

Program Review Data

The Office of Institutional Planning and Research (OIPR) is providing data for those programs and resource centers participating in the program review process in fall 2014.

- The data are generally reported by the academic year. An academic year (i.e. 2013-2014) includes summer 2013, fall 2013 and spring 2014.
 - When available, data are shown for the three most recent academic years (2011-2012, 2012-2013, and 2013-2014).
- All data are presented at the cost center level.
 - ART 124, 127, and 129 are included under the Graphic Design Program.
 - FL 180, 181, 270, 271 are included under American Sign Language
 - BIOL 110, 144, 225, 227, 235, 240 are reported under Human Science
 - HORT 245, 272, 274, 276 are reported under Sustainable Agriculture
 - HC 125 is reported under Nursing
 - HC 130 is reported under Practical Nursing
 - HC 101 is reported under Respiratory Care
- College Now and contract honors are excluded from the analysis.
- Data reflect the end of the semester after grades are posted.

Following is a description of the data tables being provided.

Program Resources: Student Credit Hours and Enrollment by Faculty Type

- Number of faculty by full-time and part-time by term. Number of faculty is an unduplicated number within each term.
 - Student credit hours taught by full-time and part-time faculty by term.
 - Enrollment in courses taught by full-time and part-time faculty by term. Enrollment is a duplicated number. A student may be enrolled in more than one class within a semester and/or within an academic year.
 - Student credit hours (SCH) and enrollment are divided by the number of faculty teaching a class. For example, if ENGL 121 003 is taught by 2 faculty, the student credit hours and enrollment are divided by 2 for that class. The total column reflects the total student credit hours and enrollment for the course/program.

Program Resources: Faculty Name by Type for Most Recent Academic Year

- A list of faculty names for the 2013-2014 academic year by full-time and part-time position. If a faculty member was full-time in one term and part-time in another term, the faculty name will appear under both the full-time and part-time heading.

Average Class Size, Course Completion, Success, and Attrition

- Enrollment and number of sections taught by term for an academic year. Enrollment is a duplicated number. A student may be enrolled in more than one class within a term and/or within an academic year.
 - Average class size: enrollment divided by the number of sections within the term.
 - Completion: defined as the number of students receiving a grade of A, B, C, D, F, or P in the course.
 - % completion: defined as the number of students completing divided by enrollment.
 - Success: defined as the number of students receiving a grade of A, B, C, or P in the course.
 - % completer success: defined as the number of success students divided by the number of students completing the course.
 - Attrition: defined as the number of students receiving a grade of W in the course.
 - % attrition: defined as the number of students with a grade of W divided by the enrollment in the course.

Enrollment, Completion, Success, and Attrition by Course Number by Distance Learning and On Campus

- Distance learning is defined as courses with an instructional method of 'on line' or 'hybrid'. All other courses are reported under 'on campus'
- If the program area offered no distance learning courses during any of the three academic years, only the on campus data are presented.
- Enrollment is a duplicated number. A student may be enrolled in more than one class within the term and/or academic year.
- % Completion: defined as the number of students receiving a grade of A, B, C, D, P, or F divided by enrollment for the course.
- % Success: defined as the number of students receiving a grade of A, B, C, or P divided by the number of students completing the course.
- % Attrition: defined as the number of students receiving a grade of W divided by enrollment for the course.

Awards, Transfers and Placements

- *The number of degrees and certificates awarded by major during an academic year.* A student receiving multiple certificates and/or degrees within an academic year will be reported once for each degree and/or certificate received.
- *Number of students transferring by July 2014.* National Student Clearing House data were used in identifying whether a graduate had transferred. If a student received an AAS and a certificate within the program in the same year, they will be reported multiple times. A student is reported under each award received.
- *Placements.* The placement rate is based on percent of students responding to the OIPR career student follow-up survey indicating they are working in a related field. If a student received an AAS and a certificate and was employed in a related field, the student would be reported under each award received.

Cost Per Credit Hour

- *Expenditures*
 - JCCC expenditure data include all instruction (salaries and benefits), travel, supplies, consultants, capital expenditures, ITPS, etc. at both the prefix cost center and the associated department and division cost centers.
 - Cost data for the department and division are prorated based on student credit hours for the prefixes within the department/division.
 - Revenue generating orgs (i.e. dental hygiene products for resale) are reported separately.
 - Individual course fees are not included in the analysis.

- *Revenue*
 - Tuition: for each course, the in-district, in-state, and out-of-state student credit hours are calculated and the appropriate tuition rates are applied (in-district \$69, in-state \$84, out-of-state \$182).
 - State reimbursement: the calculated KBOR tiered dollars were used to calculate the state reimbursement should JCCC receive the full amount. A calculation was also done indicating the dollars JCCC would receive using the percentage actually received in the previous year.

