Emergency Response Plan
Desk Reference Guide

April 2017

KEEPING OUR PEOPLE SAFE
A Message from the President

Emergencies can happen anytime and anywhere. The safety and security of our students, faculty and staff is crucial. In this desk reference guide are procedures that will help you know what to do in an emergency. While I hope we never have to use it, it’s always best to be prepared. So please take a few moments to review the steps you should take in different kinds of crisis situations.

Planning for emergencies is everyone’s responsibility. In our communities, on campus, at work, at home, we all need to know what to do and where to go. Being prepared for an emergency ahead of time can help protect you, your family, friends and peers.

Please join me in the efforts to “Keep Our People Safe” at JCCC.

[Signature]

Dr. Joseph Sopcich
President
Automated External Defibrillator (AED) Locations
AEDs are located in each building on campus and in police vehicles. To locate the nearest AED, check the listing online by visiting the JCCC police Web page jccc.edu/police or see the campus map at the end of this guide. Look for:

First Aid Supplies
First Aid supplies are strategically located in each building. To locate supplies, ask at any office in the building or check the listing online at the JCCC police Web page jccc.edu/police. Campus Police, ext. 4112, will also have a listing of locations with First Aid supplies. If an injury is severe, dial ext. 4111 or 913-469-2500 immediately. All injuries should be properly reported. (see Illnesses – Injuries – Accidents)
To report an emergency:
Call the JCCC Campus Police Department at ext. 4111 from any campus phone or dial 913-469-2500, (direct line). Campus police dispatchers will promptly answer your call 24 hours a day, 7 days a week and will notify the appropriate personnel or authorities.

913-339-6699 TDD/TTY.

Off-campus sites should dial 911 directly and notify campus police when appropriate to do so. Emergency phones are also strategically located throughout the campus buildings, common areas and parking lots.

When you call, give your name, telephone number and location, and the nature and location of the emergency.

Don’t hang up until the person answering the call ends the conversation.

If you need police assistance, and there is no emergency, call ext. 4112.

All media inquiries should be directed to the Office of College Information at ext. 3886 or ext. 7623.
Be Safe, Be Ready!

Download the JCCC Guardian app on your mobile device. Quickly contact help in an emergency with one-touch dialing to JCCC Police and 911. Two-way communication via text messaging with JCCC Police is also available.
The Behavior Intervention Team (BIT) was formed to provide a centralized team of individuals to assess any danger or harm that may result from the actions of an identified person or persons.

KOPS WATCH – Keeping Our People Safe

JCCC has established a confidential reporting site for students, staff, faculty and visitors to report strange or unusual behavior on any college-owned or college-operated facility or at any college-sponsored event or activity, either on or off campus. This includes service-learning trips, internship experiences or any off-campus JCCC-sponsored gathering of students. A website has been developed at www.jccc.edu/KOPS or dial 1-888-258-3230 to report information in the following categories:

- Welfare alert (concern for person)
- Violent behavior
- Substance abuse or use
- Unusual or erratic behavior
- Discrimination or harassment
- Criminal activity on or near the JCCC campus

Do not use this site to report events presenting an immediate threat to life or property. Such reports submitted through this service may not receive an immediate response. If you require emergency assistance, contact the JCCC Campus Police Department at ext. 4111 or 913-469-2500 immediately. If you are off campus, contact 911.
Earthquake

For every earthquake where things are moving or falling, **DROP, COVER and HOLD ON!** Get to the ground, under something and cover your head in particular.

**DROP!**  **COVER!**  **HOLD ON!**

Minor earthquakes should not prompt you to evacuate. In fact, unless there is another reason to leave the building, you are safer inside than outside after an earthquake. However, if you are ordered or required to evacuate, follow instructions from campus police. If you are unsure and you believe that evacuation is necessary for your safety, wait for the shaking to stop, then carefully leave the building and move at least 50 feet away to an open area. Never run while the building is shaking – that's how people get seriously injured.

