

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF  
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on June 12, 2025, at 5:00 p.m. in the Hugh W. Speer Room, GEB 137, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Six Trustees were present in person and one Trustee via telephone.

Trustees      Melody Rayl  
                    Laura Smith-Everett  
                    Mark Hamill  
                    Dawn Rattan, via telephone  
                    Lee Cross  
                    Valerie Jennings  
                    Greg Mitchell

Staff            Judy Korb, Interim President

Shelli Allen, VP Student Success & Engagement  
Jay Antle, Professor History/Executive Director Sustainability  
Jason Arnett, Assistant Director, Dining Services  
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development  
Megan Casey, VP Financial Services, CFO  
John Clayton, Executive Director, Institutional Effectiveness  
Tom Hall, Associate Vice President, Campus Services/Facility Planning  
Jeff Hoyer, Executive Director Space Management  
Chris Gray, Vice President, Strategic Communications & Marketing  
Jeff Johnson, Director, Audit & Advisory Services  
Rachel Lierz, EVP Finance and Administrative Services  
Liz Loomis, Sr. Executive Assistant, President's Office  
Shelia Mauppin, AVP Instruction  
Mickey McCloud, EVP/Provost  
Christina McGee, VP Human Resources  
Caitlin Murphy, Special Assistant to the President  
Kelsey Nazar, Vice President & General Counsel  
Irene Olivarez, Associate Professor History  
Gurbhushan Sing, Vice President, Academic Affairs  
Sandra Warner, Executive Director, Mission Continuity and Risk Management

PLEDGE OF ALLEGIANCE	Trustee Rayl led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
QUORUM	Trustee Rayl announced a quorum, with six Trustees present in person and Trustee Rattan on the telephone.
AGENDA ITEM CHANGE	<b>Following discussion, upon motion by Trustee Mitchell, and seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees agreed to move agenda item XII Executive Session to follow agenda item VIII President’s Recommendation for Action.</b>
OPEN FORUM	Trustee Rayl announced there were no registered speakers.
BOARD REPORTS	
College Lobbyist	Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.
College Council	Jason Arnett provided an update on College Council’s last meeting. He said Counseling is ramping up with Fall enrollment, Academic Branch Council updated their bylaws, and the college is preparing for the transition to our new president Dr. Miksa. Jason said the Council has been busy reviewing items in their submission portal and discussing bylaws. He shared that Staff Council has a new leadership team with Anne Turney as Chair. Jason then gave a farewell message, as this will likely be his final report and emphasized the need to continue the practice of shared governance. Jason thanked the Trustees, administration for their support.
Faculty Association	Irene Olivares provided an update on the Faculty Association. She discussed the inspiring commencement season and noted the students proudly receiving their degrees. Dr. Olivares shared her personal and professional journey starting as a first-generation community college student in Arizona. She talked about the guidance she received from counselors, librarians, faculty, especially a professor who sparked her passion for history. Dr. Olivares discussed serving as Washburn University’s first First-Generation Student Retention Specialists and the obstacles first-generation students often face. She

said when advocating for faculty as the new FA President it will come from a place of understanding of the complexity's students go through and the importance of working together across different areas of the college for the betterment of our students.

Johnson County  
Education Research  
Triangle

Trustee Smith-Everett provided an update on JCERT. She highlighted the recent economic impact report on 20 years of the one-eighth cent sales tax. Trustee Smith-Everett said the JCCC representative's role on the JCERT Board is to ensure program offerings from KSU Olathe, KU Edwards Campus and KU Clinical Research Centers do no overlap or compete with JCCC.

Kansas Association of  
Community Colleges

Trustee Cross provided an update on KACC. He summarized the activities and discussions from the May KACC meeting at Highland Community College. Trustee Cross said there was also a business meeting that included approving the FY26 budget, dues and contracts. He said upcoming meetings are August 1-2, 2025, at Cowley College and December 5-6, 2025, at Garden City Community College.

Foundation

Trustee Mitchell provided an update on the JCCC Foundation. He announced a \$100,000 grant from the M.R. and Evelyn Hudson Foundation to support the Midwest Trust Performing Arts Series and Kids Jam. Trustee Mitchell highlighted upcoming events that includes Sips and Scholarships on June 26, a welcome reception for Dr. Tony and Deb Miksa on August 13, and the Harvest Dinner on August 22.

COMMITTEE REPORTS  
AND RECOMMENDATIONS

Employee Engagement  
& Development

Trustee Hamill reviewed items from the June 4, 2025, Employee Engagement and Development Committee meeting.