- *Cost per Credit Hour*: defined as the total expenditures for the program divided by the total student credit hours for the academic year.

Resource Centers

Resource centers participating in the program review process are provided with the following data from OIPR

- Student success in selected courses and attendance at resource center.
 - Only courses with five or more students attending the resource center in an academic year are included
 - Student success in courses (CRNs) identified by students attending the resource center compared to students not attending the resource center in the same course (CRN).
 - Courses identified by students attending the resource center obtained from software application used at the resource center.

- Expenditures for the resource center for last two academic years.



Program Resources: Student Credit Hours and Enrollment By Faculty Type

Subject reflects the associated cost center (org #) for courses

Subject: Business Office Technology

Acad Yr	Term	Number of Faculty			Student Credit Hours By Faculty Type			Enrollment By Faculty Type		
		Full Time	Part Time	Total	Full Time	Part Time	Total	Full Time	Part Time	Total
2011-2012	201106	1	2	3	1	80	81	1	34	35
	201108	2	11	13	436	478	914	226	217	443
	201201	2	12	14	421	606	1,027	212	290	502
	<i>AY Total</i>				858	1,164	2,022	439	541	980
2012-2013	201206		2	2		71	71		29	29
	201208	3	10	13	426	455	881	204	221	425
	201301	3	11	14	477	457	934	228	224	452
	<i>AY Total</i>				903	983	1,886	432	474	906
2013-2014	201306	1	1	2	2	51	53	2	17	19
	201308	3	10	13	311	308	619	147	161	308
	201401	3	8	11	261	281	542	140	150	290
	<i>AY Total</i>				574	640	1,214	289	328	617

Data reflect end of semester and exclude College Now and Honors

Number of Faculty: number of faculty is an unduplicated number within each term

Enrollment: Enrollment is a duplicated number; a student may be enrolled in more than one course with a term and/or within an academic year

Student Credit Hours (SCH) and Enrollment are divided by the number of faculty teaching the class. If ENGL 121 003 has 2 full-time instructors, the SCH and Enrollment are divided by 2 for that class. The total column reflects the total SCH and Enrollment for the course

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Source: Office of Institutional Planning and Research

Aug 25, 2014



Program Resources: Faculty Name By Type For Most Recent Academic Year

Subject: Business Office Technology

Academic Year	Faculty Type	Faculty Name
2013-2014	Full Time	Hedberg, Mary B.
		Leiker, Cherie P.
		O'Dell, Rosann M.
	Part Time	Gerdes, Craig M.
		Hair, Jennifer E.
		Harrell, Dendra
		Horne, Sharon L.
		Janati, Lisa E.
		Johnstone, Beth A.
		McPhee, Janine L.
		Mealman, Krista L.
		Smith, Barbara J.
		Tatum, Donna A.

Data reflect end of semester

Data are reported at the cost center level (i.e., faculty teaching ART 124 are reported under Graphic Design)

Source: Office of Institutional Planning and Research

Aug 25, 2014



Average Class Size, Completion, Success, And Attrition

Subject reflects the associated cost center (org #) for courses

Subject: Business Office Technology

Acad Yr	Term	Enrollment	# of Sections	Average Class Size	Complete	Complete %	Success	% Completer Success	Attrition	% Attrition
2011-2012	201106	35	4	8.8	35	100.0%	31	88.6%	0	0.0%
	201108	443	45	9.8	421	95.0%	384	91.2%	22	5.0%
	201201	502	46	10.9	491	97.8%	457	93.1%	11	2.2%
	AY Total	980	95	10.3	947	96.6%	872	92.1%	33	3.4%
2012-2013	201206	29	3	9.7	29	100.0%	28	96.6%	0	0.0%
	201208	425	40	10.6	403	94.8%	366	90.8%	22	5.2%
	201301	452	43	10.5	432	95.6%	379	87.7%	20	4.4%
	AY Total	906	86	10.5	864	95.4%	773	89.5%	42	4.6%
2013-2014	201306	19	3	6.3	16	84.2%	15	93.8%	3	15.8%
	201308	308	32	9.6	293	95.1%	269	91.8%	15	4.9%
	201401	290	34	8.5	275	94.8%	262	95.3%	9	3.1%
	AY Total	617	69	8.9	584	94.7%	546	93.5%	27	4.4%

Data reflect end of semester and excludes College Now and Honors

Enrollment is a duplicated number, a student may be enrolled in more than one course within a term and/or within an academic year

Complete: number of A, B, C, D, P and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Data are reported at the cost center level (i.e. ART 124 is reported under Graphic Design)

Source: Office of Institutional Planning and Research; Aug 21, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Subject: Business Office Technology