Elevator Malfunction

1. If you **become trapped in an elevator**, use the emergency telephone within the elevator.

   - Remain calm.
   - Activate the elevator emergency telephone, which notifies the JCCC Campus Police Department OR call 913-469-2500 from a cell phone.
   - Assist in keeping occupants calm and wait for help to arrive.
   - **Do not** try to force open an elevator door.
   - **Do not** crawl out of an elevator without assistance from authorized personnel.

2. If you are **not inside the elevator**, but hear a problem or a person in need of help, please take the following actions:

   - Call **ext. 4111** from a campus phone or call **913-469-2500** from a cell phone to notify the JCCC Campus Police Department.

   Give the police dispatcher the following information:

   - Name of building, your name and cell phone number (if applicable).
   - Location within the building of malfunctioning elevator if known.
   - Where the elevator is stopped, if known.
   - Whether a medical emergency exists.

   Before you hang up, make sure the dispatcher has all the information he/she needs.

   - Try to keep the occupants calm and wait for help to arrive.
Illnesses – Injuries – Accidents
Whenever an individual is injured or becomes ill promptly ensure the individual receives the appropriate medical attention.

1. If the injury/illness is serious or life threatening, immediately contact the JCCC Campus Police Department at ext. 4111 or 913-469-2500 if you are at an off-campus location dial 911.
2. Do not move the person unless it is necessary for safety reasons.
3. Protect the person from unnecessary manipulation and disturbance.
4. To the extent that you are trained begin CPR and other first aid measures as appropriate.
5. Stay with the person until advanced medical assistance arrives.
6. If the injury/illness is not serious or life threatening, ask the individual what assistance is needed.

Also contact the JCCC Campus Police Department at ext. 4111 or 913-469-2500 to assist to the extent requested by the affected individual.

Employees who suffer an on-the-job injury/illness should remember the following:
- Regardless of severity, promptly report all on-the-job injuries/illnesses via the Work Comp Incident Form to your supervisor AND Insurance and Risk Management (ext. 2508).
- In emergency situations, contact the JCCC Campus Police Department at ext. 4111 or 913-469-2500, if you are at an off-campus location dial 911.
- In non-emergency situations, contact Insurance and Risk Management (ext. 2508) to secure a referral to the appropriate medical facility.
- Although some on-the-job injuries/illnesses may not require medical attention, always promptly report all on-the-job illnesses/injuries via the Work Comp Incident Form in the event you need medical treatment at a later date.
**Power Outage – Electricity**
During normal business hours (M-F, 8 a.m.-5 p.m.) contact Campus Services at ext. **3710** or Campus Police at ext. **4111** or **913-469-2500**.

After normal business hours contact the JCCC Campus Police Department at ext. **4111** or **913-469-2500**.

Remain calm. Stay where you are unless you are in an unlit area. If you are in an unlit area proceed cautiously to an area that has emergency lighting. Provide assistance to others in your immediate area that may be unfamiliar with the space.

Many electrical power interruptions are brief. Unless there is some other danger do not evacuate or dismiss students or employees unless instructed to do so. In most cases, power will be restored or classes will be relocated to another area with power.

**Water Service Interruptions**
During normal business hours (M-F, 8 a.m.-5 p.m.) contact Campus Services at ext. **3710** or Campus Police at ext. **4111** or **913-469-2500**.

After normal business hours contact the JCCC Campus Police Department at ext. **4111** or **913-469-2500**.

**Natural Gas**
All JCCC main campus space heating and water heating is electric. Only the following areas have natural gas:

- CLB Science labs; HCA kitchens; RC science labs; SCI science labs; Westpark (has natural gas heating).

If you smell gas within any building:
- If evacuation is deemed necessary, direct all occupants to leave the building and proceed to a designated outdoor KOPS-Zone (emergency assembly area).
- While exiting the building, do not use fire alarm pull stations, telephones, handheld radios, electrical switches or any device that might trigger an explosion.
- Once you have exited the building please contact the JCCC Campus Police Department at ext. **4111** or **913-469-2500** and Campus Services at ext. **3710** for assistance.

