.75.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
Retirement Tribute Fund	Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Carol Gard.
Deceased	The Board of Trustees is officially informed that STEPHANIE STEURY, Accounting Specialist II, died June 13, 2024. Ms. Steury joined the full-time college staff on September 25, 2013.
Separations	RICHARD WRIGHT, Director, Audit & Advisory Services, July 3, 2024.  SHAWN BIGGS, Professor EMS, Academic Affairs, June 30, 2024.  HANNAH HUNT, Custodian I, Finance & Administrative Services, June 28, 2024.  AMANDA DITTAMI, Assistant Professor Game Development, Academic Affairs, June 30, 2024  SANDRA JOHNSON, Business Development Partner, Workforce Development & Continuing Education, July 19, 2024.  CHRISTOPHER GRAESSLE, Technical Support Technician, Information Services, July 29, 2024.

EXECUTIVE SESSION #1

**At 6:37 p.m., upon motion by Trustee Mitchell, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 6:45 p.m. until 7:15 p.m., for consultation with legal counsel regarding a pending legal matter, which would be deemed privileged in the attorney-client relationship. Dr. Korb, Christina McGee, Kelsey Nazar and Derek Teeter were invited to attend.**

The meeting reconvened at 7:15 p.m. and Trustee Rayl announced that no action had taken place during executive session.

EXECUTIVE SESSION #2

**At 7:15 p.m., upon motion by Trustee Mitchell, seconded by Trustee Rattan, which motion carried 5-0 with Trustees Smith-Everett and Cross absent during the vote, the Board of Trustees agreed to recess into executive session at 7:20 p.m. until 8:20 p.m., for an employee evaluation under the personnel matters of nonelected personnel exception to the Kansas Open Meets Act. Dr. Judy Korb was invited to attend.**

The meeting reconvened at 8:20 p.m. and Trustee Rayl announced that no action had taken place during executive session.

ADJOURNMENT

**Upon motion by Trustee Mitchell, seconded by Trustee Jennings, which motion carried 6 – 0 with Trustee Cross absent during the vote, the Board of Trustees meeting adjourned at 8:21 p.m.**

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Melody Rayl  
Chair

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Laura Smith-Everett  
Vice Chair