			Distance Learning Courses								On-Campus Courses							
Course	Acad Yr	Term	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 101	2011-2012	201108	2	36	36	100.0%	34	94.4%	0	0.0%	5	42	40	95.2%	35	87.5%	2	4.8%
		201201	2	33	33	100.0%	29	87.9%	0	0.0%	3	29	27	93.1%	24	88.9%	2	6.9%
		AY Total	4	69	69	100.0%	63	91.3%	0	0.0%	8	71	67	94.4%	59	88.1%	4	5.6%
	2012-2013	201208	2	32	32	100.0%	30	93.8%	0	0.0%	4	40	36	90.0%	33	91.7%	4	10.0%
		201301	2	35	35	100.0%	29	82.9%	0	0.0%	2	17	16	94.1%	13	81.2%	1	5.9%
		AY Total	4	67	67	100.0%	59	88.1%	0	0.0%	6	57	52	91.2%	46	88.5%	5	8.8%
	2013-2014	201308	2	28	28	100.0%	26	92.9%	0	0.0%	4	32	30	93.8%	28	93.3%	2	6.2%
		201401	2	26	23	88.5%	22	95.7%	0	0.0%	2	6	6	100.0%	5	83.3%	0	0.0%
		AY Total	4	54	51	94.4%	48	94.1%	0	0.0%	6	38	36	94.7%	33	91.7%	2	5.3%
	BOT 103	2011-2012	201108	--	--	--	--	--	--	--	--	2	33	31	93.9%	31	100.0%	2
201201			--	--	--	--	--	--	--	--	2	27	26	96.3%	24	92.3%	1	3.7%
AY Total											4	60	57	95.0%	55	96.5%	3	5.0%
2012-2013		201208	--	--	--	--	--	--	--	--	2	27	25	92.6%	20	80.0%	2	7.4%
		201301	--	--	--	--	--	--	--	--	2	32	28	87.5%	23	82.1%	4	12.5%
		AY Total									4	59	53	89.8%	43	81.1%	6	10.2%
2013-2014		201308	--	--	--	--	--	--	--	--	2	28	26	92.9%	22	84.6%	2	7.1%
		201401	--	--	--	--	--	--	--	--	2	14	14	100.0%	13	92.9%	0	0.0%
		AY Total									4	42	40	95.2%	35	87.5%	2	4.8%
BOT 105		2011-2012	201106	--	--	--	--	--	--	--	--	1	15	15	100.0%	11	73.3%	0
	201108		--	--	--	--	--	--	--	--	5	60	53	88.3%	38	71.7%	7	11.7%

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses							
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 105	2011-2012	201201	--	--	--	--	--	--	--	--	5	66	62	93.9%	54	87.1%	4	6.1%
		AY Total									11	141	130	92.2%	103	79.2%	11	7.8%
	2012-2013	201206	--	--	--	--	--	--	--	--	1	11	11	100.0%	10	90.9%	0	0.0%
		201208	--	--	--	--	--	--	--	--	5	63	52	82.5%	39	75.0%	11	17.5%
		201301	--	--	--	--	--	--	--	--	4	54	49	90.7%	40	81.6%	5	9.3%
		AY Total									10	128	112	87.5%	89	79.5%	16	12.5%
	2013-2014	201306	--	--	--	--	--	--	--	--	1	17	14	82.4%	13	92.9%	3	17.6%
		201308	--	--	--	--	--	--	--	--	3	35	31	88.6%	25	80.6%	4	11.4%
		201401	--	--	--	--	--	--	--	--	2	28	25	89.3%	21	84.0%	3	10.7%
		AY Total									6	80	70	87.5%	59	84.3%	10	12.5%
BOT 106	2011-2012	201106	--	--	--	--	--	--	--	1	8	8	100.0%	8	100.0%	0	0.0%	
		201108	--	--	--	--	--	--	--	2	25	21	84.0%	19	90.5%	4	16.0%	
		201201	--	--	--	--	--	--	--	--	3	37	37	100.0%	34	91.9%	0	0.0%
		AY Total									6	70	66	94.3%	61	92.4%	4	5.7%
	2012-2013	201206	--	--	--	--	--	--	--	--	1	10	10	100.0%	10	100.0%	0	0.0%
		201208	--	--	--	--	--	--	--	--	2	24	23	95.8%	23	100.0%	1	4.2%
		201301	--	--	--	--	--	--	--	--	3	40	35	87.5%	31	88.6%	5	12.5%
		AY Total									6	74	68	91.9%	64	94.1%	6	8.1%
	2013-2014	201308	--	--	--	--	--	--	--	--	2	26	23	88.5%	21	91.3%	3	11.5%
		201401	--	--	--	--	--	--	--	--	2	13	11	84.6%	10	90.9%	2	15.4%
AY Total										4	39	34	87.2%	31	91.2%	5	12.8%	