After normal business hours contact the JCCC Campus Police Department at ext. **4111** or **913-469-2500** for assistance.
Learn and know the emergency exits for your building(s). If you discover fire and/or smoke, pull the nearest fire alarm and promptly exit the building. Immediately notify JCCC Campus Police Department at ext. 4111 or 913-469-2500, if you are at an off-campus location, dial 911.

If you hear or see an explosion, exit the area as safely as possible.

Whenever the fire alarms and/or sprinkler systems are activated, please follow these directions:

1. All occupants of the building must promptly and calmly evacuate using the nearest exit and report to the designated Emergency Assembly Area. See map for designated areas.

   Do not use elevators!

   Only if time permits take personal items (coats, purses, keys, etc.) with you, as you may not be allowed to return to the building.

   Be aware of others in your area (or those you are responsible for) and inform them to evacuate as well. Assist persons with disabilities.

   Follow directions given by emergency building personnel.

   In the event that you encounter smoke and/or fire while evacuating, exercise caution and logic to help ensure your safety and the safety of others. Remember, “Stay Low and Go!”

   Once gathered at the emergency assembly area, take a head count to ensure that all individuals are safely out of the building. Report any persons remaining in the building perhaps with a mobility impairment.

2. Representatives from JCCC Campus Police Department will respond to the affected building to determine the location of the smoke/fire/explosion.
The Fire Department is contacted for all fire alarms.

If no source of smoke/fire is located, the occupants will be given an “all clear” to return to the building by JCCC Campus Police Department or the Overland Park Fire Department.

**Remember:**

Individuals needing evacuation assistance should establish procedures in advance with their instructor or supervisor. Access Services for Students with Disabilities (ext. 3521) and/or Human Resources (ext. 3877) for employees. The office of Emergency Preparedness (ext. 7622) is available for consultation on these procedures.

Do not return to the building until JCCC Campus Police Department or the Fire Department informs you that it is safe to do so.

Do not use the elevator to evacuate the building during a fire, use the nearest stairwell to exit.

Always evacuate the building anytime the fire alarm and/or sprinkler system is activated.

Once an evacuation has started, do not stop the process until it is complete.

**Assisting the Disabled**

- Be aware of disabled employees/students in your area.
- Special plans should be made in advance – Emergency Evacuation Plans (by contacting Access Services or HR).
- The fire department recommends moving a disabled occupant to another connected building or inside an enclosed stairwell or safe area of the building until help arrives – *Lateral Evacuation if possible*.
- Communication is key! Report all individuals with “specific” plans or alternate emergency locations to your Building Emergency Leader or Campus Police Department Personnel and make their whereabouts known.
- Do not attempt to move a disabled individual down a flight of stairs and risk injuring that person and yourself. Let the professionals take charge at the scene.
Tornado Watch and Warning

In the event that a *Tornado Watch* or other severe weather is issued for our area, the following will take place:

A JCCC Alert text message and email will be sent to JCCC faculty, students and staff informing them of inclement weather.

Building Emergency Leaders (BELs) will be notified.

You should continue with your daily routine; however, you should remain alert to the possibility of severe weather and be prepared to act accordingly.

If a **Tornado Warning** is issued for our area, the following will occur:

External warning sirens will be activated outdoors along with an internal public address system announcement alerting of the need to take immediate shelter.

Other college emergency notification systems will also be activated.

Stay away from windows and exterior doors.

Notice will be issued to BELs and floor monitors to assist with sheltering.

You should promptly move to your designated **storm security area**. If you do not know where your designated storm security area is, refer to the following website: [www.jccc.edu/police](http://www.jccc.edu/police) or reference emergency floor plan posters located throughout each building and classroom.

Remain in your designated storm security area until a warning expiration message is issued or announced via the public address system, text and email message.

**Note:** If the facility is damaged, evacuate the area after the storm passes (following direction of emergency building personnel) and stay clear of the damaged area. Be aware of fallen debris, downed power lines and gas leaks. Report any injuries by calling **ext. 4111** or **913-469-2500**.

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**Weather Emergencies**
**Winter Weather Closings**

You can find out if the college is closed because of the weather in one of these ways:

The announcement will be posted on the home page of the college’s website, [www.jccc.edu](http://www.jccc.edu).

