

# Online Learning Advisory Council

## Meeting Minutes

April 1, 2022, 3pm – 4pm

Action Items and Motions highlighted

1. Approval of March minutes

Approved

2. May Election for 2022-2023 Officers

Volunteers should contact Aaron to get on the ballot

3. Members rotating off, or potentially re-committing, this year (Sarah, Star, Hugh)

Replacements need to be ready for Fall semester

We also need to decide on meeting day/time for fall. We can do this over email. Aaron will send an email about this soon.

(Post-meeting edit: We've narrowed our Fall meeting time to first-Friday afternoons, 2:30 or 3:00.)

4. Canvas Updates (Ed)

New Quizzes still in the pipeline; Canvas seems to be updating the tool according to school's recommendations.

New feature, probably available by the end of the semester: "all ungraded items" replaces ungraded items with 0s (so you don't have to do each individually).

Ed Tech is currently testing a tool that can push Canvas grades into Banner. Currently testing its functionality with merged courses. May be available by summer or fall.

5. Additional Zoom features (Ed)

Ed has been talking with Information Services and others to see if there are features available in Zoom that most people may not be aware of. Nothing specific to report now, but he's happy to answer queries & to report back about new discoveries.

## 6. Two new course definitions/modalities proposed

a. HyFlex (Damon Feuerborn): Designed for students who work. Hyflex has been around since 2006, offered at many places for a while. // Discussion about possible different option with f2f requirements.

b. Online with Face-to-Face Exams (Tai)

One thing we're trying to do here is clarify that the dates in Banner for exams are just that, not for "delivery of content." This designation helps to clarify this.

**Question:** George shows Old Dominion U page w/ dropdowns on every class that shows much more information including clarity about meeting times. He wonders if we can do something like this.

**Answer:** Our current software doesn't allow for that kind of display. Leslie Quinn is looking at other products that could help issues we have with our class search.

c. Potential: revisit any other course delivery definitions

d. Testing center availability consideration

e. **Subgroup/taskforce to work on Hyflex definition:** George Ferguson will chair this group, also joining are Hugh, Damon, Ed, Christina, Aaron.

**Question:** Regarding approval of any new course definition, what's the workflow? Where does it go after us?

**Answer:** It goes to IDC, but probably also to Gurbishan Singh to make sure the definitions are workable.

**Comment/Conversation:** There's good reason to get new definitions ratified quickly, since course schedules are done so far in advance. We want to make sure we could get these courses into the earliest schedule possible.

**Follow-up:** On the other hand, we want to make sure the definitions are understandable and don't create unintended problems. We had a problem recently approving course definitions too quickly and we don't want to repeat that.

**Comment:** While I understand that the Hyflex designation is useful for some courses, I worry that it could put pressure on courses where it's not appropriate to adopt it anyway as students come to expect it. Many classes rely on in-person discussion and group work that can't be effectively duplicated in a Hyflex situation (with a combination of in-person and online students), and these classes should not be pushed towards Hyflex.

7. **Any Representative Reports: Nothing that isn't already covered above.**

8. **Other business: None**

9. **Next meeting: May 6th at 3pm**

**In attendance, voting members**

Aaron Gibbs  
Akram Al-Rawi  
Dan Cryer  
Hugh Clark  
George Ferguson  
Christina Wolff  
Kevin Cannell  
Sarah Boyle  
Debby Pockrandt  
Jessica Tipton

**Visiting representatives**

Ed Lovitt  
Damon Feuerborn  
Debbie Rulo  
Leslie Quinn  
Holly Dressler  
Jeff Kosko  
Mary Ann Dickerson  
Tai Edwards  
Vince Miller  
Shannon Ford  
Susan Brown  
Brett Cooper