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses							
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 110	2011-2012	201108	--	--	--	--	--	--	--	--	1	12	12	100.0%	12	100.0%	0	0.0%
		201201	--	--	--	--	--	--	--	--	2	25	25	100.0%	25	100.0%	0	0.0%
		AY Total									3	37	37	100.0%	37	100.0%	0	0.0%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	11	11	100.0%	11	100.0%	0	0.0%
		201301	--	--	--	--	--	--	--	--	2	17	17	100.0%	15	88.2%	0	0.0%
		AY Total									3	28	28	100.0%	26	92.9%	0	0.0%
	2013-2014	201308	--	--	--	--	--	--	--	--	1	8	7	87.5%	7	100.0%	1	12.5%
		201401	--	--	--	--	--	--	--	--	3	21	21	100.0%	21	100.0%	0	0.0%
		AY Total									4	29	28	96.6%	28	100.0%	1	3.4%
BOT 115	2011-2012	201106	--	--	--	--	--	--	--	1	11	11	100.0%	11	100.0%	0	0.0%	
		201108	1	17	16	94.1%	16	100.0%	1	5.9%	2	21	20	95.2%	17	85.0%	1	4.8%
		201201	1	20	20	100.0%	18	90.0%	0	0.0%	2	20	18	90.0%	17	94.4%	2	10.0%
		AY Total	2	37	36	97.3%	34	94.4%	1	2.7%	5	52	49	94.2%	45	91.8%	3	5.8%
	2012-2013	201206	--	--	--	--	--	--	--	--	1	8	8	100.0%	8	100.0%	0	0.0%
		201208	1	20	20	100.0%	19	95.0%	0	0.0%	2	20	20	100.0%	20	100.0%	0	0.0%
		201301	1	18	17	94.4%	13	76.5%	1	5.6%	2	19	19	100.0%	18	94.7%	0	0.0%
		AY Total	2	38	37	97.4%	32	86.5%	1	2.6%	5	47	47	100.0%	46	97.9%	0	0.0%
	2013-2014	201308	1	15	15	100.0%	15	100.0%	0	0.0%	1	10	10	100.0%	10	100.0%	0	0.0%
		201401	1	20	18	90.0%	17	94.4%	2	10.0%	2	15	15	100.0%	15	100.0%	0	0.0%
AY Total		2	35	33	94.3%	32	97.0%	2	5.7%	3	25	25	100.0%	25	100.0%	0	0.0%	
BOT 118		201108	--	--	--	--	--	--	--	1	3	3	100.0%	2	66.7%	0	0.0%	

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses							
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 118	2011-2012	201201	--	--	--	--	--	--	--	--	2	8	8	100.0%	8	100.0%	0	0.0%
		AY Total									3	11	11	100.0%	10	90.9%	0	0.0%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	5	5	100.0%	5	100.0%	0	0.0%
		201301	--	--	--	--	--	--	--	--	1	4	4	100.0%	4	100.0%	0	0.0%
		AY Total									2	9	9	100.0%	9	100.0%	0	0.0%
	2013-2014	201308	--	--	--	--	--	--	--	--	1	4	4	100.0%	4	100.0%	0	0.0%
		201401	--	--	--	--	--	--	--	--	2	8	8	100.0%	8	100.0%	0	0.0%
AY Total										3	12	12	100.0%	12	100.0%	0	0.0%	
BOT 122	2011-2012	201108	--	--	--	--	--	--	--	2	15	15	100.0%	15	100.0%	0	0.0%	
		201201	--	--	--	--	--	--	--	1	10	10	100.0%	10	100.0%	0	0.0%	
		AY Total									3	25	25	100.0%	25	100.0%	0	0.0%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	11	11	100.0%	11	100.0%	0	0.0%
		201301	--	--	--	--	--	--	--	--	1	16	15	93.8%	14	93.3%	1	6.2%
		AY Total									2	27	26	96.3%	25	96.2%	1	3.7%
	2013-2014	201308	--	--	--	--	--	--	--	--	1	7	7	100.0%	7	100.0%	0	0.0%
201401		--	--	--	--	--	--	--	--	1	11	11	100.0%	11	100.0%	0	0.0%	
AY Total										2	18	18	100.0%	18	100.0%	0	0.0%	
BOT 125	2011-2012	201108	--	--	--	--	--	--	--	1	9	9	100.0%	8	88.9%	0	0.0%	
		201201	--	--	--	--	--	--	--	2	21	21	100.0%	20	95.2%	0	0.0%	
		AY Total									3	30	30	100.0%	28	93.3%	0	0.0%
	201208	--	--	--	--	--	--	--	--	1	15	15	100.0%	13	86.7%	0	0.0%	