You’ll receive a text message. Students, faculty and staff are automatically signed up for emergency text messages. Reference [www.jccc.edu/police](http://www.jccc.edu/police).

The announcement will be posted on Twitter (you can follow the college at JCCCTweet) and on the college’s Facebook page ([http://www.facebook.com/jccc411](http://www.facebook.com/jccc411)).

Call the main college number (913-469-8500) to hear a recorded message.

These TV stations have made arrangements to receive and announce closing notices: KMBC-TV 9, KSHB-TV 41, KCTV-TV 5 and WDAF-TV 4. Note that it can take a while for an announcement to appear on television so you are encouraged to use one of the other methods as your primary source of information.

Several radio stations also receive and announce notices: KCUR, KMBZ and KCMO. In addition, one station in Lawrence (KLZR) and Kansas Public Radio also communicate weather closings.

If the decision to cancel classes is made during the day, the announcement will also be posted on the digital signs, and sent to office computers. All will also receive a text and email message.
Environmental Emergencies

In the event of a chemical spill or unusual odor and for assistance with the proper disposal of hazardous waste:

- Promptly contact the JCCC Campus Police Department at ext. 4111 or 913-469-2500. They will contact the R. E. H. Director, Housekeeping and HazMat Control (ext. 7602), who will coordinate response, clean-up and disposal efforts. The secondary contact is AVP, Campus Srvcs/Fac.Plng (ext. 7604). If an emergency exists, the Fire Department may also be contacted.
- Be sure to secure the area to ensure that no one is unwittingly exposed to the chemicals or hazardous waste.

Suspicious Mail or Packages

It is important that every employee handling or receiving mail can identify a suspicious letter or parcel. Although occurrences are extremely rare, it is essential to know what to do when suspicious mail is received. Remain alert for signs of potentially dangerous mail and packages.

If you receive a suspicious letter or package:

- Stop. Do not handle.
- Isolate it immediately. Secure the area.
- Contact ext. 4111 or 913-469-2500 on campus or 911 at an off-campus site.
- Alert others nearby to relocate to an area away from the site of the suspicious item. Keep a list of all persons in the potential hazard area.
- Do not open, smell or taste,

If you suspect the mail or package contains a bomb (explosive), or radiological, biological, or chemical threat:

- Isolate the area immediately.
- Contact ext. 4111 or 913-469-2500 on campus or 911 at an off-campus site.
Wash your hands with soap and water.
Alert others nearby to relocate to an area away from the site of the suspicious item.

**How to recognize suspicious packages and mail:**
- Excessive postage, misspelled common words
- No return address or strange return address
- Unusual addressing, such as not being addressed to a specific person or the use of incorrect titles or titles with no name
- Restrictive markings, such as “personal,” “confidential” or “do not x-ray”
- Powdery substances felt through or appearing on the item
- Oily stains or discolorations on the exterior
- Strange odors
- Excessive packaging materials, like tape or string
- Lopsided or bulky shape of envelopes or boxes
- Ticking sounds, protruding wires or exposed aluminum foil
Office of Emergency Preparedness
The office of emergency preparedness is responsible for the planning and coordination of various types of emergency situations at JCCC. An “all hazards” approach, which includes prevention, protection, mitigation, response and recovery, is used. Please contact the emergency preparedness manager at 913-469-8500, ext. 7622, or email apacer@jccc.edu if you have questions or concerns related to emergency preparedness and incident management.

Emergency Preparedness Infoshare site: https://infoshare.jccc.edu/communities

JCCC Campus Police Department
The JCCC Campus Police Department, located in the Carlsen Center building, suite 115, provides service 24 hours a day, and is an integral part of the college’s dedication to developing and maintaining a safe and secure campus through the cooperative efforts of many college departments. The department consists of police officers, public safety officers, campus police dispatchers, emergency preparedness and administration. Officers patrol the campus and offer a variety of safety and security services seven days a week. They also function as first responders for fire, medical and campus emergencies, as they are trained in first aid, CPR and AED response.

