

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on June 20, 2024, at 5:00 p.m. in the Hugh W. Speer Room, GEB 137, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Seven Trustees were present in person.

Trustees Melody Rayl
 Laura Smith-Everett
 Mark Hamill
 Dawn Rattan
 Lee Cross
 Valerie Jennings
 Greg Mitchell

Staff Judy Korb, Interim President

Kate Allen, VP College Advancement & Government Affairs
Shelli Allen, VP Student Success & Engagement
Jason Arnett, Manager Coffee Bars and Food Court
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development
Rob Caffey, VP Information Services/CIO
John Clayton, Executive Director, Institutional Effectiveness
Chris Gray, Vice President, Strategic Communications & Marketing
Tom Hall, Associate Vice President, Campus Services/Facility Planning
Marquis Harris, Executive Director, Inclusion and Belonging
Farrell Hoy Jenab, Director, Faculty Development
Jeffrey Johnson, Senior Auditor, Audit and Advisory Services
Rachel Lierz, EVP Finance and Administrative Services
Liz Loomis, Sr. Executive Assistant, President's Office
Jim Matt, Sr. Multimedia Engineer & Event Specialist
Mickey McCloud, EVP Academic Affairs, CAO
Christina McGee, VP Human Resources
Caitlin Murphy, Special Assistant to the President
Kelsey Nazar, Vice President & General Counsel
Gurbhushan Singh, VP Academic Affairs
Andrea Vieux, Associate Professor, Political Science
Rick Wright, Director, Audit and Advisory Services

PLEDGE OF ALLEGIANCE Trustee Rayl led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

QUORUM Trustee Rayl announced a quorum, with all seven Trustees present.

AWARDS AND RECOGNITIONS Trustee Rayl announced there were no awards and recognitions.

OPEN FORUM Trustee Rayl announced there were no registered speakers.

BOARD REPORTS

College Lobbyist Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.

College Council Jason Arnett provided an update on College Council and announced the newly adopted definition of Shared Governance:

Shared governance at JCCC is a culture of collaborative input across campus that supports decision makers in advancing the work of the College and its mission, vision, and values through established committees, councils, and other structures and processes. It is a core tenet of shared governance that stakeholders have the opportunity to be heard prior to decisions being made as decisions may impact a specific area. While the administration, as empowered by the Board of Trustees, has ultimate decision-making authority, all members of the JCCC community should have access to avenues of communication. The tradition of shared governance at JCCC is continually evolving in response to the needs of the institution.

He said the Council will add this definition to its bylaws and hopes other Council's will do the same. Jason mentioned the Subcommittee on communication will be reviewing the qualitative data gathered by last Fall's focus groups.

Faculty Association Andrea Vieux provided an update on the Faculty Association. She started by thanking her faculty colleagues, administration, and staff for the support each provided during her first year as FA President. Dr.

Vieux also praised the negotiating teams and the all the departments that provided support during the process. Dr. Vieux announced two events; The Sorting Out Race traveling exhibit is in the Co-Lab through July 26 and the Gender and Sexuality Alliance and SafeZone are holding a Pride event in the Co-Lab on June 28.

Johnson County
Education Research
Triangle

Trustee Smith-Everett provided an update on JCERT. She announced a total of \$3.4 million dollars of tax funds have been distributed this year.

Kansas Association of
Community Colleges

Trustee Cross provided an update on KACC and discussed highlights of the KACC June meeting.

Foundation

Trustee Hamill provided an update on the Foundation. He announced some upcoming events including today's Sips and Scholarships, the Harvest Dinner on August 23, and Some Enchanted Evening on November 9. Trustee Hamill also announced that the Foundation is partnering with the Johnson County Museum on September 18 to present the Historic Fashion Design Collection. He also thanked Karen and Stephen Clegg for their scholarship supporting CTE, Fire Safety and Dental Hygiene students.

COMMITTEE REPORTS AND RECOMMENDATIONS

Employee Engagement
and Development

Trustee Hamill reviewed items from the June 5, 2024 Employee Engagement and Development Committee meeting.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration authorize, effective July 1, 2024, a 5% salary increase for all non-bargaining unites salaried and full-time and part-time hourly employees as of June 30, 2024.

Management and
Finance Committee

Trustee Hamill reviewed items from the June 5, 2024 Management and Finance Committee meeting.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the granting of a non-exclusive easement to Evergy on JCCC property near and around the CDL Driving Range facility in Edgerton, Kansas, related to installation of infrastructure and the setting of a transformer necessary for supplying electrical energy to the CDL Driving Range building and site, and that the Board authorize the President to execute the necessary documentation to grant such easement and to take such other action necessary and appropriate to effectuate the same.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried 6-1 with Trustee Hamill voting against, the Board of Trustees accepted the recommendation of the College administration to approve, approve the bid response from Kansas City Audio Visual (KCAV) for the total expenditure of \$166,086.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the proposal from Circuit Virtual Tours for a base year of \$40,400 and a total expenditure of \$181,722, throughout the renewal options.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the proposal from MC Power Companies in the amount of \$307,739 with an additional 10% contingency of \$30,774 to allow for possible unforeseen costs, for a total amount of \$338,513.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College

administration to approve, the proposal from Truescreen for an estimated base year of \$49,279 and a total estimated expenditure of \$246,395, throughout the renewal options.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the proposal from TouchNet for an estimated base year of \$456,216 and a total estimated expenditure of \$2,281,080 throughout the renewal options.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve, the final renewal option year for Sirius Computer Solutions, for Network Infrastructure Products & Software Subscriptions for a total amount of \$1,542,500 through June 18, 2025.