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses							
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 125	2012-2013	201301	--	--	--	--	--	--	--	2	22	22	100.0%	20	90.9%	0	0.0%	
		AY Total								3	37	37	100.0%	33	89.2%	0	0.0%	
	2013-2014	201308	--	--	--	--	--	--	--	1	3	3	100.0%	3	100.0%	0	0.0%	
		201401	--	--	--	--	--	--	--	1	13	13	100.0%	12	92.3%	0	0.0%	
		AY Total								2	16	16	100.0%	15	93.8%	0	0.0%	
BOT 130	2011-2012	201108	--	--	--	--	--	--	--	2	19	19	100.0%	17	89.5%	0	0.0%	
		201201	--	--	--	--	--	--	--	2	19	19	100.0%	15	78.9%	0	0.0%	
		AY Total								4	38	38	100.0%	32	84.2%	0	0.0%	
	2012-2013	201208	--	--	--	--	--	--	--	2	23	22	95.7%	19	86.4%	1	4.3%	
		201301	--	--	--	--	--	--	--	2	17	16	94.1%	14	87.5%	1	5.9%	
		AY Total								4	40	38	95.0%	33	86.8%	2	5.0%	
	2013-2014	201308	--	--	--	--	--	--	--	2	13	11	84.6%	11	100.0%	2	15.4%	
		201401	--	--	--	--	--	--	--	1	9	9	100.0%	9	100.0%	0	0.0%	
AY Total									3	22	20	90.9%	20	100.0%	2	9.1%		
BOT 141	2011-2012	201108	--	--	--	--	--	--	--	2	22	21	95.5%	19	90.5%	1	4.5%	
		201201	--	--	--	--	--	--	--	2	21	21	100.0%	19	90.5%	0	0.0%	
		AY Total								4	43	42	97.7%	38	90.5%	1	2.3%	
	2012-2013	201208	--	--	--	--	--	--	--	2	23	23	100.0%	21	91.3%	0	0.0%	
		201301	--	--	--	--	--	--	--	1	11	11	100.0%	11	100.0%	0	0.0%	
		AY Total								3	34	34	100.0%	32	94.1%	0	0.0%	
201308	--	--	--	--	--	--	--	2	12	12	100.0%	10	83.3%	0	0.0%			

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses							
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 141	2013-2014	201401	--	--	--	--	--	--	--	--	1	12	12	100.0%	12	100.0%	0	0.0%
		AY Total									3	24	24	100.0%	22	91.7%	0	0.0%
BOT 142	2011-2012	201108	--	--	--	--	--	--	--	--	1	13	13	100.0%	13	100.0%	0	0.0%
		201201	--	--	--	--	--	--	--	--	1	9	9	100.0%	9	100.0%	0	0.0%
		AY Total									2	22	22	100.0%	22	100.0%	0	0.0%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	7	7	100.0%	6	85.7%	0	0.0%
		201301	--	--	--	--	--	--	--	--	2	19	18	94.7%	17	94.4%	1	5.3%
AY Total										3	26	25	96.2%	23	92.0%	1	3.8%	
2013-2014	201308	--	--	--	--	--	--	--	--	1	3	3	100.0%	2	66.7%	0	0.0%	
	201401	--	--	--	--	--	--	--	--	1	6	6	100.0%	6	100.0%	0	0.0%	
	AY Total									2	9	9	100.0%	8	88.9%	0	0.0%	
BOT 143	2011-2012	201201	--	--	--	--	--	--	--	--	1	8	8	100.0%	8	100.0%	0	0.0%
		AY Total									1	8	8	100.0%	8	100.0%	0	0.0%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	4	4	100.0%	4	100.0%	0	0.0%
		AY Total									1	4	4	100.0%	4	100.0%	0	0.0%
BOT 144	2011-2012	201201	--	--	--	--	--	--	--	--	1	9	9	100.0%	9	100.0%	0	0.0%
		AY Total									1	9	9	100.0%	9	100.0%	0	0.0%
	2012-2013	201301	--	--	--	--	--	--	--	--	1	10	10	100.0%	10	100.0%	0	0.0%
		AY Total									1	10	10	100.0%	10	100.0%	0	0.0%