Building Emergency Leader Program
Under the College Emergency Response Plan each college building has a designated Building Emergency Leader (BEL) and team dedicated to emergency response. The BELs and floor monitors play a critical role in the overall safety of the building occupants and in communications to all staff and students during an emergency.

The role of a Building Emergency Leader is to:
- Oversee the building emergency plan for their building/monitor potential threats
- Coordinate building emergency team/floor monitor support positions
- Provide instruction and training
- Act as a communication liaison to the emergency preparedness manager/campus police
- Maintain employee floor listings/conduct semester meetings
- BELs and their team members are identified by orange and yellow vests and their orange/black grab-n-go bags. Orange = leader positions Yellow = floor monitors.
**Bomb Threats**

All threats to the campus community are to be taken seriously. If you receive a telephone call informing you that a bomb has been placed on campus, do the following:

Remain calm and refer to the following checklist to record information the caller provides to help determine the seriousness of the threat and possibly identify the caller.

Keep the caller on the line as long as possible to attempt to gather as much information as possible.

Immediately contact the JCCC Campus Police Department at **ext. 4111** or **913-469-2500** for further assistance.

If the bomb threat was left on your voicemail, do not erase it.

Remember, the decision of whether or not to evacuate a work area or building will be determined by the JCCC Campus Police Department and the administration after a thorough evaluation of the information available. This decision will be communicated quickly to personnel.

If evacuation is called for, do not use cell phones or radios within 300 feet of the area.

Check for but do not disturb unusual objects as you leave a classroom or an office. Report any unusual objects to the JCCC Campus Police Department.
Bomb Threat Checklist

Safety procedures for handling bomb threats, explosive devices and incendiary materials.

Date: ________ Time:________

Call taken by:______________________________________________________

Exact wording of the threat:
_________________________________________________________________________
_________________________________________________________________________

Phone number (if identified by caller ID).
_________________________________________________________________________

Questions you should ask the caller:
Where is the bomb located? _______________________________________________
What time will the bomb explode? _________________________________________
What does the bomb look like? ____________________________________________
What kind of bomb is it? _________________________________________________
What will cause the bomb to explode? _____________________________________
Did you place the bomb? _________________________________________________
Why? ___________________________________________________________________
What is your name? ______________________________________________________
What is your address? ____________________________________________________

Facts about the caller: Male/Female: _________ Age: _______________
Unique voice characteristics (accent, ethnicity, etc.): ________________________
Describe the caller’s voice: (calm, angry, excited, slow, rapid, soft, loud, laughing,
crying, slurred, nasal, stuttering, lisping, raspy, deep, ragged, disguised, accent,
etc.) __________________________________________________________________
Telephone background noises: (street noises, other voices, music, motor, factory/
machinery, etc.) __________________________________________________________
Caller’s language: (well-spoken/educated, foul, irrational, incoherent, taped,
message read from a script, etc.) ___________________________________________
Caller reported threat to:__________________

Make safety your first priority when it comes to campus safety. Our three main
goals are:
1. Safety of the campus community
2. Safety of police personnel
3. Protection of property

Dial ext. **4111** or **913-469-2500** for campus emergencies
Dial **911** for off-campus locations
College Emergency Notification System

Johnson County Community College places the security and safety of its students, employees and visitors as its highest priority. To keep you informed in emergency situations the college has developed a comprehensive emergency communication system. The purpose of the system is to keep students, faculty and staff informed about critical campus safety issues. A strategic protocol is defined for system use based on the type of emergency.

The emergency notification system includes the following methods of communication:

**JCCC Alert** – is JCCC’s emergency notification system. It allows the college to communicate via text and email emergency information quickly to students, faculty, staff and other pre-designated individuals. All students and employees are automatically enrolled in this system.

**Public Address (PA) System** – Emergency alerts will be sounded through an audible system located in the hallways of all buildings advising of the situation and how to respond. Building and floor messaging can be isolated for specific incidents.

**Digital Signage (EAS – Emergency Alert System)** – An emergency alert message will appear on all large monitors in the hallways across campus advising of the emergency situation and how to respond.