**Following discussion, upon motion by Trustee Hamill, seconded by Trustee Mitchell, which motion carried 6-0 with Trustee Rattan absent during voting, the Board of Trustees accepted the recommendation of the College administration to approve the proposed change to the sick leave conversion benefit, beginning with Fiscal Year 2026, as subsequently shown in the Board Packet.**

**Following discussion, upon motion by Trustee Hamill seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation by the college administration, to authorize, effective July 1, 2025, a 4.5% salary increase for all non-bargaining unit salaried, and full-time and part-time hourly employees employed as of June 30, 2025.**

**Following discussion, upon motion by Trustee Hamill, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted the recommendation by the college administration, to approve the Compensation Plan, as subsequently shown in the Board Packet.**

Management and  
Finance

Trustee Mitchell reviewed items from the June 4, 2025, Management and Finance Committee meeting.

**Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Cross, which motion carried 6-0 with Trustee Rattan absent during the voting, the Board of Trustees accepted the recommendation by the college administration, administration to approve modification to the Records Retention Policy 219.00, as subsequently shown in the Board Packet.**

**Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Jennings, which motion carried 6-0 with Trustee Rattan absent during the voting, the Board of Trustees accepted the recommendation by the college administration, to approve the 2025 Facilities Master Plan.**

**Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Jennings, which motion carried 5-0 with Trustees Cross and Rattan absent during the voting, the Board of Trustees accepted the recommendation by the college administration, to enter into a real estate lease agreement with the Center of Grace, located in Olathe, Kansas, to conduct Johnson County Adult Education programming.**

**Following discussion, upon motion by Trustee Mitchell, and seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees approved the recommendation to take up the remaining thirteen management and finance committee recommendations in one motion.**

**Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation by the college administration, to approve the proposal from Element 451 for a base year of \$198,700 and a total expenditure of \$886,700 throughout the optional renewal years; to approve the proposal from Fischer International for a base year of \$163,251 and a total expenditure of \$421,651 throughout the optional renewal years; to approve the proposal from Loyd Builders in the amount of \$482,213 with an additional 10% contingency of \$48,221 to allow for possible unforeseen costs, for a total amount of \$530,434; to approve the proposal from Commerce Bank for a FY26 base year and four optional renewal years; to approve the cooperative purchase from Apple for a total estimated expenditure of \$500,000 for FY26; to approve the cooperative purchase from Dell for a total estimated expenditure of \$1,500,000 for FY26; to approve the cooperative purchase from Circadia for a total estimated expenditure of \$300,000 for FY26; to approve the cooperative purchase from JA Marshall for a total estimated expenditure of \$500,000 for FY26; to approve the cooperative purchase from Keysight Technologies for a total estimated expenditure of \$319,679 for FY25; to approve the cooperative purchase from MTS Contracting in the amount of \$239,400 with an additional 10% contingency of \$23,940 to allow for possible unforeseen costs, for a total amount of \$263,340; to approve the renewal extension for Envision Technology Group, for an estimated amount of \$200,000, through March 2026; to approve the renewal extension for Sirius, for an estimated amount of \$1,500,000, through June 2026; and to approve the year 1 renewal option for Rank Fuse, for a total amount of \$351,120.**

Success Committee.

**Following discussion, upon motion by Trustee Jennings, and seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees approved the recommendation to take up the policy recommendations in one motion.**

**Following discussion, upon motion by Trustee Jennings, seconded by Trustee Mitchell, which motion carried 6-0 with Trustee Rattan absent during the voting, the Board of Trustees accepted the recommendation by the college administration, to approve modifications to the Transcripts Policy 311.06; Records on Hold Policy 311.07; Student Records Retention and Disposal Policy 317.00; Student Code of Conduct Policy 319.01; and Student Record Privacy Policy 319.06, as shown subsequently in the Board packet.**

PRESIDENT'S  
RECOMMENDATIONS  
FOR ACTION

Treasurer's Report

**Following discussion, upon motion by Trustee Hamill, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of April 2025, subject to audit.**

President's Monthly  
Report to the Board

Dr. Korb presented her monthly report to the Board. She reported that the Trustees will receive an email with enrollment data, a letter from Haskell Indian Nations University, the Cabinet's purpose statement and JCCC's November 2023 economic impact report, which highlights a \$1.5 billion impact. Dr. Korb reflected, with gratitude, on the past 18 months as Interim President and highlighted key accomplishments, which included opening the CDL driving range; phasing out the Fine Line Contract; completing the Strategic Bridge and Facilities Master Plans; record breaking fundraising at Some Enchanted Evening and nearing an agreement with Panasonic. Dr. Korb concluded by thanking everyone for their support and noted the

personal and professional growth this role allowed. She thanked the Board for trusting her to lead the college during this time of transition.