Student Success

Trustee Jennings reviewed items from the June 5, 2024 Student Success Committee meeting.

A motion was made by Trustee Jennings, seconded by Trustee Cross, which motion carried unanimously, to approve the student policy modification recommendations as one.

Following discussion, upon motion by Trustee Jennings, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve modifications to Admission Policy 310.01, Assessment Policy 311.02, Scheduling of Courses and Add/Drop Policy 311.03, Enrollment Status and Course Load Policy 311.04, Auditing Courses Policy 311.05, Tuition Refund Policy 312.01, Financial Aid Policy 313.01, Student Code of Conduct Policy 319.01, as shown in the Bord packet.

FOR ACTION

Treasurer's Report **Following discussion, upon motion by Trustee Hamill, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of April 2024, subject to audit.**

President's Monthly Report to the Board Dr. Korb presented her monthly President's report. She shared that summer credit enrollment recorded a 2.9% increase in headcount and a 5.2% increase in credit hours compared to last year. She said the FY24 enrollment for Workforce and Continuing Education increased 13% over last year. Dr. Korb announced updated Panasonic plans with JCCC. She also mentioned planning is underway for Professional Learning days in August and fall enrollment is trending upwards.

NEW BUSINESS Trustee Rayl announced that there was no new business.

OLD BUSINESS Trustee Rayl announced that there was no old business.

CONSENT AGENDA **Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:**

Minutes of Previous Meetings Minutes from the May 1, 2024 Board of Trustees Special meeting, the May 9, 2024 Board of Trustees monthly meeting and the May 15, 2024 Board of Trustees Special Meeting.

Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.

Cash Disbursement Report Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$7,676,394.12.

Curriculum	Changes to the curriculum, as shown in the Board Packet.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
Retirement Tribute Fund	Authorized the transfer of \$450 from the general fund to the JCCC Foundation student scholarship fund in honor of Stacy Boline, Anna Wilewska, and Georgia Deming.
Retirements	<p>WILLIAM ASHBURN, Computer Lab Assistant, Information Services, June 30, 2024.</p> <p>ANNA MILEWSKA, Senior Buyer Bookstore. Finance & Administrative Services, July 5, 2024.</p> <p>GEORGIA DEMING, ESL Program Manager, Workforce Development & Continuing Education, Aug 1, 2024.</p>
Separations	<p>ELIZABETH KLEVE, Production Manager, Academic Affairs, May 24, 2024.</p> <p>MATTHEW MEINHOLZ, Assistant Men's Basketball Coach, Student Success & Engagement, May 17, 2024.</p> <p>MARYLOU SMITH, Executive Assistant, Student Success & Engagement, June 3, 2024.</p> <p>KIMBERLY SIMMONS, Assistant Professor Construction Management, Academic Affairs, May 17, 2024.</p> <p>LORI CARLSON, Associate Professor Dental Hygiene, Academic Affairs, May 31, 2024.</p> <p>KELSEY ARNOLD, Career Development Coach, Student Success & Engagement, May 23, 2024.</p>

ADAM GRAHAM, Lab Coordinator Chemistry, Academic Affairs, July 31, 2024.

MICKEL FOSTER, Lab Instructor Fire Science, Academic Affairs, June 20, 2024.

DESHAWN BAILEY, Assistant Professor Cosmetology Academic Affairs, June 20, 2024.

BRETT HORTON, Assistant Professor Hospitality Management, Academic Affairs, June 20, 2024.

JULIE LOMBARD-WILLIAMSON, Sr Buyer Information Services, Finance & Administrative Services, June 21, 2024.

Contract Non-renewals Shannon Lueker RR Welding Trainer
Tyler Mangels RR Welding Trainer
Leavon Thomas RR Welding Trainer
Darrell Wapp RR Welding Trainer
Wendell Smith Automotive Trainer
John Pollock Assistant Professor, RR Electronics

EXECUTIVE SESSION #1 **At 6:23 p.m., upon motion by Trustee Smith-Everett, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 6:30 p.m. until 7:30 p.m., to discuss bargaining status under the employer-employee negotiations exception to the Kansas Open Meets Act. Dr. Judy Korb, Dr. Mickey McCloud, Rachel Lierz, Dr. Gurbhushan Singh, Christina McGee, Kelsey Nazar, and Greg Goheen were invited to attend.**

The meeting reconvened at 7:30 p.m. and Trustee Rayl announced that no action had taken place during executive session.

Following discussion, upon motion by Trustee Jennings and seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted and ratified the modifications/substantive changes to the terms of the master agreement between the Board of Trustees and the Faculty

Association for a term period of July 1, 2024 to June 30, 2027 as negotiated and as presented in the published term sheet.

EXECUTIVE SESSION #2

At 7:31 p.m., upon motion by Trustee Smith-Everett, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 7:35 p.m. until 8:05 p.m., for consultation with legal counsel regarding a pending legal matter, which would be deemed privileged in the attorney-client relationship. Dr. Judy Korb, Dr. Mickey McCloud, Christina McGee and Kelsey Nazar are invited to attend.

ADJOURNMENT

Upon motion by Trustee Mitchell, seconded by Trustee Hamill, which motion carried 5-0, with Trustees Cross and Smith-Everett, absent during the vote, the Board of Trustees meeting adjourned at 8:05 p.m.

Melody Rayl
Chair

Laura Smith-Everett
Vice Chair