**Social Media** – The college will use Facebook and Twitter to inform followers of an emergency situation.
Alertus-Desktop Alert – An emergency alert message will appear on all college network computers in labs, classrooms and work areas advising of the emergency and how to respond.

College Classroom and Office Phone Alerts – An emergency alert message will be announced and/or displayed on classroom and office phones.

JCCC Home Page – A link to emergency information (www.jccc.edu) will appear on the front page of JCCC’s website. In a qualifying emergency, JCCC’s main home page will be replaced with an emergency page devoted to information about the incident.

College Main Phone Number Greeting 913-469-8500 – When a decision to close the college is made, the college’s main phone message is changed to reflect the closing. The main phone greeting can also be updated to provide information about an incident.

Local Media Outlets – The college may use local media to inform the community of an emergency situation as needed.

Fire Alarm System – Each building has an individual fire alarm that sounds along with flashing strobes to signal building evacuation is necessary.

Emergency 2-Way Radios – As part of the Emergency Preparedness Program, all Building Emergency Leaders (BELs) are equipped with a 2-way hand-held radio for emergency communication.

Remember the goal is to communicate emergency information in many different ways to ensure that people receive notification as quickly as possible.

For more information, contact the emergency preparedness manager at 913-469-8500, ext. 7622, or apacer@jccc.edu.
Armed Violent Intruder Response

Follow ALICE Principles

Alert, listen for/or receive specific, real-time information and notify Campus Police, **913-469-2500** or call **911** when safe to do so.

Lockdown or secure in place, if evacuation is not a safe option, by locking down and barricading entry points. Get low to the floor, spread out, turn off lights and silence cell phones.

Inform, listen for or give real-time updates by any communication means possible.

Counter as a last resort, distract shooter’s ability to shoot accurately. Move toward exits while making noise, distractions, throwing objects or SWARM intruder.

Evacuate, get out and put distance between you and intruder. Do not go to your car; evacuate on foot. Seek assistance at a rally point, stay alert to college information.

No matter where you are, be familiar with your surroundings and know your escape routes.

When faced with a violent intruder, increase your chances of survival by remembering your ALICE options.

ALICE is not designed to be sequential.

Go to JCCC homepage and search for ALICE.

Remember, there are no guarantees in an active shooter/violent intruder situation, but just as in most other emergency situations the more you know, the better your chances of survival. Do not be an easy target!
Robbery
Your personal safety is of primary importance. Nothing you have or the college has is worth your life or the life of others. If you are robbed:

- Try to remain calm.
- Hand over money or possessions when asked.
- Comply with any reasonable demands the robbers make.
- Don’t argue.
- Don’t fight.
- Look at the robber and note tattoos, scars, prominent features, clothing and weapons so you can describe them to the police.
- Watch what the robber touches. The police may be able to get fingerprints.
- Tell the robber if you need to reach or move in any way so they are not startled.
- If possible see which way the robber leaves and whether or not he/she is in a vehicle or on foot.
- Don’t follow or chase the robber.

As soon as you can do so safely, call the JCCC Campus Police Department at ext. 4111 or 913-469-2500 or if you are at an off-campus location dial 911.

Remember, your personal safety is of primary importance. Do not do anything that might jeopardize your safety or increase the risk or level of injury to yourself or others.

If you observe a violent act:
DO NOT physically intercede or try to restrain the aggressor(s). Be a good witness.

Call the JCCC Campus Police Department at ext. 4111 or 913-469-2500 immediately or if you are at an off-campus location call 911.

Be prepared to stay on the telephone with the dispatcher to provide pertinent information.

Note any suspect information like clothing, mannerisms, vehicle information and direction of travel when person leaves.
JCCC Building Emergency Assembly Areas

In case of an emergency, go to your building’s Emergency Assembly Area.

Emergency Phone
Handicapped Parking Entrance
Automated External Defibrillators (AEDs)

Use these campus landmarks to find the lot in which you parked your car.