**EXECUTIVE SESSION #1**

**At 7:33 p.m., upon motion by Trustee Mitchell, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 7:35 p.m. until 8:05 p.m. for consultation with legal counsel regarding negotiation of a contract, which would be deemed privileged in the attorney-client relationship. Dr. Judy Korb, Dr. Mickey McCloud, Dr. Gurbhushan Singh, Rachel Lierz and Kelsey Nazar were invited to join this executive session.**

The meeting reconvened at 8:05 p.m. and Trustee Rayl announced that no action had taken place during the executive session.

**EXECUTIVE SESSION #2**

**At 8:05 p.m., upon motion by Trustee Greg Mitchell, seconded by Trustee Smith-Everett, which motion carried 6-0 with Trustee Rattan absent during the voting, the Board of Trustees agreed to recess into executive session at 8:07 p.m. until 8:37 p.m. to discuss personnel matter regarding non-elected personnel for the purpose of protecting the privacy interests of the personnel to be discussed. Dr. Judy Korb, Dr. Mickey McCloud, Dr. Gurbhushan Singh, Christina McGee and Kelsey Nazar were invited to join this executive session.**

The meeting reconvened at 8:37 p.m. and Trustee Rayl announced that no action had taken place during the executive session.

**NEW BUSINESS**

**Following discussion, upon motion by Trustee Rayl, seconded by Trustee Cross, which motion carried 6-0 with Trustee Rattan absent during the voting the Board of Trustees approved the recommendation to add the discussion of the Panasonic program agreement to the agenda under New Business.**

**Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Jennings, which motion carried 6-0 with Trustee Rattan absent during the voting, the Board of Trustees approved the program agreement with Panasonic Energy Corporation of North America as presented.**

OLD BUSINESS	Trustee Rayl announced that there was no old business.
CONSENT AGENDA	<b>Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Smith-Everett, which motion carried 6-0 with Trustee Rattan absent during the voting, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:</b>
Minutes of Previous Meetings	Minutes from the May 8, 2025, regular Board of Trustees meeting.
Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$7,839,415.10, as shown in the Board Packet.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board packet, and the authorization to expend funds in accordance with the terms of the grants.
Retirement Tribute Fund	Authorize the transfer of \$300 from the general fund to the JCCC Foundation student scholarship fund in honor of Greg Luthi and Robyn Albano.
Separations	Chris Crowe, Administrative Assistant, Student Success & Engagement, May 6, 2025.  Ginna Roe, Campus Services Custodian, Finance & Administrative Services, April 30, 2025.



Vincent Haworth, Director of the Capital Access Center – Kansas Small Business Development Center, Workforce Development & Continuing Education, July 31, 2025.

Doug Texter, Associate Professor English, Academic Affairs, May 23, 2025.

Andy Shoman, Police Officer, Finance & Administrative Services, May 9, 2025.

Jason Lafferty, Director, Hospitality Management, Academic Affairs, June 6, 2025.

Anna-Marie Beck, Chair, Neurodiagnostic Technology, Academic Affairs, May 23, 2025.

Heidi Jones, WDCE Transition Coach, Workforce Development and Continuing Education, May 31, 2025.

Stephanie Sullens, Development Director, College Advancement & Government Affairs, June 3, 2025.

Rhonda Rettig, Simulation Specialist, Academic Affairs, August 15, 2025.

#### Retirements

Getahun Ayele, Custodial Equipment Mechanic, Finance & Administrative Services, December 31, 2025.

Scotty Smith, Postal Services Associate & Warehouse, Finance & Administrative Services, June 30, 2025.

Lisa Cole, Professor, Accounting, Academic Affairs, August 15, 2025.

Sandra Warner, Executive Director, Mission Continuity, Finance & Administrative Services, January 5, 2026.

Scott Hobson, Video Systems Engineer, Information Services,  
December 31, 2025.

Deceased

The Board of Trustees is officially informed that Gregory Russell, Police Chief, died May 22, 2025. Chief Russell joined the College in April of 2008 as a Police Officer and became Police Chief in June of 2014.

AJOURNMENT

**Upon motion by Trustee Cross, seconded by Trustee Smith-Everett, which motion carried the Board of Trustees meeting adjourned at 8:39 p.m.**

---

Melody Rayl  
Chair

---

Laura Smith-Everett  
Vice Chair