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses								
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	
BOT 144																			
BOT 145	2011-2012	201201	--	--	--	--	--	--	--	--	1	8	8	100.0%	8	100.0%	0	0.0%	
		AY Total									1	8	8	100.0%	8	100.0%	0	0.0%	
	2012-2013	201301	--	--	--	--	--	--	--	--	1	6	6	100.0%	6	100.0%	0	0.0%	
		AY Total									1	6	6	100.0%	6	100.0%	0	0.0%	
BOT 150	2011-2012	201108	--	--	--	--	--	--	--	1	10	9	90.0%	9	100.0%	1	10.0%		
		201201	--	--	--	--	--	--	--	1	15	14	93.3%	14	100.0%	1	6.7%		
		AY Total									2	25	23	92.0%	23	100.0%	2	8.0%	
	2012-2013	201208	--	--	--	--	--	--	--	--	1	11	10	90.9%	8	80.0%	1	9.1%	
		201301	--	--	--	--	--	--	--	--	1	11	10	90.9%	8	80.0%	1	9.1%	
		AY Total									2	22	20	90.9%	16	80.0%	2	9.1%	
	2013-2014	201308	--	--	--	--	--	--	--	--	1	9	9	100.0%	9	100.0%	0	0.0%	
		201401	--	--	--	--	--	--	--	--	1	12	11	91.7%	11	100.0%	1	8.3%	
AY Total										2	21	20	95.2%	20	100.0%	1	4.8%		
BOT 155	2011-2012	201108	--	--	--	--	--	--	--	2	20	20	100.0%	20	100.0%	0	0.0%		
		201201	--	--	--	--	--	--	--	2	20	20	100.0%	19	95.0%	0	0.0%		
		AY Total									4	40	40	100.0%	39	97.5%	0	0.0%	
	2012-2013	201208	--	--	--	--	--	--	--	--	2	22	22	100.0%	20	90.9%	0	0.0%	
		201301	--	--	--	--	--	--	--	--	1	14	14	100.0%	13	92.9%	0	0.0%	
		AY Total									3	36	36	100.0%	33	91.7%	0	0.0%	

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses							
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 155	2013-2014	201308	--	--	--	--	--	--	--	--	1	9	9	100.0%	9	100.0%	0	0.0%
		201401	--	--	--	--	--	--	--	--	2	11	11	100.0%	10	90.9%	0	0.0%
		AY Total									3	20	20	100.0%	19	95.0%	0	0.0%
BOT 160	2011-2012	201108	--	--	--	--	--	--	--	--	1	1	1	100.0%	0	0.0%	0	0.0%
		AY Total									1	1	1	100.0%	0	0.0%	0	0.0%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	2	1	50.0%	1	100.0%	1	50.0%
		201301	--	--	--	--	--	--	--	--	1	3	3	100.0%	3	100.0%	0	0.0%
		AY Total									2	5	4	80.0%	4	100.0%	1	20.0%
BOT 165	2011-2012	201108	--	--	--	--	--	--	--	--	1	8	8	100.0%	8	100.0%	0	0.0%
		201201	--	--	--	--	--	--	--	--	1	12	11	91.7%	11	100.0%	1	8.3%
		AY Total									2	20	19	95.0%	19	100.0%	1	5.0%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	9	9	100.0%	9	100.0%	0	0.0%
		201301	--	--	--	--	--	--	--	--	2	12	12	100.0%	10	83.3%	0	0.0%
		AY Total									3	21	21	100.0%	19	90.5%	0	0.0%
BOT 170	2011-2012	201108	--	--	--	--	--	--	--	--	1	9	8	88.9%	8	100.0%	1	11.1%
		AY Total									1	9	8	88.9%	8	100.0%	1	11.1%
	2013-2014	201308	--	--	--	--	--	--	--	--	1	17	16	94.1%	16	100.0%	1	5.9%
		201401	--	--	--	--	--	--	--	--	1	10	10	100.0%	10	100.0%	0	0.0%
		AY Total									2	27	26	96.3%	26	100.0%	1	3.7%

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses							
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 180	2011-2012	201108	--	--	--	--	--	--	--	--	1	13	12	92.3%	12	100.0%	1	7.7%
		201201	--	--	--	--	--	--	--	--	1	14	14	100.0%	13	92.9%	0	0.0%
		AY Total									2	27	26	96.3%	25	96.2%	1	3.7%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	9	9	100.0%	8	88.9%	0	0.0%
		201301	--	--	--	--	--	--	--	--	1	8	8	100.0%	6	75.0%	0	0.0%
		AY Total									2	17	17	100.0%	14	82.4%	0	0.0%
	2013-2014	201308	--	--	--	--	--	--	--	--	1	8	8	100.0%	7	87.5%	0	0.0%
		201401	--	--	--	--	--	--	--	--	1	11	11	100.0%	9	81.8%	0	0.0%
		AY Total									2	19	19	100.0%	16	84.2%	0	0.0%
BOT 185	2011-2012	201108	--	--	--	--	--	--	--	1	11	10	90.9%	9	90.0%	1	9.1%	
		201201	--	--	--	--	--	--	--	1	7	7	100.0%	7	100.0%	0	0.0%	
		AY Total									2	18	17	94.4%	16	94.1%	1	5.6%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	6	6	100.0%	6	100.0%	0	0.0%
		201301	--	--	--	--	--	--	--	--	1	10	10	100.0%	9	90.0%	0	0.0%
		AY Total									2	16	16	100.0%	15	93.8%	0	0.0%
	2013-2014	201308	--	--	--	--	--	--	--	--	1	12	12	100.0%	11	91.7%	0	0.0%
		201401	--	--	--	--	--	--	--	--	1	6	5	83.3%	5	100.0%	1	16.7%
		AY Total									2	18	17	94.4%	16	94.1%	1	5.6%
BOT 205	2011-2012	201201	--	--	--	--	--	--	--	1	14	14	100.0%	12	85.7%	0	0.0%	
		AY Total									1	14	14	100.0%	12	85.7%	0	0.0%
	201301	--	--	--	--	--	--	--	--	1	14	14	100.0%	10	71.4%	0	0.0%	