ATB Arts and Technology Building
CC Carlsen Center
CLB Classroom Laboratory Building
COM College Commons Building
GEB General Education Building
GYM Gymnasium
HSC Horticultural Science Center
HCDC Hiersteiner Child Development Center
ITC Industrial Training Center
NMOCA Nerman Museum of Contemporary Art
OCB Office and Classroom Building
PGGG Parking Garage at Galileo’s Garden
PA Police Academy
RC Regnier Center
SC Student Center
WH Warehouse
WLB Welding Lab Building

Johnson County Community College

College Boulevard
Oakmont Entrance
Quivira Entrance
Westgate Entrance
Off-Campus Locations

**WPK**  West Park Center – 9780 West 87th St., Overland Park

**OHEC**  Olathe Health Education Center – 21201 West 152nd St., Olathe

**WPTTC**  Dwayne Peaslee Technical Training Center – 2920 Haskell Ave., Lawrence

**LPC**  Lawrence College and Career Center – 2920 Haskell Ave., Lawrence

**CG**  Center of Grace – 520 South Harrison, Olathe

**ANT**  Antioch Library – 8700 Shawnee Mission Pkwy, Merriam

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**Kansas City Metro Area Locations**

- **WPK**  West Park Center – 9780 West 87th St., Overland Park
- **OHEC**  Olathe Health Education Center – 21201 West 152nd St., Olathe
- **WPTTC**  Dwayne Peaslee Technical Training Center – 2920 Haskell Ave., Lawrence
- **LPC**  Lawrence College and Career Center – 2920 Haskell Ave., Lawrence
- **CG**  Center of Grace – 520 South Harrison, Olathe
- **ANT**  Antioch Library – 8700 Shawnee Mission Pkwy, Merriam
Important Phone Numbers

Important JCCC phone numbers:

JCCC Campus Police
- Campus emergencies ........................................ ext. 4111 or 913-339-6699 (TDD/TTY)
- Campus emergencies (direct line) .......................... 913-469-2500 or 4111
- Emergencies off campus ........................................ 911
- Campus non-emergencies ...................................... ext. 4112
- Escort to/from parking lot ...................................... ext. 4112
- KOPS-Watch ......................................................... www.jccc.edu/KOPS or KOPS Watch 1-888-258-3230

JCCC Main Number ................................................. 913-469-8500

Emergency Preparedness ........................................ ext. 7622

Access Services for Students with Disabilities ................... ext. 3521

Counseling and Advising Services .............................. ext. 3809

Hazardous Materials ................................................ ext. 7602

Campus Services (maintenance, housekeeping, grounds) ... ext. 3710

Help Desk – Information Services .............................. ext. 4357

Workers’ Compensation ........................................... ext. 2508

Employee Assistance Program .................................. 866-553-1848

Important community/metropolitan phone numbers:

Johnson County Department of Health and Environment .... 913-894-2525

Johnson County Mental Health Center .......................... 913-831-2550

Johnson County Sheriff’s Department (non-emergency dispatch) ........................................ 913-782-0720

Overland Park Police Department (non-emergency/communications) ........................................ 913-895-6300

Overland Park Fire Department (non-emergency services) ......................................................... 913-888-6066

Olathe Police Department (non-emergency services) ..................... 913-782-0720

Olathe Fire Department (non-emergency services) ..................... 913-971-7900

Kansas Coalition Against Sexual and Domestic Violence (24-hour hotline) ............................................. 888-363-2287

Alcoholics Anonymous (24-hour hotline) ......................... 816-471-7229

Narcotics Anonymous (24-hour hotline) ............................. 816-531-2250

Metropolitan Organization to Counter Sexual Assault (24-hour crisis line) ................ Kansas: 913-642-0233 Missouri: 816-531-0233

Road Conditions for Kansas ........................................ 1-866-511-5368

Road Conditions for Missouri ...................................... 1-888-275-6636

National Child Abuse Hotline ..................................... 1-800-4-A-CHILD or 4-2-244-53

National Runaway Hotline .......................................... 1-800-786-2929

Safehome

Domestic Violence Hotline ........................................ 913-262-2868

RAINN National Sexual Abuse Hotline .......................... 1-800-656-HOPE (4673)