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses							
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 205	2012-2013	AY Total									1	14	14	100.0%	10	71.4%	0	0.0%
		201308	--	--	--	--	--	--	--	--	1	16	16	100.0%	15	93.8%	0	0.0%
	201401	--	--	--	--	--	--	--	--	1	6	6	100.0%	6	100.0%	0	0.0%	
	AY Total									2	22	22	100.0%	21	95.5%	0	0.0%	
BOT 220	2011-2012	201201	--	--	--	--	--	--	--	1	16	16	100.0%	16	100.0%	0	0.0%	
		AY Total								1	16	16	100.0%	16	100.0%	0	0.0%	
	2012-2013	201301	--	--	--	--	--	--	--	--	1	3	3	100.0%	3	100.0%	0	0.0%
		AY Total									1	3	3	100.0%	3	100.0%	0	0.0%
BOT 255	2011-2012	201108	--	--	--	--	--	--	--	3	17	17	100.0%	17	100.0%	0	0.0%	
		201201	--	--	--	--	--	--	--	1	7	7	100.0%	7	100.0%	0	0.0%	
		AY Total									4	24	24	100.0%	24	100.0%	0	0.0%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	16	16	100.0%	16	100.0%	0	0.0%
		201301	--	--	--	--	--	--	--	--	1	9	9	100.0%	8	88.9%	0	0.0%
		AY Total									2	25	25	100.0%	24	96.0%	0	0.0%
	2013-2014	201308	--	--	--	--	--	--	--	--	1	10	10	100.0%	9	90.0%	0	0.0%
		201401	--	--	--	--	--	--	--	--	1	9	9	100.0%	9	100.0%	0	0.0%
AY Total										2	19	19	100.0%	18	94.7%	0	0.0%	
BOT 260	2011-2012	201108	--	--	--	--	--	--	--	1	9	9	100.0%	8	88.9%	0	0.0%	
		AY Total								1	9	9	100.0%	8	88.9%	0	0.0%	

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses							
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 260	2012-2013	201208	--	--	--	--	--	--	--	--	1	12	12	100.0%	12	100.0%	0	0.0%
		201301	--	--	--	--	--	--	--	--	1	1	1	100.0%	1	100.0%	0	0.0%
		AY Total									2	13	13	100.0%	13	100.0%	0	0.0%
	2013-2014	201308	--	--	--	--	--	--	--	--	1	3	3	100.0%	2	66.7%	0	0.0%
		AY Total									1	3	3	100.0%	2	66.7%	0	0.0%
BOT 265	2011-2012	201201	--	--	--	--	--	--	--	--	1	12	12	100.0%	12	100.0%	0	0.0%
		AY Total									1	12	12	100.0%	12	100.0%	0	0.0%
	2012-2013	201301	--	--	--	--	--	--	--	--	1	15	15	100.0%	15	100.0%	0	0.0%
		AY Total									1	15	15	100.0%	15	100.0%	0	0.0%
	2013-2014	201401	--	--	--	--	--	--	--	--	1	12	12	100.0%	12	100.0%	0	0.0%
AY Total										1	12	12	100.0%	12	100.0%	0	0.0%	
BOT 270	2011-2012	201108	--	--	--	--	--	--	--	--	2	8	8	100.0%	8	100.0%	0	0.0%
		201201	--	--	--	--	--	--	--	--	1	2	2	100.0%	2	100.0%	0	0.0%
		AY Total									3	10	10	100.0%	10	100.0%	0	0.0%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	4	4	100.0%	4	100.0%	0	0.0%
		AY Total									1	4	4	100.0%	4	100.0%	0	0.0%
BOT 275	2011-2012	201108	--	--	--	--	--	--	--	--	1	8	8	100.0%	7	87.5%	0	0.0%
		201201	--	--	--	--	--	--	--	--	1	12	12	100.0%	12	100.0%	0	0.0%
		AY Total									2	20	20	100.0%	19	95.0%	0	0.0%

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014

Course Completion, Success and Attrition By Distance Learning and On-Campus Courses by Course Number

Courses reflect their associated cost center (org #)

Distance Learning courses are courses with an instructional method of 'Online' or 'Hybrid'. All other courses are under the heading of 'On Campus'

Course	Acad Yr	Term	Distance Learning Courses								On-Campus Courses							
			# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition	# of Sections	Enroll	Complete	% Complete	Success	% Completer Success	Attrition	% Attrition
BOT 275	2012-2013	201208	--	--	--	--	--	--	--	--	1	8	8	100.0%	8	100.0%	0	0.0%
		201301	--	--	--	--	--	--	--	--	1	13	13	100.0%	13	100.0%	0	0.0%
		AY Total									2	21	21	100.0%	21	100.0%	0	0.0%
	2013-2014	201306	--	--	--	--	--	--	--	--	1	1	1	100.0%	1	100.0%	0	0.0%
		201401	--	--	--	--	--	--	--	--	2	11	8	72.7%	8	100.0%	0	0.0%
		AY Total									3	12	9	75.0%	9	100.0%	0	0.0%
BOT 280	2011-2012	201106	--	--	--	--	--	--	--	1	1	1	100.0%	1	100.0%	0	0.0%	
		201108	--	--	--	--	--	--	--	1	2	2	100.0%	2	100.0%	0	0.0%	
		201201	--	--	--	--	--	--	--	1	1	1	100.0%	1	100.0%	0	0.0%	
		AY Total									3	4	4	100.0%	4	100.0%	0	0.0%
	2012-2013	201208	--	--	--	--	--	--	--	--	1	1	0	0.0%	0	/0	1	100.0%
		201301	--	--	--	--	--	--	--	--	1	2	2	100.0%	2	100.0%	0	0.0%
		AY Total									2	3	2	66.7%	2	100.0%	1	33.3%
	2013-2014	201306	--	--	--	--	--	--	--	--	1	1	1	100.0%	1	100.0%	0	0.0%
		AY Total									1	1	1	100.0%	1	100.0%	0	0.0%

Data reflect end of semester and exclude College Now and Honors

Data are reported at the cost center level (i.e., ART 124 is reported under Graphic Design)

Complete: number of A, B, C, D, P, and F grades; Success: number of A, B, C, and P grades; Attrition: number of W grades; % Complete: Complete / Enrollment; % Completer Success: Success / Complete; % Attrition: Attrition / Enrollment

Source: Office of Institutional Planning and Research; Aug 23, 2014



Program: Business Office Technology

Number of Degrees/Certificates Awarded by Academic Year

Number of Degrees/Certificates Awarded

			2011-2012	2012-2013	2013-2014
Adm Assist w Legal Emph	AAS	2780	1	2	
Adm Asst w Medical Emph	AAS	2790	2	5	10
Admin Support Specialist	Cert.	4690	4	4	2
Administrative Assistant	AAS	2680	5	4	4
Medical Office Assistant	Cert.	5400	8	10	13
Office Careers	Cert.	4900	7	7	5

Source: JCCC ODS

Number of Graduates Transferring

Number of AY Graduates Who Transferred By **July 2014**

		2011-2012	2012-2013	2013-2014
Adm Assist w Legal Emph	2780			
Adm Asst w Medical Emph	2790		2	
Admin Support Specialist	4690			
Administrative Assistant	2680			
Medical Office Assistant	5400	1	1	
Office Careers	4900	1		

Source: JCCC ODS & National Student Clearinghouse data

Percent of Graduates Working in a Related Field

Placement Rates For Graduates in an Academic Year

		2010-2011	2011-2012	2012-2013
Adm Assist w Legal Emph	2780		0%	100%
Adm Asst w Medical Emph	2790		50%	75%
Admin Support Specialist	4690	100%	50%	100%
Administrative Assistant	2680		100%	33%
Medical Office Assistant	5400	33%	75%	17%
Office Careers	4900	100%	60%	100%

Placement rate based on percent of students responding to the OIPR Career Student Follow Up survey indicating they are working in a related field.
 Source: JCCC ODS & OIPR Career Student Follow Up data (Note: the 2013-2014 Career Student Follow Up survey will be administered in Fall 2014)

Expenditures and Revenues

Subject: Business Office Technology

Academic Yr	Student Credit Hours	Cost Per Credit Hour	FY 14 Expenditures ¹	Revenue		
				Tuition ²	KBOR Calculated State Share of Cost at 100% ³	KBOR Calculated State Share of Cost based on percent received previous year ³
2012-2013	1,886	\$174.35	\$328,817	\$148,483	\$193,737	
2013-2014	1,214	\$216.83	\$263,235	\$97,818	\$119,573	\$54,405

¹ Includes all instruction (salaries and benefits), travel, supplies, consultants, capital expenditures, ITPs, etc at both the prefix cost center and the associated department and division cost centers.

² JCCC fees and individual course fees are not included in the analysis

³ Data based on 2013 KBOR tiered rates